



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Regular Board Meeting  
August 25, 2020

**ACTIVITY CENTER**  
1875 Feather River Blvd.  
Oroville, CA 95965

**AGENDA** **Closed Session 5:15 PM/Open Session 5:30 PM**

**To provide alternative public access to meetings and maximize transparency, a live and interactive audio stream will be available for all public board meetings during the closure with the following credentials:**

**Dial into the meeting: (530) 212-8376 Conference Code: 603692**

*Written comments must be sent to [victoriaa@frrpd.com](mailto:victoriaa@frrpd.com) 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.*

**CALL MEETING TO ORDER** \_\_\_\_\_

**ROLL CALL**

- Chairperson Scott "Kent" Fowler \_\_\_\_\_
- Vice Chairperson Steven Rocchi \_\_\_\_\_
- Director Devin Thomas \_\_\_\_\_
- Director Shannon DeLong \_\_\_\_\_
- Director Clarence "Sonny" Brandt \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

**CLOSED SESSION**

1. Pursuant to Government Code section 49457, Evaluation of General Manager
2. Pursuant to Government Code section 54957, Union Negotiations

**ANNOUNCEMENT(S) FROM CLOSED SESSION**

**PUBLIC COMMENT**

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from acting on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

**CONSENT AGENDA**

*Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.*

- 1. Approve July 28, 2020 Regular Board Meeting Minutes (*Appendix A*)
- 2. Approve August 6, 2020 Special Board Meeting Minutes (*Appendix B*)
- 3. Approve June 2020 Financials (*Appendix C*)

**CONSENT AGENDA VOTE**

Director Fowler \_\_\_\_\_  
 Director Rocchi \_\_\_\_\_  
 Director Thomas \_\_\_\_\_  
 Director DeLong \_\_\_\_\_  
 Director Brandt \_\_\_\_\_

**ACTION ITEMS (Require Vote)**

**1. Resolution 1947-20: A Resolution of the Board of Directors of the Feather River Recreation and Park District approving application(s) for per capita grant funds (*Appendix D*)**

*Requested Action: Adopt Resolution*

**VOTE**

Director Fowler \_\_\_\_\_  
 Director Rocchi \_\_\_\_\_  
 Director Thomas \_\_\_\_\_  
 Director DeLong \_\_\_\_\_  
 Director Brandt \_\_\_\_\_

**2. Facility Use Agreement: Thunderbirds Football & Cheer (*Appendix E*)**

*Requested Action: Approve Agreement*

**VOTE**

Director Fowler \_\_\_\_\_  
 Director Rocchi \_\_\_\_\_  
 Director Thomas \_\_\_\_\_  
 Director DeLong \_\_\_\_\_  
 Director Brandt \_\_\_\_\_

**3. Resolution 1948-20: A Resolution of the Board of Directors of the Feather River Recreation and Park District approving application for Statewide Park Development and Community Revitalization Program Grant funds (*Appendix F*)**

*Requested Action: Adopt Resolution*

**VOTE**

Director Fowler \_\_\_\_\_  
 Director Rocchi \_\_\_\_\_  
 Director Thomas \_\_\_\_\_  
 Director DeLong \_\_\_\_\_  
 Director Brandt \_\_\_\_\_

**DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (*Appendix G*)**

**UNFINISHED BUSINESS**

**BOARD ITEMS FOR UPCOMING AGENDA(S)**

**ADJOURNMENT** \_\_\_\_\_



**FEATHER RIVER RECREATION & PARK DISTRICT**

Regular Board Meeting  
July 28, 2020

**ACTIVITY CENTER**

1875 Feather River Blvd.  
Oroville, CA 95965

**Draft Minutes**

**Closed Session 5:00 PM/Open Session 5:30 PM**

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**Dial into the meeting: (530) 212-8376 Conference Code: 603692**

**CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 5:08 PM.**

**ROLL CALL**

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Shannon DeLong	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

**CLOSED SESSION**

Pursuant to Government Code section 49457, Evaluation of General Manager

**ANNOUNCEMENT(S) FROM CLOSED SESSION AT 5:32 PM**

No action was taken by the Board.

**PUBLIC COMMENT**

No public comments were made.

**CONSENT AGENDA**

**1. Approve June 23, 2020 Regular Board Meeting Minutes**

**2. Approve June 2020 Financials**

Director Rocchi made the motion to approve the Consent Agenda.

Director Brandt seconded the motion.

\*The motion to approve the Consent Agenda passed with a unanimous vote.

**ACTION ITEMS**

**1. Resolution 1945-20: A Resolution of the Board of Directors of the Feather River Recreation and Park District approving the final budget for fiscal year 2020–2021**

Director Rocchi made the motion to adopt Resolution 1945-20.

Director Thomas seconded the motion.

\*The motion to adopt Resolution 1945-20 passed with a unanimous vote.

**2. PG&E Energy Study Contract**

Director Brandt made the motion to approve the PG&E Energy Study Contract and authorize the General Manager to sign all related documents.

Director DeLong seconded the motion.

\*The motion to approve the PG&E Energy Study Contract and authorize the General Manager to sign all related documents passed with a unanimous vote.

**3. LAFCO Nomination Results and Election Ballot**

Director Brandt made the motion to vote for Tom Lando with the Chico Area Recreation and Park District as the LAFCO Special District Alternate Member.

Director Rocchi seconded the motion.

\*The motion to vote for Tom Lando with the Chico Area Recreation and Park District as the LAFCO Special District Alternate Member passed with a unanimous vote.

**DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS**

Reports were reviewed.

**UPCOMING MEETINGS**

Parks & Facilities Committee Meeting on August 6<sup>th</sup> at 10:00 AM

Special Board Meeting on August 6<sup>th</sup> at 5:00 PM

**CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 6:03 PM.**

DRAFT



**FEATHER RIVER RECREATION & PARK DISTRICT**

Special Board Meeting Minutes  
August 6, 2020

**ACTIVITY CENTER**

1875 Feather River Blvd.  
Oroville, CA 95965

**Draft Minutes** **Closed Session 5:00 PM/Open Session 5:30 PM (Live Audio Available)**

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**Dial into the meeting: (530) 212-8376 Conference Code: 603692**

**CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 5:00 PM.**

**ROLL CALL**

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Shannon DeLong	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

**CLOSED SESSION**

1. Evaluation of General Manager, Pursuant to Government Code Section 49457
2. Union Negotiations, Pursuant to Government Code Section 54957

**ANNOUNCEMENT(S) FROM CLOSED SESSION AT 5:42 PM**

No action was taken by the Board. Direction was given to staff.

**PUBLIC COMMENT**

No public comments were made.

**ACTION ITEM**

**1. Resolution 1946-20: A resolution of the Board of Directors of the Feather River Recreation and Park District approving amendment to the 2020-2021 fiscal year budget**

Director Rocchi made the motion to adopt Resolution 1946-20.

Director Brandt seconded the motion.

\*The motion to adopt Resolution 1946-20 passed with a unanimous vote.

**2. Riverbend Park Well Repairs**

Director Thomas made the motion to approve the well repair invoice provided by D's Great American Pump Co.

Director Rocchi seconded the motion.

\*The motion to approve the well repair invoice provided by D's Great American Pump Co passed with a unanimous vote.

**CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 5:48 PM.**

Feather River Recreation & Park District  
 Profit & Loss with Budget Board Agenda  
 July 2020  
 New reporting

Staff has changed reporting and will discuss changes during Finance Mtg 8/20/20

Staff has made monthly financial more effective and efficient. The details of every g/l account has been collapsed into a total line for each category. The budget is in the accounting software, by month. Each month has the estimated amount for that account. IE: Tax Revenue is received December and April, therefore the budget for tax revenue will show when those months are presented to the board.

08/14/2020

	These columns show the current month activity, 1 month actual and budget				These columns will show Year to Date, when August is presented, these columns will show both July-Aug total			Annual Approved Budget
	Jul 20	Budget	\$ Over Budget	staff comments for current month income/expenses	Jul 20	YTD Budget	\$ Over Budget	Annual Budget
<b>Ordinary Income/Expense</b>								
<b>Income</b>								
4100 - Tax Revenue	0	0	0		0	0	0	1,800,000
4150 - Tax Revenue (BAD)	0	0	0		0	0	0	297,536
4300 - Program Income	49,101	37,869	11,232	Class \$1k, Aquatics \$2k, Camp \$18k, Preschool \$20k, Gymnastics \$8.5k	49,101	37,869	11,232	454,450
4400 - Donation & Fundraising Income	2	163	(161)		2	163	(161)	2,000
4600 - Other Income	0	13	(13)		0	13	(13)	200
4900 - Interest Income	0	837	(837)		0	837	(837)	10,000
4905 - Interest Income - BAD	0	163	(163)		0	163	(163)	2,000
<b>Total Income</b>	<b>49,103</b>	<b>39,045</b>	<b>10,058</b>		<b>49,103</b>	<b>39,045</b>	<b>10,058</b>	<b>2,566,186</b>
<b>Gross Profit</b>	<b>49,103</b>	<b>39,045</b>	<b>10,058</b>		<b>49,103</b>	<b>39,045</b>	<b>10,058</b>	<b>2,566,186</b>
<b>Expense</b>								
5000 - Payroll Expenses	160,306	156,001	4,305	Late July/Early August changes to staffing level due to COVID restrictions on programming: staffing levels have been decreased through lay offs, furloughs, position changes.	160,306	156,001	4,305	1,351,961
5031 - GASB 68 Benefit Expense	55,694	59,610	(3,916)	CalPERS Unfunded Lbty paid in full	55,694	59,610	(3,916)	59,610
5100 - Advertising & Promotion	0	344	(344)		0	344	(344)	4,150
5120 - Bank Fees	475	500	(25)		475	500	(25)	6,000
5130 - Charitable Contributions	0	1,250	(1,250)		0	1,250	(1,250)	2,500
5140 - Copying & Printing	675	750	(75)		675	750	(75)	9,000
5155 - Employment New Hire Screen	0	144	(144)		0	144	(144)	1,772
5160 - Dues, Mbrshps & Subscriptions	484	5,000	(4,516)		484	5,000	(4,516)	8,300
5170 - Education & Development	550	281	269	5 Gymnastics coach certs	550	281	269	3,350
5175 - Equipment Rental	438	319	119		438	319	119	3,850
5180 - Equipment, Tools & Furn (<\$5k)	9,980	3,975	6,005	\$6.3k recreation online software annual fee and \$2.5k website annual fee paid in full	9,980	3,975	6,005	47,700
5200 - Insurance	118,557	120,000	(1,443)	Property/Liab insurance paid in full 40% increase from 2019-20	118,557	120,000	(1,443)	129,000
5210 - Interest Expense - Operating	258	250	8		258	250	8	3,000
5225 - Postage & Delivery	0	100	(100)		0	100	(100)	1,200
5230 - Professional & Outside Svcs	6,034	10,240	(4,206)		6,034	10,240	(4,206)	218,425
5260 - Repairs & Maintenance	27,572	16,049	11,523	\$16k playground bark all sites. Pool chemicals higher in summer months	27,572	16,049	11,523	192,500
5270 - Security	956	1,663	(707)		956	1,663	(707)	20,000
5280 - Supplies - Consumable	1,902	2,578	(676)		1,902	2,578	(676)	30,925
5290 - Taxes, Lic., Notices & Permits	4,838	409	4,429		4,838	409	4,429	4,875
5300 - Telephone/Internet	1,153	1,157	(4)		1,153	1,157	(4)	13,840
5310 - Transportation, Meals & Travel	1,873	2,680	(807)		1,873	2,680	(807)	32,050
5320 - Utilities	51,074	26,124	24,950	\$19k unbudgeted Cal Water increase due to pump failure at Riverbend	51,074	26,124	24,950	290,905
<b>Total Expense</b>	<b>442,819</b>	<b>409,424</b>	<b>33,395</b>		<b>442,819</b>	<b>409,424</b>	<b>33,395</b>	<b>2,434,913</b>
<b>Net Ordinary Income</b>	<b>(393,716)</b>	<b>(370,379)</b>	<b>(23,337)</b>		<b>(393,716)</b>	<b>(370,379)</b>	<b>(23,337)</b>	<b>131,273</b>
<b>Other Income/Expense</b>								
<b>Other Income</b>								
4200 - Impact Fee Income	6,636				6,636			
4650 - Insurance Proceeds	213,850				213,850			
<b>Total Other Income</b>	<b>220,486</b>				<b>220,486</b>			
<b>Other Expense</b>								
5102 - Insurance Claim Expense	8,570				8,570			
7210 - Debt Interest Expense	8,085	8,085	0		8,085	8,085	0	93,945
<b>Total Other Expense</b>	<b>16,655</b>	<b>8,085</b>	<b>8,570</b>		<b>16,655</b>	<b>8,085</b>	<b>8,570</b>	<b>93,945</b>
<b>Net Other Income</b>	<b>203,831</b>	<b>(8,085)</b>	<b>211,916</b>		<b>203,831</b>	<b>(8,085)</b>	<b>211,916</b>	<b>(93,945)</b>
<b>Net Income</b>	<b>(189,885)</b>	<b>(378,464)</b>	<b>188,579</b>		<b>(189,885)</b>	<b>(378,464)</b>	<b>188,579</b>	<b>37,328</b>

Feather River Recreation & Park District  
Balance Sheet  
As of June 30, 2020

Balance Sheet updated since Finance Meeting on 8/20/20. Changes include tax revenue received June 2020, reconciled accounts for year end. F/Year 2019-20 remains open and not finalized until all accounts are reconciled.

	Jun 30, 20	Jun 30, 19	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1010 · Treasury Cash				
1010.1 · Treasury Cash - General	939,332.72	1,144,619.20	-205,286.48	-17.94%
1010.2 · Treasury Cash - Reserve	332,494.00	373,594.00	-41,100.00	-11.0%
1010.3 · Treasury Admin Ins Proceeds	220,575.19	0.00	220,575.19	100.0%
1010.4 · Treasury Ins Proceeds Playtown	-12,595.86	242,529.21	-255,125.07	-105.19%
<b>Total 1010 · Treasury Cash</b>	<b>1,479,806.05</b>	<b>1,760,742.41</b>	<b>-280,936.36</b>	<b>-15.96%</b>
1020 · Imprest Cash	955.45	1,000.00	-44.55	-4.46%
1030 · BofW - Merchant Acct.	44,847.91	86,884.28	-42,036.37	-48.38%
1031 · BofW Project INS PROCEEDS	1,198,559.77	1,688,249.62	-489,689.85	-29.01%
1040 · Fund 2610 - BAD	38,475.19	39,721.49	-1,246.30	-3.14%
1050 · Impact Fees				
1051 · Impact - Parklands	450,884.20	361,184.89	89,699.31	24.84%
1052 · Impact - Public Use	29,723.31	27,838.90	1,884.41	6.77%
1053 · Impact - Aquatics	63,396.71	51,939.82	11,456.89	22.06%
<b>Total 1050 · Impact Fees</b>	<b>544,004.22</b>	<b>440,963.61</b>	<b>103,040.61</b>	<b>23.37%</b>
<b>Total Checking/Savings</b>	<b>3,306,648.59</b>	<b>4,017,561.41</b>	<b>-710,912.82</b>	<b>-17.7%</b>
<b>Accounts Receivable</b>				
1210 · Accounts Receivable	20,622.01	29,643.64	-9,021.63	-30.43%
<b>Total Accounts Receivable</b>	<b>20,622.01</b>	<b>29,643.64</b>	<b>-9,021.63</b>	<b>-30.43%</b>
<b>Other Current Assets</b>				
1300 · Grant/Scholarship Receivable	31,470.02	0.00	31,470.02	100.0%
1302 · FEMA Riverbend Claim A/R	2,839.00	2,839.00	0.00	0.0%
1310 · Miscellaneous Receivables	0.00	10,941.22	-10,941.22	-100.0%
1320 · Umpqua Bank Project Fund	188,856.12	188,856.12	0.00	0.0%
<b>Total Other Current Assets</b>	<b>223,165.14</b>	<b>202,636.34</b>	<b>20,528.80</b>	<b>10.13%</b>
<b>Total Current Assets</b>	<b>3,550,435.74</b>	<b>4,249,841.39</b>	<b>-699,405.65</b>	<b>-16.46%</b>
<b>Fixed Assets</b>				
1410 · Land	627,494.00	627,494.00	0.00	0.0%
1420 · Buildings & Improvements	15,029,019.80	14,888,896.80	140,123.00	0.94%
1430 · Equipment & Vehicles	1,150,139.40	974,572.05	175,567.35	18.02%
1440 · Construction in Progress				
1443 · CIP Riverbend Restoration RB99	635,152.80	0.00	635,152.80	100.0%
1448 · CIP Nelson SBF NE99	104,678.38	0.00	104,678.38	100.0%
1449 · CIP Palermo Park	0.00	17,351.31	-17,351.31	-100.0%
1450 · CIP Feather River Trail FRT99	2,392.50	0.00	2,392.50	100.0%
1451 · CIP Playtown Bathroom Fire	171,716.07	0.00	171,716.07	100.0%
<b>Total 1440 · Construction in Progress</b>	<b>913,939.75</b>	<b>17,351.31</b>	<b>896,588.44</b>	<b>5,167.27%</b>
1499 · Accumulated Depreciation	-4,762,614.16	-4,824,103.09	61,488.93	1.28%
<b>Total Fixed Assets</b>	<b>12,957,978.79</b>	<b>11,684,211.07</b>	<b>1,273,767.72</b>	<b>10.9%</b>
<b>Other Assets</b>				
1550 · GASB 68 CalPERS Valuation				
1551 · GASB68 Deferred Outflow Pension	204,906.00	204,906.00	0.00	0.0%
<b>Total 1550 · GASB 68 CalPERS Valuation</b>	<b>204,906.00</b>	<b>204,906.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Other Assets</b>	<b>204,906.00</b>	<b>204,906.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL ASSETS</b>	<b>16,713,320.53</b>	<b>16,138,958.46</b>	<b>574,362.07</b>	<b>3.56%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable				

Feather River Recreation & Park District  
Balance Sheet  
As of June 30, 2020

Balance Sheet updated since Finance Meeting on 8/20/20. Changes include tax revenue received June 2020, reconciled accounts for year end. F/Year 2019-20 remains open and not finalized until all accounts are reconciled.

	Jun 30, 20	Jun 30, 19	\$ Change	% Change
2000 · Accounts Payable	489,927.30	75,721.14	414,206.16	547.02%
<b>Total Accounts Payable</b>	<b>489,927.30</b>	<b>75,721.14</b>	<b>414,206.16</b>	<b>547.02%</b>
<b>Credit Cards</b>				
2300 · Credit Cards Payable				
2335 · BoW CC 9693 GM	-656.92	-23.98	-632.94	-2,639.45%
2337 · BoW CC 4607 Preschool	245.52	1,127.32	-881.80	-78.22%
2338 · BoW CC 7524 Maintenance	0.00	142.74	-142.74	-100.00%
2339 · BoW CC 9628 General	183.00	0.00	183.00	100.00%
<b>Total 2300 · Credit Cards Payable</b>	<b>-228.40</b>	<b>1,246.08</b>	<b>-1,474.48</b>	<b>-118.33%</b>
2350 · Supplier Accounts				
2353 · Walmart	147.17	58.18	88.99	152.96%
2357 · Tractor Supply	0.00	81.16	-81.16	-100.00%
<b>Total 2350 · Supplier Accounts</b>	<b>147.17</b>	<b>139.34</b>	<b>7.83</b>	<b>5.62%</b>
<b>Total Credit Cards</b>	<b>-81.23</b>	<b>1,385.42</b>	<b>-1,466.65</b>	<b>-105.86%</b>
<b>Other Current Liabilities</b>				
2100 · Payroll Liabilities				
2170 · Retirement Payable	4.95	4.92	0.03	0.61%
2180 · Health Insurance Payable	8,336.88	0.00	8,336.88	100.00%
2185 · Dental Insurance Payable	1,023.42	0.00	1,023.42	100.00%
2186 · Life Insurance Payable	155.00	4.60	150.40	3,269.57%
2187 · Aflac Payable	1,422.20	989.72	432.48	43.7%
2199 · Accrued Leave Payable	44,260.78	22,334.25	21,926.53	98.17%
<b>Total 2100 · Payroll Liabilities</b>	<b>55,203.23</b>	<b>23,333.49</b>	<b>31,869.74</b>	<b>136.58%</b>
2400 · Deposits/Refunds to Customers	1,328.00	0.00	1,328.00	100.00%
2405 · Deferred Revenue	23,268.08	24,476.55	-1,208.47	-4.94%
<b>Total Other Current Liabilities</b>	<b>79,799.31</b>	<b>47,810.04</b>	<b>31,989.27</b>	<b>66.91%</b>
<b>Total Current Liabilities</b>	<b>569,645.38</b>	<b>124,916.60</b>	<b>444,728.78</b>	<b>356.02%</b>
<b>Long Term Liabilities</b>				
2954 · Ford Motor Vehicle Loan	45,915.85	20,930.02	24,985.83	119.38%
2955 · Umpqua Bank Tax Exempt Bond A	2,832,815.00	3,043,775.00	-210,960.00	-6.93%
2960 · Umpqua Bank Taxable Bond B	113,999.97	140,000.00	-26,000.03	-18.57%
2975 · GASB 68 CalPERS Liab Valuation				
2976 · GASB 68 Deferred Inflow Pension	124,940.00	124,940.00	0.00	0.0%
2977 · GASB 68 Net Pension Liability	842,871.00	842,871.00	0.00	0.0%
<b>Total 2975 · GASB 68 CalPERS Liab Valuation</b>	<b>967,811.00</b>	<b>967,811.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Long Term Liabilities</b>	<b>3,960,541.82</b>	<b>4,172,516.02</b>	<b>-211,974.20</b>	<b>-5.08%</b>
<b>Total Liabilities</b>	<b>4,530,187.20</b>	<b>4,297,432.62</b>	<b>232,754.58</b>	<b>5.42%</b>
<b>Equity</b>				
3010 · Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 · General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 · Investment in Assets	6,439,516.82	6,439,516.82	0.00	0.0%
3040 · General Fund Balance	-1,653,176.59	-1,653,176.59	0.00	0.0%
3050 · Benefit Assessment District	39,721.49	39,721.49	0.00	0.0%
3060 · Impact Fees (general)	440,963.61	440,963.61	0.00	0.0%
3099 · Undistributed Retained Earnings	6,553,500.51	3,124,867.59	3,428,632.92	109.72%
<b>Net Income</b>	<b>341,607.49</b>	<b>3,428,632.92</b>	<b>-3,087,025.43</b>	<b>-90.04%</b>
<b>Total Equity</b>	<b>12,183,133.33</b>	<b>11,841,525.84</b>	<b>341,607.49</b>	<b>2.89%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>16,713,320.53</b>	<b>16,138,958.46</b>	<b>574,362.07</b>	<b>3.56%</b>



Feather River Recreation & Park District  
 Detail Fixed Asset & Bonds  
 As of July 31, 2020

08/13/2020

	Date	Source Name	Memo	Amount	Balance
<b>1010 - Treasury Cash</b>					<b>207,979.33</b>
<b>1010.3 - Treasury Admin Ins Proceeds</b>					<b>220,575.19</b>
Total 1010.3 - Treasury Admin Ins Proceeds					220,575.19
<b>1010.4 - Treasury Ins Proceeds Playtown</b>					<b>-12,595.86</b>
	07/09/2020	FEATHER RIVER RECREATION & PARK DISTRICT	RECEIVED INSURANCE PROCEEDS PLAYTOWN	213,850.21	201,254.35
	07/30/2020	ALPINE PORTABLE TOILET SERVICE		-17,139.88	184,114.47
Total 1010.4 - Treasury Ins Proceeds Playtown				<u>196,710.33</u>	<u>184,114.47</u>
Total 1010 - Treasury Cash				196,710.33	404,689.66
<b>1031 - BofW Project INS PROCEEDS</b>					<b>1,198,559.77</b>
	07/02/2020	MELTON DESIGN GROUP	RIVERBEND PHASE 2	-7,279.70	1,191,280.07
	07/02/2020	PARK PLANET	RIVERBEND AMPHITHEATER	-188,383.75	1,002,896.32
	07/02/2020	Rock Creek Construction, Inc.	RIVERBEND AMPH CONSTRUCTION	-70,106.68	932,789.64
	07/16/2020	Hanford ARC	RIVERBEND BEACH CONSTRUCTION	-116,734.50	1,029,905.35
	07/16/2020	MELTON DESIGN GROUP	RIVERBEND PLAYAREA CONSTR DOCS	-6,766.70	1,023,138.65
	07/16/2020	VOID	void check 5119	0.00	1,023,138.65
	07/16/2020	VOID	void check 5119	0.00	1,023,138.65
Total 1031 - BofW Project INS PROCEEDS				-389,271.33	809,288.44
<b>1302 - FEMA Riverbend Claim A/R</b>					<b>2,839.00</b>
Total 1302 - FEMA Riverbend Claim A/R					2,839.00
<b>1320 - Umpqua Bank Project Fund</b>					<b>188,856.12</b>
Total 1320 - Umpqua Bank Project Fund					188,856.12
<b>1410 - Land</b>					<b>627,494.00</b>
Total 1410 - Land					627,494.00
<b>1420 - Buildings &amp; Improvements</b>					<b>15,029,019.80</b>
Total 1420 - Buildings & Improvements					15,029,019.80
<b>1430 - Equipment &amp; Vehicles</b>					<b>1,150,139.40</b>
Total 1430 - Equipment & Vehicles					1,150,139.40
<b>1440 - Construction in Progress</b>					<b>913,939.75</b>
<b>1443 - CIP Riverbend Restoration RB99</b>					<b>635,152.80</b>
	07/31/2020	Rock Creek Construction, Inc.	AMPHITHEATER CONSTRUCTION	81,602.63	716,755.43
Total 1443 - CIP Riverbend Restoration RB99				81,602.63	716,755.43
<b>1448 - CIP Nelson SBF NE99</b>					<b>104,678.38</b>
Total 1448 - CIP Nelson SBF NE99					104,678.38
<b>1450 - CIP Feather River Trail FRT99</b>					<b>2,392.50</b>
Total 1450 - CIP Feather River Trail FRT99					2,392.50
<b>1451 - CIP Playtown Bathroom Fire</b>					<b>171,716.07</b>
Total 1451 - CIP Playtown Bathroom Fire					171,716.07
Total 1440 - Construction in Progress				81,602.63	995,542.38
<b>2955 - Umpqua Bank Tax Exempt Bond A</b>					<b>-2,832,815.00</b>
Total 2955 - Umpqua Bank Tax Exempt Bond A					-2,832,815.00
<b>2960 - Umpqua Bank Taxable Bond B</b>					<b>-113,999.97</b>
Total 2960 - Umpqua Bank Taxable Bond B					-113,999.97
<b>TOTAL</b>				<b>-110,958.37</b>	<b>16,261,053.83</b>

Feather River Recreation & Park District  
Check Register  
July 2020

Date	Num	Name	Memo	Credit
Jul 20				
07/01/2020	ACH XFER	CalPers Financial Reporting	2020-21 unfunded calpers liabl	55,694.00
07/02/2020	88081	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	5,109.00
07/02/2020	88082	AT&T - CALNET	PHONE LINES	83.95
07/02/2020	88083	Butte County Sheriff's Office	RIVERBEND CLEANUP	9,980.00
07/02/2020	88084	CALF. WATER SERVICE	Acct 520857777 5/9/20-6/9/20	27,403.17
07/02/2020	88085	COMCAST	Acct#8155600190189780 PHONE/INTERENT	452.27
07/02/2020	88086	FEATHER RIVER AIRE	BIANNUAL HVAC SERVICE	2,574.00
07/02/2020	88087	SOUTH FEATHER WATER & POWER	007771-000	93.42
07/02/2020	88088	AFLAC	JRF86 JUN20	1,431.70
07/02/2020	88089	BLUE SHIELD OF CALIFORNIA	4004625 JUL20 PREMIUMS	8,542.91
07/02/2020	88090	HUMANA INSURANCE CO.	657103-001 JUN20 LIFE	75.00
07/02/2020	88091	PREMIER ACCESS	1000548827 JUL20 DENTAL	974.41
07/02/2020	88092	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
07/02/2020	88093	DELONG, SHANNON	BOD STIPEND	200.00
07/02/2020	88094	FOWLER, SCOTT KENT	BOD STIPEND	200.00
07/02/2020	88095	ROCCHI, STEVE	BOD STIPEND	200.00
07/02/2020	88096	THOMAS, DEVIN	BOD STIPEND	200.00
07/02/2020	88097	DORMAN, FAWN	REFUND RENTAL	205.00
07/02/2020	88098	Kruse, Brian	REFUND SOFTBALL	350.00
07/02/2020	88099	PENNINGTON, STEPHANIE	REFUND RENTAL CX	205.00
07/02/2020	88100	RECDESK LLC	REC ONLINE SOFTWARE ANNUAL	6,300.00
07/02/2020	88101	STEINSBERGER, JULIE	REFUND PRESCHOOL	62.00
07/02/2020	88102	The Father's House Church	REFUND RENTAL PP2	480.00
07/02/2020	88103	Turf Star, Inc.	MOWER BLADES SHARP	1,248.50
07/02/2020	88104-88117	PAYROLL	PAYROLL ITEMS	16,875.32
07/02/2020	88118	All Metals Supply, Inc.	SIGNS	513.61
07/02/2020	88119	CINTAS	JANITORIAL SUPPLIES ACT CENTER	222.24
07/02/2020	88120	COMCAST	Acct# 8155 60 019 0233893	144.10
07/02/2020	88121	GRAPHICS PACKAGING INT	REFUND RENTAL CX COVID	722.50
07/02/2020	88122	Industrial Power Products	CHAINSAW	1,013.46
07/02/2020	88123	JACKSON'S GLASS	PLEXIGLASS COVID	218.12
07/02/2020	88124	LES SCHWAB TIRES	TRAILER TIRE	135.26
07/02/2020	88125	MJB Welding Supply	MISC PARTS	147.69
07/02/2020	88126	RENTAL GUYS, INC.	BLADES	267.63
07/02/2020	88127	RIEBES AUTO PARTS	TRUCK REPAIRS	263.04
07/02/2020	88128-88159	PAYROLL	PAYROLL ITEMS	14,568.31
07/16/2020	88160-88205	PAYROLL	PAYROLL ITEMS	32,995.27
07/16/2020	88206	SDRMA	7699 2020-21 W/COMP ANNUAL	81,207.80
07/16/2020	88207	Anton, Victoria	TRASH CANS EXPENSE REIMBR	172.23
07/16/2020	88208	VALENCIA, ESTELA.	MILEAGE REIMBR	28.75
07/16/2020	88209	WILSON, ROBERT BRIAN	EXPENSE REIMBR	220.09
07/16/2020	88210	Butte County Sheriff's Office	RIVERBEND CLEANUP	4,940.00
07/16/2020	88211	DAWSON OIL COMPANY	62765 FUEL	1,742.71
07/16/2020	88212	FORD MOTOR CREDIT COMPANY LLC	TRUCK PAYMENTS	1,645.94
07/16/2020	88213	Knorr Systems, Inc	POOL VACUUM	4,973.55
07/16/2020	88214	Lincoln Aquatics	POOL CHEMICALS	2,025.19
07/16/2020	88215	LOCKHART, SHANNON	REFUND SP60 NE7 SOFTBALL PART PYMNT	200.00
07/16/2020	88216	R & B Company	MAINLINE CAP	92.25
07/16/2020	88217	RECOLOGY BUTTE COLUSA COUNTIE	TRASH ALL SITES	1,555.34
07/16/2020	88218	ROMERO, SHAWN	REFUND 2 TEAMS SOFTBALL	700.00
07/16/2020	88219	TWSD	4-112.01 WATER NELSON	1,783.46
07/16/2020	88220	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE/USAGE	674.62
07/16/2020	88221	BETTER DEAL EXCHANGE	Acct#701960	100.33
07/16/2020	88222	Staples	STAPLES STATEMENT 3721	231.05
07/16/2020	88223	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	725.10
07/16/2020	88224	WAL-MART COMMUNITY	STATEMENT 1712	147.17
07/16/2020	88225	BANKCARD CENTER	CREDIT CARD PAYMENTS	3,054.94
07/16/2020	88226	HOME DEPOT	HOME DEPOT STATEMENT	1,631.69
07/16/2020	88227	SDRMA	2020-21 ANNUAL PROP/LIAB INSURANCE	118,557.49
07/30/2020	88228	ALPINE PORTABLE TOILET SERVICE	PLAYTOWN PORTABLE TOILET	17,139.88
07/30/2020	88229	ACCULARM SECURITY SYSTEMS	ALARMS	955.50
07/30/2020	88230	AT&T - CALNET	PHONE LINES	84.24
07/30/2020	88231	Butte County Auditor-Controller's Office	LAFCO FEES	3,122.10

Feather River Recreation & Park District  
 Check Register  
 July 2020

Date	Num	Name	Memo	Credit
07/30/2020	88232	KCOE Isom	FINAL AUDIT	1,000.00
07/30/2020	88233	LAKE OROVILLE AREA PUBLIC UTILITY	2921 B Street Sewer Service- MLK Park	114.18
07/30/2020	88234	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	3,124.56
07/30/2020	88235	P.G. & E.	PGE 5/22/20-6/22/20	11,434.07
07/30/2020	88236	SURPLUS CITY	CONEX RENTAL	255.00
07/30/2020	88237	BLUE SHIELD OF CALIFORNIA	4004625 HEALTH PREMIUMS	8,542.91
07/30/2020	88238	HUMANA INSURANCE CO.	657103-001 LIFE PREMIUMS	70.00
07/30/2020	88239	PREMIER ACCESS	1000548827 DENTAL PREMIUMS	974.41
07/30/2020	88240	CARTER LAW OFFICE	LEGAL SERVICEES	67.50
07/30/2020	88241	COMCAST	Acct#8155600190189780 PHONE/INTERENT	393.87
07/30/2020	88242	COMP	PREEMPLOYMENT SCREEN	176.50
07/30/2020	88243	Leonard, Grace	MISC SUPPLIES FBT EXPENSE REIMBR	263.92
07/30/2020	88244	AFLAC	JRF86 JUL20 PREMIUMS	1,402.44
07/30/2020	88245	CALF. WATER SERVICE	Acct 520857777 6/10/20-7/20/20	33,896.81
07/30/2020	88246	CINTAS	JANITORIAL SUPPLIES ACT CENTER	148.13
07/30/2020	88247	HERC RENTALS, INC	CONCRETE SAW RENTAL	80.56
07/30/2020	88248	LES SCHWAB TIRES	2 TIRES DODGE	498.19
07/30/2020	88249	MJB Welding Supply	SAW FLUDI	110.77
07/30/2020	88250	VOID	void check 88250	0.00
07/30/2020	88251	void	void check 88251	0.00
07/30/2020	88252	Williams Electric Company, Inc	REPAIR WIRES	150.00
07/30/2020	88253	Butte County Public Health Department	POOL PERMITS	990.00
07/30/2020	88254	COMCAST	Acct# 8155 60 019 0233893	134.59
07/30/2020	88255	Dept. of Social Services	LICENSE PRESCHOOL	726.00
07/30/2020	88256	HALE, RICHARD	REFUND IMPACT FEES PARCEL 071160061	1,106.00
07/30/2020	88257	NORTH YUBA WATER DISTRICT	2695 FBT WATER	184.75
07/30/2020	88258	VOID	VOID CHECK 88258	0.00
07/30/2020	88259	SOUTH FEATHER WATER & POWER	007771-000	99.32
07/30/2020	88260-305	PAYROLL	PAYROLL ITEMS	34,233.07
				<b><u>538,239.85</u></b>

Jul 20



## STAFF REPORT

**DATE: AUGUST 20, 2020**

**TO: FINANCE COMMITTEE**

**FROM: DEBORAH PELTZER, BUSINESS MANAGER**

**RE: 2020-21 LINE ITEM TRANSFER BUDGET**

### SUMMARY

Per FRRPD Board Policies, the Board of Directors has authorized the General Manager to initiate line item transfers in the District budget as needed to conduct District business. Any line item transfer made by the General Manager requires approval by two Board members.

### REQUEST

Staff is seeking approval from the Finance Committee to adjust a line item on the approved 2020-21 budget:

- Deduct \$2,045 from Debt Interest Expense changing budget from \$95,990 to \$93,945
- + Add \$2,045 to g/l 5329 Water Expense, changing budget from \$132,700 to \$134,745

### BUDGETARY IMPACT

Line item has zero effect on Net Profit/Loss. Adjustment is only to balance the budgeted Debt Expense for the fiscal year.

### RECOMMENDATION:

Approve the proposed line item transfer.

**\*\*THIS TRANSFER WAS APPROVED BY THE FINANCE COMMITTEE ON AUGUST 20, 2020**



## STAFF REPORT

DATE: AUGUST 25, 2020

TO: FRRPD BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: RESOLUTION FOR PROP 68 – PER CAPITA GRANT APPLICATION

### SUMMARY

This is the grant that has announced an allocation of \$177,952 for FRRPD on June 24, 2020. They have not announced a due date for applications to use the funding, but it will most likely be summer of 2021. The FRRPD Board of Directors approved a resolution to submit an application for this grant last year but the requirements for the resolution changed this summer. The new Authorizing Resolution serves two specific purposes:

1. It is the means by which the GRANTEE'S Governing Body agrees to the terms of the contract; confirming the GRANTEE has the funding to complete, operate and maintain the PROJECTS.
2. Designates a position title to represent the Governing Body on all matters regarding PROJECTS associated with the contract. This will be the AUTHORIZED REPRESENTATIVE.

The grant agency also provided a template for the resolution that addresses the new requirements. That template was used for the attached Authorizing Resolution.

### RECOMMENDATION

Adopt the Authorizing Resolution to approve the filing of all Application Packets for the Prop 68 Per Capita Grant.

### ATTACHMENT

1947-20: A Resolution of the Board of Directors of the Feather River Recreation and Park District approving application(s) for per capita grant funds



**RESOLUTION NO. 1947-20**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING APPLICATION(S) FOR PER CAPITA GRANT FUNDS**

**WHEREAS**, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

**WHEREAS**, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

**WHEREAS**, the grantee will enter into a contract(s) with the State of California to complete project(s);

**NOW, THEREFORE, BE IT RESOLVED** that the Feather River Recreation and Park District hereby:

1. Approves the filing of project application(s) for Per Capita program grant project(s); and
2. Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s); and
3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project(s), and
4. Certifies that all projects proposed will be consistent with the park and recreation element of the District's general or recreation plan (PRC §80063(a)), and
5. Certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)), and
6. Certifies that it will comply with the provisions of §1771.5 of the State Labor Code, and
7. (PRC §80001(b)(8)(A-G)) To the extent practicable, as identified in the "Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, the District will consider a range of actions that include, but are not limited to, the following:
  - (A) Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.



- (B) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
  - (C) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.
  - (D) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.
  - (E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.
  - (F) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.
  - (G) Identifying possible staff liaisons to diverse populations.
8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)).
  9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).
  10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and
  11. Delegates the authority to the General Manager, or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and
  12. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.



**PASSED AND ADOPTED**, at a regular meeting on the 25th day of August 2020.

I, the undersigned, hereby certify that the foregoing Resolution Number 1947-20 was duly adopted by the Board of Directors of the Feather River Recreation and Park District following a roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
Scott "Kent" Fowler, Chairperson

\_\_\_\_\_  
Shawn Rohrbacker, General Manager





## FACILITY USE AGREEMENT

This Facility Use Agreement (the "Agreement") is executed on the date last set forth below opposite the parties' signatures by and between the Feather River Recreation & Park District ("District") and Thunderbirds Football & Cheer, a California non-profit corporation ("League") who desire to enter into this Agreement for the reservations, improvement, operation, and use by League of Baldry and Zollner baseball fields (the "Fields") located at Nelson Complex owned by the District and therefore agree as follows:

**Use of Fields.** Among all users of the Fields, League shall have the priority to reserve and use the Fields for the period from July 1<sup>st</sup> to November 30<sup>th</sup> of years 2020 and 2021. Each year, League shall submit to District a full and complete schedule of its intended uses (including times and dates of practices and games) of the Fields by May 1st for its acceptance. Once approved by the District, this schedule shall entitle League to use of the Fields and the dates and time indicated therein. Any and all changes, deletions and additions to a previously approved schedule shall be submitted to District as soon as possible but in no event later than three weeks prior to any desired change for District's approval, and once so approved, a new schedule shall be adopted by the parties. League agrees to alternate line of scrimmage throughout the season to avoid uneven wear on turf areas.

No other request for use of Fields during the League season by any other organization, agency, or group shall be honored between July 1<sup>st</sup> and November 30<sup>th</sup> of each year which will interfere with the scheduled use of the two fields by Thunderbirds Football & Cheer. All other users of the fields during the regular League season shall be secondary to League. If a conflict of use arises, League shall have priority in accordance with its schedule approved by District.

**Use of Lights.** League will be issued two sets of keys to access field lights to use during the approved schedule. Operating the field lights outside of the approved schedule, or failure to turn off the lights at the agreed time will result in a \$50 fee per occurrence and will be added to the Leagues remaining balance for that season.

**Use of Parking Lot.** During the season, League is authorized to place a storage container in the east parking lot (see Exhibit A) and shall not use any other areas of the facility for storage purposes. If requested, League agrees to relocate said storage container within one week upon receiving notice from the District. All vehicles must stay within paved parking areas and are not authorized on fields.

**Payment.** In consideration for its right to use the Fields, League agrees to pay District regular rental fees as set by the Board of Directors (the "Fee"). This Fee shall be paid annually in two installments, as follows: July 1 - \$1,000.00 season deposit and December 1 - the balance of the season Fee. Adjustments will be made as necessary to reflect League's actual use of Fields in the event of heavy rain or other cancellations. The Fee may be reduced or waived by District in consideration for work performed or donations made by the League on the Fields. Fee waivers and projects must be approved in advance by the District. Receipts and volunteer tracking sheets must be submitted to the District to determine the value of in-kind work and/or donations.

**Agreement.** In the event the Indemnitor or Indemnitee is named as a defendant in any action or claim, either party may be entitled to request that the other party indemnify and defend it at its sole cost and expenses. If either party elects to represent itself, such party shall be permitted to defend or prosecute any and all claims of indemnity, contribution or reimbursement under California law.

**Insurance.** League shall obtain and maintain during the term of the Agreement at its sole cost a commercial general liability policy with liability and property damage coverage

of not less than \$1,000,000.00 single occurrence and \$2,000,000.00 combined occurrences with an insurance company approved by District. Such policy shall name District as an additional insured and shall provide the written notice to District shall be given by the insurer before any change or termination of coverage occurs. A certified copy of such liability policy shall be given to District immediately upon execution hereof and thereafter upon annual renewal of the policy.

Additionally, if League hires any employee, to perform any or all of its obligations under the Agreement. It will provide the District with a certified copy of Worker's Compensation Insurance policy prior to the hiring of any such employee.

**Compliance.** League agrees to comply with all federal, state, or local laws or ordinances during its use, operation, maintenance and/or improvement of Fields.

**Conditions of Default.** Every requirement to be kept and performed by League shall be an express condition to the continued existence of League rights herein. In the event League refuses or otherwise fails to remedy, correct or otherwise comply with such conditions mentioned in any notice of default within seven days after receipt thereof, the District shall, at its sole option, have the right to declare this Agreement terminated by giving written notice thereof to League. In such event League shall be permitted to reserve and use the Fields based on the District's reservation policy then in effect and pursuant to any such fee schedule as the District may adopt. In the event that a violation of any condition herein is waived by consent, expressed or implied, of the District, such waiver of the violation does not constitute waiver of that condition in the future, nor any other condition herein described.

**Surrender.** Within three weeks following the end of League's season, League shall peaceably vacate the fields and leave any and all affixed improvements located thereon and

leave the building structures and grounds in reasonably good condition similar to their condition at the commencement of this agreement, ordinary wear and tear excepted, and remove from the premises all temporary structures, signs or equipment such as billboards, temporary structures, signs or equipment, such as billboards and temporary storage.

**Executed.** Agreement signed in Oroville, California on the dates set forth below.

**DISTRICT:**

Feather River Recreation and Park District

\_\_\_\_\_ Date \_\_\_\_\_  
Shawn Rohrbacker, General Manager

\_\_\_\_\_ Date \_\_\_\_\_  
Scott "Kent" Fowler, Board Chair

**LEAGUE:**

Thunderbirds Football & Cheer

\_\_\_\_\_ Date \_\_\_\_\_  
Phil Bernardez, President



**EXHIBIT "A"**

Nelson Complex. Two outfield areas of Baldry and Zollner Fields.





## STAFF REPORT

DATE: AUGUST 25, 2020

TO: FRRPD BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: RESOLUTION FOR PROP 68 STATEWIDE GRANT APPLICATION - SOAAHS COMMUNITY CENTER AND PARK

### SUMMARY

The mission of the South Oroville African American Historical Society is to promote awareness and understanding of the historical presence and accomplishments of African Americans in the City of Oroville, California and surrounding areas. The goal of the Society is to establish a community center and neighborhood park that will provide educational and recreational programs and an in-house museum that will showcase the contributions of African Americans. FRRPD partnered with SOAAHS about 10 years ago for the Prop 84 version of this grant. The application was for the community center, museum and park that was not awarded, most likely because the SOAAHS did not do well enough to prove they have the funding to complete, operate and maintain the project.

FRRPD and SOAAHS can do a better job of complying with this requirement, primarily by showing that FRRPD can manage the grant funding process and contract requirements. Part of the grant application would be to update the drawings and permits. We are currently meeting with grant writers to confirm the project is a good fit for the grant. SOAAHS will pay for the grant writing services. The attached resolution is required in the grant application to show our intent to work together. It does not require that we apply for the grant. The south side of Oroville is an area that is shown as underserved for neighborhood parks in our current District Master Plan. Any help we can provide to build parks in this part of Oroville will be a great asset to the community. The project would also provide opportunities for FRRPD to utilize the community center and park for District programming and events. FRRPD staff time for administering the grant proceeds can be included in the grant application. SOAAHS will manage the community center, museum, and park when construction is finished. FRRPD may also submit a separate Prop 68 Statewide Grant Program application for improvements at Riverbend Park.

### RECOMMENDATION

Adopt the Authorizing Resolution to approve the filing of all Application Packets for the Prop 68 Statewide Grant Program for the SOAAHS Community Center and Park.

### ATTACHMENT

1948-20: A Resolution of the Board of Directors of the Feather River Recreation and Park District approving application for Statewide Park Development and Community Revitalization Program Grant funds



**RESOLUTION NO. 1948-20**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS**

**WHEREAS**, the State Department of Parks and Recreation has been deligated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Commuity Revitalization Grant Program, setting up necessar procedures governing the application; and

**WHEREAS**, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

**WHEREAS**, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project.

**NOW, THEREFORE, BE IT RESOLVED** that the Feather River Recreation and Park District Board of Directors hereby:

**APPROVES THE FILING OF AN APPLICATION FOR THE SOAAHS COMMUNITY CENTER AND PARK PROJECT; AND**

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to (designated position) to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
6. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

**APPROVED AND ADOPTED** on the 25<sup>th</sup> day of August 2020.



I, the undersigned, hereby certify that the foregoing Resolution Number 1948-20 was duly adopted by the Feather River Recreation and Park District Board of Directors following a roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
Scott "Kent" Fowler, Chairperson

\_\_\_\_\_  
Shawn Rohrbacker, General Manager





## JUNE 2020 DEPARTMENT UPDATES

### Recreation

*Brian Wilson – Recreation Supervisor*

#### **Programs**

- Aquatics Programming
  - Public Swim
    - Nelson T/Th/Alt Sa
    - Palermo W/F/Alt Sa
  - Lap Swim
    - Nelson Pool T/Th
  - All other Aquatics Programs Suspended until further notice
  
- Gymnastics
  - Team “Camp” M-F
  
- Youth Sports New State guidelines released
  - Objective: Begin offering FRRPD after-school outdoor instructional programs
  - Currently recruiting instructors
  
- Adult Sports Suspended until further notice
  
- Fitness/Dance/Special Interest Classes Suspended until further notice

#### **Recent/Current Projects**

- Gymnastics program goals review
  - Competition Schedule(s)
  - Staffing needs
- Rec Desk Online Registration Software Project
- Website updates
- Program budget revisions for Fiscal Year 20/21
- Fall/Winter programming proposals/projections
- Local School schedules and impacts on school year programming
- “Shut Down” Programming Options

#### **Upcoming Projects**

- Prop 68 Project Funding
  - Round 4 Statewide Park Program Application
    - Potential Projects



## JUNE 2020 DEPARTMENT UPDATES

### Maintenance

*Scott Thompson – Park Supervisor*

#### Recently completed events/projects:

##### **FRRPD Maintenance Staff**

- All part time staff has been laid off due to budget constraints.

##### **Riverbend**

- The well VFD control board was repaired and replaced. The damaged well pump was removed and a new well pump was installed. Cal Water was shut off to the irrigation and the park is now being irrigated by well water once again.
- A large leak in a 4" line was repaired.
- BCSO work crews completely cleared the weeds at the north end of the park.
- Fairly large fire at south end of Riverbend.
  - FRRPD responded with CalFire and Oroville Fire during containment.
  - FRRPD contracted with Tree of Life arborists to drop burning trees Friday night, and Saturday morning.
  - FRRPD park supervisor stayed at fire until 2am watching for flareups, there was one and Oroville Fire responded at 1am, nothing after that.

##### **Bedrock Tennis Courts**

- Large leak was discovered near tree where roots had destroyed the water line and the 8 low voltage lines to all the irrigation. Water line and low voltage lines were repaired and recovered 8/18.

##### **Nelson Pool**

- Butte County Heath inspected the pool and passed it for public use.

##### **Palermo Pool**

- Butte County Heath inspected the pool and passed it for public use.

##### **All Playgrounds**

- Fall material (ASTM Certified wood chips) were installed at 5 playgrounds that needed additional fall material to be in compliance.

#### Current events/projects:

##### **All Parks**

- Summer landscaping – (This takes up 90% of our time during the summer months, any extra projects are completed by the Park Supervisor usually to stay on the landscaping schedule.)
  - All parks to be mowed per schedule, sports fields to get double cut each week
  - Fence lines string trimmed
  - Fence lines sprayed
  - Edging done around all concrete perimeters
  - Parks and parking lots blown off

##### **MLK**

- Cable to be installed between posts.
- Construction on 12-14 steel bollards to block vehicle access to the field from the basketball court as well as the north parking lot entrance is nearing completion.
- Two side gates have been evaluated and are being repaired on the north side of the parking lot.

##### **Activity Center**



## JUNE 2020 DEPARTMENT UPDATES

- New building lights ordered and received, to be installed.
- Replace parking lot lights when building lights are replaced.
- Need to replace one or both main sewage pumps in lift station.

### Gymnastics

- Building and installing new bleacher seating on catwalk areas.

### Preschool

- Bathroom partitions have been approved and will be shipping shortly.

### Riverbend Park

- BCSO work crews are scheduled to work alongside FRRPD staff on 8/21 to clear camps and debris from the park.
  - Park Supervisor contacted a few people at camps and served notices 8/18, and left notices at all camp at south end of the park 8/18.
- BCSO work crews are clearing the sides of Salmon Run Road, from the entrance all the way to Hwy 162 (ongoing).
- Working with a vendor to evaluate sewage pumps for replacement. Pumped out holding tank 7/21 and pulled pumps up for evaluation and to be bid on for replacement.
- Working with Shawn and MDG, as well as awarded contractors on amphitheater project.

### Nelson Complex

- Infields are being brought back to playable condition
  - Soaked and nail dragged to removed weeds
  - Box scraped to remove weeds
  - Infield/outfield lines recut

### Palermo Pool

- Working with Brian to get broadband service at pool in order to install a camera system that can be monitored remotely.

### Nolan Complex

- Playtown Restrooms
  - Shawn and I continue to work on this project with architects, engineers, and the contractor.
  - Building plans have been submitted to the City for plan review.

### Bedrock Tennis

- Replace 6 bulbs in lights.
- Posts have been installed on the 4<sup>th</sup> St. side of the courts.
- Cable has been purchased to string between to stop cars from parking on the grass.

### Mitchell Shop

- Heavy equipment maintenance.
- Small equipment maintenance.
- Power tool maintenance.
- Vehicle maintenance.

### Upcoming events/projects:

#### Riverbend

- Remove all old rope anchors on rock play structure.
- Install new style rope anchors on rock play structure.
- Install all new ropes on rock play structure.



## JUNE 2020 DEPARTMENT UPDATES

### **Nelson Complex**

- Zollner Field
  - Install one light pole/6 light fixtures

### **Nelson Pool**

- Major renovation/installation project to go out to bid this fall.

### **Palermo Pool**

- Remove and replace flat roof over lifeguard area.
- Assess cracks in pool plaster with previous contractor.

### **Administration, Events & Marketing**

*Victoria Anton – Executive Administrator*

### **Completed Projects:**

- Participated in a Explore Butte County strategic planning session as an advisory board member.
- Site visit with a representative with United Domestic Workers at Riverbend Park to determine a route for their Personal Protective Equipment and Food Distribution drive-through event.
- Complete FEMA Training: Pre-Disaster Planning
- Attended committee meetings related to the 2020 Salmon Festival.
- Conducted fire and security system testing at the Activity Center.

### **Current/Ongoing Projects:**

- Completed training and information entry for our new registration software, RecDesk.
- Meeting with youth organizations to update facility use agreements.
- Revamp FRRPD's Adopt-A-Park program and volunteer materials.
- Promotion and media coverage of current projects and park upgrades.

### **Childcare Services**

*Estela Valencia – Director of Children's Services*

### **Enrollment:**

- Preschool 32 children
- Summer Camp attendance had a total of 55 children with a max enrollment of 30 children per day.

### **Recently Completed Events/Projects:**

Our department offered a summer camp M-F from 7am-5:30pm. Our enrollment was limited to 30 children per day. Children were in groups of ten. We offered plenty of outdoor/ indoor play time, electronic time, crafts, and game activities.

### **Upcoming Events/Projects:**

Our Pre-K program will be starting August 11. This year we have about 14 children enrolled. Our Pre-k program focuses on getting the children ready for Kindergarten. They learn the pre-skills they need through music, playing, singing and Zoo phonics, which they need to become successful students. We are super excited.

**Acknowledgements for staff/other organizations:** Our preschool and Camp staff has been doing an amazing job making sure our children and parents feel comfortable and safe during this pandemic. Our goal is to provide quality care in a safe environment where everyone feels welcome and cared for. Good job teachers and Rec leaders.