

**DEPOSIT AND ADMINISTRATION FEE DUE AT TIME OF RESERVATION**

**Signed contract is due within 10 days of the agreement date.  
Balance is due at least 7-10 days prior to event.**

(Hours must include set-up, event, break-down and clean up)

**Municipal Auditorium** – Set-up for any event the day before is possible, if the building is available before your event. There is a minimum 2 hour rental fee, plus facility attendant fee - **NO EXCEPTIONS!** Your deposit is refundable as long as there is no damage or additional clean up needed. **Cancellation of the event by you forfeits your deposit and the administration fee.**

**INSURANCE:**

**Municipal Auditorium** - Renters must provide a one million dollar insurance policy naming Feather River Recreation and Park District and the City of Oroville as additionally insured

**Parks** – Renters must have insurance for any public event. Renters must have a permit if they are selling alcohol.

**Riverbend Park** – You may NOT charge for parking. You must provide porta-potties, trash containers and pick up if expecting 100 people or more (add 1 porta-potty per every 150 people expected). Vendors must have a permit from the FRRPD office.

**SECURITY:**

**Municipal Auditorium:** If you are serving alcohol, you must provide unarmed security guards.

**Parks:** If serving alcohol with 100 people or more, you must have unarmed security guards.

**PRIVATE**

**COMMERCIAL**

**Municipal Auditorium:**

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Admin. fee \$50.00  
Contract change fee 5.00  
Refundable deposit 200.00

Admin. fee \$50.00  
Contract change fee 5.00  
Refundable deposit 500.00

Sunday through Friday  
First 8 hours 400.00  
Each additional hour 50.00

Sunday through Friday  
First 8 hours 500.00  
Each additional hour 63.00

Saturday  
First 8 hours 500.00  
Each additional hour 63.00

Saturday  
First 8 hours 625.00  
Each additional hour 78.00

Facility attendant (required) 15.00 per/hr.

Facility attendant 15.00 per / hr.

Kitchen usage 100.00

Kitchen usage 150.00

**Prospect Conference Room (max. 85 people):**

**Riverview Conf. Room: (max. 110 people):**

Admin. fee 10.00  
Refundable deposit 50.00

Admin. fee 10.00  
Refundable deposit 50.00

First 8 hours 50.00  
Each additional hour 10.00

First 8 hours 50.00  
Each additional hour 10.00

Facility attendant 15.00 per/hr.

Facility attendant 15.00 per/hr.

**PRIVATE****Nelson & Palermo Pools:**

Admin. fee	\$10.00
Contract change fee	5.00
Refundable deposit	50.00
First 2 hours	75.00
Each additional hour	25.00 per/hr.
Lifeguard (required)	13.00 per/hr.

**Riverbend Park:**

Admin. fee	10.00
Contract change fee:	5.00
Refundable deposit:	50.00
Big Bear lg. pavilion (4/hrs.)	80.00
Each additional hour	25.00 per/hr.
Little Bear sm. pavilion (4/hrs.)	60.00
Each additional hour	25.00 per/hr.
Salmon sm. pavilion (4/hrs)	60.00
Each additional hour	25.00 per/hr.

**Bedrock Park & Martin Luther King, Jr.:**

Admin. fee	10.00
Contract change fee	5.00
Refundable deposit	50.00
Group picnic area (all day)	50.00
Amphitheater (4/hrs.)	50.00

**Playtown USA Park:**

Admin. fee	10.00
Contract change fee	5.00
Refundable deposit	50.00
Group picnic area	50.00
Softball fields	50.00

**Palermo Park:**

Admin. fee	10.00
Contract change fee	5.00
Refundable deposit	50.00
Covered picnic area (all day)	50.00
Gazebo	20.00
Gazebo w/electricity	30.00
Horseshoe pits	20.00
Softball field	50.00

**Park Rental Public Event w/Vendors:**

Admin. fee	10.00
Contract change fee	5.00
Refundable deposit	50.00
Public event w/o raising \$	200.00 (4 hrs.)
(exceptions for public agencies)	
Facility attendant	15.00 per/hr.

**PRIVATE****Softball Fields:**

Admin. fee	\$10.00
Contract change fee	5.00
Refundable deposit	100.00
Per field per day	50.00
Field prep per field	35.00
Lights	15.00 per/hr.

**Nelson Complex:**

1 day tournament	120.00
(includes 1 field prep)	
1 million dollar insurance policy <b>or</b>	
we co-sponsor @ 10% of each team fee	
2 day tournament	220.00
(includes 1 field prep)	
1 million dollar insurance policy <b>or</b>	
we co-sponsor @ 10% of each team fee	

**Disc Golf Course (Tournament):**

Admin. Fee	10.00
Contract change fee	5.00
Refundable deposit	100.00
Disc golf course	15.00 per/hr
Plus \$2 per person	2.00
FRRPD will post signs for tournament play	

**Forbestown Hall:**

Admin. fee	10.00
Contract change	5.00
Refundable deposit	100.00
First 2 hours	50.00
Each additional hour	20.00

Facility attendant (min. 2 hours) 13.00 per/hr.

**Forbestown Park Public Event:**

Admin. fee	10.00
Contract change fee	5.00
Refundable deposit	50.00
Grass/turf area (all day)	100.00

Facility attendant (min. 4 hours) 13.00 per/hr.

**Equipment:**

Admin. fee	10.00
Contract change	5.00
Refundable deposit: (per table)	2.00
Tables (per table)	5.00
Refundable deposit (per chair)	1.00
Chairs (per chair)	1.00
Refundable deposit (risers)	50.00
Stage risers	10.00 each

**Carnival-Salmon Run Road: 3,000.00**