

**REGULAR BOARD MEETING  
MINUTES**

**JULY 08, 2009**

**3:30 PM**

*The public portion of the meeting is recorded.*

**1. CALL MEETING TO ORDER**

The meeting was called to order at 3:30 p.m.

**2. ROLL CALL**

Director Dorfman, Director Gill, Vice Chairman Thompson, and Chairperson Hill were present.

Director Kremen was absent.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

**5. RECOGNITION AND AWARDS**

**A. INTRODUCTION – GRACE LEONARD, FORBESTOWN STAFF PERSON**

Grace Leonard introduced herself to the Board and gave them an update on her typical duties in Forbestown. Chairperson Hill asked how many hours she is working per week. Ms. Leonard stated she works an average of 20 hours per week.

Chairperson Hill thanked all the people who have volunteered their time and energy towards the dog park. Director Dorfman thanked Chairperson Hill for the tremendous amount of time she has dedicated to the dog park.

**6. CONSENT AGENDA**

**A. FINANCE MANAGER'S REPORT**

**B. RATIFICATION OF WARRANTS**

Board action requested: Approve Ratification of Warrants

**C. ACCOUNTS PAYABLE**

Board action requested: Approve Accounts Payable

**D. COMMISSIONER AND BOARD MEMBER TRAINING**

*The Board will consider paying the registration fee for Director Dorfman to attend the CAPRCBM Commissioner and Board Member Training seminar in Lodi on July 11, 2009.*

Board action requested: Approve Payment of Registration Fee

**BOARD ACTION REQUESTED: APPROVE CONSENT AGENDA**

Vice Chairman Thompson requested that Item C be pulled from the Consent Agenda. Director Gill made a motion to approve the Consent Agenda with Item C pulled; it was seconded by Vice Chairman Thompson, and passed with the following vote:

Ayes: Dorfman, Gill, Thompson, Hill

Noes:

Abstain:

Absent: Kremen

**7. ITEMS PULLED FROM CONSENT AGENDA**

**C. ACCOUNTS PAYABLE**

Board action requested: Approve Accounts Payable

Vice Chairman Thompson pulled Consent Agenda Item C to discuss the Accounts Payable with the Board. As a member of the Finance Committee, Vice Chairman Thompson stated that the District really needs to control all spending. Finance Manager Susan Martin stated that a letter was sent out to more than 300 vendors requesting that finance charges be waived.

Vice Chairman Thompson made a motion to approve the Accounts Payable with the exception of payment to Cassidy Shimko Dawson & Kawakami; it was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Gill, Thompson, Hill

Noes:

Abstain:

Absent: Kremen

**8. REGULAR AGENDA**

**A. SEGWAY PROPOSAL**

*Jim Peterson and Richard Zahnd will give a brief presentation regarding their proposal to offer Segway rentals at Riverbend Park.*

Board action requested: Information/Discussion

Jim Peterson discussed his proposal to provide Segway rentals at Riverbend Park. He stated he would need a secure 10'x8' building or metal storage container equipped with electricity to store and charge the Segways.

The Board directed Mr. Peterson to set up another meeting with the Parks & Rec. Committee to discuss the details of a contract.

**B. DISTRICT MAINTENANCE YARD – SHED #2.**

*The Board will discuss the use of Shed #2 at the Maintenance Yard at 852 Mitchell Avenue and consider approving a User Agreement for the Feather River Lapidary & Mineral Society (FRLMS) and a User Agreement for Instructors.*

Board action requested: 1. Discuss the Use of Shed #2

Director Gill reviewed the District’s proposed user agreements for the use of Shed #2 at the maintenance yard. He stated that the District could not permit exclusive use of the building by one group. Chairperson Hill asked if the District’s maintenance department needed the use of the building.

Board action requested: 2. Approve User Agreements

Director Gill made a motion to approve the User Agreements for the Feather River Lapidary & Mineral Society and the User Agreement for Instructors with the addition that rent would be month to month and either party shall give 30-day notice to vacate; it was seconded by Vice Chairman Thompson, and passed with the following vote:

Ayes: Dorfman, Gill, Thompson, Hill

Noes:

Abstain:

Absent: Kremen

**C. AGREEMENT WITH GREENLINE FOR RENTAL OF THE STORAGE CONTAINER AND BEACH KIOSK AT RIVERBEND PARK.**

*The Board will consider approving a rental agreement with Greenline to use the metal storage container and beach kiosk at Riverbend Park for kayak and bike rentals.*

Board action requested: Approve Rental Agreement with Greenline

Director Gill proposed to table this item because the District is still waiting for information regarding liability insurance. Director Dorfman suggested the contract specify what months constitute the off-season for kayak rentals.

After further discussion, Director Gill withdrew his previous recommendation and made a motion to approve the contract with Greenline provided that the District is covered for liability insurance at no additional cost to the District; it was seconded by Vice Chairman Thompson, and passed with the following vote:

Ayes: Dorfman, Gill, Thompson, Hill

Noes:

Abstain:

Absent: Kremen

**D. RIVERBEND PARK COMMUNITY GARDEN.**

*The Board will discuss the development and future direction of the community garden at Riverbend Park.*

Board action requested: Information/Discussion

Chairperson Hill reported that the area for the community garden at Riverbend Park has been tilled and water has been run to the site. Director Dorfman stated she is very supportive of a community garden, but recognizes

it is going to take a lot of work. Chairperson Hill stated that the Board needs to consider the increase in water usage. Director Gill stated that, at this point he did not want to anyone put any extra time into the garden until winter because due to limited staff in maintenance. This item was tabled until the November 11<sup>th</sup> Board meeting.

**E. PAT ALLEY MEMORIAL DOG PARK.**

*The Board will discuss the development and future direction of the Pat Alley Memorial Dog Park.*

Board action requested: Information/Discussion

Chairperson Hill reported that there have been many volunteers helping to raise money for the Pat Alley Memorial Dog Park. Susan Martin, Finance Manager, reported that the dog park fund has a balance of \$2,259.80. Director Dorfman stated that getting the perimeter fence up is a critical step. A rummage sale has been scheduled for August 1<sup>st</sup> to help raise funds for the park. Director Dorfman recognized Oroville Self Storage for providing a storage unit to hold the items donated for the rummage sale.

Chairperson Hill and Director Dorfman showed the Board two proposed designs for the layout of the dog park. Director Dorfman explained that Kay Kenfield and Lynn Smithson of the design committee came up with two individual designs. Both designs have a section for small and senior dogs and another area for large dogs. But one design proposes several stages of development, including a future training area and small pavilion. It also calls for split fencing between the two sides.

Chairperson Hill reviewed the proposed rules for the dog park and discussed some of the other needs, such as mutt mitts. She commended Director Dorfman for all of her efforts including creating the logo, designing t-shirts and attending the Thursday concerts to provide information about the park.

**F. RESOLUTION 1059-09; A RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT, AND ORDERING LEVY OF ASSESSMENT FOR FISCAL YEAR 2009-10 FOR THE FEATHER RIVER RECREATION AND PARK DISTRICT.**

Board action requested: Adopt Resolution 1059-09

Vice Chairman Thompson made a motion to adopt Resolution 1059-09; it was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Gill, Thompson, Hill

Noes:

Abstain:

Absent: Kremen

**G. RESOLUTION 1060-09; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE FINAL BUDGET FOR 2009/2010.**

Board action requested: Adopt Resolution 1060-09

Vice Chairman Thompson made a motion to adopt Resolution 1060-09; it was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Gill, Thompson, Hill  
Noes:  
Abstain:  
Absent: Kremen

**H. MINUTES OF THE MARCH 11, 2009 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the March 11, 2009 Regular Board meeting

Approval of the March 11, 2009 minutes was continued to the next Board meeting due to the lack of a quorum of Board members in attendance who were eligible to vote.

**I. MINUTES OF THE JUNE 10, 2009 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the June 10, 2009 Regular Board meeting

Director Dorfman made a motion to approve the minutes of the June 10, 2009 regular Board meeting; it was seconded by Director Gill, and passed with the following vote:

Ayes: Dorfman, Gill, Thompson, Hill  
Noes:  
Abstain:  
Absent: Kremen

**J. MINUTES OF THE JUNE 30, 2009 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the June 30, 2009 Special Board meeting

Vice Chairman Thompson made a motion to approve the minutes of the June 10, 2009 regular Board meeting; it was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Gill, Thompson,  
Noes:  
Abstain: Hill  
Absent: Kremen

**9. COMMITTEE, DIRECTOR'S AND MANAGER'S REPORTS**

- A. Finance/Capital Development** – nothing further to report.
- B. Personnel Committee** – Director Dorfman reported that she and Director Gill gathered recruitment information for the General Manager position and staff member Sheryl Manies posted the job announcement online. She stated the next step is to determine the members of the interview committee.
- C. Parks & Rec. Committee** – Director Gill reported that Director Kremen is going to resign in August, and Chairperson Hill has been attending in her

absence. The overall condition of restrooms was discussed, as well as how the District can prevent vandalism.

- D. Supplemental Benefit Fund Committee** – Director Gill reported that \$100,000 was approved for the Chamber through the Economic Development Fund. He expressed his frustration regarding the lack of criteria for the Economic Development Fund application.
- D. Benefit Assessment District Oversight Committee** – Fred Knaus stated that the Committee has not had another meeting yet. He commented that the the District’s budget seems to be well done, and that money has been budgeted for appropriate uses.
- F. Director’s Reports**
  - a. Director Dorfman had nothing further to report.
  - b. Director Gill reported on the Harts Mill fire station in Berry Creek. He will meet with Dan Logue and his rep. Steve Thompson, who suggested that Perry Reniff write a letter in support of putting a sheriff’s sub-station at the old fire station.
  - c. Director Kremen was absent.
  - d. Vice Chairman Thompson reported he will be meeting with LAFCo and Land Image to discuss changing the District’s sphere of influence at the southern boundaries to follow the natural lay of the land.
  - e. Chairperson Hill attended the July 4<sup>th</sup> events at Riverbend Park. She informed the Board that Ginger Diver has submitted a request to place a granite bench at Riverbend.
- G. General Manager’s Report** – Bob Sharkey was not present.

#### **AD HOC COMMITTEES**

Chairperson Hill stated that the Outreach Liaison/Tourism ad-hoc committee was disbanded due to Director Kremen’s anticipated resignation. Vice Chairman Thompson stated that the Master Plan ad-hoc committee could be disbanded after August.

- A. Master Plan Committee**
- B. Outreach Liaison/Tourism Committee**

#### **10. STAFF REPORTS**

- a. Shawn Brandt
- b. Deanna Simmons
- c. Laurie Searing
- d. Bridget Bowers
- e. Sophia Slack
- f. Sheryl Manies

#### **11. CORRESPONDENCE & MISCELLANEOUS**

- A. Golden Feather Union Elementary School District** – request for donation  
Deborah Ingvoldson addressed the Board regarding the GFUSD’s request for a donation of \$100 to be used towards the Rural Sprouts gardening program at Spring Valley School. She stated that FRRPD does not provide any direct services up to the area, which supports FRRPD by approximately \$105,000 from property taxes according to data from 2007-08. Vice Chairman Thompson requested that the request be brought back for action at the next Board meeting.

- B. LAFCo – Sphere of Influence Plan/Update for the Paradise Recreation and Park District
- C. Land Image – project updates
- D. Butte County Special Districts Association – annual picnic in the park

**12. ITEMS FROM THE FLOOR**

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairperson opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

**13. BOARD ITEMS FOR NEXT AGENDA**

1. \$100 donation to GFUSD
2. Master Plan approval
3. Recognition of Bob Sharkey
4. Closed session: personnel & property negotiations

**14. EMERGENCY SITUATIONS**

Pursuant to Government Code 54954.2 and 54956.5 the Board may take action on items not listed on the agenda when emergency situations exist as defined by these codes.

**15. CLOSED SESSION**

The Board went into closed session at 5:29 p.m. and reconvened at 7:35 p.m.

**A. Pursuant to Government Code 54956.8 – Property negotiations.**

- 1875 Feather River Blvd., Oroville, CA 95965 (APN 035-240-099)

No action was taken, direction was given to staff.

**B. Pursuant to Government Code 54957 – Personnel**

Action was taken to appoint Sheryl Manies as the Acting General Manager for the interim; direction was given to staff.

**16. ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 7:36 p.m.

The next regular Board meeting is scheduled for August 12, 2009. Regular Board meetings occur on the second Wednesday of every month at 3:30 PM, at the Feather River Recreation and Park District, 1200 Myers Street, Oroville, CA unless otherwise posted.

\_\_\_\_\_  
/s/  
Jan Hill, Chairperson

Attest: \_\_\_\_\_  
/s/  
Sheryl Manies, Secretary