

**REGULAR BOARD MEETING  
MINUTES**

*The meeting was held in the Sutter Buttes Conference Room at the Community Employment Center located at 78 Table Mountain Blvd. in Oroville.  
(Please refer to the attached map.)*

**NOVEMBER 12, 2009**

**3:30 PM**

*The public portion of the meeting is recorded.*

**1. CALL MEETING TO ORDER**

The meeting was called to order at 3:31 p.m.

**2. ROLL CALL**

Director Dorfman, Director Gill, Director Soudan, Vice Chairman Thompson, and Chairperson Hill

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

**5. RECOGNITION AND AWARDS**

Chairperson Hill recognized the volunteer work and donations to the District of the following individuals:

- A.** Recognition of Ron La Gatta and the Building Bridges of Friendship volunteers for their work at the Wildlife Ponds at Riverbend Park.
- B.** Recognition of Home Depot for its donation of grant funds, supplies and volunteer hours towards the completion of the Pat Alley Memorial Dog Park.
- C.** Recognition of Robert and Vernina Thomaston for their donation to the Pat Alley Memorial Dog Park through the purchase of one of Pat Alley's painting.

**6. CONSENT AGENDA**

**A. FINANCE MANAGER'S REPORT**

**B. RATIFICATION OF WARRANTS**

Board action requested: Approve Ratification of Warrants

**C. ACCOUNTS PAYABLE**

Board action requested: Approve Accounts Payable

**D. RESOLUTION 1069-09; A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS APPROVING A REAFFIRMATION AGREEMENT WITH BANK OF THE WEST.**

Board action requested: Adopt Resolution 1069-09

**E. MINUTES OF THE OCTOBER 19, 2009 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the October 19, 2009 Special Board meeting

**F. MINUTES OF THE OCTOBER 20, 2009 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the October 20, 2009 Special Board meeting

**G. MINUTES OF THE OCTOBER 28, 2009 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the October 28, 2009 Special Board meeting

**H. MINUTES OF THE NOVEMBER 05, 2009 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the November 05, 2009 Special Board meeting

**I. RESOLUTION 1070-09; A RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING STAFF TO DISPOSE OF SAID PROPERTY ACCORDING TO DISTRICT POLICY.**

Board action requested: Adopt Resolution 1070-09

**J. AMENDMENT TO CONTRACT WITH FRANKLIN CONSTRUCTION FOR THE RIVERBEND PARK-NORTH PARK IMPROVEMENT PROJECT.**

Board action requested: Approve Amendment to Project Contract for the Riverbend Park-North Park Improvements

**K. CARBONITE ON-LINE BACKUP SYSTEM.**

Board action requested: Approve purchase of Carbonite Online Backup.

**BOARD ACTION REQUESTED: APPROVE CONSENT AGENDA**

Vice Chairman Thompson requested to have Item I pulled from the Consent Agenda and held until the next regular Board meeting. Chairperson Hill requested to have Item F pulled from the Consent Agenda. Director Dorfman

made a motion to approve the Consent Agenda with Items F and I pulled; it was seconded by Director Gill, and passed with the following vote:

Ayes: Dorfman, Gill, Hill

Noes: Thompson

Abstain:

Absent: Soudan

**7. ITEMS PULLED FROM CONSENT AGENDA**

**F. MINUTES OF THE OCTOBER 20, 2009 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the October 20, 2009 Special Board meeting

Chairperson Hill requested to add a word to page 3, but then realized that she meant to pull the minutes of the October 28 meeting.

Director Gill made a motion to approve the minutes of the October 20, 2009 Special Board meeting; it was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Gill, Hill

Noes: Thompson

Abstain:

Absent: Soudan

*Director Soudan arrived at the meeting.*

**8. REGULAR AGENDA**

**A. CALIFORNIA STATE OLD TIME FIDDLERS ASSOCIATION – REQUEST FOR CO-SPONSORSHIP.**

*The Board will consider a request from the California State Old Time Fiddlers Association for co-sponsorship of the California State Fiddle Contest in March 2010.*

Board action requested: Approve request for co-sponsorship of CSOTFA event

Bob Hedrick, CSOTFA, requested use of the kitchen be included in the co-sponsorship. He said Bonnie Lombardi has agreed to staff and work the kitchen. Mr. Hedrick also requested that District 1's Thursday Night Gospel Jam be included as part of FRRPD's co-sponsorship. In return, all donations collected Thursday night would be given to FRRPD.

Director Dorfman made a motion to approve the request for co-sponsorship of the CSOTFA event in March 2010 with the stipulation that FRRPD will receive all donations received from the Thursday night Gospel Jam; it was seconded by Vice Chairman Thompson, and passed with the following vote:

Ayes: Dorfman, Gill, Soudan, Thompson, Hill

Noes:

Abstain:

Absent:

**B. FORBESTOWN ADVISORY COUNCIL – REQUEST TO ADJUST FACILITY-USE FEES.**

*The Board will consider a request from the Forbestown Advisory Council to reduce or waive facility-use fees for FAC-sponsored activities.*

Board action requested: Adjust facility-use fees for FAC-sponsored activities in Forbestown

Vice Chairman Thompson stated that during a 15-year period, the District spent \$63,991.16 on the facilities in Forbestown. Even with the taxes collected from the Forbestown area during the same 15-year period, the District still experienced a loss of \$2,141.79.

*Marilyn DeVore, P.O. Box 13 in Forbestown*

Ms. DeVore stated that the FAC has invested a lot of money and donated many volunteer hours towards improving the District's facilities in Forbestown.

Director Dorfman suggested addressing the FAC's request item by item. She stated that a facility attendant is required for all events held at District facilities.

*Jean Knox, 185 Forbestown Reservoir Road in Forbestown*

Ms. Knox stated the FAC would prefer not to pay for a facility attendant at their events. She has had a key to the Forbestown Hall since 1976. Ms. Knox said the FAC has invested more than \$60,000 in the Forbestown facilities.

*Carol Osborn, Yuba Feather Museum in Forbestown*

Ms. Osborn spoke in favor of someone from the Forbestown community having a key to the facility

Director Soudan reported that he and Director Gill visited the facilities in Forbestown. He reported that the community hall has a good solid foundation. During his visit the previous week, he had made suggestions to the FAC regarding accessing grant funds and other resources to finance their programs, such as the "First Five" program.

Director Dorfman made a motion to approve, for Items 1 through 4 on the FAC's list of activities, co-sponsorship through a 50% reduction in the rental fees for the Community Hall and Park, with facility attendant fees charged in full as per the District's current fee schedule (\$15); it was seconded by Vice Chairman Thompson.

Marilyn DeVore and Jean Knox agreed that the FAC is very open to using its status as a nonprofit to apply for grant funds for their programs as well as make improvements to the community hall. They also stated that there is no incentive for the FAC to do this, as they would be applying for grants to improve a building that they can't afford to use.

The following vote was taken, and the motion failed to pass:

Ayes: Dorfman, Hill

Noes: Gill, Soudan, Thompson

Abstain:

Absent:

Jean Knox was asked to turn over her keys to the Forbestown facilities.

**C. RESOLUTION 1071-09; A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS TO APPROVE THE 2020 MASTER PLAN.**

*The Board will consider adopting a resolution to approve the District's 2020 Master Plan.*

Board action requested: Adopt Resolution 1071-09

Vice Chairman Thompson made a motion to adopt Resolution 1071-08; it was seconded by Director Soudan. Director Gill stated he needs to review the most recent version of the Draft Master Plan. Vice Chairman Thompson withdrew his motion, and requested to table this item to the next meeting.

**D. RESOLUTION 1072-09; A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS APPROVING A POLICY FOR LANDSCAPING AT DISTRICT PARKS WITHIN THE RIPARIAN CORRIDOR.**

*The Board will consider adopting a resolution to establish a policy for landscaping with native trees and shrubs at District parks within the Feather River riparian corridor.*

Board action requested: Adopt Resolution 1072-09

Director Gill stated that he requested this resolution after reviewing the landscaping plans for the Riverbend Park–North Park Improvement Project, Almost half the plants listed are non-native species. These plants do not thrive as well as native species. He cited the poor condition of the eucalyptus trees along the bike path as an example of why native plants should be used.

FRRPD staff person Sheryl Manies asked if the wording should be amended to read “*adjacent* to the riparian corridor” instead of “*within*.”

Director Gill made a motion to adopt Resolution 1072-09 as amended; it was seconded by Director Soudan, and passed with the following vote:

Ayes: Dorfman, Gill, Soudan, Thompson, Hill

Noes:

Abstain:

Absent:

**E. MINUTES OF THE OCTOBER 14, 2009 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the October 14, 2009 Regular Board meeting

Director Gill requested to amend the minutes under Item 9C by changing the word “kiosk” to read “visitors center.”

Director Gill made a motion to approve the minutes of the October 14, 2009 Regular Board as amended; it was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Gill, Soudan, Hill

Noes:

Abstain: Thompson

Absent:

9. **COMMITTEE, DIRECTOR'S AND MANAGER'S REPORTS**

- A. **Finance/Capital Development** – Chairperson Hill reported that the Finance Committee met last week and will continue to meet the week before regular Board meetings. She will be meeting with Susan Martin, Finance Manager, to set up a ledger that shows the fund balance for each category.
- B. **Personnel Committee** – this is a matter for closed-session discussion.
- C. **Parks & Rec. Committee** – Director Gill reported that the Harts Mill Fire Station has been declared surplus. The Board may need to write a letter in December expressing the District's continued interest in the facility. Director Gill also reported that he attended a meeting regarding the removal of red sesbania on Nov. 10. The previous general manager committed the District to contributing 75 supervisory hours, \$1,000 cash, and \$500 worth of vehicle time. Director Soudan stated he was very impressed with the group that runs the museum in Forbestown.
- D. **Supplemental Benefit Fund Committee** – Vice Chairman Thompson reported that the SBF Committee will consider approving the Strategic Plan at its next meeting. Director Gill said the District should be thinking about potential projects that fit the criteria for SBF funding.
- E. **Benefit Assessment District Oversight Committee** – Fred Knaus stated that they are in the process of setting up a meeting. Susan Martin, Finance Manager, stated she is contacting the Committee members.
- F. **Director's Reports**

- a. **Director Dorfman** reported she met with Chairperson Hill for the Policies & Procedures Committee and found they had different versions of the *Board Policies & Procedures Handbook*. She requested that staff provide the Board with the most current version.

She also reported that she has been down to the dog park several times and it is being used. She has not hear any reports of any incidents.

Director Dorfman commended Joe Eubanks for his hard work. Joe is working for the District through an agreement with the Private Industry Council (PIC).

- b. **Director Gill** reported that, in addition to the red sesbania project and Harts Mill Station, he found information about how the District can receive legislative assistance for lobbying from the California Special Districts Association.

He also went to the City to apply for the permit for the security lighting at the dog park, at which time the City informed him that the District also needs a permit for the fence at the dog park. He said he needs a drawing or site plan to take to the City to get the permits.

Director Gill suggested the District contact the "Experience Works" program to look into getting an assistant in the office. He stated the program is similar to the PIC program.

Finally, Director Gill suggested that he and Director Soudan contact the FAC and ask them to come back to the next meeting with a proposal.

- c. **Director Soudan** thanked the staff for providing information and supporting documentation in a timely fashion. He has been visiting the District's parks to see how they're being used and how they are being maintained. He also visited the maintenance yard to see how things

operate. Director Soudan requested immediate efficiency adjustments with some of the maintenance operations, such as turning down the water heater. He stated there needs to be improvement in communication between maintenance and the office, and he suggested the maintenance staff utilize a white board to list current projects.

Director Soudan also reported that he has been researching vending machines for the Municipal Auditorium. He contacted Glen Pye Vending out of Chico and would like the Board to consider approving a short-term contract at the next meeting.

- d. **Vice Chairman Thompson** had nothing further to report.
- e. **Chairperson Hill** has been attending meetings regarding the Oroville Gymnastics Academy. The fence is up at the dog park.

### **G. Acting General Manager's Report**

#### **AD HOC COMMITTEES**

- A. Policies & Procedures Committee** – nothing further to report.

### **10. STAFF REPORTS**

- a. Shawn Brandt
- b. Deanna Simmons

### **11. CORRESPONDENCE & MISCELLANEOUS**

- A.** Land Image update on District projects
- B.** *Intro to Turf and Ornamental IPM and Agronomics* free seminar  
The Board requested that FRRPD maintenance worker Cheryl Johnson and Joe Eubanks, PIC worker, attend the seminar.

### **12. ITEMS FROM THE FLOOR**

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairperson opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

### **13. BOARD ITEMS FOR NEXT AGENDA**

- 1. Vending machine contract
- 2. Master Plan approval
- 3. Yuba Feather museum financial report

### **14. EMERGENCY SITUATIONS**

Pursuant to Government Code 54954.2 and 54956.5 the Board may take action on items not listed on the agenda when emergency situations exist as defined by these codes.

**15. CLOSED SESSION**

The Board went into closed session discussion at 5:52 p.m. and reconvened at 7:25 p.m.

**A. Pursuant to Government Code 54956.8 – Property negotiations.**

- 1875 Feather River Blvd., Oroville, CA 95965 (APN 035-240-099)
- Graystone Lane, Berry Creek, CA 95916  
(APNs 062-750-008, 062-760-014, 062-760-015, and 062-210-138)

No action was taken; direction will be given to staff.

**B. Pursuant to Government Code 54957 – Personnel**

Action was taken to approve the contract with John L. Buck III for the position of District General Manager.

**16. ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 7:26 p.m.

The next regular Board meeting is scheduled for December 9, 2009. Regular Board meetings occur on the second Wednesday of every month at 3:30 PM, at the Feather River Recreation and Park District, 1200 Myers Street, Oroville, CA unless otherwise posted.

  
\_\_\_\_\_  
Dan Hill, Chairperson

Attest:

  
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Sheryl Manies, Secretary