



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
December 15, 2020

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

AGENDA

Open Session 5:30 PM

To provide access to meetings and maximize transparency, a live and interactive audio stream is available for all public board meetings with the following credentials:

Dial into the meeting: (530) 212-8376 Conference Code: 603692

Written comments must be sent to victoriaa@frprd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.

CALL MEETING TO ORDER

ROLL CALL

- Chairperson Scott "Kent" Fowler _____
- Vice-Chairperson Steven Rocchi _____
- Director Devin Thomas _____
- Director Shannon DeLong _____
- Director Clarence "Sonny" Brandt _____

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from acting on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

ACKNOWLEDGEMENTS

Thank you, FRRPD Board Directors Rocchi, Thomas, DeLong, and Brandt, for donating their November Board meeting stipends to purchase an appreciation gift for FRRPD Essential Employees.

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

- 1. November 17, 2020 Regular Board Meeting Minutes (Appendix A)**
- 2. December 1, 2020 Special Board Meeting Minutes (Appendix B)**
- 3. November 2020 Financials (Appendix C)**

CONSENT AGENDA VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

ACTION ITEM(S)

1. CalPERS Contract Amendment & Final Resolution (Appendix D)

Resolution 1952-20: A Resolution to approve an amendment to contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors Feather River Recreation and Park District

Requested Action: Adopt Resolution

VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

2. River Ranch Subdivision Park Proposal (Appendix E)

Requested Action: Provide Direction

VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

3. Nominate Chairperson and Vice-Chairperson for 2021

Requested Action: Nominate a Chairperson and Vice-Chairperson

Once a nomination is first and seconded, call to vote.

VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

NON-ACTION ITEM(S)

1. Funding Summary for the Thermalito Family Center at Nelson Pool (Appendix F)

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix G)

No committees met.

UNFINISHED BUSINESS

BOARD ITEMS FOR UPCOMING AGENDA(S)

ADJOURNMENT _____



FEATHER RIVER RECREATION & PARK DISTRICT

Regular Board Meeting
November 17, 2020

ACTIVITY CENTER

1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes

Open Session 5:30 PM

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CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 5:34 PM.

ROLL CALL

| | |
|----------------------------------|----------------|
| Chairperson Scott "Kent" Fowler | <u>Present</u> |
| Vice Chairperson Steven Rocchi | <u>Present</u> |
| Director Devin Thomas | <u>Present</u> |
| Director Shannon DeLong | <u>Present</u> |
| Director Clarence "Sonny" Brandt | <u>Present</u> |

PUBLIC COMMENT

No public comments were made.

ACKNOWLEDGEMENTS

Thank you, Early Birds Donuts and Oroville Starbucks, for donations of donuts and coffee for the November 7th Community Workshop at Riverbend Park.

CONSENT AGENDA

- 1. October 27, 2020 Regular Board Meeting Minutes**
- 2. Resolution 1949-20: A resolution of the Board of Directors of the Feather River Recreation and Park District approving the transfer of funds in the amount of \$125,000 from the merchant payment received by Credit Card Account: Bank Of The West to the General Fund Account 2600**
- 3. October 2020 Financials**

Director Brandt made the motion to approve the Consent Agenda.

Director Thomas seconded the motion.

*The motion to approve the Consent Agenda passed with a unanimous vote.

ACTION ITEMS

- 1. CalPERS Contract Amendment & Resolution of Intent**

Resolution 1950-20: Resolution of intention to approve an amendment to contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors Feather River Recreation and Park District

Director Brandt made the motion to adopt Resolution 1950-20.

Director DeLong seconded the motion.

*The motion to adopt Resolution 1950-20 passed with a unanimous vote.

2. Employee Handbook Policy Change: Time Off

Director Rocchi made the motion to approve change to Time Off Policy in the Employee Handbook as presented. Director Brandt seconded the motion.

*The motion to change the Time Off Policy in the Employee Handbook passed with a unanimous vote.

3. Resolution 1951-20: A resolution of the Board of Directors of the Feather River Recreation and Park District authorizing the General Manager to initiate and/or end pay freeze, as needed, during 2020/21 fiscal year due to financial restraints related to COVID-19 pandemic

Director DeLong made the motion to adopt Resolution 1951-20.

Director Thomas seconded the motion.

*The motion to adopt Resolution 1951-20 passed with a unanimous vote.

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

Reports were reviewed.

ITEMS FOR UPCOMING AGENDA(S)

Nelson Pool Construction Bids

CalPERS Final Resolution

CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 5:56 PM.

DRAFT



FEATHER RIVER RECREATION & PARK DISTRICT

Regular Board Meeting
December 1, 2020

ACTIVITY CENTER

1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes

Open Session 9:30 AM

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Dial into the meeting: (530) 212-8376 Conference Code: 603692

CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 9:34 PM.

ROLL CALL

| | |
|----------------------------------|----------------|
| Chairperson Scott "Kent" Fowler | <u>Present</u> |
| Vice Chairperson Steven Rocchi | <u>Present</u> |
| Director Devin Thomas | <u>Present</u> |
| Director Shannon DeLong | <u>Present</u> |
| Director Clarence "Sonny" Brandt | <u>Present</u> |

PUBLIC COMMENT

No public comments were made.

ACTION ITEMS

1. Award Bid for the Thermalito Family Center at Nelson Pool

Director Brandt made the motion to accept the bid provided by James R Dougherty dba Holiday Pools, with alternate items as presented, for the Thermalito Family Center at Nelson Pool at a total of \$1,302,600. Director DeLong seconded the motion.

*The motion to accept the bid provided by James R Dougherty dba Holiday Pools, with alternate items as presented, for the Thermalito Family Center at Nelson Pool at a total of \$1,302,600 passed with a unanimous vote.

CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 9:56 AM.

| | Nov 20 | Budget | \$ Over Budget | Staff Comments | Jul - Nov 20 | YTD Budget | \$ Over Budget | Annual Budget |
|--|------------------|------------------|-----------------|--|------------------|------------------|-----------------|------------------|
| Ordinary Income/Expense | | | | Early reporting due to holiday meeting schedule. November is not closed or reconciled. Wating in county reports, November invoices and revenue is not reconciled | | | | |
| Income | | | | | | | | |
| 4100 · Tax Revenue | 0 | 0 | 0 | | 79,567 | 0 | 79,567 | 1,800,000 |
| 4150 · Tax Revenue (BAD) | 0 | 0 | 0 | | 0 | 0 | 0 | 297,536 |
| 4300 · Program Income | 24,786 | 37,871 | (13,085) | Revenue is not reconciled and additional adjustments to decrease revenue due to programming being canceled is expected. | 195,665 | 189,353 | 6,312 | 454,450 |
| 4400 · Donation & Fundraising Income | 0 | 167 | (167) | | 2,638 | 831 | 1,807 | 2,000 |
| 4600 · Other Income | 0 | 17 | (17) | | 0 | 81 | (81) | 200 |
| 4900 · Interest Income | 0 | 833 | (833) | | 8,243 | 4,169 | 4,074 | 10,000 |
| 4905 · Interest Income - BAD | 0 | 167 | (167) | | 1,151 | 831 | 320 | 2,000 |
| Total Income | 24,786 | 39,055 | (14,269) | | 287,264 | 195,265 | 91,999 | 2,566,186 |
| Gross Profit | 24,786 | 39,055 | (14,269) | | 287,264 | 195,265 | 91,999 | 2,566,186 |
| Expense | | | | | | | | |
| 5000 · Payroll Expenses | 89,101 | 98,798 | (9,697) | | 529,431 | 551,193 | (21,762) | 1,351,961 |
| 5031 · GASB 68 Benefit Expense | 0 | 0 | 0 | | 56,394 | 59,610 | (3,216) | 59,610 |
| 5100 · Advertising & Promotion | 0 | 346 | (346) | | 0 | 1,728 | (1,728) | 4,150 |
| 5120 · Bank Fees | 35 | 500 | (465) | | 1,818 | 2,500 | (682) | 6,000 |
| 5130 · Charitable Contributions | 0 | 0 | 0 | | 0 | 1,250 | (1,250) | 2,500 |
| 5140 · Copying & Printing | 700 | 750 | (50) | | 3,577 | 3,750 | (173) | 9,000 |
| 5155 · Employment New Hire Screen | 0 | 148 | (148) | | 90 | 736 | (646) | 1,772 |
| 5160 · Dues, Mbrshps & Subscriptions | 174 | 130 | 44 | | 5,524 | 5,520 | 4 | 8,300 |
| 5170 · Education & Development | 80 | 279 | (199) | | 1,205 | 1,397 | (192) | 3,350 |
| 5175 · Equipment Rental | 1,070 | 321 | 749 | | 3,483 | 1,603 | 1,880 | 3,850 |
| 5180 · Equipment, Tools & Furn (<\$5k) | 1,549 | 3,975 | (2,426) | | 15,319 | 19,875 | (4,556) | 47,700 |
| 5200 · Insurance | 0 | 0 | 0 | | 118,557 | 120,000 | (1,443) | 129,000 |
| 5210 · Interest Expense - Operating | 228 | 250 | (22) | | 1,182 | 1,250 | (68) | 3,000 |
| 5225 · Postage & Delivery | 248 | 100 | 148 | | 352 | 500 | (148) | 1,200 |
| 5230 · Professional & Outside Svcs | 14,488 | 14,235 | 253 | | 50,372 | 90,580 | (40,208) | 218,425 |
| 5260 · Repairs & Maintenance | 5,028 | 16,041 | (11,013) | | 78,649 | 80,213 | (1,564) | 192,500 |
| 5270 · Security | 110 | 1,667 | (1,557) | | 2,999 | 8,331 | (5,332) | 20,000 |
| 5280 · Supplies - Consumable | 1,689 | 2,577 | (888) | | 8,137 | 12,886 | (4,749) | 30,925 |
| 5290 · Taxes, Lic., Notices & Permits | 0 | 406 | (406) | | 4,937 | 2,033 | 2,904 | 4,875 |
| 5300 · Telephone/Internet | 1,066 | 1,153 | (87) | | 5,326 | 5,769 | (443) | 13,840 |
| 5310 · Transportation, Meals & Travel | 0 | 2,670 | (2,670) | | 7,032 | 13,360 | (6,328) | 32,050 |
| 5320 · Utilities | 21,157 | 24,071 | (2,914) | | 171,703 | 122,408 | 49,295 | 290,905 |
| Total Expense | 136,723 | 168,417 | (31,694) | | 1,066,087 | 1,106,492 | (40,405) | 2,434,913 |
| Net Ordinary Income | (111,937) | (129,362) | 17,425 | | (778,823) | (911,227) | 132,404 | 131,273 |
| Other Income/Expense | | | | | | | | |
| Other Income | | | | | | | | |
| 4200 · Impact Fee Income | 2,302 | | | | 36,773 | | | |
| 4650 · Insurance Proceeds | 0 | | | | 213,850 | | | |
| 4910 · Interest Income - Impact Fees | 0 | | | | 1,900 | | | |
| Total Other Income | 2,302 | | | | 252,523 | | | |
| Other Expense | | | | | | | | |
| 5102 · Insurance Claim Expense | 255 | | | | 34,790 | | | |
| 7210 · Debt Interest Expense | 7,913 | 7,913 | 0 | | 40,081 | 40,081 | 0 | 93,945 |
| Total Other Expense | 8,168 | 7,913 | 255 | | 74,871 | 40,081 | 34,790 | 93,945 |
| Net Other Income | (5,866) | (7,913) | 2,047 | | 177,652 | (40,081) | 217,733 | (93,945) |
| Net Income | (117,803) | (137,275) | 19,472 | | (601,171) | (951,308) | 350,137 | 37,328 |

| | Nov 30, 20 | Nov 30, 19 | \$ Change | % Change |
|--|----------------------|----------------------|---------------------|----------------|
| ASSETS | | | | |
| Current Assets | | | | |
| Checking/Savings | | | | |
| 1010 - Treasury Cash | | | | |
| 1010.1 - Treasury Cash - General | 301.28 | 49,213.40 | -48,912.12 | -99.39% |
| 1010.2 - Treasury Cash - Reserve | 302,494.00 | 332,494.00 | -30,000.00 | -9.02% |
| 1010.3 - Treasury Admin Ins Proceeds | 216,525.19 | 332,476.17 | -115,950.98 | -34.88% |
| 1010.4 - Treasury Ins Proceeds Playtown | 158,404.65 | 126,529.21 | 31,875.44 | 25.19% |
| Total 1010 - Treasury Cash | 677,725.12 | 840,712.78 | -162,987.66 | -19.39% |
| 1020 - Imprest Cash | 955.45 | 574.70 | 380.75 | 66.25% |
| 1030 - BofW - Merchant Acct. | 19,753.48 | 131,358.75 | -111,605.27 | -84.96% |
| 1031 - BofW Project INS PROCEEDS | 463,143.19 | 1,285,779.99 | -822,636.80 | -63.98% |
| 1040 - Fund 2610 - BAD | 39,625.93 | 41,012.39 | -1,386.46 | -3.38% |
| 1050 - Impact Fees | | | | |
| 1051 - Impact - Parklands | 482,473.27 | 394,778.25 | 87,695.02 | 22.21% |
| 1052 - Impact - Public Use | 33,995.47 | 22,167.51 | 11,827.96 | 53.36% |
| 1053 - Impact - Aquatics | 67,419.49 | 56,245.59 | 11,173.90 | 19.87% |
| Total 1050 - Impact Fees | 583,888.23 | 473,191.35 | 110,696.88 | 23.39% |
| Total Checking/Savings | 1,785,091.40 | 2,772,629.96 | -987,538.56 | -35.62% |
| Accounts Receivable | | | | |
| 1210 - Accounts Receivable | 30,505.35 | -3,542.32 | 34,047.67 | 961.17% |
| Total Accounts Receivable | 30,505.35 | -3,542.32 | 34,047.67 | 961.17% |
| Other Current Assets | | | | |
| 1302 - FEMA Riverbend Claim A/R | 2,839.00 | 2,839.00 | 0.00 | 0.0% |
| 1310 - Miscellaneous Receivables | 0.00 | 401.82 | -401.82 | -100.0% |
| 1316 - Prepaid Expenses/Debt Interest | 7,912.54 | 8,582.85 | -670.31 | -7.81% |
| 1320 - Umpqua Bank Project Fund | 188,856.12 | 188,856.12 | 0.00 | 0.0% |
| Total Other Current Assets | 199,607.66 | 200,679.79 | -1,072.13 | -0.53% |
| Total Current Assets | 2,015,204.41 | 2,969,767.43 | -954,563.02 | -32.14% |
| Fixed Assets | | | | |
| 1410 - Land | 627,494.00 | 627,494.00 | 0.00 | 0.0% |
| 1420 - Buildings & Improvements | 15,029,019.80 | 14,889,838.80 | 139,181.00 | 0.94% |
| 1430 - Equipment & Vehicles | 1,159,790.34 | 1,079,734.91 | 80,055.43 | 7.41% |
| 1440 - Construction in Progress | | | | |
| 1443 - CIP Riverbend Restoration RB99 | 986,027.05 | 76,754.48 | 909,272.57 | 1,184.65% |
| 1448 - CIP Nelson SBF NE99 | 114,733.24 | 58,596.36 | 56,136.88 | 95.8% |
| 1450 - CIP Feather River Trail FRT99 | 3,423.60 | 2,145.00 | 1,278.60 | 59.61% |
| 1451 - CIP Playtown Bathroom Fire | 171,716.07 | 116,000.00 | 55,716.07 | 48.03% |
| Total 1440 - Construction in Progress | 1,275,899.96 | 253,495.84 | 1,022,404.12 | 403.32% |
| 1499 - Accumulated Depreciation | -4,762,614.16 | -4,824,103.09 | 61,488.93 | 1.28% |
| Total Fixed Assets | 13,329,589.94 | 12,026,460.46 | 1,303,129.48 | 10.84% |
| Other Assets | | | | |
| 1550 - GASB 68 CalPERS Valuation | | | | |
| 1551 - GASB68 Deferred Outflow Pension | 204,906.00 | 204,906.00 | 0.00 | 0.0% |
| Total 1550 - GASB 68 CalPERS Valuation | 204,906.00 | 204,906.00 | 0.00 | 0.0% |
| Total Other Assets | 204,906.00 | 204,906.00 | 0.00 | 0.0% |
| TOTAL ASSETS | 15,549,700.35 | 15,201,133.89 | 348,566.46 | 2.29% |
| LIABILITIES & EQUITY | | | | |
| Liabilities | | | | |
| Current Liabilities | | | | |
| Accounts Payable | | | | |
| 2000 - Accounts Payable | 43,633.63 | 164,197.05 | -120,563.42 | -73.43% |
| Total Accounts Payable | 43,633.63 | 164,197.05 | -120,563.42 | -73.43% |
| Credit Cards | | | | |
| 2300 - Credit Cards Payable | 1,623.93 | 1,384.41 | 239.52 | 17.3% |
| 2350 - Supplier Accounts | 1,267.23 | -171.80 | 1,439.03 | 837.62% |
| Total Credit Cards | 2,891.16 | 1,212.61 | 1,678.55 | 138.43% |
| Other Current Liabilities | | | | |
| 2100 - Payroll Liabilities | 215.30 | -15,995.36 | 16,210.66 | 101.35% |
| 2400 - Deposits/Refunds to Customers | 3,519.60 | 0.00 | 3,519.60 | 100.0% |
| Total Other Current Liabilities | 3,734.90 | -15,995.36 | 19,730.26 | 123.35% |
| Total Current Liabilities | 50,259.69 | 149,414.30 | -99,154.61 | -66.36% |
| Long Term Liabilities | | | | |
| 2954 - Ford Motor Vehicle Loan | 38,820.48 | 16,931.40 | 21,889.08 | 129.28% |
| 2955 - Umpqua Bank Tax Exempt Bond A | 2,723,864.00 | 2,938,295.00 | -214,431.00 | -7.3% |
| 2960 - Umpqua Bank Taxable Bond B | 100,999.97 | 126,999.97 | -26,000.00 | -20.47% |
| 2975 - GASB 68 CalPERS Liab Valuation | | | | |
| 2976 - GASB 68 Deferred Inflow Pension | 124,940.00 | 124,940.00 | 0.00 | 0.0% |
| 2977 - GASB 68 Net Pension Liability | 842,871.00 | 842,871.00 | 0.00 | 0.0% |
| Total 2975 - GASB 68 CalPERS Liab Valuation | 967,811.00 | 967,811.00 | 0.00 | 0.0% |
| Total Long Term Liabilities | 3,831,495.45 | 4,050,037.37 | -218,541.92 | -5.4% |
| Total Liabilities | 3,881,755.14 | 4,199,451.67 | -317,696.53 | -7.57% |
| Equity | | | | |
| 3010 - Imprest Cash Reserve | 1,000.00 | 1,000.00 | 0.00 | 0.0% |
| 3020 - General Reserve | 20,000.00 | 20,000.00 | 0.00 | 0.0% |

| | Nov 30, 20 | Nov 30, 19 | \$ Change | % Change |
|--|----------------------|----------------------|-------------------|-----------------|
| 3030 - Investment in Assets | 6,439,516.82 | 6,439,516.82 | 0.00 | 0.0% |
| 3040 - General Fund Balance | -1,653,176.59 | -1,653,176.59 | 0.00 | 0.0% |
| 3050 - Benefit Assessment District | 39,721.49 | 39,721.49 | 0.00 | 0.0% |
| 3060 - Impact Fees (general) | 440,963.61 | 440,963.61 | 0.00 | 0.0% |
| 3099 - Undistributed Retained Earnings | 6,981,092.36 | 6,553,500.51 | 427,591.85 | 6.53% |
| Net Income | -601,172.48 | -839,843.62 | 238,671.14 | 28.42% |
| Total Equity | 11,667,945.21 | 11,001,682.22 | 666,262.99 | 6.06% |
| TOTAL LIABILITIES & EQUITY | 15,549,700.35 | 15,201,133.89 | 348,566.46 | 2.29% |

As of November 30, 2020

| | Date | Source Name | Memo | Amount | Balance |
|--|------------|-------------------------|--|-----------|----------------------|
| 1010 - Treasury Cash | | | | | 374,929.84 |
| 1010.3 - Treasury Admin Ins Proceeds | | | | | 216,525.19 |
| Total 1010.3 - Treasury Admin Ins Proceeds | | | | | 216,525.19 |
| 1010.4 - Treasury Ins Proceeds Playtown | | | | | 158,404.65 |
| Total 1010.4 - Treasury Ins Proceeds Playtown | | | | | 158,404.65 |
| Total 1010 - Treasury Cash | | | | | 374,929.84 |
| 1031 - BofW Project INS PROCEEDS | | | | | 463,143.19 |
| Total 1031 - BofW Project INS PROCEEDS | | | | | 463,143.19 |
| 1302 - FEMA Riverbend Claim A/R | | | | | 2,839.00 |
| Total 1302 - FEMA Riverbend Claim A/R | | | | | 2,839.00 |
| 1320 - Umpqua Bank Project Fund | | | | | 188,856.12 |
| Total 1320 - Umpqua Bank Project Fund | | | | | 188,856.12 |
| 1410 - Land | | | | | 627,494.00 |
| Total 1410 - Land | | | | | 627,494.00 |
| 1420 - Buildings & Improvements | | | | | 15,029,019.80 |
| Total 1420 - Buildings & Improvements | | | | | 15,029,019.80 |
| 1430 - Equipment & Vehicles | | | | | 1,159,790.34 |
| Total 1430 - Equipment & Vehicles | | | | | 1,159,790.34 |
| 1440 - Construction in Progress | | | | | 1,262,640.94 |
| 1443 - CIP Riverbend Restoration RB99 | | | | | 982,956.55 |
| | 11/18/2020 | MELTON DESIGN GROUP | RIVERBEND PLAYGROUND DESIGN | 3,070.50 | 986,027.05 |
| Total 1443 - CIP Riverbend Restoration RB99 | | | | 3,070.50 | 986,027.05 |
| 1448 - CIP Nelson SBF NE99 | | | | | 105,575.82 |
| | 11/04/2020 | MELTON DESIGN GROUP | DESIGN NELSON POOL SBF GRANT | 3,547.90 | 109,123.72 |
| | 11/24/2020 | City of Oroville | CITY PERMIT/PLAN REVIEW NELSON POOL | 5,609.52 | 114,733.24 |
| Total 1448 - CIP Nelson SBF NE99 | | | | 9,157.42 | 114,733.24 |
| 1450 - CIP Feather River Trail FRT99 | | | | | 2,392.50 |
| | 11/19/2020 | CARTER LAW OFFICE | LEGAL SBF GRANT TRAIL PROJECT | 1,031.10 | 3,423.60 |
| Total 1450 - CIP Feather River Trail FRT99 | | | | 1,031.10 | 3,423.60 |
| 1451 - CIP Playtown Bathroom Fire | | | | | 171,716.07 |
| Total 1451 - CIP Playtown Bathroom Fire | | | | | 171,716.07 |
| Total 1440 - Construction in Progress | | | | 13,259.02 | 1,275,899.96 |
| 2955 - Umpqua Bank Tax Exempt Bond A | | | | | -2,778,339.00 |
| | 11/01/2020 | BANK OF NEW YORK MELLON | 2015A PRINCIPAL PAYMENT | 54,475.00 | -2,723,864.00 |
| Total 2955 - Umpqua Bank Tax Exempt Bond A | | | | 54,475.00 | -2,723,864.00 |
| 2960 - Umpqua Bank Taxable Bond B | | | | | -106,999.97 |
| | 11/01/2020 | BANK OF NEW YORK MELLON | 2015B PRINCIPAL PAYMENT | 6,000.00 | -100,999.97 |
| Total 2960 - Umpqua Bank Taxable Bond B | | | | 6,000.00 | -100,999.97 |

Feather River Recreation & Park District
 Check Register
 November 2020

| Date | Num | Name | Memo | Credit |
|------------|-------------|--|--------------------------------------|-------------------|
| Nov 20 | | | | |
| 11/05/2020 | 88664 | BLUE SHIELD OF CALIFORNIA | 4004625 NOV20 PREMIUMS | 7,183.44 |
| 11/05/2020 | 88665 | PREMIER ACCESS | 1000548827 NOV20 PREMIUMS | 928.35 |
| 11/05/2020 | 88666 | HUMANA INSURANCE CO. | 657103-001 NOV20 PREMIUMS | 65.00 |
| 11/05/2020 | 88667 | BANKCARD CENTER | STATEMENT 9693 | 156.59 |
| 11/05/2020 | 88668 | BANKCARD CENTER | STATEMENT 4607 | 1,012.76 |
| 11/05/2020 | 88669 | BANKCARD CENTER | STATEMENT 7524 | 603.06 |
| 11/05/2020 | 88670 | COMCAST | Acct#8155600190189780 PHONE/INTERENT | 478.81 |
| 11/05/2020 | 88671 | ALL THINGS CLEANING | PARKS RESTROOMS JANITORIAL | 5,109.00 |
| 11/05/2020 | 88672 | AT&T - CALNET | PHONE LINES | 109.49 |
| 11/05/2020 | 88673 | BANK OF NEW YORK MELLON | OCT19-DEC19 UMPQUA LOANS | 84,212.63 |
| 11/05/2020 | 88674 | CALF. WATER SERVICE | Acct 520857777 5/9/20-6/9/20 | 6,524.56 |
| 11/05/2020 | 88675 | California Special Districts Association | ANNUAL CSDA MEMBERSHIP | 4,679.00 |
| 11/05/2020 | 88676 | COMCAST | Acct# 8155 60 019 0233893 | 184.38 |
| 11/05/2020 | 88677 | FASTENAL | MISC SUPPLIES | 71.07 |
| 11/05/2020 | 88678 | FORD MOTOR CREDIT COMPANY LLC | TRUCK PAYMENTS | 1,645.94 |
| 11/05/2020 | 88679 | Lincoln Aquatics | POOL CHEMICALS | 977.08 |
| 11/05/2020 | 88680 | P.G. & E. | PGE 9/22/20-10/21/20 | 12,806.06 |
| 11/05/2020 | 88681 | RENTAL GUYS, INC. | LIFT RENTAL | 304.64 |
| 11/05/2020 | 88682 | RIEBES AUTO PARTS | TRUCK PARTS | 17.71 |
| 11/05/2020 | 88683 | SOUTH FEATHER WATER & POWER | 007771-000 | 165.66 |
| 11/05/2020 | 88684 | SURPLUS CITY | CONEX RENTAL | 255.00 |
| 11/05/2020 | 88685 | BRANDT, CLARENCE SONNY | BOD STIPEND | 200.00 |
| 11/05/2020 | 88686 | FOWLER, SCOTT KENT | BOD STIPEND | 200.00 |
| 11/05/2020 | 88687 | ROCCHI, STEVE | BOD STIPEND | 100.00 |
| 11/05/2020 | 88688 | THOMAS, DEVIN | BOD STIPEND | 200.00 |
| 11/05/2020 | 88689 | MT. IDA MANDARIN RANCH | PUMPKINS | 35.00 |
| 11/05/2020 | 88690-88716 | PAYROLL ITEMS | PAYROLL ITEMS | 24,978.77 |
| 11/19/2020 | 88717 | BETTER DEAL EXCHANGE | Acct#701960 | 240.16 |
| 11/19/2020 | 88718 | Butte County Sheriff's Office | MONTHLY SHERIFF CREW GROUNDS | 1,760.00 |
| 11/19/2020 | 88719 | CRESCO EQUIPMENT RENTALS | HIGH WEED MOWER | 285.18 |
| 11/19/2020 | 88720 | DAWSON OIL COMPANY | 62765 FUEL | 1,594.79 |
| 11/19/2020 | 88721 | FASTENAL | MISC SUPPLIES | 79.03 |
| 11/19/2020 | 88722 | FEATHER RIVER AIRE | FILTER HVAC CHANGE | 687.00 |
| 11/19/2020 | 88723 | Ferguson | PROPANE TANK | 60.10 |
| 11/19/2020 | 88724 | Golden Bear Alarms | QTRLY ALARM FBT | 109.50 |
| 11/19/2020 | 88725 | HOME DEPOT | HOME DEPOT STATEMENT | 800.08 |
| 11/19/2020 | 88726 | MAZES CONSULTING | IT SUPPORT/SUBSCRIPTIONS | 1,059.60 |
| 11/19/2020 | 88727 | MELTON DESIGN GROUP | SBF NELSON POOL DESIGN | 3,547.90 |
| 11/19/2020 | 88728 | Ray's General Hardware | BUILDING REPAIRS | 21.76 |
| 11/19/2020 | 88729 | RECOLOGY BUTTE COLUSA COUNTIES | TRASH | 2,015.62 |
| 11/19/2020 | 88730 | RIEBES AUTO PARTS | TRUCK PARTS | 31.45 |
| 11/19/2020 | 88731 | ROTO-ROOTER | PUMP LIFT STATION | 1,350.00 |
| 11/19/2020 | 88732 | Staples | STAPLES STATEMENT 3721 | 104.20 |
| 11/19/2020 | 88733 | U.S. BANK EQUIPMENT FINANCE | COPIER LEASE/USAGE | 764.76 |
| 11/19/2020 | 88734 | WAXIE SANITARY SUPPLY | JANITORIAL SUPLIES | 195.53 |
| 11/19/2020 | 88735 | TWSD | 4-112.01 WATER NELSON | 2,117.94 |
| 11/19/2020 | 88736 | WAL-MART COMMUNITY | STATEMENT 1712 | 62.51 |
| 11/19/2020 | 88737 | HOBBS, BUDDY | REFUND IMPACT FEES | 1,106.00 |
| 11/19/2020 | 88738-88764 | PAYROLL ITEMS | PAYROLL ITEMS | 24,916.75 |
| | | | | 196,113.86 |



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

December 10, 2020

CalPERS ID #1750666004

Ms. Deborah Peltzer
Feather River Recreation and Park District
1875 Feather River Blvd.
Oroville, CA 95965-5701

Dear Ms. Peltzer:

Thank you for returning the Resolution of Intention to amend your CalPERS retirement contract to provide for the exclusions of Marketing Specialist, Accounting Clerk Payroll/AP, Customer Relations Specialist, Seasonal Part-Time Utility Worker I, Utility Worker I, Custodian, Facility Attendant, Preschool Cook, Preschool Teacher, Preschool Teacher Aide, Head Teacher, Recreation Program Specialist, Recreation Leader II, III, Youth Sports Official, Adult Sports Referee-Per Game, Adult Sports Official-Per Game, Adult Soccer Assistant Official-Per Game, Adult Soccer Center Official-Per Game, Pool Manager, Head Guard, Lifeguard, Gymnastics/Cheer Rec. Coach I, II, III, Gymnastics/Cheer Team Coach I, II, III, and Gymnastics/Cheer Head Coach, prospectively from the effective date of this amendment to contract.

Also provided are the following documents necessary to complete the proposed amendment:

1. Amendment to Contract.
2. Resolution, Form CON-13. This Resolution must be adopted by affirmative vote of a majority of the members of the governing body no earlier than twenty days after the adoption of the Resolution of Intention. Failure to comply may result in the delay of the anticipated effective date of the amendment.
3. Certification of Final Action of Governing Body, Form CON-5.

Your agency adopted the Resolution of Intention on November 17, 2020, therefore, the earliest date the final Resolution could have been adopted was December 7, 2020, pursuant to Government Code Section 20471. There are no exceptions to this law.

The effective date of this amendment may be as early as the day following the adoption of the final Resolution. Please insert the amendment effective date on the last page of the Amendment to Contract.

The following documents must be submitted through my|CalPERS and the original documents must be returned to this office by mail. ORIGINAL SIGNATURES ARE REQUIRED ON ALL CONTRACTS.

1. Amendment to Contract, two original executed sets.
2. Resolution, Form CON-13.
3. Certification of Final Action of Governing Body, Form CON-5.

Please do not retype the Amendment to Contract and/or agreement documents. Only documents provided by this office will be accepted. If you have any questions regarding any documents, please contact this office prior to presenting to your governing body for adoption. Another contract amendment cannot be started until this amendment is completed or cancelled.

A copy of the contract will be returned for your records after it has been executed by CalPERS.

We are here to assist you. If you have any questions or would like additional information, please visit our website www.calpers.ca.gov, or you may contact us toll free at 888 CalPERS or (888-225-7377).

Sincerely,



Elizabeth Palacio Bonilla
Employer Representative
Public Agency Contract Services

Enclosures



California
Public Employees' Retirement System

AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
Feather River Recreation and Park District

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective January 1, 1967, and witnessed December 30, 1966, and as amended effective April 1, 1971, February 13, 1983 and October 14, 1993 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 10 are hereby stricken from said contract as executed effective October 14, 1993, and hereby replaced by the following paragraphs numbered 1 through 13 inclusive:
 1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members and age 62 for new local miscellaneous members.
 2. Public Agency shall participate in the Public Employees' Retirement System from and after January 1, 1967 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
 - a. **Marketing Specialist, Accounting Clerk Payroll/AP, Customer Relations Specialist, Seasonal Part-Time Utility Worker I, Utility Worker I, Custodian, Facility Attendant, Preschool Cook, Preschool Teacher, Preschool Teacher Aide, Head Teacher, Recreation Program Specialist, Recreation Leader II, III, Youth Sports Official, Adult Sports Referee-Per Game, Adult Sports Official-Per Game, Adult Soccer Assistant Official-Per Game, Adult Soccer Center Official-Per Game, Pool Manager, Head Guard, Lifeguard, Gymnastics/Cheer Rec. Coach I, II, III, Gymnastics/Cheer Team Coach I, II, III, and Gymnastics/Cheer Head Coach, prospectively from the effective date of this amendment to contract.**

6. Removal of the exclusion of "Persons Compensated On An Hourly Basis" pursuant to Section 20503, is declarative of agency's previous interpretation and does not mandate any new classes of employees into membership.
7. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member shall be determined in accordance with Section 21354 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 55 Full and Modified).
8. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Supplemental to Federal Social Security).
9. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
10. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members of said Retirement System.
11. Public Agency shall also contribute to said Retirement System as follows:
 - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
12. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

13. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
FEATHER RIVER RECREATION AND
PARK DISTRICT

BY _____
ARNITA PAIGE, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk



RESOLUTION NO. 1952-20

A RESOLUTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE BOARD OF DIRECTORS FEATHER RIVER RECREATION AND PARK DISTRICT

WHEREAS, the Board of Administration of the California Public Employees' Retirement System and the of the entered into a contract effective on providing for the participation of said public agency in the California Public Employees' Retirement System; and

WHEREAS, it is now desirable to take advantage of certain benefits provided under said Retirement System and not included in said contract;

NOW, THEREFORE, BE IT RESOLVED, that said governing body authorized, and it does hereby authorize, an amendment to said contract, a copy of said amendment attached hereto and by such reference made a part hereof as though herein set out in full; and

NOW, THEREFORE, BE IT RESOLVED, that the presiding officer of said governing body is hereby authorized, empowered and directed to execute said amendment for and on behalf of said public agency.

PASSED AND ADOPTED at the regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 15th day of December, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Attest: _____
Scott "Kent" Fowler, Chairperson

Shawn Rohrbacker, General Manager



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

**CERTIFICATION
OF
FINAL ACTION OF GOVERNING BODY**

I hereby certify that the **Board of Directors** of the **Feather River Recreation and Park District** considered and adopted on December 15, 2020, by an affirmative vote of a majority of the members of said Governing Body, **Resolution No. 1952-20** approving the attached contractual agreement between the Governing Body of said Agency and the Board of Administration of the California Public Employees' Retirement System, a certified copy of said **Resolution** in the form furnished by said Board of Administration being attached hereto.

Adoption of the retirement benefit increase/change was not placed on the consent calendar.

Attest: _____
Scott "Kent" Fowler, Chairperson

Shawn Rohrbacker, General Manager



STAFF REPORT

DATE: DECEMBER 15, 2020

TO: FRRPD BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: RIVER RANCH SUBDIVISION - PARK PROPOSAL

SUMMARY

Attached is a preliminary report provided by the developer for the River Ranch subdivision. The proposal includes the dedication of 2 acres developed park and the donation of 11.7 acres in open space. The developed park would be built by the developer, including a playground, sidewalks, minor landscape, security lighting, a shade structure, and some picnic tables. The open space will include a 6-foot wide aggregate base trail. Both park spaces will include a maintenance tax assessment paid for by the developed property owners. The agenda item today is asking for the Board to provide direction to the General Manager to continue working with the developer to create a formal contract for the park dedication, donations, and tax assessment.

RECOMMENDATION

Provide direction to the FRRPD General Manager to continue working with the River Ranch Subdivision developer to create a formal contract.

River Ranch Subdivision Open Space Dedication Description

Draft description for discussion purposes only

On January 24, 2019, the County of Butte approved Tentative Subdivision Map (TSM18-0003) for the proposed River Ranch Subdivision (previously identified as Garden Oak Estates) to be located at the southeast corner of Lincoln Boulevard and Ophir Road in the Las Plumas area of Butte County, south of the City of Oroville (Site). The project, as currently proposed, includes 132 single-family lots, 4 commercial lots and associated infrastructure and landscaping improvements in the western portion of the site, and approximately 13.8 acres of open space in the eastern portion of the project site to be dedicated/donated to the Feather River Recreation and Parks District (FRRPD). As shown on the attached River Ranch Phasing Map, the open space and park dedication/donation and development would occur during Phase 1 of the 3-phase subdivision.

As discussed in Section 4.15 "Recreation" of the Initial Study/Mitigated Negative Declaration for TSM18-0003 (IS/MND), the City of Oroville has a target service level of 3 acres of parkland per 1,000 residents, in accordance with the Quimby Act (California Code 66477), and FRRPD has adopted a target of 5 acres per 1,000 residents. The proposed project would be expected to result in a potential population increase of 332 persons using the rate of 2.51 persons per housing unit referenced in Section 4.13 Housing in the IS/MND. In accordance with the City of Oroville and FRRPD standards for parkland per 1,000 residents, this would warrant approximately 1 acre and 1.7 acres of parkland, respectively, to serve residents of the proposed project. The project proponents propose to dedicate 2 of 13.7 acres and donate 11.7 of 13.7 acres of open space to FRRPD in fee. The areas of proposed dedication and donation are shown on the attached *River Ranch Open Space Dedication and Donation Figure* (Open Space Figure).

Within the 2 acres proposed for dedication, the project proponent proposes to construct a developed park on an approximately 0.15-acre lot, as shown on the Open Space Figure. Specific improvements of the park would be determined by the project proponent in consultation with FRRPD prior to finalizing the improvement plans. The remainder of the open space areas would be largely undeveloped, with the only proposed development being approximately 0.69 miles of 5-foot wide walking trails and two (2) drainage basins designed to collect stormwater runoff from the subdivision. The walking trails would be constructed of decomposed granite, or similar compacted surface. The intent is for the drainage basins to be maintained by the County of Butte Department of Public Works (Public Works) through a zone of benefit to be established within a public roads division (PRD), or other approved maintenance entity. Access to the drainage basins would be permitted through the establishment of access easements. The details of this arrangement would be determined through discussions with the FRRPD and Public Works prior to the open space and park dedication/donation.

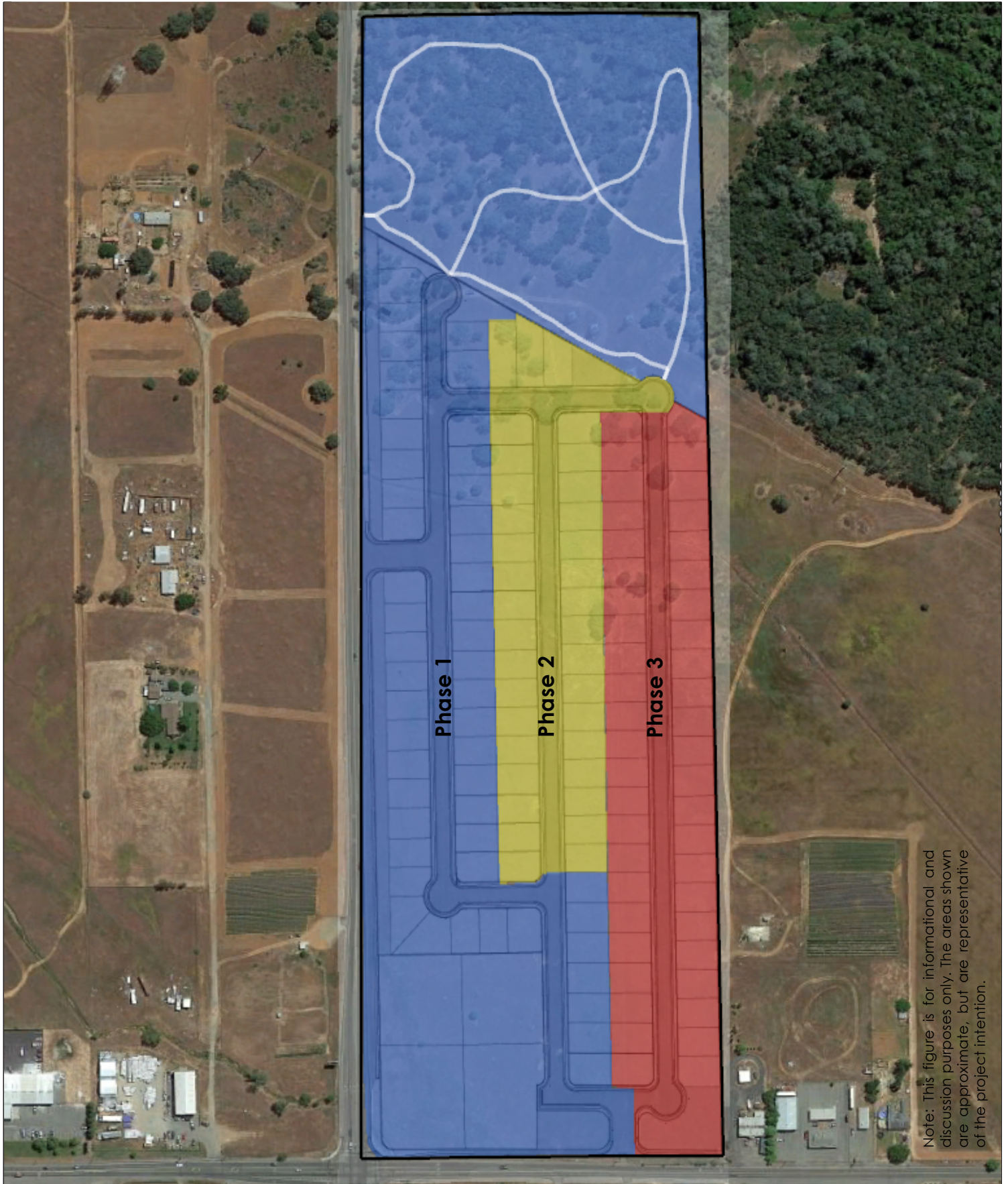
LACO

EUREKA • UKIAH • SANTA ROSA

1-800-515-5054 www.lacoassociates.com

| | | | | | |
|---------------------------|-------------------------|-------|------------|---------|---------|
| PROJECT | RIVER RANCH SUBDIVISION | BY | RMD | FIGURE | 1 |
| CLIENT | W&R INC | CHECK | MDN | | |
| LOCATION | SOUTH OROVILLE | DATE | 12/09/2020 | JOB NO. | 9627.00 |
| DRAFT PHASING PLAN FIGURE | | | | | |

REUSE OF DOCUMENTS: This document and the ideas and design incorporated herein, as an instrument of professional service, is the property of LACO Associates and shall not be reused in whole or part for any other project without LACO Associates express written authorization.



Note: This figure is for informational and discussion purposes only. The areas shown are approximate, but are representative of the project intention.

LACO

EUREKA • UKIAH • SANTA ROSA

1-800-515-5054 www.lacoassociates.com

PROJECT RIVER RANCH SUBDIVISION

CLIENT W&R INC

LOCATION SOUTH OROVILLE

DRAFT OPEN SPACE/PARK DEDICATION FIGURE

BY RMD

CHECK MDN

DATE 12/09/2020

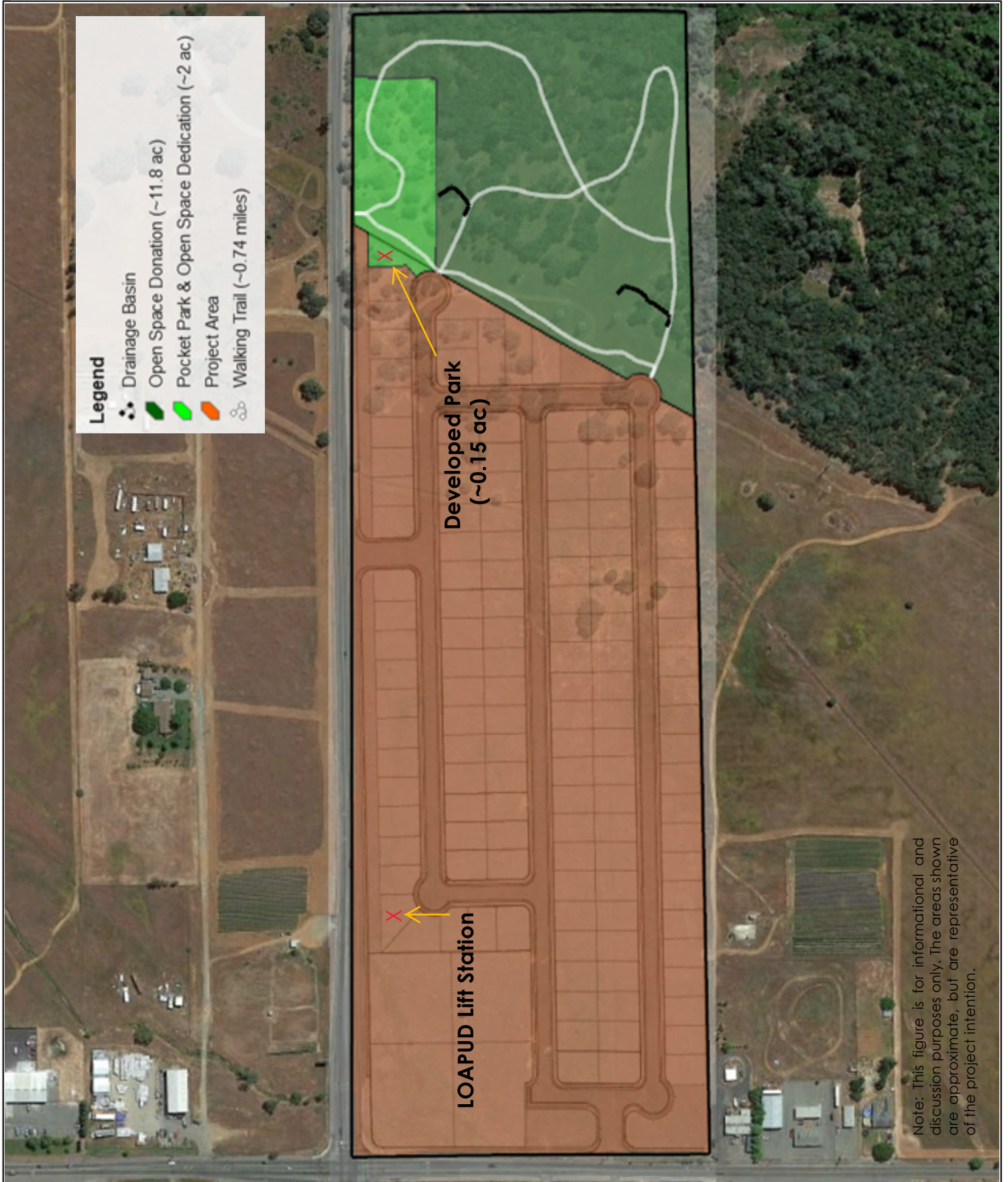
FIGURE

1

JOB NO.

9627.00

REUSE OF DOCUMENTS: This document and the ideas and design incorporated herein, as an instrument of professional service, is the property of LACO Associates and shall not be reused in whole or part for any other project without LACO Associates express written authorization.



Note: This figure is for informational and discussion purposes only. The areas shown are approximate, but are representative of the project intention.



STAFF REPORT

DATE: DECEMBER 15, 2020

TO: FRRPD BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: FUNDING SUMMARY FOR THE THERMALITO FAMILY CENTER AT NELSON POOL

SUMMARY

Following direction from the FRRPD Board of Directors to acquire funding for the complete build out of the Thermalito Family Center at Nelson Pool, staff has allocated the following funds.

\$750,000 SBF Grant
\$189,000 FRRPD Project Fund
\$250,000 FRRPD Parkland Impact Fee Fund
\$67,500 FRRPD Aquatic Impact Fee Fund
\$200,000 Riverbend Park Insurance Administrative Fund - Previously set aside for lighting at Nelson Park and Tax Assessment Study
\$50,000 General Fund Reserves
\$1,456,500 Total

The funding will leave a balance of \$200,000 in the Impact Fee Parkland Fund and zero in the Aquatics Impact Fee Fund. The Riverbend Park Insurance Administrative fund will also be depleted.

The bid by Holiday Pools including all additive alternates totals \$1,302,600. The proposed \$1,456,500 will provide enough funding for all add alternates and a contingency. We are still in the process of reducing the scope of the contract to lower costs and include the extra items of a slide and a new pool deck. The current project keeps the old deck for about a third of the facility.

ATTACHMENT(S)

Nelson Pool Renovation Project Contract

**PROJECT CONTRACT
FEATHER RIVER RECREATION AND PARK DISTRICT
NELSON POOL RENOVATION**

THIS CONTRACT ("CONTRACT") is made as of December 3, 2020, by and between the FEATHER RIVER RECREATION AND PARK DISTRICT, a municipal corporation of the State of California ("District"), and James R Dougherty dba Holiday Pools a/an individual, partnership, corporation ("Contractor").

District and Contractor agree as follows:

ARTICLE 1 BASIC INFORMATION

- 1.1 District: FEATHER RIVER RECREATION AND PARK DISTRICT
- 1.2 District's Representative: Shawn Rohrbacker, General Manager
- 1.3 District's address: 1875 Feather River Blvd, Oroville, CA 95965
- 1.4 Contractor: James R Dougherty dba Holiday Pools
- 1.5 Contractor's Representative: James R Dougherty
- 1.6 Contractor's address: 2990 Hwy 32, Suite #300, Chico, CA 95973
- 1.7 Project name and location: Nelson Pool Renovation
2290 6th Street, Oroville CA 95965
- 1.8 District's Project Manager,
Contract Documents prepared by: Melton Design Group
- 1.9 The following listed
addenda are incorporated: Exhibit "A" Description of Project
Exhibit "B" Bid Form Schedule "A" and "B" (PF8-9)
- 1.10 Terms defined in District's General Conditions shall have the same meanings when used in this Contract.

ARTICLE 2 WORK

- 2.1 Contractor shall provide all labor, materials, equipment, tools, and services required by District and shall perform all work described in the Contract Documents. Contractor agrees to do additional Work arising from changes ordered by District pursuant to Article 7 of the General Conditions.

ARTICLE 3 CONTRACT TIME

- 3.1 Contractor shall commence the Work on the date specified in District's Notice to Proceed. The Work shall be fully completed by **APRIL 30, 2020** (the "Contract Time") after the date of commencement specified in District's Notice to Proceed.

ARTICLE 4 LIQUIDATED DAMAGES

- 4.1 District and Contractor agree that if the Work is not completed within the Contract Time, District's damages would be extremely difficult or impracticable to determine. Therefore, District and Contractor agree that if Contractor fails to complete the Work within the Contract Time, Contractor shall pay to District, on demand, as liquidated damages and not as a penalty, the sum of One Thousand Dollars (\$1,000) for each day after the expiration of the Contract Time that the Work remains incomplete, and that this amount is a reasonable estimate of and a reasonable sum for such damages. District may deduct any liquidated damages owed to District, as determined by District, from any payments otherwise payable to Contractor under this Contract.
- 4.2 Nothing contained herein shall limit District's rights or remedies against Contractor for any default other than failure to complete the Work within the Contract Time. This provision for liquidated damages shall not be applicable nor act as a limitation upon District if Contractor abandons the Work. In such event, Contractor shall be liable to District for all losses incurred.

ARTICLE 5 CONTRACT SUM

- 5.1 The Contract Sum is: One Million Forty-Seven Thousand, Six Hundred Dollars (\$ 1,047,600.00).
- 5.2 District shall pay to Contractor, for the performance of the Work, the Contract Sum subject to adjustment for alternates, unit price items, changes ordered by District, and as otherwise provided in the Contract Documents.
- 5.3 Unit prices, if any, and their respective estimated quantities, if specified, are listed in Exhibit "B" Contract Sum - Unit Prices.

The Contract Sum will be increased by an amount equal to the unit price multiplied by the actual number of units of each unit price item incorporated in the Work. Adjustment of unit prices, if actual quantities vary from estimated quantities, is subject to the provisions of Section 7.5 of the General Conditions.

ARTICLE 6 CONTRACT DOCUMENTS

6.1 The Contract Documents consist of this Contract, General Conditions, Supplementary Conditions, Special Provisions, Technical Specifications, Exhibits, List of Drawings and Drawings, Addenda, Bid Form, Certificates of Insurance, Performance Bond, Labor and Materials Bond, List of Subcontractors, Notice to Proceed, Contract Modifications, and all other documents identified in this Agreement copies of which have been provided to Contractor by District.

ARTICLE 7 DUE AUTHORIZATION

7.1 The person or persons signing this Contract on behalf of Contractor hereby represent and warrant to District that this Contract is duly authorized, signed, and delivered by Contractor.


THIS CONTRACT is entered into as of the date first written above and is executed in at least three original counterparts. One counterpart original shall be delivered to Contractor and two counterpart originals shall be delivered to District.

FEATHER RIVER RECREATION
AND PARK DISTRICT


By: Shawn Rohrbacker, General Manager

CONTRACTOR

James R Dougherty dba Holiday Pools
(Name)

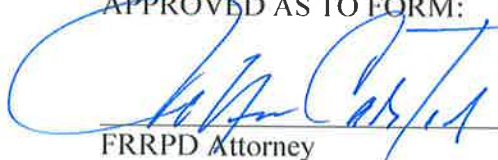
Owner 
(Title)

C53 Pool Contractor
(Name and Classification of License)

532127
(California License Number)

06/30/2022
(Expiration Date)

APPROVED AS TO FORM:


FRRPD Attorney

(Complete notary acknowledgment for all signatures of Contractor. If signed by other than the sole proprietor, a general partner, or corporate officer, attach original notarized power of attorney or corporate resolution.)



DECEMBER 2020 DEPARTMENT UPDATES

Recreation

Brian Wilson – Recreation Supervisor

Program Update

- Gymnastics
 - Team Training M-F 4:30p-7:30p
 - Pending Regional Stay at Home Order
- The following programs have been suspended until further notice due to COVID related County Reassignment to Tier 1 in the State Blueprint for a safer economy.
 - Recreation Gymnastics Classes
 - Youth Sports
 - Adult Sports
 - Fitness/Dance/Martial Arts/Special Interest Classes
 - U-Jam World of Dance
 - Zumba
 - Karate
 - Judo
 - Indoor Pickleball

Ongoing Recruitments

- New Programs Scheduled to begin following less restrictive State/County guidelines
 - Children's Theater
 - Adult Wellness/Fitness
 - Dance Instruction/Classes

Recent/Current Community Engagement Projects

- Community Christmas – *A Virtual Tour*
 - Unlock the Magic of the Season! Enjoy some of the most amazing Christmas Trees, Holiday Lights, and Seasonal Decorations this Community has to offer.
- FRRPD Winter Photo Contest
 - Celebrating the unique beauty and character of the District's people, parks, facilities, programs, and special events.
- Jr. Giants On Demand
 - In an effort to encourage our players to stay active during the off-season, we're excited to announce the launch of Junior Giants On Demand! The digital platform helps bring the spirit of the season into any household year-round. With 150+ videos and downloadable activities (many of which were created by our incredible team of AmeriCorps Ambassadors this season), families now have access to Giants-style, positive programming at their convenience.
- Riverbend Park Needs Assessment Survey
 - The Feather River Recreation and Park District is soliciting community input for improvement projects focused on Riverbend Park through a Needs Assessment Survey. The goal of the survey is to engage community members in a collaborative process to gather data and input for site specific planning. This Needs Assessment Survey will be used as a tool to better understand existing park and recreation assets, and help determine how to improve, expand, and increase accessibility.

Ongoing Internal Projects

- Rec Desk Online Registration Software Project
- Prop 68 Funding Application
- QR Code Park Fit Trail
 - Combines Today's Technology with a personal physical fitness program
- Assist in Application process for FEMA Assistance/COVID Relief
- Assist in P&P and Employee Handbook Updates/Revisions/Reviews



DECEMBER 2020 DEPARTMENT UPDATES

Upcoming Projects

- Outdoor Program Research
- End of year employee evaluations

Maintenance

Scott Thompson – Park Supervisor

Recently completed events/projects:

Activity Center/Preschool

- Got exterior ready for holiday camp
- Made play area safe and cleaned up webs and weeds
- Completed work order requests

All Parks

- Apply herbicide where needed
- Remove dangerous tree limbs before storms

Riverbend

- BCSO work crews have continued working along Salmon Run Road cutting weeds, dropping small trees and brush, and raising up large trees to be able to see through them. Brush was chipped along the road as well.

Skatepark

- Remove leaves from bowl
- Inspect ramps for safety issues
- Paint benches

Current events/projects:

All Parks

- Fall landscaping
 - Parks and parking lots blown off
 - Leaves blown into piles for collection
 - Collect leaves
- Ailanthus trees will be targeted for removal and we will treat the stumps with a chemical that should kill the tree, stopping the volunteers that always pop back up.
- All trees to be trimmed, limbs collected and disposed of/burned in sanctioned burn areas.

Playtown/Nolan

- Working with well contractor to repair damaged electrical system for the well that supplies irrigation to the fields.
- Working with Belfor and subcontractors onsite on the new restrooms.

Riverbend

- Repairing irrigation leaks
- Trimming trees

Activity Center

- Replacing exterior light wallpacks.

Nelson Pool

- Working with MDG and subcontractors onsite to facilitate bid walkthroughs, demo inspections, etc.

MLK

- Cable to be installed between posts.
- Bollards to be installed.



DECEMBER 2020 DEPARTMENT UPDATES

Gymnastics

- Building and installing new bleacher seating on catwalk areas.

Bedrock Tennis

- Posts have been installed on the 4th St. side of the courts.
- Cable has been purchased to string between to stop cars from parking on the grass.

Mitchell Shop

- Equipment maintenance.
- Power tool maintenance.
- Vehicle maintenance.

Upcoming events/projects:

Mitchell Shop

- Remove LOLL shipping containers and dispose of

Activity Center

- Replace parking lot lights when building lights are replaced.
- Need to replace one or both main sewage pumps in lift station.

Riverbend

- Remove all old rope anchors on rock play structure.
- Install new style rope anchors on rock play structure.
- Install all new ropes on rock play structure.

Nelson Complex

- Install one light pole/6 light fixtures on Zollner Field.
- Retrofit LED sport lights on all fields.
- Fabricate and install backstop on Vorhees Field.
- Rip up and redo infields on all fields.

Nolan Park

- Retrofit LED sport lights on all fields.
- Rip up and redo infields on all fields.

Palermo Park

- Install concrete pad at rear access gate between gate and sidewalk.
- Replace old potable main water line in park from water connection to restrooms, pool, and drinking fountain.

Palermo Pool

- Remove and replace flat roof over lifeguard area.
- Assess cracks in pool plaster with previous contractor.

Childcare Services

Estela Valencia – Director of Children's Services

Preschool Enrollment: 37 children

Seasonal Camp Enrollment: 8 children

Recently Completed Events/Projects:

- Our preschoolers donated food items to make our stone soup lunch this month. We all enjoyed having a delicious pot of warm soup! We are thankful for our wonderful parents who are always so generous to our program. Enrollment for our Turkey day camp was super low this year, there was only 8 children who attended. Children who attended engaged in outdoor time, crafts, electronic time, and indoor play.



DECEMBER 2020 DEPARTMENT UPDATES

Upcoming Events/Projects:

- We will be offering a Winter Wonderland school age camp from 7:00am to 5:30pm in December. Our preschoolers will be having a Holiday party on December 16th.

Acknowledgements:

- We appreciate our preschool staff for the great work they do for the children in our program.

Administration, Events & Marketing

Victoria Anton – Executive Administrator

Current/Ongoing Projects:

- Met with Event Planning Consultant, Forrest Melton, with Blue Sky Event Services to discuss potential partnerships for large-scale events at District parks and Facilities
- District Marketing: Monthly Newsletter, Social Media Promotions
- Met with Lori Mattos Hungerford with Butte County Public Health to discuss the organization and funding of a fitness program at Riverbend Park
- Moving forward with 2021 Wildflower & Nature Festival event planning and organization

Completed Projects:

- Attended California Special District Association Webinar: COVID-19 in the Workplace
- Teresa completed her Certified Tourism Ambassador Training through Explore Butte County
- Submitted a Notice of Interest to CalOES for the 404 Fire Hazard Mitigation Grant Program. Our application focuses on the prevention of extensive damage throughout Riverbend Park caused by future wildfires by completing defensible space measures and hazardous fuel reduction.
- Designed and ordered appreciation gift for District Essential Employees