



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Regular Board Meeting  
October 25, 2022

**ACTIVITY CENTER**  
1875 Feather River Blvd.  
Oroville, CA 95965

**AGENDA** **Closed Session 5:15 PM/Open Session Immediately Following**

Written comments must be sent to [victoriaa@frrpd.com](mailto:victoriaa@frrpd.com) 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.

**CALL MEETING TO ORDER**

**ROLL CALL**

Chairperson Steven Rocchi  
Vice-Chairperson Shannon DeLong  
Director Scott "Kent" Fowler  
Director Devin Thomas  
Director Clarence "Sonny" Brandt

**PLEDGE OF ALLEGIANCE**

**CLOSED SESSION**

**1. Property Negotiations, Pursuant to Government Code Section 54956.8**  
Property Asset Update

**CLOSED SESSION ANNOUNCEMENTS**

**PUBLIC COMMENT**

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.*

**CONSENT AGENDA**

*Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.*

- 1. September 27, 2022 Regular Board Meeting Minutes (Appendix A)**
- 2. October 4, 2022 Special Board Meeting (Appendix B)**
- 3. October 11, 2022 Special Board Meeting (Appendix C)**
- 4. September 2022 Financials (Appendix D)**
- 5. Resolution No. 1999-22: A Resolution of the Board of Directors of the Feather River Recreation and Park District Approving The Transfer Of Funds In The Amount Of \$170,000 From The Merchant Payment Received By Credit Card Account: Bank Of The West To The General Fund Account 2600 (Appendix E)**

Consent Agenda Motion:

Vote:

## **ACTION ITEM(S)**

- 1. Amendment to Resolution 1998-22: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Approving A 60-Month Finance Agreement With Ford Motor Credit Company**  
*Amendment to include allocation of sales tax for truck purchase (Appendix F)*

Motion:

Vote:

- 2. Letter of Support: City of Oroville Beverage Container Recycling Grant Application (Appendix G)**

Motion:

Vote:

## **NELSON POOL PROJECT ALLOCATIONS**

- 3. Resolution No. 2000-22: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Approving The Transfer Of Aquatic Impact Fee Funds To The General Fund In The Amount Of \$85,000 To Partially Fund Nelson Pool New Construction Splash Pad, Shade Structure And Slide (Appendix H)**

Motion:

Vote:

- 4. Resolution No. 2001-22: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Approving The Transfer Of Parkland Impact Fee Funds To The General Fund In The Amount Of \$51,160 To Partially Fund Nelson Pool New Construction Splash Pad, Shade Structure And Slide (Appendix I)**

Motion:

Vote:

## **DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix J)**

## **UNFINISHED BUSINESS**

## **BOARD ITEMS FOR UPCOMING AGENDA(S)**

## **ADJOURNMENT**


**FEATHER RIVER RECREATION & PARK DISTRICT**

Regular Board Meeting  
September 27, 2022

**ACTIVITY CENTER**

1875 Feather River Blvd.  
Oroville, CA 95965

**Draft Minutes**
**Closed Session 5:00 PM/Open Session Immediately Following**

**CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 5:01 PM.**

**ROLL CALL**

Chairperson Steven Rocchi	<u>Present</u>
Vice-Chairperson Shannon DeLong	<u>Present</u>
Director Scott "Kent" Fowler	<u>Absent</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

**CLOSED SESSION ANNOUNCEMENTS AT 5:32 PM.**
**1. Property Negotiations, Pursuant to Government Code Section 54956.**

No action was taken. Direction was given to staff.

**2. Conference with Legal Counsel, Pursuant to Government Code section 54956.9**

Settlement Agreement Approved by all Parties, Litigation Resolved – Cervantes v FRRPD

**3. Interim General Manager, Pursuant to Government Code section 49457**

The Board appointed Rick Crabtree, contracted consultant, as interim General Manager.

**CONSENT AGENDA**
**1. August 23, 2022 Regular Board Meeting Minutes**
**2. August 31, 2022 Special Board Meeting Minutes**
**3. August 2022 Financials**

Director DeLong made the motion to approve the consent agenda.

Director Brandt seconded the motion.

**\*The motion to approve the Consent Agenda passed with a unanimous vote.**

**ACTION ITEMS**
**1. Letter of Support Request by the Feather River Recovery Alliance**

*A presentation was provided by Shawn Rohrbacker, Green Gate Landscape Architects.*

Director DeLong made the motion to approve a draft letter of support to the Feather River Recovery Alliance regarding the settlement agreement for licensing of FERC Project No. 2100.

Director Thomas seconded the motion.

**\*The motion to approve a draft letter of support to the Feather River Recovery Alliance regarding the settlement agreement for licensing of FERC Project No. 2100 passed with a unanimous vote**

**2. RESOLUTION NO. 1995-22: A RESOLUTION ADOPTING LOCAL GOALS AND POLICIES FOR THE USE OF THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982**

*A presentation was provided by Blair Aas with SCI Consulting Group.*

Director Brandt made the motion to adopt resolution 1995-22.

Director Thomas seconded the motion.

**\*The motion to adopt resolution 1995-22 passed with a unanimous vote.**

3. **RESOLUTION NO. 1996-22: A RESOLUTION INTENTION TO ESTABLISH COMMUNITY FACILITIES DISTRICT 2022-01 (PARK MAINTENANCE) AND FUTURE ANNEXATION AREA FEATHER RIVER RECREATION AND PARK DISTRICT Community Facilities District No. 2022-01**  
 Director Brandt made the motion to adopt resolution 1996-22.  
 Director DeLong seconded the motion.  
 \*The motion to adopt resolution 1996-22 passed with a unanimous vote.
  
4. **RESOLUTION NO. 1997-22: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING TRANSFERRING OWNERSHIP OF 3 PROPERTY DEEDS LOCATED AT BEDROCK PARK TO THE CITY OF OROVILLE: ACCESSOR'S PARCEL NUMBERS (APN) 035-290-018 and 035-290-040 and 035-290-019**  
 Director Brandt made the motion to adopt resolution 1997-22.  
 Director Thomas seconded the motion.  
 \*The motion to adopt resolution 1997-22 passed with a unanimous vote.
  
5. **Right of Entry Agreement with Pacific Gas & Electric for Riverbend Park**  
 Director DeLong made the motion to approve the Right of Entry Agreement with Pacific Gas & Electric for Riverbend Park.  
 Director Thomas seconded the motion.  
 \*The motion to approve the Right of Entry Agreement with Pacific Gas & Electric for Riverbend Park passed with a unanimous vote
  
6. **RESOLUTION NO. 1998-22: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING A 60-MONTH FINANCE AGREEMENT WITH FORD MOTOR CREDIT COMPANY**  
 Director Thomas made the motion to adopt resolution 1998-22.  
 Director DeLong seconded the motion.  
 \*The motion to adopt resolution 1998-22 passed with a unanimous vote.
  
7. **Agreement with Legal Services for Labor Law: Boucher Law, PC**  
 Director Thomas made the motion to approve the legal services agreement with Boucher Law, PC.  
 Director DeLong seconded the motion.  
 \*The motion to approve the legal services agreement with Boucher Law, PC passed with a unanimous vote.

**DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS WERE REVIEWED.**

**UNFINISHED BUSINESS**

1. **PGE Tree Work at Riverbend Park**
2. **Nelson Pool Update**
3. **2030 Master Plan Update from Melton Design Group**
4. **Brad Freeman Trail Project Update**

**BOARD ITEMS FOR UPCOMING AGENDA(S)**

1. **October 4<sup>th</sup> Special Board Meeting**  
 Review Bids for Riverbend Park Exercise Equipment Installation
  
2. **AB1234 Ethics Training for Board Members**  
 Special Board Meeting: Activity Center October 11<sup>th</sup> at 9:45am.

**CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 7:06 PM.**



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Special Board Meeting  
October 4, 2022

**ACTIVITY CENTER**  
1875 Feather River Blvd.  
Oroville, CA 95965

**Draft Minutes**

**Open Session 5:00 PM**

**CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 5:01 PM.**

**ROLL CALL**

Chairperson Steven Rocchi	<u>Present</u>
Vice-Chairperson Shannon DeLong	<u>Present</u>
Director Scott "Kent" Fowler	<u>Arrived at 5:11pm</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

**PUBLIC COMMENT**

No public comments were made.

**ACTION ITEMS**

**1. Review Bids: Riverbend Fitness Equipment Installation**

Director Brandt made the motion to award the contract to CO-T Construction and allocate up to \$52,000 for the Riverbend Fitness Equipment Installation.  
Director DeLong seconded the motion.  
The motion to to award the contract to CO-T Construction and allocate up to \$52,000 for the Riverbend Fitness Equipment Installation passed with a unanimous vote (4-0-1).

**2. Employment Contract with Alliance for Workforce Development**

Director Fowler made the motion to authorize staff to sign employment contracts with Alliance for Workforce Development.  
Director Thomas seconded the motion.  
The motion to to authorize staff to sign employment contracts with Alliance for Workforce Development passed with a unanimous vote (5-0).

**CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 5:13 PM.**



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Special Board Meeting  
October 11, 2022

**ACTIVITY CENTER**  
1875 Feather River Blvd.  
Oroville, CA 95965

**Draft Minutes**

**Open Session 9:45AM**

**VICE-CHAIRPERSON DELONG CALLED THE MEETING TO ORDER AT 9:45 AM.**

**ROLL CALL**

Chairperson Steven Rocchi	<u>Absent</u>
Vice-Chairperson Shannon DeLong	<u>Present</u>
Director Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

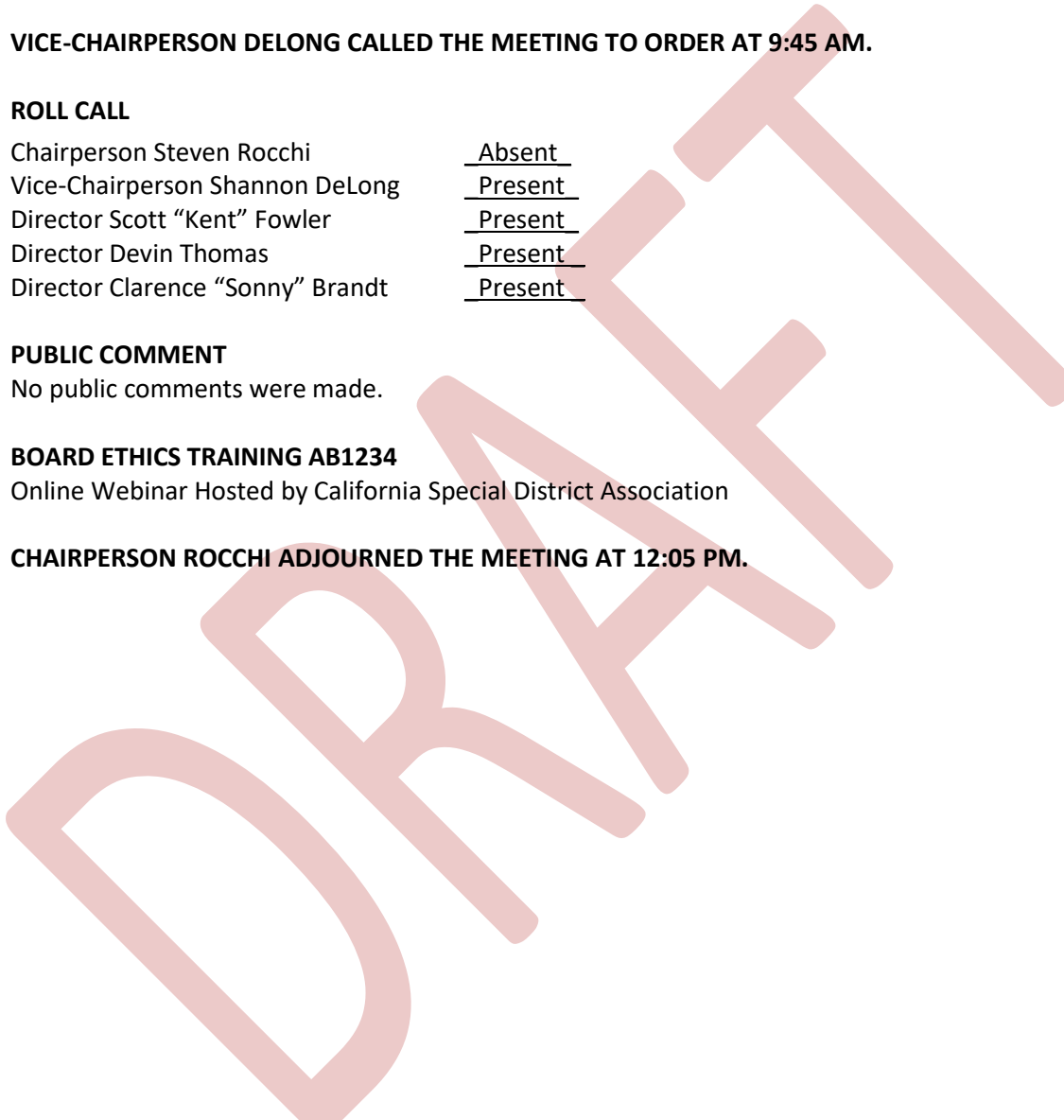
**PUBLIC COMMENT**

No public comments were made.

**BOARD ETHICS TRAINING AB1234**

Online Webinar Hosted by California Special District Association

**CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 12:05 PM.**



Feather River Recreation & Park District  
 Profit & Loss Budget Performance  
 September 2022

NOT FINAL, NOT RECONCILED. 2021-22 REMAINS OPEN, COUNTY HAS NOT CLOSED JUNE.

	Sep 22	Budget	\$ Over Budget	Staff Comments	Jul - Sep 22	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>									
<b>Income</b>									
4100 - Tax Revenue									2,200,000
4150 - Tax Revenue (BAD)									317,500
4300 - Program Income	52,875	70,000	(17,125)	Classes \$4k, Preschool \$15k, Gym Rent/Bday \$3.3k, Youth/Adult Sports \$5k, Gymnastics \$19.5k, Aquatics \$1k, Concerts \$1k, Rentals \$4k	169,163	200,000	(30,837)	85%	816,300
4400 - Donation & Fundraising Income	25	2,000	(1,975)		255	2,000	(1,745)	13%	6,000
4900 - Interest Income									10,000
<b>Total Income</b>	<b>52,900</b>	<b>72,000</b>	<b>(19,100)</b>		<b>169,418</b>	<b>202,000</b>	<b>(32,582)</b>	<b>84%</b>	<b>3,349,800</b>
<b>Gross Profit</b>	<b>52,900</b>	<b>72,000</b>	<b>(19,100)</b>		<b>169,418</b>	<b>202,000</b>	<b>(32,582)</b>	<b>84%</b>	<b>3,349,800</b>
<b>Expense</b>									
5000 - Payroll Expenses	114,496	135,918	(21,422)		454,387	407,756	46,631	111%	1,924,500
5031 - GASB 68 Benefit Expense					77,848	81,800	(3,952)	95%	81,800
5100 - Advertising & Promotion	97	425	(328)		1,169	1,275	(106)	92%	5,000
5120 - Bank Fees	400	665	(265)		1,139	1,995	(856)	57%	8,000
5140 - Copying & Printing	222	750	(528)		667	2,250	(1,583)	30%	9,000
5155 - Employment New Hire Screen		200	(200)		436	600	(164)	73%	2,500
5160 - Dues, Mbrshps & Subscriptions					7,950	3,500	4,450	227%	11,000
5170 - Education & Development	1,250		1,250	Supervisor HR trainings \$1k	4,240		4,240	100%	5,000
5175 - Equipment Rental					1,740	1,000	740	174%	4,000
5180 - Equipment, Tools & Furn (<\$5k)	4,060	3,030	1,030	Program supplies: Events \$200, Gymnastics \$300, Preschool Playground \$800, Park Bulletin Boards Recreation promote \$1.2k. Software subscription \$1.6k	30,309	19,495	10,814	155%	56,000
5200 - Insurance		2,000	(2,000)		56,126	57,000	(874)	98%	116,000
5210 - Interest Expense - Operating	114	160	(46)		338	480	(142)	70%	3,500
5225 - Postage & Delivery					109	250	(141)	44%	1,000
5230 - Professional & Outside Svcs									25,000
5232 - Accounting									6,000
5233 - Bands/Recreation	1,000	2,000	(1,000)		1,200	2,000	(800)	60%	12,000
5234 - Board Stipends	600	1,000	(400)		2,600	3,000	(400)	87%	1,000
5235 - Recreation Instructors	130		130		465	250	215	186%	10,000
5236 - Legal	7,748	800	6,948		13,495	2,800	10,695	482%	80,000
5237 - Contract Janitorial	6,440	6,600	(160)		19,320	19,800	(480)	98%	6,656
5238 - Other Outside Labor	6,656		6,656	1/2 settlement agreement non-payroll (previous 1/2 in payroll expense)	6,656		6,656	100%	46,000
5239 - Outside Service Admin/Consult	5,963	1,500	4,463	Interim GM \$4.6k, IT support \$1.3k	29,245	4,500	24,745	650%	180,000
<b>Total 5230 - Professional &amp; Outside Svcs</b>	<b>28,537</b>	<b>11,900</b>	<b>16,637</b>		<b>72,981</b>	<b>32,350</b>	<b>40,631</b>	<b>226%</b>	<b>180,000</b>
5260 - Repairs & Maintenance									25,000
5261 - Building R&M	1,667	2,100	(433)		7,020	6,300	720	111%	20,000
5262 - Equip Repairs & Small Tools	3,066	1,600	1,466		3,645	5,600	(1,955)	65%	60,000
5264 - Grounds R&M	5,413	6,000	(587)		7,264	21,000	(13,736)	35%	15,000
5265 - Janitorial Supplies	1,216	1,250	(34)		3,489	3,750	(261)	93%	20,000
5266 - Vandalism Repair		1,500	(1,500)		1,698	6,500	(4,802)	26%	10,000
5267 - Vehicle R&M	10	800	(790)		1,437	2,800	(1,363)	51%	

Feather River Recreation & Park District  
Profit & Loss Budget Performance  
September 2022

NOT FINAL, NOT RECONCILED. 2021-22 REMAINS OPEN, COUNTY HAS NOT CLOSED JUNE.

	Sep 22	Budget	\$ Over Budget	Staff Comments	Jul - Sep 22	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
5268 · Aquatics Pool R&M	3,310	7,000	(3,690)		12,120	18,000	(5,880)	67%	40,000
5269 · Outside Contractor/Services R&M	21,070	3,000	18,070	Landscape 1 time deep clean \$10k, monthly landscaper \$7.5k, Power-wash skatepark \$2.2k	30,588	9,000	21,588	340%	35,000
<b>Total 5260 · Repairs &amp; Maintenance</b>	<b>35,752</b>	<b>23,250</b>	<b>12,502</b>		<b>67,261</b>	<b>72,950</b>	<b>(5,689)</b>	<b>92%</b>	<b>225,000</b>
5270 · Security	1,668	1,500	168		1,863	6,500	(4,637)	29%	20,000
5280 · Supplies - Consumable									
5281 · Misc Staff & Uniforms Supplies	190		190		380	1,000	(620)	38%	5,000
5282 · Office Supplies	456	250	206		1,596	750	846	213%	3,000
5284 · Program Food	82	250	(168)		471	750	(279)	63%	3,000
5286 · Program Supplies	1,750	5,000	(3,250)	Events \$200, Preschool \$200, Adult/Youth Sports \$1.2k	3,839	9,000	(5,161)	43%	35,500
5287 · Safety Supplies	40		40		717		717	100%	
5289 · Site/Volunteer Maint Supplies	620	1,000	(380)	Park signs \$350, Dog bags \$270	995	2,000	(1,005)	50%	6,000
<b>Total 5280 · Supplies - Consumable</b>	<b>3,138</b>	<b>6,500</b>	<b>(3,362)</b>		<b>7,998</b>	<b>13,500</b>	<b>(5,502)</b>	<b>59%</b>	<b>52,500</b>
5290 · Taxes, Lic., Notices & Permits		450	(450)		388	2,900	(2,512)	13%	7,000
5300 · Telephone/Internet	1,297	1,500	(203)		3,656	4,500	(844)	81%	18,000
5310 · Fuel, Travel and Meals									
5312 · Air, Lodging, Other Travel									1,000
5314 · Fuel	3,568	3,000	568		10,177	9,000	1,177	113%	36,000
5316 · Meals	109		109		109		109	100%	
5318 · Mileage	243	165	78		767	495	272	155%	2,000
<b>Total 5310 · Fuel, Travel and Meals</b>	<b>3,920</b>	<b>3,165</b>	<b>755</b>		<b>11,053</b>	<b>9,495</b>	<b>1,558</b>	<b>116%</b>	<b>39,000</b>
5320 · Utilities									
5322 · Electric	18,847	14,000	4,847		54,870	49,000	5,870	112%	150,000
5324 · Garbage	1,849	2,500	(651)		6,021	7,500	(1,479)	80%	30,000
5326 · Gas/Propane	256	2,000	(1,744)		594	2,500	(1,906)	24%	10,000
5328 · Sewer	328	300	28		700	700	0	100%	5,000
5329 · Water	17,575	21,000	(3,425)		49,228	61,000	(11,772)	81%	190,000
<b>Total 5320 · Utilities</b>	<b>38,855</b>	<b>39,800</b>	<b>(945)</b>		<b>111,413</b>	<b>120,700</b>	<b>(9,287)</b>	<b>92%</b>	<b>385,000</b>
7000 · Debt Interest									
7210 · Debt Interest Expense	6,686	6,750	(64)		20,059	20,250	(191)	99%	77,000
<b>Total 7000 · Debt Interest</b>	<b>6,686</b>	<b>6,750</b>	<b>(64)</b>		<b>20,059</b>	<b>20,250</b>	<b>(191)</b>	<b>99%</b>	<b>77,000</b>
<b>Total Expense</b>	<b>240,492</b>	<b>237,963</b>	<b>2,529</b>		<b>933,130</b>	<b>860,546</b>	<b>72,584</b>	<b>108%</b>	<b>3,230,800</b>
<b>Net Profit (Loss)</b>	<b>(187,592)</b>	<b>(165,963)</b>	<b>(21,629)</b>		<b>(763,712)</b>	<b>(658,546)</b>	<b>(105,166)</b>	<b>116%</b>	<b>119,000</b>
Other Income/Expense									
Other Income									
4200 · Impact Fee Income	3,408		3,408		13,362		13,362	100%	
4500 · Grant/Reimbursed Expense Income	2,562	1,675	887	\$1.5 BCOE food program, \$1k City of Oroville trail benches	9,422	5,025	4,397	188%	20,000
9900 · Gain/(Loss) on Asset disposal	3,150		3,150	Surplus 2007 F150	3,150		3,150	100%	
<b>Total Other Income</b>	<b>9,120</b>	<b>1,675</b>	<b>7,445</b>		<b>25,934</b>	<b>5,025</b>	<b>20,909</b>	<b>516%</b>	<b>20,000</b>
<b>Net Other Income</b>	<b>9,120</b>	<b>1,675</b>	<b>7,445</b>		<b>25,934</b>	<b>5,025</b>	<b>20,909</b>	<b>516%</b>	<b>20,000</b>
<b>Net Income</b>	<b>(178,472)</b>	<b>(164,288)</b>	<b>(14,184)</b>		<b>(737,778)</b>	<b>(653,521)</b>	<b>(84,257)</b>	<b>113%</b>	<b>139,000</b>



Feather River Recreation & Park District  
 Detail Fixed Asset & Bonds  
 As of September 30, 2022

	Date	Source Name	Memo	Amount	Balance
<b>1010 - Treasury Cash</b>					<b>130,808</b>
<b>1010.3 - Treasury Admin Ins Proceeds</b>					<b>16,525</b>
Total 1010.3 - Treasury Admin Ins Proceeds					16,525
<b>1010.4 - Treasury Ins Proceeds Playtown</b>					<b>67,657</b>
Total 1010.4 - Treasury Ins Proceeds Playtown		Project completed Nov21/waiting on insurance provider to close claim	Insurance carrier is disputting contractors final invoice.		67,657
<b>1010.5 - Treasury Nelson Pool Funds</b>					<b>46,626</b>
Total 1010.5 - Treasury Nelson Pool Funds					46,626
Total 1010 - Treasury Cash					130,808
<b>1031 - BofW Project INS PROCEEDS</b>					<b>296,302</b>
Total 1031 - BofW Project INS PROCEEDS		\$60k allocated to Riverbend Fitness	will be transferred Nov22 to Gen Fund/pay fitness equipment install		296,302
<b>1320 - Umpqua Bank Project Fund</b>					<b>188,856</b>
Total 1320 - Umpqua Bank Project Fund		\$189k allocated to Nelson Pool	will be transferred Nov22 to Gen Fund/pay Nelson pool		188,856
<b>1410 - Land</b>					<b>627,494</b>
Total 1410 - Land					627,494
<b>1420 - Buildings &amp; Improvements</b>					<b>16,054,943</b>
Total 1420 - Buildings & Improvements					16,054,943
<b>1430 - Equipment &amp; Vehicles</b>					<b>1,836,063</b>
09/08/2022 Disposal fixed asset			GOV DEAL SALE 2007 F150 TRUCK ASSET #2132	-27,281	1,808,782
Total 1430 - Equipment & Vehicles				-27,281	1,808,782
<b>1440 - Construction in Progress</b>					<b>1,758,468</b>
<b>1448 - CIP Nelson SBF NE99</b>					<b>1,209,386</b>
09/10/2022 PARK PLANET			27X20X9 CANTILEVER SHADE CANOPY	18,257	1,227,643
09/20/2022 ACCULARM SECURITY SYSTEMS			INSTALL CAMERA SECURITY SYSTEM NELSON POOL	9,122	1,236,765
09/28/2022 HOLIDAY POOL CONSTRUCTION			b/due: RETAINER 16,369. (HEATER INSPECTION CLEAR BEFORE RETAINER PAID)	311,023	1,547,788
Total 1448 - CIP Nelson SBF NE99				338,402	1,547,788
<b>1450 - CIP Feather River Trail FRT99</b>					<b>23,460</b>
Total 1450 - CIP Feather River Trail FRT99					23,460
<b>1451 - CIP Playtown Bathroom Fire</b>					<b>525,622</b>
Total 1451 - CIP Playtown Bathroom Fire		Project completed Nov21/waiting on insurance provider to close claim	Insurance carrier is disputting contractors final invoice. Final invoice add'l \$600k (estimated). Insurance carrier estimated total rebuild \$750k (estimated). FRRPD will close project once insurance and contractor settle on final invoice		525,622
Total 1440 - Construction in Progress				338,402	2,096,870

	<b>Date</b>	<b>Source Name</b>	<b>Memo</b>	<b>Amount</b>	<b>Balance</b>
<b>2955 - Umpqua Bank Tax Exempt Bond A</b>					<b>-2,331,726</b>
Total 2955 - Umpqua Bank Tax Exempt Bond A					-2,331,726
<b>2960 - Umpqua Bank Taxable Bond B</b>					<b>-52,000</b>
Total 2960 - Umpqua Bank Taxable Bond B					-52,000
<b>3099 - Undistributed Retained Earnings</b>					<b>-2,897,030</b>
Total 3099 - Undistributed Retained Earnings					-2,897,030
<b>4500 - Grant/Reimbursed Expense Income</b>					<b>-6,861</b>
	09/30/2022	City of Oroville	FRRPD PARTERNSHIP W/ CITY: RIVER TRAIL REPLACED 3 BENCHES 50/50 SHARE COST	-1,000	-7,861
	09/30/2022	BCOE	Pres Food Program BCOE	-1,562	-9,423
Total 4500 - Grant/Reimbursed Expense Income				<u>-2,562</u>	<u>-9,423</u>
<b>9900 - Gain/(Loss) on Asset disposal</b>					<b>0</b>
	09/08/2022	Surplus Sale	GOV DEAL SALE 2007 F150 TRUCK ASSET 2132	-3,150	-3,150
Total 9900 - Gain/(Loss) on Asset disposal				<u>-3,150</u>	<u>-3,150</u>

Feather River Recreation & Park District  
Balance Sheet Prev Year Comparison  
As of September 30, 2022

6:53 AM  
10/14/2022  
Accrual Basis

\*see attachment: Nelson Pool recommended allocation  
(see end of this report for Nelson Pool summary)

	Sep 30, 22	Staff Comments Allocations	Sep 30, 21	\$ Change	% Change
<b>ASSETS</b>					
<b>Current Assets</b>					
<b>Checking/Savings</b>					
1010 - Treasury Cash					
1010.1 - Treasury Cash - General	511,062	* staff rec: do not utilize Gfund for Nelson Pool	435,288	75,774	17%
1010.2 - Treasury Cash - Reserve	347,494		347,494	0	0%
1010.3 - Treasury Admin Ins Proceeds	16,525	*staff rec: \$200k back into this fund and utilize Impact Fees for Nelson Pool and Per Capita Grant	216,525	-200,000	-92%
1010.4 - Treasury Ins Proceeds Playtown	67,657		34,168	33,489	98%
1010.5 - Treasury Nelson Pool Funds	46,626		0	46,626	100%
<b>Total 1010 - Treasury Cash</b>	<b>989,364</b>		<b>1,033,475</b>	<b>-44,111</b>	<b>-4%</b>
1020 - Imprest Cash	599		741	-142	-19%
1030 - BofW - Merchant Acct.	160,421	transferrs qtrly to Gfund	116,556	43,865	38%
1031 - BofW Project INS PROCEEDS	296,302	\$60k fitness equipment	181,410	114,892	63%
1040 - Fund 2610 - BAD	31,035		35,426	-4,391	-12%
1050 - Impact Fees					
1051 - Impact - Parklands	734,752	* staff rec: utilize addtl \$52k toward Nelson Pool	674,359	60,393	9%
1052 - Impact - Public Use	121,172		78,020	43,152	55%
1053 - Impact - Aquatics	86,216	* staff rec: utilize addtl \$85k toward Nelson Pool	107,827	-21,611	-20%
<b>Total 1050 - Impact Fees</b>	<b>942,140</b>		<b>860,206</b>	<b>81,934</b>	<b>10%</b>
<b>Total Checking/Savings</b>	<b>2,419,861</b>		<b>2,227,814</b>	<b>192,047</b>	<b>9%</b>
<b>Accounts Receivable</b>					
1210 - Accounts Receivable	-6,568		-4,243	-2,325	-55%
<b>Total Accounts Receivable</b>	<b>-6,568</b>		<b>-4,243</b>	<b>-2,325</b>	<b>-55%</b>
<b>Other Current Assets</b>					
1302 - FEMA Riverbend Claim A/R	2,839		2,839	0	0%
1310 - Miscellaneous Receivables	0		46	-46	-100%
1316 - Prepaid Expenses/Debt Interest	0		0	0	0%
1320 - Umpqua Bank Project Fund	188,856	* staff rec: utilize \$189k toward Nelson Pool	188,856	0	0%
<b>Total Other Current Assets</b>	<b>191,695</b>		<b>191,741</b>	<b>-46</b>	<b>-0%</b>
<b>Total Current Assets</b>	<b>2,604,988</b>		<b>2,415,312</b>	<b>189,676</b>	<b>8%</b>
<b>Fixed Assets</b>					
1410 - Land	627,494		627,494	0	0%
1420 - Buildings & Improvements	16,054,943		15,903,777	151,166	1%
1430 - Equipment & Vehicles	1,808,782		1,849,196	-40,414	-2%
<b>1440 - Construction in Progress</b>					
1448 - CIP Nelson SBF NE99	1,547,788		800,239	747,549	93%
1450 - CIP Feather River Trail FRT99	23,460		23,210	250	1%
1451 - CIP Playtown Bathroom Fire	525,622		521,424	4,198	1%
<b>Total 1440 - Construction in Progress</b>	<b>2,096,870</b>		<b>1,344,873</b>	<b>751,997</b>	<b>56%</b>
1499 - Accumulated Depreciation	-6,947,995		-6,185,645	-762,350	-12%
<b>Total Fixed Assets</b>	<b>13,640,094</b>		<b>13,539,695</b>	<b>100,399</b>	<b>1%</b>
<b>Other Assets</b>					
1500 - FMV Adjustments	15,666		15,666	0	0%
<b>1550 - GASB 68 CalPERS Valuation</b>					
1551 - GASB68 Deferred Outflow Pension	191,855		191,855	0	0%
<b>Total 1550 - GASB 68 CalPERS Valuation</b>	<b>191,855</b>		<b>191,855</b>	<b>0</b>	<b>0%</b>

	Sep 30, 22	Staff Comments Allocations	Sep 30, 21	\$ Change	% Change
Total Other Assets	207,521		207,521	0	0%
<b>TOTAL ASSETS</b>	<b>16,452,603</b>		<b>16,162,528</b>	<b>290,075</b>	<b>2%</b>
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Accounts Payable	437,696		259,657	178,039	69%
Credit Cards	9,026		1,610	7,416	461%
<b>Other Current Liabilities</b>					
2100 - Payroll Liabilities	59,466		83,823	-24,357	-29%
2210 - Accrued Debt Interest	0		0	0	0%
2400 - Deposits/Refunds to Customers	-300		0	-300	-100%
2405 - Deferred Revenue	5,642		4,493	1,149	26%
<b>Total Other Current Liabilities</b>	<b>64,808</b>		<b>88,316</b>	<b>-23,508</b>	<b>-27%</b>
<b>Total Current Liabilities</b>	<b>511,530</b>		<b>349,583</b>	<b>161,947</b>	<b>46%</b>
<b>Long Term Liabilities</b>					
2954 - Ford Motor Vehicle Loan	18,313		26,492	-8,179	-31%
2955 - Umpqua Bank Tax Exempt Bond A	2,331,726		2,558,647	-226,921	-9%
2960 - Umpqua Bank Taxable Bond B	52,000		80,000	-28,000	-35%
2975 - GASB 68 CalPERS Liab Valuation	1,144,957		1,144,957	0	0%
<b>Total Long Term Liabilities</b>	<b>3,546,996</b>		<b>3,810,096</b>	<b>-263,100</b>	<b>-7%</b>
<b>Total Liabilities</b>	<b>4,058,526</b>		<b>4,159,679</b>	<b>-101,153</b>	<b>-2%</b>
Equity	12,394,076		12,002,850	391,226	3%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>16,452,602</b>		<b>16,162,529</b>	<b>290,073</b>	<b>2%</b>

Additional report/notes Nelson Pool Allocation

Nelson Pool final allocation by fund recommendation

Staff recommends fund changes 10/25/22 (CHANGES IN BLUE)

	Oct22 recommend allocation	Original Board approved allocation	changes to funds w/new allocation
BNY Umpqua Fund	\$ 189,000	\$ 11,000	\$ (178,000)
Gen Fund	\$ -	\$ 50,000	\$ 50,000
Riverebend Admin Ins Fund	\$ -	\$ 200,000	\$ 200,000
Impact Parkland	\$ 250,000	\$ 250,000	\$ -
Impact Aquatics	\$ 61,000	\$ 61,000	\$ -
Per Capita	\$ 178,000	\$ 178,000	\$ -
Impact Aquatics	\$ 85,000	\$ -	\$ (85,000)
Impact Parkland	\$ 51,161	\$ -	\$ (51,161)
<b>Total FRRPD fund allocation</b>	<b>\$ 814,161</b>	<b>\$ 750,000</b>	<b>\$ (64,161)</b>

\$64K OVER BUDGET

Feather River Recreation & Park District  
**Check Register**  
 September 2022

5:31 AM  
 10/14/2022  
 Accrual Basis

Date	Num	Name	Memo	Credit
09/08/2022	91913	PREMIER ACCESS	SEP22 PREMIUMS 1000548827	990.22
09/08/2022	91914	AFLAC	JRF86 AUG22	1,580.90
09/08/2022	91915	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
09/08/2022	91916	DELONG, SHANNON	BOD STIPEND	200.00
09/08/2022	91917	FOWLER, SCOTT KENT	BOD STIPEND	200.00
09/08/2022	91918	ROCCHI, STEVE	BOD STIPEND	200.00
09/08/2022	91919	THOMAS, DEVIN	BOD STIPEND	200.00
09/08/2022	91920	BANKCARD CENTER	STATEMENT 4607	496.00
09/08/2022	91921	BANKCARD CENTER	STATEMENT 6804	956.90
09/08/2022	91922	BOBCAT OF CHICO	GRAPPLE BUCKET	3,211.34
09/08/2022	91923	CALTRONICS	COPIER USAGE	10.35
09/08/2022	91924	Chalmers, R. Scott	AUG22 INTERIM GM CONSULTING	4,650.00
09/08/2022	91925	COMCAST	Acct#8155600190189780 PHONE/INTERENT	500.40
09/08/2022	91926	Comer's Print Shop	FLYERS	46.55
09/08/2022	91927	Dan's Electrical Supply	LIGHT BULBS	43.19
09/08/2022	91928	DEL-MAR RENTAL & LANDSCAPE SUPPLY	LANDSCAPE SUPPLIES	90.01
09/08/2022	91929	EWING	IRRIGATION CONTROLLER	597.11
09/08/2022	91930	FASTENAL	HARDWARE	36.25
09/08/2022	91931	HOBBS PEST SOLUTIONS, INC.	PEST CONTROL	400.00
09/08/2022	91932	INSIDE OUT DESIGNS	TROPHY DECALS	48.71
09/08/2022	91933	JACKSON'S GLASS	BROKEN WINDOW REPLACE	436.63
09/08/2022	91934	KIRBY BUILT	4 PARK BENCHES	2,664.26
09/08/2022	91935	Knorr Systems, Inc	POOL VALVE	255.02
09/08/2022	91936	LAW OFFICE STEPHAN R. WATTEBERG	LEGAL	3,747.50
09/08/2022	91937	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	2,803.15
09/08/2022	91938	OROVILLE POWER EQUIPMENT	MOWER BELT	9.95
09/08/2022	91939	P.G. & E.	7241369682-3 7/22/22-8/22/22	19,502.07
09/08/2022	91940	RIEBES AUTO PARTS	TRUCK REPAIRS	110.09
09/08/2022	91941	ROTO-ROOTER	RIVERBEND BATHROOMS	145.00
09/08/2022	91942	SAL RODRIGUEZ LANDSCAPE LLC	RIVERBEND/NELSON LANDSCAPE	7,200.00
09/08/2022	91943	SCI Consulting Group		15,220.00
09/08/2022	91944	State Lands Commission	PARCEL CPI RENT	149.40
09/08/2022	91945	Sunrise Environmental Scientific	GRAFFITI PAINT	1,215.72
09/08/2022	91946	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	322.51
09/08/2022	91947	WELLS FARGO VENDOR FINANCIAL, LLC	CUST #1055709916	187.23
09/08/2022	91948	COMCAST	Acct# 8155 60 019 0233893	184.69
09/08/2022	91949	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	6,440.00
09/08/2022	91950	LEDSON, JEFF	9/10/22 CONCERT IN PARK	250.00
09/08/2022	91951	WONG, ANDREW	9/17/22 CONCERT IN PARK	250.00
09/08/2022	91952-994	PAYROLL	PAYROLL ITEMS	34,274.17
09/08/2022	91995	FP MAILING SOLUTIONS	QTRLY POSTAGE MACHINE RENTAL	109.12
09/08/2022	91996	SDRMA	adjuster expense	1,779.12
09/08/2022	91997	BLUE SHIELD OF CALIFORNIA	4004625	9,317.89
09/22/2022	91999	ACCULARM SECURITY SYSTEMS	ALARM	27.00
09/22/2022	92000	BETTER DEAL EXCHANGE	Acct#701960	263.43
09/22/2022	92001	CITI CARDS	COSTCO STATEMENT 9398	4,762.59
09/22/2022	92002	DAWSON OIL COMPANY	62765 FUEL	3,146.04
09/22/2022	92003	FORD MOTOR CREDIT COMPANY LLC	LEASE 9423800 F250 2019	758.19
09/22/2022	92004	HOME DEPOT	HOME DEPOT STATEMENT	1,926.58
09/22/2022	92005	INSIDE OUT DESIGNS	POOL RULES SIGN	269.85
09/22/2022	92006	OROVILLE POWER EQUIPMENT	MISC SUPPLIES/TOOLS	792.67
09/22/2022	92007	RECOLOGY BUTTE COLUSA COUNTIES	Acct# 8751007575049	2,042.50
09/22/2022	92008	SOUTH FEATHER WATER & POWER	007771-000	64.82
09/22/2022	92009	TWSD	WATER NELSON	2,974.24
09/22/2022	92010	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	1,083.64
09/22/2022	92011	GODWIN, DOUG	9/24/22 CONCERT IN PARK	250.00
09/22/2022	92012	POMART, ROBERTO J.	10/1/22 CONCERT IN PARK	250.00
09/22/2022	92013	SHARP'S LOCKSMITHING	SECURITY LOCKS	446.53
09/22/2022	92014	BURLESON, HARRY	INSTRUCTOR	130.00
09/22/2022	92015	CERVANTES ORTIZ, JOSE	FINAL PAYOUT	6,656.00
09/22/2022	92016	VOID	VOID CK 92016	
09/22/2022	92017	HUMANA INSURANCE CO.	657103-001	162.40
09/22/2022	92018	WAL-MART CAPITAL ONE	STATEMENT 638691	93.12
09/22/2022	92019-064	PAYROLL	PAYROLL ITEMS	28,423.33
<b>TOTAL</b>				<b>175,754.38</b>



**RESOLUTION NO. 1999-22**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$170,000 FROM THE MERCHANT PAYMENT RECEIVED BY CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600**

**WHEREAS**, the General Manager has reviewed the finances of the District and recommends transferring \$170,000 from the Merchant Account at Bank of the West to the General Fund Account 2600; and

**WHEREAS**, the Board of Directors, after receiving the recommendation from the General Manager, agrees that it is in the best interest of the District to transfer non-Impact fee funds in the amount of \$170,000 from the Bank of the West Merchant Account to the General Fund Account 2600; and

**NOW THEREFORE, IT BE RESOLVED**, that the Board of Directors of the Feather River Recreation and Park District approves the transferring of \$170,000 from the Bank of the West Merchant Account to the General Fund Account 2600.

**PASSED AND ADOPTED**, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 25<sup>h</sup> day of October 2022 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
 Steven Rocchi, Chairperson

\_\_\_\_\_  
 Rick Crabtree, Interim General Manager



**STAFF REPORT**

**DATE: October 25, 2022**

**TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**FROM: DEBORAH PELTZER, BUSINESS MANAGER**

**RE: AMENDMENT TO RESOLUTION 1998-22 FORD FINANCE TOTAL AMOUNT FROM \$65,305 to \$70,235**

Ford Motor Credit made an error on all finance documents submitted to FRRPD for truck purchase (see below staff report presented at September 2022 board meeting). Ford failed to include sales tax on the total finance price. Staff has moved forward with the purchase (Chairperson Steven Rocchi notified and agreed to present at October board meeting) and it requesting board to amend resolution 1988-22 finance amount \$70,235

New monthly payments: \$1,385.07

**RECOMMENDATION:**

Approve amendment to resolution 1998-22 total finance amount \$70,235

**BELOW IS STAFF REPORT PRESENTED AT September 2022 BOARD MEETING**

2022 Ford F-250 Diesel, Rack, Tow Package and Tire Fee

**SUMMARY**

District maintenance department is in need of a diesel truck to tow equipment and maintain parks and facilities. Adopted 2022-23 District budget allocates up to \$25K for leasing an additional District vehicle. Staff is recommending purchasing an additional 2022 Ford F-250 Diesel Truck at the 5-year financing plan.

Currently, the District has 1 other truck being financed \$758 monthly payment. The budget covers both the current finance obligation and the addition of this purchase.

**VEHICLE LEASE                      ESTIMATED TRUCK & INTEREST**

2020 Ford F-250                                      \$65,305 financed 5 years at 6.74%

Monthly payments \$1,278

**RECOMMENDATION**

Approve 60-month lease with Oroville Ford for one 2022 FORD F250.



**FIRST AMENDMENT TO RESOLUTION NO. 1998-22**

**AMENDMENT TO A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING A 60-MONTH FINANCE AGREEMENT WITH FORD MOTOR CREDIT COMPANY**

**WHEREAS**, on September 27, 2022, the Board of Directors authorized the purchase of a 2022 Ford F-250 to be financed through Ford Motor Credit Company;

**WHEREAS**, the previous 60 month finance agreement in the amount of \$65,305 at 6.74% interest did not include applicable taxes; and

**WHEREAS**, in consideration of the terms and conditions, the Feather River Recreation and Park District agree that Resolution No. 1998-22 shall be amended to include the additional allocation; and

**THEREFORE, IT BE RESOLVED**, that the Board of Directors of the Feather River Recreation and Park District approves the amended 60-month finance agreement, financing \$70,235 at 6.74% interest: and

**THEREFORE, BE IT FURTHER RESOLVED**, the Board of Directors of the Feather River Recreation and Park District approves the amended 60-month finance agreement, including applicable taxes to purchase the 2022 Ford F-250.

**PASSED AND ADOPTED**, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 25<sup>th</sup> day of October 2022 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_

Steven Rocchi, Chairperson

\_\_\_\_\_  
Rick Crabtree, Interim General Manager



**SCHEDULE NO. 9423802 - MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT**

Master Agreement No. 9423800 dated as of 9/1/2017

This Equipment Schedule dated as of 10/15/2022, is being executed by Ford Motor Credit Company LLC ("Lessor"), and Feather River Recreation and Parks District ("Lessee"). The terms and provisions of the Master Agreement between Lessor and Lessee referenced above (other than to the extent that they relate solely to other Schedules or Equipment under other Schedules) are hereby incorporated by reference and made a part hereof. All terms used herein have the meanings ascribed to them in the Master Agreement.

Lessor hereby leases to Lessee pursuant to this Schedule, and Lessee hereby accepts and leases from Lessor, subject to and upon the terms and conditions set forth herein (including any attachments hereto), the following items of Equipment:

QUANTITY	DESCRIPTION (MANUFACTURER, MODEL & VIN)	CASH PRICE	SUPPLIER NAME
1	2022 Ford F-250 w/Body, Rack, Tow Pkg and Tire Fee, 1FD7X2BT0NEE67065	\$70,234.46	Oroville Ford

<b>EQUIPMENT LOCATION:</b> Maintenance, 1875 Feather River Blvd., Oroville, CA 95965	
<b>COMMENCEMENT DATE</b> (the date on which the Equipment is accepted by Lessee by the execution of a Delivery and Acceptance Certificate): <b>10/15/2022</b>	<b>INITIAL TERM:</b> 60 Months
	<b>LEASE PAYMENTS:</b> 60 Consecutive Monthly in Advance Payments of \$1,385.07 each (including interest), due under this Schedule. See <b>Attachment 1</b> hereto.

**Representations, Warranties and Covenants.** Lessee hereby represents warrants and covenants as follows:

- a) The representations, warranties and covenants of Lessee set forth in the Master Agreement are true and correct on the Commencement Date for this Schedule as though made on that Date.
- b) The execution, delivery and performance by Lessee of this Schedule has been duly authorized by proper action and approval of its governing body at a meeting duly called, regularly convened and attended throughout by a requisite majority of the members thereof or by other appropriate official approval.

**EXECUTED** as of the date first herein set forth.

Lessee: **Feather River Recreation and Parks District**

Lessor: **Ford Motor Credit Company LLC**

By:   
**Steve Rocchi**  
 Title: **Board Chairperson**

By: \_\_\_\_\_  
 Title: **Representative, Ford Motor Credit Company**

Counterpart No. 1 of 1 manually executed and serially numbered counterparts. To the extent this Schedule constitutes chattel paper; no security interest herein may be perfected through the possession of any counterpart other than Counterpart No. 1.

INSURANCE FACT SHEET

Lessee Name: Feather River Recreation and Parks District Lessee Schedule No.: 9423802

Address: Maintenance , 1875 Feather River Blvd., Oroville, CA 95965

Telephone No.: 530-533-2011

Equipment: 2022 Ford F-250 w/Body, Rack, Tow Pkg and Tire Fee, 1FD7X2BT0NEE67065

The Master Lease Agreement requires the Lessee to maintain, at all times, the following insurance coverage for the financed equipment as described in the Equipment Lease Purchase Agreement and above.

- Automobile Liability that includes Bodily Injury and Property Damage with a minimum of \$1,000,000.00 per occurrence (this can be a combination of auto, umbrella or excess liability).
• Insurance against all risks of physical loss or damage to the equipment (including theft).
• Ford Motor Credit Company LLC, their successors and assigns named as Loss Payee and Additional Insured.

1. If you are not self-insured, please complete the following insurance information:

Insurance Company: CAPRI
Address: 1075 Creekside City: Roseville State: CA Zip Code: 95678
Telephone: 916-722-5550 Agent Name: Monica
Policy No.: Expiration Date: 6/30/2023
Automobile Liability including Bodily Injury and Property Damage: \$ 1 Billion
Auto Physical Damage (select one): [ ] Actual Cash Value [ ] Stated Cash Value of \$

2. If you are self-insured, please select one of the follow options:

[ ] Self Retained Risk
[ ] Joint/State Fund - PLEASE COMPLETE THE FOLLOWING
Name of fund/pool:
Automobile Liability including Bodily Injury and Property Damage: \$
Auto Physical Damage (select one): [ ] Actual Cash Value [ ] Stated Cash Value of \$
Expiration Date: (if Applicable)

- Please also include your standard Self-Insured letter with the return of your document package to Ford Motor Credit Company (if a letter is available.)

Sign and date to acknowledge the provided insurance information to Ford is complete and accurate:

Signature: Steve Rocchi
Steve Rocchi, Board Chairperson

**SCHEDULE 9423802 - MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT**

**AMENDMENT**

That certain Master Equipment Lease-Purchase Agreement, by and between Ford Motor Credit Company ("Lessor") and Feather River Recreation and Parks District ("Lessee"), dated as of 9/1/2017 (the "Lease") is hereby amended as follows:

Bank Qualified Tax-Exempt Obligation

(Check box for Bank Qualified designation)

Lessee hereby designates this Schedule as a "qualified tax-exempt obligation" as defined in Section 265(b)(3)(B) of the Code. Lessee reasonably anticipates issuing tax-exempt obligations (excluding private activity bonds other than qualified 501(c)(3) bonds and including all tax-exempt obligations of subordinate entities of the Lessee) during the calendar year in which the commencement date of this Schedule falls, in an amount not exceeding \$10,000,000.00.

Non-Bank Qualified Tax-Exempt Obligation

(Check box for Non-Bank Qualified designation)

Lessee reasonably anticipates issuing more than \$10,000,000.00 in tax-exempt obligations in the calendar year of the Commencement Date as defined in the Property Schedule.

Except as amended hereby, the Lease shall otherwise remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment as of 10/15/2022.

Lessee: **Feather River Recreation and Parks District**

Lessor: **Ford Motor Credit Company LLC**

By:   
**Steve Rocchi**

By: \_\_\_\_\_

Title: **Board Chairperson**

Title: **Representative, Ford Motor Credit Company**



Ford Motor Credit Company LLC  
 1 American Road, MD 7500  
 Dearborn, MI 48126

**DELIVERY AND ACCEPTANCE CERTIFICATE**

Master Lease Date	Master Lease No.	Date of Schedule 9423802	Delivery Number
9/1/2017	9423800	10/15/2022	1

In accordance with Section 3 of the Master Equipment Lease-Purchase Agreement (the "Master Agreement") executed by Lessee and Lessor, the undersigned Lessee hereby certifies and represents to, and agrees with Lessor as follows:

(1) All of the Equipment (as such term is defined in the Master Agreement) described below has been delivered, installed and accepted on the date hereof.

QUANTITY	DESCRIPTION (MANUFACTURER, MODEL & VIN)	CASH PRICE	SUPPLIER NAME
1	2022 Ford F-250 w/Body, Rack, Tow Pkg and Tire Fee, 1FD7X2BT0NEE67065	\$70,234.46	Oroville Ford

(2) Lessee has conducted such inspection and/or testing of the Equipment listed in the Schedule as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.

(3) Lessee is currently maintaining the insurance coverage required by Section 15 of the Master Agreement.

(4) No event or condition that constitutes, or with notice or lapse of time, or both, would constitute, an Event of Default under any Lease (as those terms are defined in the Master Agreement) exists at the date hereof.

(5) We acknowledge that Lessor is neither the vendor (supplier) nor manufacturer or distributor of the Equipment and has no control, knowledge or familiarity with the condition, capacity, functioning or other characteristics of the Equipment. Nothing in this acknowledgement affects any rights Lessee may have against a manufacturer or supplier of the Equipment.

(6) The serial number for each item of Equipment that is set forth on the Equipment Description contained in the Schedule is correct.

**LESSEE: Feather River Recreation and Parks District**

BY: Shirley A. Rocchi  
CHAIRPERSON OF BOARD  
 (Title)

DATE ACCEPTED: 10/12/22



## STAFF REPORT

**DATE: OCTOBER 25, 2022**

**TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**FROM: DEBORAH PELTZER BUSINESS MANAGER**

**RE: CITY OF OROVILLE RECYCLE BINS AT ALL PARKS GRANT APPLICATION INCLUDES FRRPD  
PARKS**

### **SUMMARY**

The City of Oroville is applying for a grant to provide recycling containers though out the city and parks in Oroville. The city wants to include FRRPD park locations in this program.

The California Department of Resources Recycling and Recovery (Cal Recycle) administers funding programs to assist organizations with establishing convenient beverage container recycling and litter abatement projects, and to encourage market development and expansion activities for beverage container materials.

\$275,000 is the maximum per grant award and the City is seeking the full award amount. Replacement bins could be duel sided, trash and recycling, locking lids and compartments to discourage vandalism in highly trafficked areas.

If grant is awarded and FRRPD parks receive new recycle bins, FRRPD will continue to empty containers following the same procedures. Instead of utilizing the trash dumpster at maintenance yard, FRRPD would request a 2<sup>nd</sup> dumpster for recycled goods from Recology.

### **ATTACHEMENT(S)**

FRRPD signed letter of support provided to the City of Oroville.



Feather River Recreation and Parks District  
1875 Feather River Blvd.  
Oroville, CA 95965

CalRecycle

Grants and Loan Programs

1001 I Street, P.O. 4025

Sacramento, CA 95812

October 12, 2022

Re: Letter of Support

Dear CalRecycle:

I would like to express my support for the City of Oroville's Beverage Container Recycling grant application. This project is important to our local businesses and community as it will allow the extension of our communities' beverage container recycling infrastructure. This grant will allow the City to collect more beverage containers in areas where collection is lacking, particularly at high-traffic venues. Specifically, this grant will allow us to expand our resource reduction efforts by installing beverage container recycling bins and water refill stations throughout our parks and common ways.

This grant will provide a new outlet designed solely for California Refund Value that can serve as new collection model throughout the State, reducing contamination and increasing the recyclability of beverage containers. Additionally, it will provide extended beverage container recycling education to our community and do so in a more progressive and socially relevant manner.

Our programs, facilities, outdoor settings, and services provide opportunities to support good health for people of all abilities, ages, socio-economic backgrounds, and ethnicities. They foster change through collaborative programs and policies to promote and maintain a peaceful, safe, and secure environment. The grant will go a long way toward helping the City reach our community goals of reducing waste, protecting our environment, and providing quality of life to all citizens. I am grateful for the opportunity that CalRecycle is providing with this grant, and I support Oroville's application for this innovative effort aimed at supporting diversion waste goals. If I may be of any other assistance, please contact me at 530-533-2011.

Sincerely,

Deborah Peltzer

Business Manager



## STAFF REPORT

**DATE: OCTOBER 25, 2022**

**TO: FRRPD BOARD OF DIRECTORS**

**FROM: DEBORAH PELTZER, BUSINESS MANAGER**

**RE: FUNDING ALLOCATIONS FOR NELSON POOL PROJECT**

### **SUMMARY**

Nelson Pool, aka Thermalito Family Center, construction was completed September 16, 2022. Staff is working with Melton Design Group, Holiday Pool Construction and State Parks to complete final inspections before closing this project. A final report will be presented once the project is complete.

### **BACKGROUND/PROJECT UPDATE**

Staff is diligently working with State Parks to finalize and transfer funds for Prop 68 Per Capita funding, which will be applied to this project. On October 17<sup>th</sup>, staff had a conference call with State Parks regarding the final paperwork and closing this Prop 68 per Capita Grant in the amount of \$178k. During the call, State Parks stated that document requests in March 2022 had not yet been submitted. State Parks has suggested FRRPD submits a new application, as the original requires some edits. Staff will resubmit the application and documents needed, and then will move forward with submitting final reports for funding reimbursement. This funding is not in jeopardy, FRRPD will receive the funds.

For many reasons, staff is waiting to finalize this project. We will complete all inspections before presenting a final report and closing this project FRRPD board, SBF Committee and State Parks. A final report is expected at the November or December regular board meeting.

### **CHANGES TO FUNDING**

Staff is requesting different funding streams be utilized. This project is \$450k over budget from the first date SBF grant was awarded (2019). Since then, FRRPD has received additional Impact Fees which should be applied to this project. Staff is requesting the board change funding accounts, utilizing restricted funds (UMPQUA BNY account and Impact Fees) as the project qualifies for the restrictions on fund (Umpqua improvement project restricting and Impact Fees new construction).

BNY Umpqua \$189k

Impact Fee total Parkland \$302k

Impact Aquatics \$146k

State Park Prop 68 Per Capita \$178k

### **RECOMMENDATION**

Approve Resolutions 2000-22 and 2001-22

Feather River Recreation & Park District  
 Nelson Pool Project  
 Completed 9/16/2022

Date	Vendor	Description	Design/Bid Docs/Permits	Misc/Equipment	Contractor
11/22/2019	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 58,596		
12/12/2019	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 13,085		
02/03/2020	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 17,210		
02/24/2020	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 2,093		
04/16/2020	Knorr Systems, Inc	HEATER ASSESSMENT		\$ 1,720	
04/28/2020	D's Great American Pump Company	PLUMBING ASSESSMENT SBFGRANT		\$ 2,165	
05/01/2020	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 1,471		
05/02/2020	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 6,339		
09/10/2020	American Leak Detection	LEAK ASSESSMENT		\$ 2,000	
09/15/2020	Chico Enterprise Record	REQUEST FOR BID AD	\$ 101		
09/30/2020	Chico Enterprise Record	REQUEST FOR BIDS	\$ 797		
11/04/2020	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 3,548		
11/24/2020	City of Oroville	CITY PERMIT/PLAN REVIEW NELSON POOL	\$ 5,610		
01/08/2021	BUTTE COUNTY ENVIROMENTAL DEPT	SBF NELSON POOL COUNTY PLAN REVIEW	\$ 1,730		
02/04/2021	HOLIDAY POOL CONSTRUCTION	CONTRACTOR DEPOSIT			\$ 88,153
02/09/2021	MELTON DESIGN GROUP	CONSTRUCTION DOCS	\$ 2,716		
04/16/2021	HOLIDAY POOL CONSTRUCTION	CONTRACTOR PROGRESS PAYMENT			\$ 236,550
04/16/2021	City of Oroville	CITY PERMIT JOB VALUE INCREASE	\$ 8,765		
06/25/2021	STREAMLINE ENGINEERING	CONSULT REPAIR ASSESSMENT DECK ROT	\$ 475		
06/30/2021	HOLIDAY POOL CONSTRUCTION	CONTRACTOR PROGRESS PAYMENT			\$ 148,615
07/16/2021	STREAMLINE ENGINEERING	NELSON POOL ASSESSMENT SBF GRANT	\$ 375		
09/13/2021	HOLIDAY POOL CONSTRUCTION	CONTRACTOR PROGRESS PAYMENT			\$ 198,128
10/01/2021	MELTON DESIGN GROUP	PROJECT MNGMNT	\$ 662		
10/18/2021	STREAMLINE ENGINEERING	WRITTEN ASSESSMENT PRIOR TO POUR	\$ 425		
02/11/2022	WILLYGOAT, LLC.	INSTALLATION LAKE TAHOE WATER SLIDE		\$ 22,050	
02/11/2022	WILLYGOAT, LLC.	LAKE TAHOE WATER SLIDE NESLON		\$ 40,975	
03/28/2022	BUTTE COUNTY ENVIROMENTAL DEPT	CEQA NELSON POOL PERMIT	\$ 53		
04/01/2022	HOLIDAY POOL CONSTRUCTION	CONTRACTOR PROGRESS PAYMENT			\$ 172,443
06/02/2022	OUTDOOR CREATIONS, INC	POOL PICNIC TABLES		\$ 6,057	
06/10/2022	HOLIDAY POOL CONSTRUCTION	CONTRACTOR PROGRESS PAYMENT			\$ 166,483
09/30/2022	ACCURALARM	SECURITY/SAFETY CAMERA SYSTEM		\$ 9,122	
09/28/2022	HOLIDAY POOL CONSTRUCTION	CONTRACTOR FINAL INVOICE (includes retainer)			\$ 327,392
09/30/2022	PARK PLANET	SHADE STRUCTURE		\$ 18,257	
<b>TOTAL BY CATORGORY</b>			<b>\$ 124,051</b>	<b>\$ 102,346</b>	<b>\$ 1,337,764</b>
<b>TOTAL PROJECT</b>			<b>\$ 1,564,161</b>		
			<b>\$ 1,564,161</b>	<b>total project</b>	
			<b>\$ (750,000)</b>	<b>sbf grant</b>	
			<b>\$ 814,161</b>	<b>frrpd cost</b>	

FRRPD Approved Allocation of funds



SBF Grant	\$750,000
FRRPD board allocated 6/1/2019	\$350,000
FRRPD board allocated 7/27/21	\$400,000
	<u><u>\$1,500,000</u></u>

**NELSON POOL FINAL FUND ALLOCATION AND RECOMMENED CHANGES**

Staff recommends fund changes 10/25/22	Oct22 recommend allocation	Original Board approved allocation	changes to funds w/new allocation
BNY Umpqua Fund	\$ 189,000	\$ 11,000	\$ (178,000)
Gen Fund	\$ -	\$ 50,000	\$ 50,000
Riverebend Admin Ins Fund	\$ -	\$ 200,000	\$ 200,000
Impact Parkland	\$ 250,000	\$ 250,000	\$ -
Impact Aquatics	\$ 61,000	\$ 61,000	\$ -
Per Capita	\$ 178,000	\$ 178,000	\$ -
Impact Aquatics	\$ 85,000		\$ (85,000)
Impact Parkland	\$ 51,161		\$ (51,161)
Total FRRPD fund allocation	\$ 814,161	\$ 750,000	\$ (64,161)

\$64K OVER BUDGET



RESOLUTION NO. 2000-22

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF AQUATIC IMPACT FEE FUNDS TO THE GENERAL FUND IN THE AMOUNT OF \$85,000 TO PARTIALLY FUND NELSON POOL NEW CONSTRUCTION SPLASH PAD, SHADE STRUCTURE AND SLIDE**

**WHEREAS**, at a regular board meeting the Feather River Recreation and Park District Board of Directors approved utilization of Aquatic Impact Fee Funds for the Nelson Pool Project completed September 2022.

**WHEREAS**, the Feather River Recreation and Park District Board approved additional \$85,000 of the Aquatic Impact Fee Funds allocated for said project; and

**WHEREAS**, the Feather River Recreation and Park District Board of Directors, after receiving the recommendation from the Business Manager, agrees that it is in the best interest of the District to transfer Aquatic Impact Fee Funds in the amount of \$85,000 to fund a portion of Nelson Pool Project at Nelson Park; and

**NOW THEREFORE, IT BE RESOLVED**, that the Board of Directors of the Feather River Recreation and Park District authorizes the transfer of \$85,000 from the Aquatic Impact Fees account to the General Fund for the Nelson Pool Project at Nelson Park.

**PASSED AND ADOPTED**, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 25<sup>th</sup> October 2022 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
Steven Rocchi, Chairperson

\_\_\_\_\_  
Rick Crabtree, Interim General Manager



**RESOLUTION NO. 2001-22**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF PARKLAND IMPACT FEE FUNDS TO THE GENERAL FUND IN THE AMOUNT OF \$51,160 TO PARTIALLY FUND NELSON POOL NEW CONSTRUCTION SPLASH PAD, SHADE STRUCTURE AND SLIDE**

**WHEREAS**, at a regular board meeting the Feather River Recreation and Park District Board of Directors approved utilization of Parkland Impact Fee Funds for the Nelson Pool Project completed September 2022.

**WHEREAS**, the Feather River Recreation and Park District Board approved additional \$51,160 of the Parkland Impact Fee Funds allocated for said project; and

**WHEREAS**, the Feather River Recreation and Park District Board of Directors, after receiving the recommendation from the Business Manager, agrees that it is in the best interest of the District to transfer Parkland Impact Fee Funds in the amount of \$51,160 to fund a portion of Nelson Pool Project at Nelson Park; and

**NOW THEREFORE, IT BE RESOLVED**, that the Board of Directors of the Feather River Recreation and Park District authorizes the transfer of \$51,160 from the Parkland Impact Fees account to the General Fund for the Nelson Pool Project at Nelson Park.

**PASSED AND ADOPTED**, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 25<sup>th</sup> October 2022 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
Steven Rocchi, Chairperson

\_\_\_\_\_  
Rick Crabtree, Interim General Manager



## SEPTEMBER 2022 DEPARTMENT UPDATES

### Parks & Maintenance Department Update

*Joe Velasquez – Park Supervisor*

#### **Completed Tasks/Projects:**

See Attached: New report from new MaintainX app.

#### **Additional Information:**

The maintenance team has started using a program called MaintainX. It is a program to track work orders and maintenance requests throughout the district. All team members can access the program as an app on their phone and see their tasks for the day. We can attach pictures and videos to each work order. We can also track time & cost per project if necessary. Any member of the district can be added as a requestor to submit maintenance tickets and I can assign to a team member for repair. We have created daily restroom checklist and inspect daily to make sure our cleaning service is cleaning restrooms properly. If they are not, I am able to send a PDF of the failed inspection with picture proof and hold their team accountable for unsatisfactory cleaning. The reporting feature in the app is excellent. We can filter reports to see how many projects, repairs, inspections, etc. that we have done at any of our locations.

We have finished the planting of trees from the Prop 68 ReLeaf grant. We added 10 more trees to Riverbend and 28 trees to Nolan Complex.

Ground squirrel eradication with our new GopherX machine is great. It is doing a really good job killing the squirrels. We've noticed a large decline in population. We are doing weekly service at Nolan. The squirrels are starting to go into hibernation, and this will be the best time to take them out.

Preparations for homeless clean up event. The event is tentatively scheduled for November 19<sup>th</sup>, 2022.

Picked up the new diesel truck, finally! Thank you for your approval.

#### **Upcoming/Ongoing Projects:**

- Repair broken skate lite at skatepark
- Ground Squirrel eradication
- Restroom painting and repairs (all parks)
- Homeless cleanup event

### Childcare Services

*Estela Valencia – Director of Children's Services*

#### **Preschool Enrollment:**

20 Preschool

#### **Recently Completed Events/Projects:**

Indoor play area was set-up and the children have been having a blast! There is opportunity for them to jump, climb and engage in fun physical activity. We love our indoor play area.

#### **Current events/project:**

Children have been engaging in gardening activities for the past year. This time for the first time ever the children planted pumpkin seeds . We now have two pumpkins growing. We can't wait to see what's inside of them!

#### **Upcoming Events/Projects:**

Parent night out is coming up on October 21, 2022. We are looking forward to a fun night!

Picture day for our preschoolers will be on November 3, 2022.

**Acknowledgements for staff/other organizations:** Welcome Dianna Wyles as our full-time preschool teacher. Dianna has been with the district since 2016, so a well-deserved promotion!



## SEPTEMBER 2022 DEPARTMENT UPDATES

### Administration, Events & Marketing

*Victoria Anton – Executive Administrator*

#### **Current/Ongoing Projects:**

- Administration:
  - SBF Grant Management: Feather River Trail Project
    - Collecting Project Documents from Melton Design Group
  - Public Event Rentals in District Parks & Facilities
    - Palermo Community Festival September 10<sup>th</sup>
    - Oroville Adult Soccer Club Season
  - Employee Recruitment: Customer Relations Specialist
- Events & Marketing:
  - Feather River Cleanup September 17<sup>th</sup>
  - Fall Concerts in the Park: Saturdays September 10<sup>th</sup> through October 22<sup>nd</sup>
    - Kayak Tours and Educational Hike Partnerships

#### **Completed Projects:**

- Meetings/Representing FRRPD
- Events & Marketing:
  - Palermo Community Festival September 10<sup>th</sup>
  - Feather River Cleanup September 17<sup>th</sup>

### Recreation Department Update

*Katie Ray – Recreation Supervisor*

Nelson Pool Opening- went as smooth as it could have with the great support of our lifeguards and leadership team. Adult softball is 3 nights a week. Monday Mens, Coed Tuesday and church on Friday's. Adapting and hearing Only positive things about the new rule changes.

Youth volleyball: over 25 teams in two different leagues. BCOE is participating this year. Due to Covid most things have not been checked, monitored or even touched for 2 years.

Close to 300 games between now and November 11th.

Hiring and training new crew members for our multiple game sites. Currently we are using The Studios @ Central, Manzanita, Richvale, one night at Nelson, a few nights up in Bangor and lastly two different weeks at The salvation army brand new facility in Chico where Achieve has home games.

Basketball sign ups are out. Leagues starting Nov 14th. Two sessions and still a struggle to find adequate gym space for our participants.

2 New Tennis Programs

- Saturday with Josh Hamilton
- Sunday's with Dave Huston & son

Each sports season my plan is for 8 week programs. 1 week practice, 6 weeks of game up to x2 a week, end of season TOC. It's a great format that can run year round.

Spring sports planned:

Youth Soccer

Track, Field, X-country (TFX)

Tennis

All Sports Camp

Signed contract for 2023 Jr Giants

Working with Biggs on a trial run of "coaches corner", Mr. Williams has older athletes who set a designated time/classes aside to help tutor and mentor other young athletes who are having trouble with classes or in any area of life.

Other projects and ideas to follow.



# Work Orders List for 08/30/2022 - 10/19/2022

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#8	<b>Graffiti Removal (Dugouts)</b>	Nolan Sports Complex	<span>Medium</span> <span>Damage</span>	joseph velasquez Jesus Aispuro	09/29/2022		<span>✓ Done</span> Completed by joseph velasquez on 09/29/2022
#20	<b>Take dump trailer to Les Schwab for new tires</b>	Maintenance Shop PJ Dump Trailer	<span>Medium</span> <span>Safety</span>	joseph velasquez			<span>✓ Done</span> Completed by joseph velasquez on 10/03/2022
#15	<b>Nelson Irrigation Leak</b>	Nelson Sports Complex	<span>Medium</span> <span>Damage</span>	joseph velasquez Hue Vang Marco Aispuro	10/07/2022		<span>✓ Done</span> Completed by joseph velasquez on 10/03/2022
#19	<b>Get new license plates for trailers</b>		<span>High</span> <span>Safety</span>	joseph velasquez			<span>✓ Done</span> Completed by joseph velasquez on 10/04/2022
#23	<b>Fix main line break at Nelson</b>	Nelson Sports Complex	<span>High</span> <span>Damage</span>	joseph velasquez Eric Danner Hue Vang			<span>✓ Done</span> Completed by Hue Vang on 10/05/2022
#50	<b>Riverbend sign</b>	Riverbend Park	<span>Project</span>	joseph velasquez Justin Valencia Hue Vang Jesus Aispuro Marco Aispuro			<span>✓ Done</span> Completed by Justin Valencia on 10/07/2022
#62	<b>New tires for Little Tilt</b>	Maintenance Shop SMALL Tilt trailer	<span>High</span> <span>Repair</span>	joseph velasquez			<span>✓ Done</span> Completed by joseph velasquez on 10/07/2022

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#63	<b>New Tires for Big Tilt</b>	Maintenance Shop Big Tex Tilt	High Repair	joseph velasquez	10/04/2022		✓ Done Completed by joseph velasquez on 10/07/2022
#40	<b>Dog park drinking fountain repair</b>	Dog Park	Repair	joseph velasquez Hue Vang Jesus Aispuro Marco Aispuro			✓ Done Completed by Hue Vang on 10/07/2022
#52	<b>Field Prep(Men's Church League)</b>	Shawnee Field Parent: Nelson Sports Complex	High Field Prep	joseph velasquez Eric Danner Hue Vang Jesus Aispuro	10/07/2022		✓ Done Completed by joseph velasquez on 10/07/2022
#64	<b>Remove Outlets at Preschool</b>	Activity Center	High Preventive	T Maintenance Team Marco Aispuro			✓ Done Completed by Marco Aispuro on 10/09/2022
#16	<b>Removal of tree in preschool</b>	Activity Center	Low Project	T Maintenance Team Jesus Aispuro			✓ Done Completed by Jesus Aispuro on 10/09/2022
#10	<b>Ground Squirrel Abatement</b>	Nolan Sports Complex	High Safety	T Maintenance Team Justin Valencia Chris Narayan	10/14/2022		✓ Done Completed by Chris Narayan on 10/10/2022
#82	<b>Field Prep (Coed) (Two Fields)</b>	Shawnee Field Parent: Nelson Sports Complex	Field Prep	T Maintenance Team joseph velasquez	10/10/2022		✓ Done Completed by joseph velasquez on 10/11/2022
#83	<b>Field Prep (Coed) (One Field)</b>	Shawnee Field Parent: Nelson Sports Complex	Field Prep	T Maintenance Team joseph velasquez	10/11/2022		✓ Done Completed by joseph velasquez on 10/11/2022

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#125	<b>Install toilet paper holders in restrooms. (Nolan Park)</b>	Restrooms <small>Parent: Nolan Sports Complex</small>	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; width: 40px;">Project</div>	<div style="background-color: #007bff; color: white; padding: 2px; border-radius: 4px; display: inline-block; width: 15px; text-align: center;">T</div> Maintenance Team Eric Danner		Total Time 1h 23m 45s	<div style="color: green;">✓</div> <b>Done</b> Completed by Eric Danner on 10/13/2022
#147	<b>Drip line repair at skate park</b>	Bedrock Skate Park	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; width: 40px;">Repair</div>	Eric Danner Chris Narayan	10/13/2022		<div style="color: green;">✓</div> <b>Done</b> Completed by Chris Narayan on 10/13/2022
#148	<b>Repair broken rail on trail at dog park</b>	Riverbend Park	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; width: 40px;">Repair</div>	Eric Danner			<div style="color: green;">✓</div> <b>Done</b> Completed by Eric Danner on 10/13/2022
#84	<b>Field Prep(Men's Church League)</b>	Shawnee Field <small>Parent: Nelson Sports Complex</small>	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; width: 40px;">Field Prep</div>	<div style="background-color: #007bff; color: white; padding: 2px; border-radius: 4px; display: inline-block; width: 15px; text-align: center;">T</div> Maintenance Team Marco Aispuro	10/14/2022		<div style="color: green;">✓</div> <b>Done</b> Completed by Marco Aispuro on 10/14/2022
#60	<b>Mow Schedule</b>		<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; width: 40px;">Mow Schedule</div>	joseph velasquez Eric Danner Chris Narayan	10/14/2022		<div style="color: green;">✓</div> <b>Done</b> Completed by joseph velasquez on 10/14/2022
#81	<b>Spray Weeds on infields (ALL FIELDS)</b>		<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; width: 40px;">Project</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; width: 40px;">Field Prep</div>	<div style="background-color: #007bff; color: white; padding: 2px; border-radius: 4px; display: inline-block; width: 15px; text-align: center;">T</div> Maintenance Team joseph velasquez Justin Valencia Eric Danner	10/14/2022		<div style="color: green;">✓</div> <b>Done</b> Completed by joseph velasquez on 10/14/2022
#107	<b>Fix road going to dog park.</b>	Dog Park	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; width: 40px;">Repair</div>	<div style="background-color: #007bff; color: white; padding: 2px; border-radius: 4px; display: inline-block; width: 15px; text-align: center;">T</div> Maintenance Team Justin Valencia Marco Aispuro			<div style="color: green;">✓</div> <b>Done</b> Completed by Marco Aispuro on 10/15/2022



ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#118	<b>Field Prep (Coed) (Two Fields)</b>	Shawnee Field Parent: Nelson Sports Complex	Field Prep	Maintenance Team joseph velasquez	10/17/2022		✓ Done Completed by joseph velasquez on 10/17/2022
#61	<b>Replace Lights at Tennis Court</b>	Bedrock Tennis Court	Medium Repair	Maintenance Team joseph velasquez Marco Aispuro	10/14/2022	Total Time 0m 5s	✓ Done Completed by joseph velasquez on 10/17/2022
#189	<b>Dig holes for tree planting.</b>	Nolan Sports Complex	High Project	Maintenance Team joseph velasquez Eric Danner	10/18/2022		✓ Done Completed by joseph velasquez on 10/18/2022
#128	<b>Field Prep (Coed) (Two Fields)</b>	Shawnee Field Parent: Nelson Sports Complex	Field Prep	Maintenance Team joseph velasquez Chris Narayan	10/18/2022		✓ Done Completed by joseph velasquez on 10/18/2022