

**REGULAR BOARD MEETING
MINUTES**

JUNE 10, 2009

3:30 PM

The public portion of the meeting is recorded.

1. CALL MEETING TO ORDER

The meeting was called to order at 3:30 p.m.

2. ROLL CALL

Director Dorfman, Director Gill, Director Kremen, and Vice Chairman Thompson were all present.

Chairperson Hill was absent.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

5. RECOGNITION AND AWARDS – none

6. CONSENT AGENDA

A. FINANCE MANAGER'S REPORT

B. RATIFICATION OF WARRANTS

Board action requested: Approve Ratification of Warrants

C. ACCOUNTS PAYABLE

Board action requested: Approve Accounts Payable

D. MINUTES OF THE MAY 27, 2009 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.

Board action requested: Approve the minutes of the May 27, 2009 Special Board meeting

E. DECLARATION OF SURPLUS PROPERTY

The Board will consider declaring District Vehicle #2114 (1991 Chevy 1-ton truck, no bed) as surplus property.

Board action requested: Declare Vehicle #2114 as surplus property

BOARD ACTION REQUESTED: APPROVE CONSENT AGENDA

Director Gill made a motion to approve the Consent Agenda; it was seconded by Director Kremen else and passed with the following vote:

Ayes: Dorfman, Gill, Kremen, Thompson

Noes:

Abstain:

Absent: Hill

7. ITEMS PULLED FROM CONSENT AGENDA

There were no items pulled from the consent agenda.

8. REGULAR AGENDA

A. JULY 4TH AT RIVERBEND PARK.

Kathleen Papa, Republican Women's Club, will give a brief presentation regarding the July 4th Riverboat Regatta.

Board action requested: Information/Discussion

Cheri Bunker with the Oroville Republican Women's Federation addressed the Board regarding the floatilla being planned for the 4th of July. The Riverboat Regatta will start at the Fish Hatchery at 9 a.m. As the floats reach the bend in the Feather River at approximately 10 a.m., the local radio station will announce the name and theme of each float. The judges stand will also be located at this location. The event will end at the boat launch with an awards ceremony. Kathleen Papa discussed different avenues for promoting the event.

B. RESOLUTION 1052-09; A RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2009-10, PRELIMINARILY APPROVING ENGINEER'S REPORT AND PROVIDING FOR NOTICE OF HEARING FOR THE FEATHER RIVER RECREATION AND PARK DISTRICT.

Board action requested: Adopt Resolution 1052-09

Director Gill made a motion to adopt Resolution 1052-09; it was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Gill, Kremen, Thompson

Noes:

Abstain:

Absent: Hill

C. RESOLUTION 1053-09; A RESOLUTION ADOPTING THE 2009/2010 APPROPRIATION LIMITATION FOR THE FEATHER RIVER RECREATION AND PARK DISTRICT.

Board action requested: Adopt Resolution 1053-09

Director Kremen made a motion to adopt Resolution 1053-09; it was seconded by Director Gill, and passed with the following vote:

Ayes: Dorfman, Gill, Kremen, Thompson

Noes:

Abstain:

Absent: Hill

D. RESOLUTION 1054-09; A RESOLUTION AUTHORIZING CONVEYANCE OF THE SURPLUS PROPERTY AT NELSON PARK (APN 031-020-031) TO THE BUTTE COUNTY OFFICE OF EDUCATION AND AUTHORIZING THE EXECUTION OF A QUITCLAIM DEED.

The Board will consider authorizing transference of the Nelson Park surplus property to BCOE and permitting the General Manager to execute a quitclaim deed on behalf of the District.

Board action requested: Adopt Resolution 1054-09

Director Dorfman made a motion to adopt Resolution 1054-09; it was seconded by Director Gill, and passed with the following vote:

Ayes: Dorfman, Gill, Kremen, Thompson

Noes:

Abstain:

Absent: Hill

E. RESOLUTION 1055-09; A RESOLUTION AUTHORIZING THE CHAIRPERSON TO SIGN THE MEMORANDUM OF UNDERSTANDING WITH BUTTE COUNTY FOR THE DEVELOPMENT OF THE VETERANS MEMORIAL PARK.

The Board will consider the terms of an MOU with Butte County for the development and maintenance of the Veterans Memorial Park.

Board action requested: Adopt Resolution 1055-09

Director Dorfman made a motion to adopt Resolution 1055-09; it was seconded by Director Kremen. The item was then opened for discussion. Sheryl Manies, FRRPD Administrative Assistant, explained that the MOU provided to the Board was in the draft stage. County staff were still adjusting the language for the final document. As a result, Director Kremen made a recommendation to amend the original motion to clarify that the Board was aware the language was being fine-tuned. Director Dorfman withdrew her motion, and Director Kremen made a motion to adopt Resolution 1055-09 with the understanding that the final document would incorporate minor adjustments to the language; it was seconded by Director Gill, and passed with the following vote:

Ayes: Dorfman, Gill, Kremen, Thompson

Noes:

Abstain:

Absent: Hill

F. RESOLUTION 1056-09; A RESOLUTION PROVIDING COMPENSATION TO BOARD MEMBERS OF \$100 FOR EACH ATTENDANCE AT MEETINGS OF THE BOARD WITH A MAXIMUM COMPENSATION OF \$500 IN ANY CALENDAR MONTH, IN ACCORDANCE WITH THE CALIFORNIA PUBLIC RESOURCES CODE.

The Board will consider compensation to Board members for attendance at Board meetings.

Board action requested: Adopt Resolution 1056-09

Vice Chairman Thompson recommended that the maximum amount of compensation be lowered to \$200 in any calendar month.

Director Kremen made a motion to adopt Resolution 1056-09 as amended to provide a maximum compensation of \$200 per calendar month. Director

Kremen clarified for the record that the compensation was to be granted for attendance at meetings of the Board. She further clarified for the record that the Board was not adopting the portion of the Government code that allows for compensation for travel and incidentals; it was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Gill, Kremen, Thompson
Noes:
Abstain:
Absent: Hill

G. RESOLUTION 1057-09; A RESOLUTION RATIFYING THE PROPERTY CONVEYANCE AGREEMENT BETWEEN BUTTE COUNTY AND THE FEATHER RIVER RECREATION AND PARK DISTRICT FOR APN 030-540-013 AND APN 036-510-005.

The Board will consider approving the terms of the Property Conveyance Agreement for the conveyance of two County-owned parcels to the District.

Board action requested: Adopt Resolution 1057-09

Director Dorfman made a motion to adopt Resolution 1057-09; it was seconded by Director Gill, and passed with the following vote:

Ayes: Dorfman, Gill, Kremen, Thompson
Noes:
Abstain:
Absent: Hill

H. MINUTES OF THE MARCH 11, 2009 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.

Board action requested: Approve the minutes of the March 11, 2009 Regular Board meeting

The minutes of the March 11, 2009 Regular Board meeting were tabled until the next Board meeting due to there being an insufficient number of Board members present to vote.

I. MINUTES OF THE MAY 13, 2009 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.

Board action requested: Approve the minutes of the May 13, 2009 Regular Board meeting

Director Gill made a motion to approve the minutes of the May 13, 2009 Regular Board meeting; it was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Gill, Thompson
Noes:
Abstain: Kremen
Absent: Hill

J. PUBLIC RECORDS ACT INFORMATION

The Board will review information regarding the California Public Records Act (CPRA) and discuss adopting District guidelines for implementation.

Board action requested: Review CPRA information and discuss adopting guidelines for implementation

The Board discussed the need for guidelines to implement the California Public Records Act. An ad hoc committee will be formed at a subsequent Board meeting to develop a set of guidelines.

K. APPOINTMENT OF DISTRICT BOARD MEMBER TO THE SOUTHSIDE COMMUNITY CENTER ADVISORY COMMITTEE.

The Chairperson will appoint a Board member to serve on the Southside Community Center Advisory Committee.

Vice Chairman Thompson appointed Director Dorfman to serve on the Southside Community Center Advisory Committee.

9. COMMITTEE, DIRECTOR'S AND MANAGER'S REPORTS

- A. Finance/Capital Development** – Vice Chairman Thompson reported that the Committee continues to meet on a regular basis.
- B. Personnel Committee** – Director Dorfman reported that the Committee met on May 26. She stated the Committee needs to meet again as soon as possible regarding the recruitment of a General Manager.
- C. Parks & Rec Committee** – Director Kremen reported that the Committee met with the lapidary club the prior week to discuss how to improve public access to the rock shop and how to get more people signed up for classes, such as putting information about the classes on the District's web site. Director Gill reported he received a balance sheet from David Cossey of the Feather River Lapidary & Mineral Society (FRLMS) showing a balance of \$1,169.98 for the club. Supplemental information detailed what the club has been spending and taking in. Director Gill noted that most of the big things bought by the club were purchased from the club's president Steve Hart or from his business, The Little Red House. Director Gill also received a "Policy on Use of Rock Society's Shop Equipment by the General Public by Non-Members." Director Kremen stated that the District will be determining the shop fees, not the club. Instructors will be signed up through the District as with all other programming. Directors Gill and Kremen both agreed that the FRLMS Board seemed receptive to the District's position.

Director Gill reported that he is working on putting together an agreement with Greenline Cycles for the use of the facilities at Riverbend Park. Based on information he received from Steve Seidenglanz, Director Gill recommended renting the 20-foot storage container to Greenline at a rate of \$75/month. Vice Chairman Thompson suggested implementing a seasonal rate, with off-season rental of the storage container being slightly cheaper.

Director Gill discussed a concern that had been brought up by Vice Chairman Thompson regarding the lack of a policy regarding renting Forbestown Park. Director Kremen stated that rental of Forbestown Park should be no different from any other facility and there should be a contract.

- D. Supplemental Benefit Fund Committee** – Director Gill reported that the next meeting is July 1. He stated that he will comment on the paperwork for the whitewater park at the next meeting.
- E. Benefit Assessment District Oversight Committee** – Fred Knaus reported that the Committee met about a month and a half ago.
- F. Director's Reports**
 - a. Director Dorfman stated there is a training workshop in July she is interested in attending. She has been working on the dog park and attending committee meetings. The location of the small dog park has

been determined. She reported that Bob Sharkey and Chairperson Hill have been in contact with Home Depot regarding donations for the dog park.

- b. Director Gill gave an update on the LAFCo commissioner election. He stated there is a three-way tie between himself and two other candidates. He reported that based on the votes he is at least assured the alternate position. Director Gill presented a proposal for a brass plaque for the trail under the bridge. The Berry Festival is coming up, and the District will once again bring the bounce house. Director Gill gave the Board a copy of the letter he wrote to the sheriff requesting a letter of support for a sub-station at the Harts-Mill Fire Station property (see attached).
 - c. Director Kremen had nothing further to report.
 - d. Vice Chairman Thompson discussed 4th of July events planned at Riverbend Park. He commented that the multi-use fields at Riverbend are still being incorrectly referred to as soccer fields.
 - e. Chairperson Hill was not present.
- G. General Manager's Report** – Bob Sharkey stated he was available to answer any questions.

AD HOC COMMITTEES

- A. Master Plan Committee** – Vice Chairman Thompson reported that the Committee needs to meet with Land Image. Staff member Sheryl Manies reported that she had only received one comment regarding the Master Plan.
- B. Impact Fees Committee** – Vice Chairman Thompson reported that the District had received its first park development impact fee for a home being constructed within the City.
- C. Outreach Liaison/Tourism Committee** – nothing to report.

10. STAFF REPORTS

- a. Shawn Brandt
- b. Deanna Simmons
- c. Laurie Searing
- d. Bridget Bowers
- e. Sophia Slack
- f. Sheryl Manies

11. CORRESPONDENCE & MISCELLANEOUS

- A.** Land Image update re: various District projects.
- B.** Report from Kay Bowles regarding the Emergency Preparedness Fair.
A report was never submitted.

12. ITEMS FROM THE FLOOR

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairperson opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

Fred Knaus inquired about the plaque requested by Irma Jordan for Martin Luther King, Jr. Park. He also asked if the arch at the park would be moved back from the street. Bob Sharkey stated he has quotes for both items but has not

presented them to the Finance Committee yet because of the high cost. He stated the District needs to come up with a protocol for plaques.

13. BOARD ITEMS FOR NEXT AGENDA

1. March 11 minutes
2. Public Record Act
3. Final approval of the budget
4. Final approval of the Engineer's Report

14. EMERGENCY SITUATIONS

Pursuant to Government Code 54954.2 and 54956.5 the Board may take action on items not listed on the agenda when emergency situations exist as defined by these codes.

15. CLOSED SESSION

The Board went into closed session discussion at 5:17 p.m. and reconvened at 6:10 p.m.

A. Pursuant to Government Code 54956.8 – Property negotiations.

- 1875 Feather River Blvd., Oroville, CA 95965 (APN 035-240-099)

No action was taken; no direction was given to staff.

B. Pursuant to Government Code 54957 – Personnel

No action was taken; direction was given to staff.

16. ADJOURNMENT

There being no further business to discuss, the June 10th regular meeting of the Feather River Recreation and Park District Board of Directors was adjourned at 6:10 p.m.

The next regular Board meeting is scheduled for July 8, 2009. Regular Board meetings occur on the second Wednesday of every month at 3:30 PM, at the Feather River Recreation and Park District, 1200 Myers Street, Oroville, CA unless otherwise posted.

/s/

Jan Hill, Chairperson

Attest:

/s/

Bob Sharkey, Secretary