



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
May 28, 2024

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

OUR MISSION: We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

AGENDA

Open Session at 5:30 PM

Written comments must be sent to KendyleL@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530) 533-2011.

CALL MEETING TO ORDER

ROLL CALL

Chairperson Scott "Kent" Fowler
Vice-Chairperson Greg Passmore
Director Devin Thomas
Director Clarence "Sonny" Brandt
Director Shannon DeLong

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

- 1. April 23, 2024 Regular Board Meeting Minutes** (Appendix A)
- 2. May 7, 2024 Special Board Meeting Minutes** (Appendix B)
- 3. May 14, 2024 Special Board Meeting Minutes** (Appendix C)
- 4. May 15, 2024 Special Board Meeting Minutes** (Appendix D)
- 5. April 2024 Financials** (Appendix E)

Consent Agenda Motion:

Vote:

ACTION ITEMS

- 1. Sale of FRRPD Real Property- FRRPD Activity Center** (Appendix F)

Motion:

Vote:

- 2. RESOLUTION 2028-24: A Resolution of the Board of Directors of the Feather River Recreation and Park District Approving the Preliminary Budget for Fiscal Year 2024-2025 (Appendix G)**

Motion:

Vote:

- 3. RESOLUTION 2029-24: A Resolution of Intention to Continue Assessments for Fiscal Year 2024-2025, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Park Maintenance and Recreation Improvement District of the Feather River Recreation and Park District Agreement (Appendix H)**

Motion:

Vote:

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix I)

- 1. Benefit Assessment District Committee Report (Appendix J)**

UNFINISHED BUSINESS

- 1. BBQs in Riverbend Park Gazebos**
- 2. Resolution 2028-24: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Approving The Workplace Violence Prevention Program**

BOARD ITEMS FOR UPCOMING AGENDA(S)

- 1. June: Regular Board Meeting Budget Public Hearing, Adopt Appropriation Limits**
- 2. July: Regular Board Meeting: Adopt Final Budget**

ADJOURNMENT



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
April 23, 2024

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

OUR MISSION: We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

DRAFT MINUTES **Closed session at 5:00 pm/Open Session Immediately Following**

Written comments must be sent to KendyleL@frprd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530) 533-2011.

MEETING CALLED TO ORDER AT 5:05 PM

ROLL CALL

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice-Chairperson Greg Passmore	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Shannon DeLong	<u>Present</u>

CLOSED SESSION

- 1. Pursuant to Government Code Section 54957: Personnel Exemption: General Manager Vacancy**
- 2. Pursuant to Government Code Section 54957: Personnel Exemption: Employee Performance Evaluation**

ANNOUNCEMENT(S) FROM CLOSED SESSION

- 1. No action was taken. Direction was given to staff.**
- 2. No action was taken. Direction was given to staff.**

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

- 1. March 26, 2024 Regular Board Meeting Minutes**
- 2. April 1, 2024 Special Board Meeting Minutes**
- 3. April 12, 2024 Special Board Meeting Minutes**
- 4. April 17, 2024 Special Board Meeting Minutes**
- 5. March 2024 Financials**

Director Brandt made a motion to approve the consent agenda.

Director Passmore seconded the motion.

Ayes: Director Fowler, Director Brandt, Director Passmore, Director DeLong

Absent: Director Thomas

*The motion passed with a majority vote.

NON-ACTION ITEMS

- 1. Berry Creek Park Update by Loren Gill**

ACTION ITEMS**1. Palermo Council Building- Connection to South Feather Water**

Director DeLong made a motion to approve the Palermo Council Building's connection to South Feather Water pending the written donation for the full amount of costs.

Director Brandt seconded the motion.

Ayes: Director Fowler, Director Brandt, Director Passmore, Director DeLong

Absent: Director Thomas

*The motion passed with a majority vote.

2. Palermo Council Facility Use Agreement

Director DeLong made a motion to authorize staff to negotiate the facility use renewal MOU with the Palermo Council.

Director Brandt seconded the motion.

Director Brandt seconded the motion.

Ayes: Director Fowler, Director Brandt, Director Passmore, Director DeLong

Absent: Director Thomas

*The motion passed with a majority vote.

3. Oroville Orcas 2024 Contract

Director Passmore made a motion to approve the ORCAS MOU as presented.

Director DeLong seconded the motion.

*The motion passes with a unanimous vote.

4. Board Budget Workshop Follow-Up

No action taken.

5. Resolution 2028-24: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Approving The Workplace Violence Prevention Program

The Board would like Legal Counsel to review the Resolution and Workplace Violence Prevention Plan.

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS**UNFINISHED BUSINESS****1. Fourth of July Use of Nelson Sports Complex as a Viewing Area**

Director Brandt made a motion to approve the use of Nelson Sports Complex as a Fourth of July viewing site.

Director DeLong seconded the motion.

*The motion passed with a unanimous vote.

2. BBQs in Riverbend Park Gazebos

No action taken. The item has been tabled for further discussion.

BOARD ITEMS FOR UPCOMING AGENDA(S)

1. April: BAD Committee Meeting
2. May: Regular Board Meeting Adopt Preliminary Budget, Review and Accept Engineer's Report
3. June: Regular Board Meeting Budget Public Hearing, Adopt Appropriation Limits
4. July: Regular Board Meeting: Adopt Final Budget

MEETING ADJURNED AT 6:32 PM



FEATHER RIVER RECREATION & PARK DISTRICT
Special Board Meeting
May 7, 2024

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

OUR MISSION: We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

DRAFT MINUTES

Closed Session at 9:00 AM, Open Session Immediately Following

Written comments must be sent to KendyleL@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need special accommodations to participate in this meeting, please contact (530)533-2011.

MEETING CALLED TO ORDER AT 9:03 AM

ROLL CALL

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice-Chairperson Greg Passmore	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Shannon DeLong	<u>Present</u>

MISSION STATEMENT

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

1. Public comments were communicated, and correspondence occurred.

CLOSED SESSION

1. Pursuant to Government Code Section 54957: Personnel Exemption: General Manager Vacancy

ANNOUNCEMENT(S) FROM CLOSED SESSION

1. No action was taken. The Board will continue to review applicants and will meet on Tuesday, May 14th at 9:00 am.

MEETING ADJOURNED AT 9:56 AM



FEATHER RIVER RECREATION & PARK DISTRICT
Special Board Meeting
May 14, 2024

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

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AGENDA Closed Session at 9:00 AM, Open Session Immediately Following

Written comments must be sent to KendyleL@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need special accommodations to participate in this meeting, please contact (530)533-2011.

MEETING CALLED TO ORDER AT 9:08 AM

ROLL CALL

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice-Chairperson Greg Passmore	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Shannon DeLong	<u>Present</u>

**MISSION STATEMENT
PLEDGE OF ALLEGIANCE**

CLOSED SESSION

- 1. Pursuant to Government Code Section 54957: Personnel Exemption: General Manager Vacancy**
- 2. Pursuant to Government Code Section 54956.8: Real Property Negotiations**

ANNOUNCEMENT(S) FROM CLOSED SESSION

1. No action was taken. The Board will continue to review applicants and will meet on Wednesday, May 15th at 10:30 am.
2. The sale of the building will be added to the agenda for the May regular board meeting.

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

ACTION ITEMS

- 1. City of Oroville Support Letters for three Transportation Program (ATP) Grants (Appendix A)**
Director DeLong made a motion to approve the three support letters for the City of Oroville's Transportation Program (ATP) Grant application.
Director Thomas seconded the motion.
*The motion was approved with a unanimous vote.

MEETING ADJOURNED AT 10:03 AM



FEATHER RIVER RECREATION & PARK DISTRICT
Special Board Meeting
May 15, 2024

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

OUR MISSION: We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

DRAFT MINUTES Closed Session at **10:30 AM**, Open Session Immediately Following

Written comments must be sent to KendyleL@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need special accommodations to participate in this meeting, please contact (530)533-2011.

MEETING CALLED TO ORDER AT 10:35 AM

ROLL CALL

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice-Chairperson Greg Passmore	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Shannon DeLong	<u>Present</u>

MISSION STATEMENT
PLEDGE OF ALLEGIANCE

CLOSED SESSION

- 1. Pursuant to Government Code Section 54957: Personnel Exemption: General Manager Vacancy**

ANNOUNCEMENT(S) FROM CLOSED SESSION

1. Board of Directors announced that the position of General Manager of the Feather River Recreation and Park District was offered to, and accepted by Brian Wilson, current Interim General Manager.

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

MEETING ADJOURNED AT 11:09 AM

Feather River Recreation & Park District

E1

11:06 AM

Profit & Loss Budget Performance

05/09/2024

April 2024

Accrual Basis

	April 2024 Actual	April 2024 Budget	Over/Under of April Budget	% of April Budget	Year to Date Actual	Year to Date Budget	Over/Under of Year to Date Budget	% of Year to Date Budget	Annual Budget
Ordinary Income/Expense									
Income									
4000000 · Tax Revenue	838,463.88	1,150,000.00	(311,536.12)	72.91%	2,135,023.00	2,300,000.00	(164,977.00)	92.83%	2,300,000.00
4000001 · Tax Revenue (BAD)	140,410.15	164,300.00	(23,889.85)	85.46%	334,104.04	328,600.00	5,504.04	101.68%	328,600.00
Total 4000000 · Tax Revenue	978,874.03	1,314,300.00	(335,425.97)	74.48%	2,469,127.04	2,628,600.00	(159,472.96)	93.93%	2,628,600.00
4002000 · Program Revenue	24,749.90	19,905.00	4,844.90	124.34%	211,694.70	206,335.00	5,359.70	102.6%	250,250.00
4002001 · Discounts & Credits					(250.00)		(250.00)	100.0%	
4002003 · Refundable Deposit	(75.00)				(75.00)				
4002004 · RecDesk Refunds	(330.00)				(330.00)				
Total 4002000 · Program Revenue	24,344.90	19,905.00	4,439.90	122.31%	211,039.70	206,335.00	4,704.70	102.28%	250,250.00
4003000 · Interest Income					33,474.68	10,500.00	22,974.68	318.81%	14,000.00
4003001 · Interest Income - BAD					2,767.57	1,500.00	1,267.57	184.51%	2,000.00
Total 4003000 · Interest Income					36,242.25	12,000.00	24,242.25	302.02%	16,000.00
Total Income	1,003,218.93	1,334,205.00	(330,986.07)	75.19%	2,716,408.99	2,846,935.00	(130,526.01)	95.42%	2,894,850.00
Expense									
5000000 · Payroll Expenses									
5000001 · Wages & Salaries	63,031.24	93,000.00	(29,968.76)	67.78%	729,544.07	873,000.00	(143,455.93)	83.57%	1,064,000.00
5000002 · Employer Taxes	5,126.71	7,666.00	(2,539.29)	66.88%	61,391.75	76,668.00	(15,276.25)	80.08%	92,000.00
5000003 · Employee Benefits	14,643.72	17,500.00	(2,856.28)	83.68%	140,889.01	175,000.00	(34,110.99)	80.51%	210,000.00
5000004 · Workers Comp	3,498.42	3,917.00	(418.58)	89.31%	46,501.22	39,166.00	7,335.22	118.73%	47,000.00
Total 5000000 · Payroll Expenses	86,300.09	122,083.00	(35,782.91)	70.69%	978,326.05	1,163,834.00	(185,507.95)	84.06%	1,413,000.00

Feather River Recreation & Park District

E2

11:06 AM

Profit & Loss Budget Performance

05/09/2024

April 2024

Accrual Basis

	April 2024 Actual	April 2024 Budget	Over/Under of April Budget	% of April Budget	Year to Date Actual	Year to Date Budget	Over/Under of Year to Date Budget	% of Year to Date Budget	Annual Budget
5001000 · GASB 68 Benefit Expense					71,255.00	80,000.00	(8,745.00)	89.07%	80,000.00
5004000 · Marketing		250.00	(250.00)		2,270.99	2,500.00	(229.01)	90.84%	3,000.00
5004001 · Promotions	128.92				2,480.79				
5004002 · Advertising	181.99				1,431.97				
5004003 · Job Fairs					500.00				
Total 5004000 · Marketing	310.91	250.00	60.91	124.36%	6,683.75	2,500.00	4,183.75	267.35%	3,000.00
5006000 · Fees		291.00	(291.00)		391.62	2,918.00	(2,526.38)	13.42%	3,500.00
5007000 · Charitable Contributions					360.30		360.30	100.0%	
5008000 · Copying & Printing	307.82	208.00	99.82	147.99%	3,087.11	2,084.00	1,003.11	148.13%	2,500.00
5009000 · Depreciation									
5010000 · DOJ - Livescan		133.00	(133.00)		2,458.38	1,334.00	1,124.38	184.29%	1,600.00
5011000 · Dues, Mbrshps & Subscriptions	217.30	186.00	31.30	116.83%	16,459.10	10,000.00	6,459.10	164.59%	10,000.00
5012000 · Education & Development	1,160.00	2,250.00	(1,090.00)	51.56%	9,531.96	9,000.00	531.96	105.91%	9,000.00
5013000 · Equipment Rental	2,262.66	833.00	1,429.66	271.63%	6,511.28	8,334.00	(1,822.72)	78.13%	10,000.00
5014000 · Equipment, Tools & Furn (<\$5k)									
5014001 · Operating ET&F		750.00	(750.00)			3,000.00	(3,000.00)		3,000.00
5014002 · Program ET&F		1,125.00	(1,125.00)			4,500.00	(4,500.00)		4,500.00
5014003 · Site/Shop ET&F		2,291.00	(2,291.00)		18,624.11	22,918.00	(4,293.89)	81.26%	27,500.00
5014004 · IT Computer/Hardware		2,500.00	(2,500.00)		136.70	10,000.00	(9,863.30)	1.37%	10,000.00
5014005 · IT Computer/Software	3,564.50	1,500.00	2,064.50	237.63%	50,539.10	17,000.00	33,539.10	297.29%	20,000.00
Total 5014000 · Equipment, Tools & Furn (<\$5k)	3,564.50	8,166.00	(4,601.50)	43.65%	69,299.91	57,418.00	11,881.91	120.69%	65,000.00
5015000 · Insurance					124,281.10	100,000.00	24,281.10	124.28%	100,000.00
5016000 · Interest Expense - Operating	463.63	250.00	213.63	185.45%	4,154.16	2,500.00	1,654.16	166.17%	3,000.00
5018000 · Postage & Delivery		100.00	(100.00)		1,311.87	400.00	911.87	327.97%	400.00

Feather River Recreation & Park District

E3

11:06 AM

Profit & Loss Budget Performance

05/09/2024

April 2024

Accrual Basis

	April 2024 Actual	April 2024 Budget	Over/Under of April Budget	% of April Budget	Year to Date Actual	Year to Date Budget	Over/Under of Year to Date Budget	% of Year to Date Budget	Annual Budget
5019000 · Professional & Outside Svcs									
5019001 · Accounting						25,000.00	(25,000.00)		25,000.00
5019002 · Bands/Recreation		1,667.00	(1,667.00)		2,875.00	1,667.00	1,208.00	172.47%	5,000.00
5019003 · Board Stipends	1,800.00	2,000.00	(200.00)	90.0%	17,600.00	20,000.00	(2,400.00)	88.0%	24,000.00
5019004 · Recreation Instructors	720.00		720.00	100.0%	1,589.00	750.00	839.00	211.87%	1,000.00
5019005 · Legal		1,666.00	(1,666.00)		11,813.00	16,668.00	(4,855.00)	70.87%	20,000.00
5019006 · Contract Janitorial	6,440.00	7,083.00	(643.00)	90.92%	60,472.00	70,834.00	(10,362.00)	85.37%	85,000.00
5019007 · Other Outside Labor					1,141.00		1,141.00	100.0%	
5019008 · Outside Service Admin/Consult		3,000.00	(3,000.00)		55,989.13	46,000.00	9,989.13	121.72%	52,000.00
Total 5019000 · Professional & Outside Svcs	8,960.00	15,416.00	(6,456.00)	58.12%	151,479.13	180,919.00	(29,439.87)	83.73%	212,000.00
5020000 · Reimbursement Expenses									
5020001 · Staff Reimbursement	67.37		67.37	100.0%	1,790.19		1,790.19	100.0%	
5020002 · Mileage Reimbursement	166.37		166.37	100.0%	1,125.26		1,125.26	100.0%	
Total 5020000 · Reimbursement Expenses	233.74		233.74	100.0%	2,915.45		2,915.45	100.0%	
5021000 · Rent									
5022000 · Repairs & Maintenance									
5022001 · Building R&M		833.00	(833.00)		1,363.90	8,334.00	(6,970.10)	16.37%	10,000.00
5022002 · Equip Repairs & Small Tools	2,007.98	2,500.00	(492.02)	80.32%	17,570.06	25,000.00	(7,429.94)	70.28%	30,000.00
5022004 · Grounds R&M	3,060.87	8,333.00	(5,272.13)	36.73%	67,329.89	83,334.00	(16,004.11)	80.8%	100,000.00
5022005 · Janitorial Supplies	2,104.50	2,075.00	29.50	101.42%	15,318.31	13,387.00	1,931.31	114.43%	15,000.00
5022006 · Vandalism Repair		1,666.00	(1,666.00)		6,171.03	16,668.00	(10,496.97)	37.02%	20,000.00
5022007 · Vehicle R&M	255.07	833.00	(577.93)	30.62%	20,318.07	8,334.00	11,984.07	243.8%	10,000.00
5022008 · Aquatics Pool R&M					16,606.17	22,106.00	(5,499.83)	75.12%	30,000.00
5022009 · Outside Contractor/Services R&M	11,740.00	10,833.00	907.00	108.37%	169,013.99	108,334.00	60,679.99	156.01%	130,000.00
Total 5022000 · Repairs & Maintenance	19,168.42	27,073.00	(7,904.58)	70.8%	313,691.42	285,497.00	28,194.42	109.88%	345,000.00
5023000 · Security	152.00	2,000.00	(1,848.00)	7.6%	6,770.55	8,000.00	(1,229.45)	84.63%	8,000.00

Feather River Recreation & Park District

Profit & Loss Budget Performance

April 2024

E4

11:06 AM

05/09/2024

Accrual Basis

	April 2024 Actual	April 2024 Budget	Over/Under of April Budget	% of April Budget	Year to Date Actual	Year to Date Budget	Over/Under of Year to Date Budget	% of Year to Date Budget	Annual Budget
5025000 · Consumables									
5025001 · Distrist Clothing	1,003.92	455.00	548.92	220.64%	4,158.76	7,090.00	(2,931.24)	58.66%	8,000.00
5025002 · Office Supplies	397.23	334.00	63.23	118.93%	1,966.77	3,332.00	(1,365.23)	59.03%	4,000.00
5025003 · Union Clothing Allowance	58.39		58.39	100.0%	1,531.36		1,531.36	100.0%	
5025004 · Program Food	47.43		47.43	100.0%	2,253.22		2,253.22	100.0%	
5025005 · Program Supplies	563.07	1,083.00	(519.93)	51.99%	10,400.62	10,834.00	(433.38)	96.0%	13,000.00
5025006 · Safety Supplies	88.92				2,234.45		2,234.45	100.0%	
5025007 · Staff Supplies		1,000.00	(1,000.00)		4,036.56	4,000.00	36.56	100.91%	4,000.00
5025008 · Volunteer Supplies	27.25	500.00	(472.75)	5.45%	907.37	2,000.00	(1,092.63)	45.37%	2,000.00
Total 5025000 · Consumables	2,186.21	3,372.00	(1,185.79)	64.83%	27,489.11	27,256.00	233.11	100.86%	31,000.00
5026000 · Taxes, Lic., Notices & Permits	39.00	625.00	(586.00)	6.24%	2,027.94	2,500.00	(472.06)	81.12%	2,500.00
5027000 · Internet and Telecommunications	1,525.70	1,000.00	525.70	152.57%	12,763.91	10,000.00	2,763.91	127.64%	12,000.00
5028000 · Fuel, Travel and Meals									
5028001 · Air, Lodging, Other Travel	980.88		980.88	100.0%	2,081.20		2,081.20	100.0%	
5028002 · Diesel	796.41				5,836.87				
5028003 · Red Diesel	88.49		88.49	100.0%	1,466.22		1,466.22	100.0%	
5028004 · Gasoline	2,064.76	3,400.00	(1,335.24)	60.73%	20,271.88	30,200.00	(9,928.12)	67.13%	37,700.00
5028005 · Meals					575.00		575.00	100.0%	
5028006 · Mileage									
Total 5028000 · Fuel, Travel and Meals	3,930.54	3,400.00	530.54	115.6%	30,231.17	30,200.00	31.17	100.1%	37,700.00
5029000 · Utilities									
5029001 · Electric	12,170.25	9,000.00	3,170.25	135.23%	120,082.60	109,000.00	11,082.60	110.17%	130,000.00
5029002 · Garbage	2,218.80	2,088.00	130.80	106.26%	23,410.18	20,496.00	2,914.18	114.22%	25,000.00
5029003 · Gas/Propane	371.30	362.00	9.30	102.57%	3,331.37	4,506.00	(1,174.63)	73.93%	5,000.00
5029004 · Sewer	223.75	276.00	(52.25)	81.07%	6,197.74	4,475.00	1,722.74	138.5%	5,000.00
5029005 · Water	3,897.42	9,000.00	(5,102.58)	43.31%	92,735.10	100,000.00	(7,264.90)	92.74%	125,000.00
Total 5029000 · Utilities	18,881.52	20,726.00	(1,844.48)	91.1%	245,756.99	238,477.00	7,279.99	103.05%	290,000.00

Feather River Recreation & Park District

Profit & Loss Budget Performance

April 2024

11:06 AM

E5

05/09/2024

Accrual Basis

	April 2024 Actual	April 2024 Budget	Over/Under of April Budget	% of April Budget	Year to Date Actual	Year to Date Budget	Over/Under of Year to Data Budget	% of Year to Date Budget	Annual Budget
5031000 · Debt Interest	5,953.69	5,388.00	565.69	110.5%	77,163.34	57,260.00	19,903.34	134.76%	68,000.00
N/A · Debt Interest N/A									
Total Expense	155,617.73	213,750.00	(58,132.27)	72.8%	2,164,400.60	2,280,431.00	(116,030.40)	94.91%	2,707,200.00
Net Ordinary Income	847,601.20	1,120,455.00	(272,853.80)	75.65%	552,008.39	566,504.00	(14,495.61)	97.44%	187,650.00
Other Income/Expense									
Other Income									
8000000 · Grant Expenditures Revenue									
8001000 · Impact Fee Revenue									
8001001 · County - Parklands	873.74				29,707.16				
8001002 · County - Public Use	121.66				6,127.24				
8001003 · County - Aquatics	110.60				3,981.60				
8001004 · City - Parklands					3,779.36				
8001005 · City - Public Use					526.24				
8001006 · City - Aquatics					478.40				
8001007 · County - Interest Apportionment									
Total 8001000 · Impact Fee Revenue	1,106.00		1,106.00	100.0%	44,600.00		44,600.00	100.0%	
8002000 · Other Revenue									
8002001 · Fundraising					279.10		279.10	100.0%	
8002002 · Sponsorship					50.00				
8002003 · Donations					12,000.00				
8002003 · Donations					1,150.00				
Total 8002000 · Other Revenue					13,479.10		13,479.10	100.0%	
8003000 · Insurance Proceeds					(3,303.22)		(3,303.22)	100.0%	
8005000 · Gain/(Loss) on Asset disposal									
Total Other Income	1,106.00		1,106.00	100.0%	54,775.88		54,775.88	100.0%	

Feather River Recreation & Park District

Profit & Loss Budget Performance

April 2024

11:06 AM

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05/09/2024

Accrual Basis

	April 2024 Actual	April 2024 Budget	Over/Under of April Budget	% of April Budget	Year to Date Actual	Year to Date Budget	Over/Under of Year to Date Budget	% of Year to Date Budget	Annual Budget
Other Expense									
9003000 · Insurance Claim	39,438.76				48,577.01		48,577.01	100.0%	
9004000 · Riverbend Flood	784.42				784.42				
Total Other Expense	40,223.18				49,361.43		49,361.43	100.0%	
Net Other Income	(39,117.18)		(39,117.18)	100.0%	5,414.45		5,414.45	100.0%	
Net Income	808,484.02	1,120,455.00	(311,970.98)	72.16%	557,422.84	566,504.00	(9,081.16)	98.4%	187,650.00

Feather River Recreation & Park District**Detail Fixed Asset & Bonds**

May 9, 2024

As of April 30, 2024

	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
1003000 · Riverbend '17 Insur. Depository					248,244
	04/12/2024	FEATHER RIVER RECREATI	Transfer from BMO to FSB	(265,650)	(17,406)
	04/12/2024	FEATHER RIVER RECREATI	Transfer from BMO to FSB	265,650	248,244
Total 1003000 · Riverbend '17 Insur. Depository				0	248,244
1006000 · Refinance 2015 Prepaid Loan					19,435
Total 1006000 · Refinance 2015 Prepaid Loan					19,435
1011000 · Land					627,494
Total 1011000 · Land					627,494
1012000 · Buildings & Improvements					17,145,126
Total 1012000 · Buildings & Improvements					17,145,126
1013000 · Equipment & Vehicles					3,518,470
Total 1013000 · Equipment & Vehicles					3,518,470
1014000 · Construction in Progress					23,460
1014010 · CIP Feather River Trail FRT99					23,460
Total 1014010 · CIP Feather River Trail FRT99					23,460
Total 1014000 · Construction in Progress					23,460
2018000 · Refinance 2015 Exempt Bond A					(1,996,713)
Total 2018000 · Refinance 2015 Exempt Bond A					(1,996,713)
2019000 · Refinance 2015 Taxable Bond B					(9,000)
Total 2019000 · Refinance 2015 Taxable Bond B					(9,000)
3007000 · Undistributed Retained Earnings					(3,672,153)
Total 3007000 · Undistributed Retained Earnings					(3,672,153)
8003000 · Insurance Proceeds					3,303
Total 8003000 · Insurance Proceeds					3,303
TOTAL				0	15,907,666

Feather River Recreation & Park District

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Balance Sheet Prev Year Comparison

05/09/2024

As of April 30, 2024

Accrual Basis

	Apr 30, 24	Apr 30, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000000 · County Depository				
1000001 · Treasury General Fund 2600	1,677,542.37	1,401,555.84	275,986.53	19.69%
1000002 · Treasury General Reserve	295,494.00	295,494.00	0.00	0.0%
1000004 · Treasury Playtown Ins Proceeds	0.00	(189,677.66)	189,677.66	100.0%
1000006 · Treasury BAD Fund 2610	361,806.27	321,823.35	39,982.92	12.42%
Total 1000000 · County Depository	2,334,842.64	1,829,195.53	505,647.11	27.64%
1001000 · Petty Cash	1,203.32	987.00	216.32	21.92%
1002000 · Merchant Depository	43,232.24	186,600.16	(143,367.92)	(76.83%)
1003000 · Riverbend '17 Insur. Depository	(17,406.00)	244,593.84	(261,999.84)	(107.12%)
1004000 · Five Star Bank - Clearing Acct	297,760.70	0.00	297,760.70	100.0%
1006000 · Refinance 2015 Prepaid Loan	19,435.14	188,856.12	(169,420.98)	(89.71%)
1007000 · Impact Fees				
1007001 · County - Parklands	751,287.11	706,533.61	44,753.50	6.33%
1007002 · County - Public Use	130,076.44	123,983.54	6,092.90	4.91%
1007003 · County - Aquatics	9,219.28	3,569.68	5,649.60	158.27%
1007004 · City - Parklands	102,781.37	7,467.08	95,314.29	1,276.46%
1007005 · City - Public Use	14,304.29	1,032.68	13,271.61	1,285.16%
1007006 · City - Aquatics	13,114.50	1,049.40	12,065.10	1,149.71%
Total 1007000 · Impact Fees	1,020,782.99	843,635.99	177,147.00	21.0%
Total Checking/Savings	3,699,851.03	3,293,868.64	405,982.39	12.33%
Accounts Receivable				
1008000 · Accounts Receivable	24,595.38	15,202.95	9,392.43	61.78%
Total Accounts Receivable	24,595.38	15,202.95	9,392.43	61.78%
Other Current Assets				
Miscellaneous Receivable	(1,656.38)	289.24	(1,945.62)	(672.67%)
1009000 · FEMA Riverbend Claim Receivable	2,839.00	2,839.00	0.00	0.0%
1010000 · Refinance 2015 Prepaid Loan 1	17,290.99	0.00	17,290.99	100.0%
Total Other Current Assets	18,473.61	3,128.24	15,345.37	490.54%
Total Current Assets	3,742,920.02	3,312,199.83	430,720.19	13.0%
Fixed Assets				
1011000 · Land	627,494.00	627,494.00	0.00	0.0%
1012000 · Buildings & Improvements	17,145,125.87	17,145,125.87	0.00	0.0%
1013000 · Equipment & Vehicles	3,518,470.06	3,496,987.07	21,482.99	0.61%
1014000 · Construction in Progress				
1014010 · CIP Feather River Trail FRT99	23,460.41	23,460.41	0.00	0.0%
1014014 · CIP Scoreboard Project	63,668.11	0.00	63,668.11	100.0%
1014015 · CIP Cap. Improv Light Project	63,250.30	0.00	63,250.30	100.0%
1014016 · MLK Parking Lot Project	70,000.00	0.00	70,000.00	100.0%
Total 1014000 · Construction in Progress	220,378.82	23,460.41	196,918.41	839.37%
1015000 · Accumulated Depreciation	(6,933,887.42)	(6,947,995.22)	14,107.80	0.2%
Total Fixed Assets	14,577,581.33	14,345,072.13	232,509.20	1.62%

Feather River Recreation & Park District

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Balance Sheet Prev Year Comparison

05/09/2024

As of April 30, 2024

Accrual Basis

	Apr 30, 24	Apr 30, 23	\$ Change	% Change
Other Assets				
1016000 · Fair Market Value - Adjustments	94,301.69	94,301.69	0.00	0.0%
1017000 · GASB 68 CalPERS Valuation				
1017001 · GASB68 Deferred Outflow Pension	164,161.00	164,161.00	0.00	0.0%
Total 1017000 · GASB 68 CalPERS Valuation	164,161.00	164,161.00	0.00	0.0%
Total Other Assets	258,462.69	258,462.69	0.00	0.0%
TOTAL ASSETS	18,578,964.04	17,915,734.65	663,229.39	3.7%

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000000 · Accounts Payable	132,297.98	91,101.12	41,196.86	45.22%
Total Accounts Payable	132,297.98	91,101.12	41,196.86	45.22%

Credit Cards

2003000 · Credit Cards Payable				
2003001 · Five Star Bank - District Card	(473.01)	0.00	(473.01)	(100.0%)
2003007 · BoW CC 2709	481.68	214.52	267.16	124.54%
2003008 · BoW CC 6804	(5,587.64)	1,248.19	(6,835.83)	(547.66%)
2003011 · Costco - District Card	(213.06)	0.00	(213.06)	(100.0%)
2003012 · FSB CC 1440	41.20	0.00	41.20	100.0%
Total 2003000 · Credit Cards Payable	(5,750.83)	1,462.71	(7,213.54)	(493.16%)
2004000 · Supplier Accounts				
2004001 · Better Deal Exchange	49.84	0.00	49.84	100.0%
2004002 · Staples	0.00	145.30	(145.30)	(100.0%)
2004003 · Walmart	(1,437.14)	133.15	(1,570.29)	(1,179.34%)
2004004 · Home Depot	(2,084.82)	623.84	(2,708.66)	(434.19%)
2004007 · Tractor Supply	303.06	0.00	303.06	100.0%
Total 2004000 · Supplier Accounts	(3,169.06)	902.29	(4,071.35)	(451.22%)
Total Credit Cards	(8,919.89)	2,365.00	(11,284.89)	(477.16%)

Other Current Liabilities

2005000 · Payroll Liabilities				
2005001 · Wages Payable	21,786.00	20,649.00	1,137.00	5.51%
2005002 · Payroll Taxes payable	58,253.92	(1,323.91)	59,577.83	4,500.14%
2005004 · Union Dues Payable	(19.40)	0.00	(19.40)	(100.0%)
2005006 · Workers Comp Payable	(2,964.84)	2,774.24	(5,739.08)	(206.87%)
2005007 · Retirement Payable	68,501.31	0.00	68,501.31	100.0%
2005008 · Health Insurance Payable	(1,588.32)	15,596.61	(17,184.93)	(110.18%)
2005010 · Vision Insurance Payable	(15.53)	0.00	(15.53)	(100.0%)
2005011 · Dental Insurance Payable	(3,184.23)	1,212.94	(4,397.17)	(362.52%)
2005012 · Life Insurance Payable	(197.58)	108.60	(306.18)	(281.93%)
2005013 · Aflac Payable	(519.84)	1,727.51	(2,247.35)	(130.09%)
2005014 · Accrued Leave Payable	38,494.07	48,542.07	(10,048.00)	(20.7%)
2005000 · Payroll Liabilities - Other	228.04	0.00	228.04	100.0%
Total 2005000 · Payroll Liabilities	178,773.60	89,287.06	89,486.54	100.22%

Feather River Recreation & Park District

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Balance Sheet Prev Year Comparison

05/09/2024

As of April 30, 2024

Accrual Basis

	Apr 30, 24	Apr 30, 23	\$ Change	% Change
2007000 · Current Debt Interest Due	42,225.13	6,138.03	36,087.10	587.93%
2008000 · Deposits/Refunds to Customers	(250.00)	0.00	(250.00)	(100.0%)
2009000 · Deferred Revenue	0.00	13,400.00	(13,400.00)	(100.0%)
Total Other Current Liabilities	220,748.73	108,825.09	111,923.64	102.85%
Total Current Liabilities	344,126.82	202,291.21	141,835.61	70.12%
Long Term Liabilities				
2017000 · Ford Motor Vehicle Loan	54,108.68	74,437.14	(20,328.46)	(27.31%)
2018000 · Refinance 2015 Exempt Bond A	1,996,713.09	2,215,490.00	(218,776.91)	(9.88%)
2019000 · Refinance 2015 Taxable Bond B	8,999.94	37,999.94	(29,000.00)	(76.32%)
2020000 · GASB 68 CalPERS Liab Valuation				
2020001 · GASB 68 Deferred Inflow Pension	679,520.00	679,520.00	0.00	0.0%
2020002 · GASB 68 Net Pension Liability	657,502.00	657,502.00	0.00	0.0%
Total 2020000 · GASB 68 CalPERS Liab Valuation	1,337,022.00	1,337,022.00	0.00	0.0%
Total Long Term Liabilities	3,396,843.71	3,664,949.08	(268,105.37)	(7.32%)
Total Liabilities	3,740,970.53	3,867,240.29	(126,269.76)	(3.27%)
Equity				
3001000 · Petty Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3002000 · General Reserve	20,000.00	20,000.00	0.00	0.0%
3003000 · Investment in Assets	13,301,692.10	13,301,692.10	0.00	0.0%
3004000 · General Fund Balance	(2,036,073.78)	(2,036,073.78)	0.00	0.0%
3005000 · Benefit Assessment District	(107,756.83)	(107,756.83)	0.00	0.0%
3006000 · Impact Fees (general)	1,029,636.53	1,029,636.53	0.00	0.0%
3007000 · Undistributed Retained Earnings	2,072,072.65	855,374.43	1,216,698.22	142.24%
Net Income	557,422.84	984,621.91	(427,199.07)	(43.39%)
Total Equity	14,837,993.51	14,048,494.36	789,499.15	5.62%
TOTAL LIABILITIES & EQUITY	18,578,964.04	17,915,734.65	663,229.39	3.7%

Feather River Recreation & Park District

Check Register

April 2024

Date	Check Number	Vendor	Description	Amount
Payroll				
04/04/2024	95195-95204	1st Payroll Cycle	EE - Checks	6,969.33
	DD04042401-			
04/04/2024	DD04042412	1st Payroll Cycle	EE - Direct Deposit	15,231.07
04/04/2024	95205	State Disbursement Unit	Garnishment	279.69
04/18/2024	95247-95261	2nd Payroll Cycle	EE - Checks	8,675.82
	DD04182401-			
04/18/2024	DD04182413	2nd Payroll Cycle	EE - Direct Deposit	15,696.55
04/18/2024	95264	State Disbursement Unit	Garnishment	279.69
Board Stipends				
04/04/2024	95206	BRANDT, CLARENCE SONNY	Mar 2024 BOD Stipend	200.00
04/04/2024	95207	DELONG, SHANNON	Mar 2024 BOD Stipend	400.00
04/04/2024	95212	PASSMORE, GREG	Mar 2024 BOD Stipend	400.00
04/04/2024	95213	THOMAS, DEVIN	Mar 2024 BOD Stipend	200.00
Benefits				
04/18/2024	95263	PRINCIPAL GROUP BENEFITS	May Vision, Dental & Life	887.54
04/18/2024	95265	UPEC LOCAL	March Union Dues	252.50
04/18/2024	95266	BLUE SHIELD OF CALIFORNIA	May Health Insurance	9,301.89
04/18/2024	95294	AFLAC	April Aflac Insurance	1,628.80
Utilities				
04/04/2024	95220	CAL. WATER SERVICE	Water	2,864.83
04/04/2024	95231	LAKE OROVILLE AREA PUBLIC UTILIT	Sewer and Water	156.18
04/04/2024	95236	NORTH YUBA WATER DISTRICT	Forbestown Irrigation	26.50
04/04/2024	95241	SOUTH FEATHER WATER & POWER	Water	36.68
04/18/2024	95284	PG&E	Gas/Electric	12,916.55
04/18/2024	95289	THERMALITO WATER AND SEWER I	Sewer and Water	470.59
Employee Reimbursements				
04/04/2024	95214	AISPURO, JESUS	Jesus Aispuro Union Clothing Allow	300.00
04/18/2024	95268	AISPURO, JESUS	Sheriff Crew Lunch	58.39
04/18/2024	95290	VALENCIA, ESTELA.	Breakfast with Bunny Crafts	15.00
04/18/2024	95291	VELASQUEZ, JOE	Mileage Dates: 3/19/24-4/15/24	166.37
04/18/2024	95292	WILSON, ROBERT BRIAN	Youth Track and Field Program Sup	52.60
04/18/2024	95293	WOOD, JOELLE.	Breakfast with Bunny - Cups/Cream	64.27
April 4, 2024				
04/04/2024	95208	Dwain Whitmore	WFNF Band: String Town Band	300.00
04/04/2024	95209	Glenn Dawson	WFNF Band: Rag Top Rockers	375.00
04/04/2024	95210	Customer	Refundable Deposit	75.00
04/04/2024	95211	Brett Johnson	WFNF Band: Feather River Gypsies	300.00
04/04/2024	95215	ALL THINGS CLEANING	March Parks Janitorial 2024	6,440.00
04/04/2024	95216	BMO Bank N.A.	Monthly Statement	5,256.38
04/04/2024	95217	COMCAST	Phone/Internet Activity Center	551.64

Feather River Recreation & Park District

Check Register

April 2024

Date	Check Number	Vendor	Description	Amount
04/04/2024	95218	FORD MOTOR CREDIT COMPANY LI	9423802 F250 2022 NEW LOAN	1,385.07
04/04/2024	95219	BMO Bank N.A.	Monthly Statement	243.98
04/04/2024	95221	CALTRONICS	Monthly Statement	26.91
04/04/2024	95222	COMCAST	Phone/Internet Shop	208.10
04/04/2024	95223	Comer's Print Shop	WFNF Schedule of Activities	148.94
04/04/2024	95224	CPRS	Annual Membership	550.00
04/04/2024	95225	Dan's Electrical Supply	Light Bulbs Nolan Baseball Fields	1,160.45
04/04/2024	95226	FGL Environmental	Dog Well Testing	73.00
04/04/2024	95227	FORD MOTOR CREDIT COMPANY LI	LEASE 9423801 F250 2019	758.39
04/04/2024	95229	Industrial Power Products	Monthly Statement	487.90
04/04/2024	95230	INSIDE OUT DESIGNS	District Clothing	550.71
04/04/2024	95232	Lincoln Aquatics	Pool Testing Tablets	86.80
04/04/2024	95233	MAZES CONSULTING	Mar 2024 Cloud Server Backup	590.00
04/04/2024	95234	MJB Welding Supply	Safety Supplies	152.38
04/04/2024	95235	Normac	Irrigation Valves	163.82
04/04/2024	95237	Oroville Cable & Equipment	Bobcat Parts	18.60
04/04/2024	95238	OROVILLE POWER EQUIPMENT	Maintenance & Repair	174.16
04/04/2024	95239	RECDESK LLC	One Time Charge - Custom Extract	600.00
04/04/2024	95240	SAL RODRIGUEZ LANDSCAPE LLC	Monthly Statement	11,200.00
04/04/2024	95242	VALLEY IRON, INC	Iron Scoreboards	180.18
04/04/2024	95243	WELLS FARGO VENDOR FINANCIAL,	District Copier	187.23
04/04/2024	95244	INDUSTRIAL PLUMBING SUPPLY	Stainless Sink Nolan	515.52
04/04/2024	95245	FEATHER RIVER RECREATION & PAF	Payroll Funding EE Direct Deposit A	35,000.00

April 12, 2024

04/12/2024	95246	CITI CARDS	March Statement/ Final Payment	213.06
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April 18, 2024

04/18/2024	95267	ACCULARM SECURITY SYSTEMS	Security Monitoring - Second Quart	1,059.00
04/18/2024	95269	All American Welding	Final payment Riverbend CAPRI Insu	39,438.76
04/18/2024	95270	APEX TECH MANAGEMENT	Monthly Billing for April 2024	2,974.50
04/18/2024	95271	BCAQMD	BURN PERMIT	39.00
04/18/2024	95272	BETTER DEAL EXCHANGE	Monthly Statement	452.90
04/18/2024	95273	CINTAS	Firstaid Cabinets - Shop	203.01
04/18/2024	95274	CRESCO EQUIPMENT RENTALS	Sod Cutter	110.60
04/18/2024	95275	DAWSON OIL COMPANY	Mar 2024 Fuel Gallons Acct. No. 6	2,848.40
04/18/2024	95276	DEL-MAR RENTAL & LANDSCAPE SL	Monthly Statement	827.00
04/18/2024	95277	EAGLE SECURITY SYSTEMS INC.	Service Trip Charge District Office	50.00
04/18/2024	95278	Fairhill Backflow	Backflow Testing	540.00
04/18/2024	95279	FGL Environmental	Dog Well Testing	73.00
04/18/2024	95280	Five Star Bank	FSB District CC March Statement	3,939.77
04/18/2024	95281	HOME DEPOT	HOME DEPOT STATEMENT ACCT#61	2,695.28
04/18/2024	95282	North Valley Wood Aggregate Recy	Infield Dirt	2,616.95

Feather River Recreation & Park District**Check Register****April 2024**

Date	Check Number	Vendor	Description	Amount
04/18/2024	95285	RECOLOGY BUTTE COLUSA COUNTI	Monthly Statement	2,177.86
04/18/2024	95286	RIEBES AUTO PARTS	Monthly Statement	339.88
04/18/2024	95287	SacValleyLaw LLP	Legal Consultation	1,170.00
04/18/2024	95288	SHARP'S LOCKSMITHING	Monthly Statement	232.74
04/18/2024	95295	Oil Changers	Monthly Statement	23.00
TOTAL				<u>207,315.71</u>

**STAFF REPORT**

DATE: MAY 24, 2024

TO: FRRPD Board of Directors

FROM: General Manager

RE: SALE OF FRRPD REAL PROPERTY – FRRPD ACTIVITY CENTER

1875 Feather River Blvd. Oroville, CA 95965

SUMMARY

A community group opposing the sale of the building provided public comment at the Regular Meeting of the Board of Directors (3/26/2024) followed by a “formal request” to hold a special meeting to revisit the decision to sell the building. The Board agreed to place the item on the agenda of the Regular Meeting of the Board of Directors (5/28/2024.)

DISCUSSION

The board is asked to review, discuss, and consider:

1. *Consultant findings* (November 12, 2021) and recommendation to “sell the building,”
2. *Offer and Purchase Agreement* with Butte County to purchase the Activity Center building and property for \$3,690,000.00

FISCAL IMPACT

Approximately \$2,000,000.00 remaining owed on the building/property.

Net at close will be approximately \$1, 600,000.00.

The District has yet to identify a relocation site, and therefore, staff cannot project any potential purchase price or lease price, at this time.

RECOMMENDATION:

Accept the consultant's recommendation to sell, and accept the offer and agreement with Butte County to purchase, the building and property located at 1875 Feather River Blvd.

**STAFF REPORT**

DATE: MAY 28, 2024

TO: FRRPD Board of Directors

FROM: Ayla Singleterry, Business Manager

RE: FRRPD PRELIMINARY BUDGET; FISCAL YEAR 2024-25

SUMMARY

The 2024-24 Preliminary Budget encapsulates our purpose; “Relentless pursuit to be fiscally responsible while providing safe parks, creating high quality programs, and building partnerships though trust within our community” and mission; “We will provide and maintain quality parks, recreation experiences, related facilities and programs for all residents of the district in a fiscally sustainable manner that complements the natural resources and cultural heritage of our community.”

Property Taxes and Programing are the primary revenue sources for the district. The Benefit Assessment District (BAD) is a secondary revenue source, specific to the Park Maintenance Department for repair and maintenance of established parks. Whereas, Impact Fees is another form of secondary revenue, specific to new park development. Interest earned from the Butte County Investment Pool provides nonmaterial passive income.

The 2024-25 Preliminary Budget incorporates department recommendations, as well as recommendations made by the Board of Directors at the April Budget Workshop.

BACKGROUND

Feather River Recreation and Park District was formed in 1952. The district is a form of Local Government known as a Special District. The Butte County Assessor Department assesses local secured and unsecured property values. The Butte County Treasury Department collects the fees based on the values provided by the Assessor. The Butte County Auditor-Controller Department releases the Property Tax revenue to the district.

RECOMMENDATION

To accept the 2024-25 Preliminary Budget in preparation for the Budget Public Hearing as the final step of the budget process.

ATTACHMENT

1. Fiscal Year 2024-25 Preliminary Budget Narrative



**Fiscal Year 2024-25
Preliminary Budget Narrative**

- **4000000 · Property Tax Revenue: \$2,483,000**
 - Projection based on an analysis of prior fiscal year disbursements with a positive increase annually of approximately 6%.

- **4000001 · Benefit Assessment District (BAD) Levy Revenue: \$337,015**
 - Calculated by SCI Consulting Group assuming a 3% increase.
 - Current BAD rate per household: Zone A \$16.76/Zone B \$8.38 Total Annual Assessment \$328,600
 - 2024-25 CPI max increase 3%: Zone A \$17.26/Zone B \$8.63 Total Annual Assessment \$337,015

- **4002000 · Program Revenue: \$260,000**
 - Aquatics: \$50,000
 - Events: \$30,000
 - Rentals: \$30,000
 - Activities: \$70,000
 - Adult Sports: \$35,000
 - Youth Sports: \$45,000

- **4003000 · Property Tax – Interest Revenue: \$14,490**
 - Projection based on an analysis of prior fiscal year disbursements with a positive increase annually of approximately 4%.

- **4003001 · Benefit Assessment District (BAD) Levy Interest Revenue: \$2,500**
 - Projection based on an analysis of prior fiscal year disbursements with a positive increase annually of approximately 3%.

- **5000000 · Payroll: \$1,512,234**
 - Administration, Recreation and Activities \$630,000
 - Park Maintenance \$716,234

- **5001000 · CalPERS GASB 68 Benefit: \$90,154**
 - Governmental Accounting Standards Board accounting and reporting requirement.
 - Pension liability in accrual-based financial statements.

- **5004000 · Marketing: \$5,000**
 - Promotions and Advertising district events and programming.



Fiscal Year 2024-25
Preliminary Budget Narrative Continued

G3

- **5006000 · Fees: \$3,500**
 - Bank Fees
 - Other Fees

- **5008000 · Copying & Printing: \$3,500**
 - Color printing
 - B&W printing

- **5010000 · DOJ – Livescan: \$2,300**
 - Reimbursement of Livescan costs to district staff that have passed their 6-month probationary period or at the end of the season when applicable.

- **5011000 · Dues, Memberships & Subscriptions: \$35,000**
 - Administration \$24,000
 - Park Maintenance \$11,000

- **5012000 · Education & Development: \$20,000**
 - Administration \$8,000
 - Park Maintenance \$10,000
 - Recreation \$2,000

- **5013000 · Equipment Rental: \$20,000**
 - Park Maintenance

- **5014000 · Equipment, Tools & Furn (<\$5k): \$11,000**
 - Park Maintenance

- **5015000 · Insurance: \$130,000**
 - Annual Insurance for Workers Compensation, Property and Liability.

- **5016000 · Interest – Operating: \$4,000**
 - F250 2022
 - F250 2019

- **5018000 · Postage & Delivery: \$1,000**
 - Primarily vendor payments, paychecks, 1099's, and W-2's.

- **5019000 · Professional & Outside Services: \$176,000**
 - Administration \$75,000
 - Park Maintenance \$95,000



Fiscal Year 2024-25
Preliminary Budget Narrative Continued

- **5022000 · Repairs & Maintenance: \$378,000**
 - Park Maintenance

- **5023000 · Security: \$10,000**
 - Park Maintenance

- **5025000 · Consumables: \$33,000**
 - Administration \$4,000
 - Park Maintenance \$11,500
 - Aquatics \$4,500
 - Events \$5,000
 - Activities \$2,000
 - Adult Sports \$2,500
 - Youth Sports \$3,500

- **5026000 · Taxes, License, Notices & Permits: \$2,500**
 - Administration \$1,000
 - Park Maintenance \$1,500

- **5027000 · Internet and Telecommunications: \$25,000**
 - Administration \$22,000
 - Park Maintenance \$3,000

- **5028000 · Fuel, Travel and Meals: \$40,000**
 - Park Maintenance

- **5029000 · Utilities: \$300,000**
 - Administration \$20,000
 - Park Maintenance \$280,000

- **5031000 · Debt Interest: \$24,000**
 - Remainder of 2015 Refinance

- **Anticipated Monthly Rent: \$60,000**

- **Anticipated Moving: \$30,000**

Feather River Recreation & Park District Budget by Program	2024-2025									G5
	ANNUAL BUDGET	ADMIN BUDGET	MAINTENANCE BUDGET	AQUATICS BUDGET	EVENTS BUDGET	RENTALS BUDGET	ACTIVITIES BUDGET	ADULT SPORTS BUDGET	YOUTH SPORTS BUDGET	
4000000 · Tax Revenue	2,438,000	2,438,000								
4000001 · Tax Revenue (BAD)	336,615		336,615							
4002000 · Program Income	260,000			50,000	30,000	30,000	70,000	35,000	45,000	
4003000 · Interest Income	14,490	14,490								
4003001 · Interest Income - BAD	2,500		2,500							
Total Income	3,051,605	2,452,490	339,115	50,000	30,000	30,000	70,000	35,000	45,000	
5000000 · Payroll Expenses	1,512,234	630,000	716,234	60,000			35,000	30,000	41,000	
5001000 · GASB 68 Benefit Expense	90,154	90,154								
5004000 · Marketing	5,000	1,000		500	2,000		500	500	500	
5006000 · Fees	3,500	3,500								
5008000 · Copying & Printing	3,500	600	100	300	500	500	500	500	500	
5010000 · DOJ - Livescan	2,300			1,000			300	500	500	
5011000 · Dues, Mbrshps & Subscriptions	35,000	24,000	11,000							
5012000 · Education & Development	20,000	8,000	10,000	1,000			1,000			
5013000 · Equipment Rental	11,000		11,000							
5014000 · Equipment, Tools & Furn (<\$5k)	120,000	87,000	30,000		1,000			1,000	1,000	
5015000 · Insurance	130,000	130,000								
5016000 · Interest Expense - Operating	4,000	4,000								
5018000 · Postage & Delivery	1,000	1,000								
5019000 · Professional & Outside Svcs	176,000	75,000	95,000	1,000	5,000					
5022000 · Repairs & Maintenance	378,000		378,000							
5023000 · Security	10,000		10,000							
5025000 · Consumables	33,000	4,000	11,500	4,500	5,000		2,000	2,500	3,500	
5026000 · Taxes, Lic., Notices & Permits	2,500	1,000	1,500							
5027000 · Internet and Telecommunications	25,000	22,000	3,000							
5028000 · Fuel, Travel and Meals	40,000		40,000							
5029000 · Utilities	300,000	20,000	280,000							
5031000 · Debt Interest	24,000	24,000								
Total Expense	2,926,188	1,125,254	1,597,334	68,300	13,500	500	39,300	35,000	47,000	
Net Income (Loss)	125,417	1,327,236	(1,258,219)	(18,300)	16,500	29,500	30,700	-	(2,000)	

S/B Zero 0

Anticipated Monthly Rent	60,000
Anticipated Moving Expenses	30,000

Anticipated Net Income 35,417

**Feather River Recreation & Park District
BUDGET
OVERALL BUDGET COMPARED TO PREV YEARS**

Ordinary Income/Expense

Income

	PROJECTION 2022-23	ACTUAL 2022-2023	PROJECTION 2023-2024	BUDGET 2024-2025
4000000 · Tax Revenue	2,140,000	2,276,480	2,300,000	2,438,000
4000001 · Tax Revenue (BAD)	308,000	288,606	328,600	336,615
4002000 · Program Income	550,000	587,852	250,250	260,000
4003000 · Interest Income	13,700	14,007	14,000	14,490
4003001 · Interest Income - BAD	1,500	3,004	2,000	2,500

Total Income

3,013,200	3,169,949	2,894,850	3,051,605
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Expense

5000000 · Payroll Expenses	1,500,000	1,525,843	1,413,000	1,512,234
5001000 · GASB 68 Benefit Expense	78,000	77,848	80,000	90,154
5004000 · Marketing	3,000	3,682	3,000	5,000
5006000 · Fees	5,000	6,921	3,500	3,500
5008000 · Copying & Printing	2,500	4,106	2,500	3,500
5010000 · DOJ - Livescan	1,500	1,546	1,600	2,300
5011000 · Dues, Mbrshps & Subscriptions	17,000	20,481	10,000	35,000
5012000 · Education & Development	6,000	6,564	9,000	20,000
5013000 · Equipment Rental	6,300	6,786	10,000	11,000
5014000 · Equipment, Tools & Furn (<\$5k)	53,000	54,011	65,000	120,000
5015000 · Insurance	105,000	105,413	100,000	130,000
5016000 · Interest Expense - Operating	4,400	4,558	3,000	4,000
5018000 · Postage & Delivery	700	964	400	1,000
5019000 · Professional & Outside Svcs	320,000	316,745	212,000	176,000
5022000 · Repairs & Maintenance	293,000	308,440	345,000	378,000
5023000 · Security	6,000	5,856	8,000	10,000
5025000 · Consumables	38,000	39,932	31,000	33,000
5026000 · Taxes, Lic., Notices & Permits	2,800	2,762	2,500	2,500
5027000 · Internet and Telecommunications	16,000	15,904	12,000	25,000
5028000 · Fuel, Travel and Meals	38,000	35,892	37,700	40,000
5029000 · Utilities	300,000	301,212	290,000	300,000
5031000 · Debt Interest	77,000	76,948	68,000	24,000

<i>Anticipated Monthly Rent</i>				60,000
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<i>Anticipated Moving Expenses</i>				30,000
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Total Expense

2,873,200	2,922,413	2,707,200	3,016,188
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Net Profit/Loss

140,000	247,537	187,650	35,417
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RESOLUTION NO. 2028-24

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE PRELIMINARY BUDGET FOR FISCAL YEAR 2024-2025

WHEREAS, The Feather River Recreation and Park District is a legally constituted public agency formed pursuant to the Public Resources Code of the State of California, and

WHEREAS, pursuant to Section 5788.1 of the Public Resources Code of the State of California, the Board of Directors of the Feather River Recreation and Park District presents its Preliminary Budget for adoption, and

WHEREAS, the Board of Directors notes that the income and expense information for the 2024-25 fiscal year will be adjusted and reflect actual figures at the end of the fiscal year, June 30th 2024 and be incorporated into the final budget, and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District, pursuant to Section 5788.1 of the Public Resources Code, hereby adopts the Preliminary Budget for 2024-25 as presented.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 28th day of May 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Scott Kent Fowler, Chairperson

Robert Brian Wilson, Interim General Manager



RESOLUTION NO. 2029-24

H1

A RESOLUTION OF INTENTION TO CONTINUE ASSESSMENTS FOR FISCAL YEAR 2024-25, PRELIMINARILY APPROVING ENGINEER'S REPORT, AND PROVIDING FOR NOTICE OF HEARING FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT OF THE FEATHER RIVER RECREATION AND PARK DISTRICT

WHEREAS, on July 24th, 2002, after receiving a weighted majority of 50.4% of ballots in support of the proposed assessment, this Board ordered the formation of and levied the first assessment within the Feather River Recreation and Park District (the "District") pursuant to the provisions of Article XIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

WHEREAS, the first Engineer's Report for Fiscal Year 2002-03 described how the assessment district would be established, determined the uses of the assessment funds, established the methodology by which the assessments would be applied to properties in the District, established that the assessment is subject to an annual adjustment tied to the annual change in the Consumer Price Index for the San Francisco Bay Area, and stated that the assessment would continue year-to-year until terminated by the District Board of Directors; and

WHEREAS, although the methodology by which the assessments are applied to properties in the District does not change from year to year, a new Engineer's Report is prepared each year in order to establish the CPI adjustment for that year; the new maximum authorized assessment rate for that year; the budget for that year; and the amount to be charged to each parcel in the District that year, subject to that year's assessment rate and any changes in the attributes of the properties in the District, including but not limited to use changes, parcel subdivisions, and/or parcel consolidations; and

WHEREAS, by Resolution No. 2029-24, the Board ordered the preparation of an Engineer's Report for the Continuation of the Park Maintenance and Recreation Improvement District ("Assessment District") of the Feather River Recreation and Park District for fiscal year 2024-25; and

WHEREAS, pursuant to said Resolution, the Engineer's Report was prepared by SCI Consulting Group, Engineer of Work, in accordance with 22565, *et seq.*, of the Streets and Highways Code (the "Report") and Article XIID of the California Constitution; The Report has been made, filed with the Secretary to the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Board of the Feather River Recreation and Park District, (the "Board"), State of California, that it is the intention of this Board to continue and to collect assessments within the District for fiscal year 2024-25.

BE IT FURTHER RESOLVED that the assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 3%. Any change in the CPI in excess of 3% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3%. The maximum authorized assessment rate is



equal to the maximum assessment rate in the first fiscal year the assessment was levied adjusted annually by the minimum of 1) 3% or 2) the change in the CPI plus any Unused CPI as described above.

BE IT FURTHER RESOLVED that property owners in the Assessment District, in an assessment ballot proceeding in 2002, approved the initial fiscal year benefit assessment for special benefits to their property including the CPI adjustment schedule. As a result, the assessment may be continued annually and may be adjusted by up to the maximum annual CPI adjustment without any additional assessment ballot proceeding. In the event that in future years the assessments are levied at a rate less than the maximum authorized assessment rate, the assessment rate in a subsequent year may be increased up to the maximum authorized assessment rate without any additional assessment ballot proceeding.

BE IT FURTHER RESOLVED that Based on the preceding annual adjustments, the maximum assessment rate for Fiscal Year 2023-24 was \$16.76 per single family equivalent benefit unit for Zone of Benefit A and \$8.38 per single family equivalent benefit unit for Zone of Benefit B. The annual change in the CPI from December 2022 to December 2023 was 2.62% and the unused CPI from previous fiscal years was 3.70%. Therefore, the maximum authorized assessment rate for Fiscal Year 2024-25 has been increased by the allowable maximum increase from \$16.76 to \$17.26 per single family equivalent benefit unit for Zone of Benefit A and from \$8.38 to \$8.63 per single family equivalent benefit unit for Zone of Benefit B. The estimate of cost and budget in the Engineer’s Report proposes assessments for fiscal year 2024-25 at the rate of \$17.26 per single family equivalent benefit unit for Zone of Benefit A, which is the maximum allowable rate and \$8.63 per single family equivalent benefit unit for Zone of Benefit B, which is also the maximum allowable rate.

BE IT FURTHER RESOLVED, by the Governing Board of the Feather River Recreation and Park District that a Public Hearing shall be held to consider the ordering of the improvements and the continuation of the assessments for fiscal year 2024-25 on June 25th, 2024 at 5:30 p.m. or as soon after as practical, at the Feather River Recreation and Park District Office, 1875 Feather River Blvd, Oroville, California 95965.

DULY AND REGULARLY ADOPTED by the Governing Board of the Feather River Recreation and Park District this 28th day of May, 2024 by the following roll call vote:

Ayes:

Attest: _____

Noes:

Scott Kent Fowler, Chairperson

Absent:

Abstain:

Robert Brian Wilson, Interim General Manager



APRIL 2024 DEPARTMENT UPDATES

Parks & Maintenance Department Update

Joe Velasquez – Park Supervisor

Completed Tasks/Projects

See Attached: Report from MaintainX app.

Additional Information:

Scoreboard Project: Scoreboards have been installed. See pictures.

Vandalism:

- Riverbend Tree Damage: Numerous trees were vandalized throughout Riverbend Park. There were over 10 trees hit with a machete, two chopped down, and one chopped deep that it will not recover. OPD responded to the incident and later found and arrested the individual who was responsible for the damage.
- Fit Trail signage stolen: The instructional signage for the Half-Mile Fitness trail station loop was stolen. 5/6 signs were stolen from their posts. Along with numerous other signs around the park. A police report and incident report have been filed.

Capri Insurance Site Visit: Our 18-month district visit with Capri happened in late April. With a collaborative effort between departments, we were able to score 95%, compared to 69% on the previous visit. Our rating of 95% has awarded our district with the Ted Winslow Safety Award.

Upcoming/Ongoing Projects:

- Brush/land clearing throughout Riverbend
- Riverbend Asphalt Project
- Pickleball Project
- Surplus Sale

APRIL 2024 DEPARTMENT UPDATES





APRIL 2024 DEPARTMENT UPDATES

Administration, Events, and Marketing

Kendyle Lowe- Executive Administrator

Recently completed events/projects:

The CAPRI site visit went well. We are implementing the recommended updates.

The Spring Concerts in the Park are going well. We have one more concert that will be held on Friday. We have seen a great turnout of community members and vendors. We have purchased yard games such as Giant Jenga, Ping Pong, and Giant Connect Four to improve the family atmosphere at the concerts.

The food truck festival was great and was well attended by the community. We will be meeting with the Chamber to discuss the event and changes for next year’s event.

Current events/project:

We currently have 34 registrants for the upcoming Yoga in the Park that will begin on June 1st.

I will be working with the Board to ensure all directors are current with their required trainings.

Upcoming events/projects:

We will begin to create the fall/winter activity guide that will be posted digitally on the FRRPD website and social media.

Staff are currently preparing for fall activities such as the Feather River Clean up and Fall Concerts.

Youth Activities Department Update

Estela Valencia – Youth Activities Supervisor

Name: Estela Valencia

Department: Youth Activities April 2024

Enrollment (list class name/category then number):

Conversational Spanish= 2	Jump, Move & Play = 43 drop-ins	Creation Station= 0
Youth Activities Membership= 1	Fun Friday = 0	Spring Camp= 15
Mini Movers= 1	Parent Night Out=0	

Recently completed events/projects:

April concluded all Activities classes. There was a low number of participants in some of the classes.



APRIL 2024 DEPARTMENT UPDATES

The focus now will be prepping for summer camp which includes: Hiring staff, Activity planning, Health & safety, reviewing all documentation and forms etc.

I started the hiring/interviewing process for recreation leaders.

Nelson Middle School staff has confirmed we will be allowed to use their facility for summer camp, June 10 through Aug 2.

Joelle and I attended the YMCA's Healthy Kids Day on April 13.

Current events/project: Continue to Assist with Track and Field.

Upcoming events/projects:

Summer Camp 2024

Work Orders List for 04/17/2024 - 05/21/2024



ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6326	Truck service	Maintenance Shop 2012 Ram 1500 (Trash Truck)	High Mechanical Maintenance	joseph velasquez Robert Volk		Total Time Costs \$16.00 Total Time 1h 0m 0s Total Costs \$16.00	✓ Done Completed by joseph velasquez on 04/18/2024
#6328	Cheriff crew	Maintenance Shop Bobcat T550	Medium Project Sheriff Work Crew	Marco Aispuro		Total Time Costs \$146.78 Total Time 7h 30m 0s Total Costs \$146.78	✓ Done Completed by Marco Aispuro on 04/18/2024
#6317	MLK park weeds spray	Martin Luther King Jr Park	Weed Control	Hue Vang Marco Aispuro		Total Time Costs \$162.23 Total Time 7h 0m 0s Total Costs \$162.23	✓ Done Completed by Marco Aispuro on 04/18/2024
#6238	Palermo park need spray	Palermo park Parent: Palermo Park	Weed Control	Hue Vang Marco Aispuro		Total Time Costs \$231.75 Total Time 10h 0m 0s Total Costs \$231.75	✓ Done Completed by Marco Aispuro on 04/18/2024
#6290	Fix gate at dog park	Dog Park	Medium Repair	T Maintenance Team Eric Danner			✓ Done Completed by Eric Danner on 04/19/2024
#6331	Install scoreboard mounts	Nelson Sports Complex	High Project	Eric Danner Hue Vang Jesus Aispuro Marco Aispuro Paul Vang		Total Time Costs \$722.07 Total Time 33h 30m 0s Total Costs \$722.07	✓ Done Completed by Eric Danner on 04/19/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
				Dommie			
#6295	Install Parking Bollards at North Riverbend Trail	Riverbend Park	Medium Project	T Maintenance Team Eric Danner Marco Aispuro Paul Vang Robert Volk		Total Time Costs Total Time Total Costs	\$397.38 21h 0m 0s \$397.38 ✓ Done Completed by Eric Danner on 04/19/2024
#6292	Blow tennis courts before high school tournaments	Bedrock Tennis Court	High Leaf Removal	T Maintenance Team Paul Vang Dommie	04/18/2024	Total Time Costs Total Time Total Costs	\$41.51 2h 30m 0s \$41.51 ✓ Done Completed by Dommie on 04/19/2024
#6342	Round up spray skate park in maintenance shop	Bedrock Skate Park	Medium Weed Control	T Maintenance Team Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$115.88 5h 0m 0s \$115.88 ✓ Done Completed by Hue Vang on 04/19/2024
#6352	repair fence at main gate	Riverbend Park	Low Vandalism Repair	Paul Vang		Total Time Costs Total Time Total Costs	\$10.67 40m 0s \$10.67 ✓ Done Completed by Paul Vang on 04/20/2024
#6353	cut grass around water shut off station.	Riverbend Park	Low Weed Control	Paul Vang		Total Time Costs Total Time Total Costs	\$18.67 1h 10m 0s \$18.67 ✓ Done Completed by Paul Vang on 04/20/2024
#6363	Lock dumpster	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	Medium Preventive Request	Dommie		Total Time Costs Total Time Total Costs	\$17.51 1h 0m 0s \$17.51 ✓ Done Completed by Dommie on 04/21/2024
#6364	Eagle point rental	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	Medium Rental	Dommie		Total Time Costs Total Time Total Costs	\$17.51 1h 0m 0s \$17.51 ✓ Done Completed by Dommie on 04/21/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
						Total Costs	\$17.51
#6366	Handicap signs <small>(OBJ)</small>	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	Medium Request	Dommie		Total Time Costs Total Time	\$21.89 1h 15m 0s ✓ Done Completed by Dommie on 04/21/2024
						Total Costs	\$21.89
#6307	Spray weeds at tennis courts	Bedrock Tennis Court	Medium Weed Control	T Maintenance Team Hue Vang Jesus Aispuro Dommie		Total Time Costs Total Time	\$214.93 10h 20m 0s ✓ Done Completed by Dommie on 04/22/2024
						Total Costs	\$214.93
#6375	Quick connect leaking at Brandt field	Nolan Sports Complex	Irrigation Repair	Hue Vang Paul Vang		Total Time Costs Total Time	\$71.30 3h 20m 0s ✓ Done Completed by Paul Vang on 04/22/2024
						Total Costs	\$71.30
#6376	repair sprinklers	Mitchell Field <small>Parent: Nolan Sports Complex</small>	High Damage	Hue Vang Paul Vang		Total Time Costs Total Time	\$42.78 2h 0m 0s ✓ Done Completed by Hue Vang on 04/22/2024
						Total Costs	\$42.78
#6389	Cheriff crew	Maintenance Shop Bobcat T550	Medium Sheriff Work Crew	Marco Aispuro		Total Time Costs Total Time	\$146.78 7h 30m 0s ✓ Done Completed by Marco Aispuro on 04/23/2024
						Total Costs	\$146.78
#6382	Spray round up	Maintenance Shop 2019 Ford F-250	Medium Weed Control	Hue Vang Dommie		Total Time Costs Total Time	\$66.44 3h 0m 0s ✓ Done Completed by Hue Vang on 04/24/2024
						Total Costs	\$66.44
#6405	Graffiti removal	Nolan Sports Complex	Medium Graffiti Removal	Dommie Robert Volk Randy Schmidt		Total Time Costs Total Time	\$16.00 1h 0m 0s ✓ Done Completed by Dommie on 04/25/2024
						Total Costs	\$16.00

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6415	Blow and clean stans at nelson	Nelson Sports Complex	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 5px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; display: inline-block;">Leaf Removal</div>	Randy Schmidt		Total Time Costs \$16.00 Total Time 1h 0m 0s Total Costs \$16.00	<div style="color: green;">✓ Done</div> Completed by Randy Schmidt on 04/25/2024
#6416	Get rid of it the bushes behind baseball field (vorhees)	Nelson Sports Complex	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 5px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; display: inline-block;">Weed Control</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 5px; display: inline-block;">T</div> Maintenance Team Jesus Aispuro Marco Aispuro Dommie		Total Time Costs \$101.63 Total Time 5h 20m 0s Total Costs \$101.63	<div style="color: green;">✓ Done</div> Completed by Jesus Aispuro on 04/25/2024
#6426	oil changes on 2022 Ford f 250	Maintenance Shop 2022 Ford F 250 Diésel	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 5px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; display: inline-block;">Maintenance</div>	Paul Vang		Total Time Costs \$14.67 Total Time 55m 0s Total Costs \$14.67	<div style="color: green;">✓ Done</div> Completed by Paul Vang on 04/26/2024
#6428	Cheriff crew	Riverbend Park	<div style="background-color: #ffc107; color: white; padding: 2px; border-radius: 5px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; display: inline-block;">Sheriff Work Crew</div>	Marco Aispuro		Total Time Costs \$68.62 Total Time 3h 30m 23s Total Costs \$68.62	<div style="color: green;">✓ Done</div> Completed by Marco Aispuro on 04/26/2024
#6448	Burn pile run	Maintenance Shop Big Tex Utility Trailer	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 5px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; display: inline-block;">Clean up</div>	Dommie		Total Time Costs \$17.80 Total Time 1h 1m 0s Total Costs \$17.80	<div style="color: green;">✓ Done</div> Completed by Dommie on 04/28/2024
#6449	Graffiti/clogged toilet	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 5px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; display: inline-block;">Graffiti Removal</div>	Dommie		Total Time Costs \$35.02 Total Time 2h 0m 0s Total Costs \$35.02	<div style="color: green;">✓ Done</div> Completed by Dommie on 04/28/2024
#6450	door knob not working properly.	Restrooms Parent: Palermo Park	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 5px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; display: inline-block;">Damage</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; display: inline-block;">Repair</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 5px; display: inline-block;">T</div> Maintenance Team Eric Danner		Total Time Costs \$33.99 Total Time 1h 30m 0s Total Costs \$33.99	<div style="color: green;">✓ Done</div> Completed by Eric Danner on 04/29/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6394	Install Scoreboards at Nelson Complex	Nelson Sports Complex	High Project	T Maintenance Team joseph velasquez Eric Danner Hue Vang Jesus Aispuro Marco Aispuro	04/24/2024	Total Time Costs Total Time Total Costs	\$1,333.92 54h 30m 0s \$1,333.92 ✓ Done Completed by joseph velasquez on 04/29/2024
#6451	leak at mlk	Amphitheater <small>Parent: Martin Luther King Jr Park</small>	High Irrigation Repair	T Maintenance Team Hue Vang Dommie		Total Time Costs Total Time Total Costs	\$44.29 2h 0m 0s \$44.29 ✓ Done Completed by Dommie on 04/29/2024
#6463	Fix gutter on Nelson garage	Nelson Sports Complex	Medium Repair	Eric Danner		Total Time Costs Total Time Total Costs	\$11.33 30m 0s \$11.33 ✓ Done Completed by Eric Danner on 04/29/2024
#6464	spray wasp around dugout		Medium Safety Clean up	Paul Vang		Total Time Costs Total Time Total Costs	\$12.00 45m 0s \$12.00 ✓ Done Completed by Paul Vang on 04/29/2024
#6459	Irrigation leak at MLK	Maintenance Shop 2017 Ford F-250	Medium Irrigation Repair	Hue Vang Dommie		Total Time Costs Total Time Total Costs	\$88.58 4h 0m 0s \$88.58 ✓ Done Completed by Hue Vang on 04/29/2024
#6465	Irrigation leak RB	Maintenance Shop 2019 Ford F-250	Medium Irrigation Repair	Hue Vang Dommie		Total Time Costs Total Time Total Costs	\$44.29 2h 0m 0s \$44.29 ✓ Done Completed by Hue Vang on 04/29/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6458	Wee eating along the trail by the soccer fields	Maintenance Shop 2022 Ford F 250 Diésel	Medium Weed Control Sheriff Work Crew	Jesus Aispuro		Total Time Costs Total Time Total Costs	\$127.21 6h 30m 0s \$127.21 ✓ Done Completed by Jesus Aispuro on 04/29/2024
#6466	Service Well Pump at Palermo	Palermo Park	High Maintenance	Eric Danner			✓ Done Completed by Eric Danner on 04/30/2024
#5909	Exterminate gophers in baseball field	Maintenance Shop Gopher X Machine	Low Safety Request	Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$105.06 5h 0m 0s \$105.06 ✓ Done Completed by Jesus Aispuro on 04/30/2024
#5647	PG&E Rodeo	Nelson Sports Complex	High Rental	T Maintenance Team Robert Volk	05/01/2024	Total Time Costs Total Time Total Costs	\$8.00 30m 0s \$8.00 ✓ Done Completed by Robert Volk on 05/01/2024
#6489	Replacing the sprinkle valve and ground level irrigation boxes	Martin Luther King Jr Park	High Damage	T Maintenance Team Hue Vang Jesus Aispuro		Total Part Costs Total Time Costs Total Time Total Costs	\$140.00 \$254.93 11h 0m 0s \$394.93 ✓ Done Completed by Hue Vang on 05/02/2024
#6516	Tree clean up	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	Medium Damage Request Clean up	Dommie		Total Time Costs Total Time Total Costs	\$52.53 3h 0m 0s \$52.53 ✓ Done Completed by Dommie on 05/02/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6515	Block off parking spaces	Riverbend Park	High Request	Robert Volk Randy Schmidt	05/03/2024	Total Time Costs Total Time Total Costs	\$1.87 7m 1s \$1.87 ✓ Done Completed by Robert Volk on 05/03/2024
#6528	Weld deck on Husq mower	Maintenance Shop	High Repair	Eric Danner		Total Time Costs Total Time Total Costs	\$22.66 1h 0m 0s \$22.66 ✓ Done Completed by Eric Danner on 05/03/2024
#6501	Leak at Palermo	Palermo Park	High Irrigation Repair	T Maintenance Team Hue Vang Jesus Aispuro Dommie		Total Time Costs Total Time Total Costs	\$410.46 18h 0m 0s \$410.46 ✓ Done Completed by Hue Vang on 05/03/2024
#6534	Change battery on reel mower	Maintenance Shop Toro Reelmaster	High Mechanical	joseph velasquez			✓ Done Completed by joseph velasquez on 05/03/2024
#6507	Clean up beach area	Riverbend Park	High Clean up	T Maintenance Team Robert Volk Randy Schmidt		Total Time Costs Total Time Total Costs	\$40.00 2h 30m 0s \$40.00 ✓ Done Completed by Robert Volk on 05/03/2024
#6535	Oil change <small>OBJECT</small>	Maintenance Shop 2012 Ram 1500 (assigned to Jesus)	Medium Maintenance	Jesus Aispuro		Total Time Costs Total Time Total Costs	\$26.09 1h 20m 0s \$26.09 ✓ Done Completed by Jesus Aispuro on 05/03/2024
#6536	help with concert night	Amphitheatre <small>Parent: Riverbend Park</small>	High Request	Paul Vang		Total Time Costs Total Time Total Costs	\$96.00 6h 0m 0s \$96.00 ✓ Done Completed by Paul Vang on 05/03/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6545	Carts	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	Low Shopping cart return	Dommie		Total Time Costs \$7.46 Total Time 25m 33s Total Costs \$7.46	✓ Done Completed by Dommie on 05/04/2024
#6547	Graffiti	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	Medium Graffiti Removal	Dommie		Total Time Costs \$27.55 Total Time 1h 34m 25s Total Costs \$27.55	✓ Done Completed by Dommie on 05/04/2024
#6549	replace missing sign	Riverbend Park	Low Vandalism Repair	Paul Vang		Total Time Costs \$10.67 Total Time 40m 0s Total Costs \$10.67	✓ Done Completed by Paul Vang on 05/04/2024
#6514	Block off spaces	Riverbend Park	Request	Dommie	05/05/2024	Total Time Costs \$3.04 Total Time 10m 25s Total Costs \$3.04	✓ Done Completed by Dommie on 05/05/2024
#6568	Prune trees at Nelson	Nelson Sports Complex	High Maintenance	joseph velasquez		Total Time Costs \$25.40 Total Time 45m 0s Total Costs \$25.40	✓ Done Completed by joseph velasquez on 05/06/2024
#6569	Fix flush valve at	Restrooms Parent: Nelson Sports Complex	Medium Repair	T Maintenance Team Hue Vang Dommie		Total Time Costs \$22.15 Total Time 1h 0m 0s Total Costs \$22.15	✓ Done Completed by Hue Vang on 05/06/2024
#6584	Truck Alignment	Maintenance Shop 2019 Ford F-250	Medium Mechanical	joseph velasquez Hue Vang			✓ Done Completed by joseph velasquez on 05/07/2024


ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6477	Ground Squirrel Eradication	Nolan Sports Complex	<div style="background-color: #f9a825; border-radius: 5px; padding: 2px 5px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px 5px; display: inline-block; margin-top: 2px;">Safety</div>	<div style="background-color: #28a745; color: white; border-radius: 50%; padding: 2px 5px; display: inline-block; margin-right: 5px;">T</div> Maintenance Team Eric Danner Hue Vang		Total Time Costs \$123.60 Total Time 5h 0m 0s <div style="background-color: #e9f5ff; padding: 2px 5px; display: inline-block;">Total Costs \$123.60</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Eric Danner on 05/09/2024
#6152	Dog park well testing.	Dog Park <small>Parent: Riverbend Park</small>	<div style="background-color: #dc3545; color: white; border-radius: 5px; padding: 2px 5px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px 5px; display: inline-block; margin-top: 2px;">Safety</div>	<div style="background-color: #28a745; color: white; border-radius: 50%; padding: 2px 5px; display: inline-block; margin-right: 5px;">T</div> Maintenance Team joseph velasquez	05/01/2024	Total Time Costs \$50.81 Total Time 1h 30m 0s <div style="background-color: #e9f5ff; padding: 2px 5px; display: inline-block;">Total Costs \$50.81</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 05/09/2024
#6604	Fix irrigation on Brandt Field	Nolan Sports Complex	<div style="background-color: #dc3545; color: white; border-radius: 5px; padding: 2px 5px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px 5px; display: inline-block; margin-top: 2px;">Irrigation Repair</div>	Eric Danner Hue Vang		Total Time Costs \$247.20 Total Time 10h 0m 0s <div style="background-color: #e9f5ff; padding: 2px 5px; display: inline-block;">Total Costs \$247.20</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hue Vang on 05/09/2024
#6523	Block off parking spaces	Riverbend Park	<div style="background-color: #dc3545; color: white; border-radius: 5px; padding: 2px 5px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px 5px; display: inline-block; margin-top: 2px;">Request</div>	Robert Volk Randy Schmidt	05/10/2024	Total Time Costs \$1.27 Total Time 4m 45s <div style="background-color: #e9f5ff; padding: 2px 5px; display: inline-block;">Total Costs \$1.27</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Robert Volk on 05/10/2024
#6618	Blowing dugout and under bleachers	Nolan Sports Complex	<div style="background-color: #f9a825; border-radius: 5px; padding: 2px 5px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px 5px; display: inline-block; margin-top: 2px;">Request</div>	<div style="background-color: #28a745; color: white; border-radius: 50%; padding: 2px 5px; display: inline-block; margin-right: 5px;">T</div> Maintenance Team Jesus Aispuro		Total Time Costs \$73.29 Total Time 3h 30m 0s <div style="background-color: #e9f5ff; padding: 2px 5px; display: inline-block;">Total Costs \$73.29</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Jesus Aispuro on 05/10/2024
#6621	Clean the kazoo for rently	Riverbend Park	<div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px 5px; display: inline-block; margin-top: 2px;">Rental</div>	Robert Volk Randy Schmidt		Total Time Costs \$66.67 Total Time 4h 10m 0s <div style="background-color: #e9f5ff; padding: 2px 5px; display: inline-block;">Total Costs \$66.67</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Robert Volk on 05/10/2024
#6503	Hang concert in the park banners	All Parks	<div style="background-color: #dc3545; color: white; border-radius: 5px; padding: 2px 5px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px 5px; display: inline-block; margin-top: 2px;">Request</div>	<div style="background-color: #28a745; color: white; border-radius: 50%; padding: 2px 5px; display: inline-block; margin-right: 5px;">T</div> Maintenance Team Hue Vang Jesus Aispuro Robert Volk Randy Schmidt		Total Time Costs \$85.20 Total Time 3h 40m 0s <div style="background-color: #e9f5ff; padding: 2px 5px; display: inline-block;">Total Costs \$85.20</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hue Vang on 05/10/2024
#6640	Replace wheels	Maintenance Shop	<div style="background-color: #f9a825; border-radius: 5px; padding: 2px 5px; display: inline-block;">Medium</div>	Dommie		Total Time Costs \$18.74	<div style="color: green; font-weight: bold;">✓ Done</div>

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
		2012 Ram 1500 (assigned to Dom)	<div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">Repair</div> <div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Maintenance</div>			Total Time 1h 0m 0s Total Costs \$18.74	Completed by Dommie on 05/12/2024
#6641	pressure wash bobcat	Feather River Recreation and Park District	<div style="background-color: #28a745; color: white; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">Low</div> <div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Project</div> <div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Clean up</div>	Paul Vang		Total Time Costs \$13.33 Total Time 50m 0s Total Costs \$13.33	✓ Done Completed by Paul Vang on 05/12/2024
#6424	Palermo field Renovation	Palermo Park	<div style="background-color: #dc3545; color: white; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">High</div> <div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Project</div>	<div style="background-color: #17a2b8; color: white; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">T</div> Maintenance Team Eric Danner Hue Vang Jesus Aispuro Paul Vang Dommie Randy Schmidt		Total Time Costs \$955.36 Total Time 45h 30m 0s Total Costs \$955.36	✓ Done Completed by Eric Danner on 05/13/2024
#6649	Leak	Maintenance Shop John Deere Gator	<div style="background-color: #ffc107; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">Medium</div> <div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Maintenance</div> <div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Irrigation Repair</div>	Hue Vang Jesus Aispuro Dommie		Total Time Costs \$68.43 Total Time 3h 0m 0s Total Costs \$68.43	✓ Done Completed by Hue Vang on 05/13/2024
#6654	Main line leak	Maintenance Shop John Deere Gator	<div style="background-color: #ffc107; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">Medium</div> <div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Irrigation Repair</div>	Hue Vang Jesus Aispuro Dommie		Total Time Costs \$273.72 Total Time 12h 0m 0s Total Costs \$273.72	✓ Done Completed by Hue Vang on 05/13/2024
#6652	Setup Soccer Goal	Riverbend Park	<div style="background-color: #dc3545; color: white; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">High</div> <div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Request</div>	Eric Danner Jesus Aispuro Dommie		Total Time Costs \$19.84 Total Time 1h 0m 0s Total Costs \$19.84	✓ Done Completed by Eric Danner on 05/14/2024
#6666	Truck service	Maintenance Shop	<div style="background-color: #ffc107; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">Medium</div>	joseph velasquez Jesus Aispuro			✓ Done Completed by joseph velasquez on 05/14/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
		2012 Ram 1500 (assigned to Jesus)	Mechanical				
#6656	Toilet repair	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	Medium Repair	Hue Vang Jesus Aispuro Dommie		Total Time Costs Total Time Total Costs	\$68.43 3h 0m 0s \$68.43 ✓ Done Completed by Dommie on 05/14/2024
#6682	Tennis net center strap on Court 8	Bedrock Tennis Court	Repair	T Maintenance Team Jesus Aispuro		Total Time Costs Total Time Total Costs	\$5.24 15m 0s \$5.24 ✓ Done Completed by Jesus Aispuro on 05/16/2024
#6669	Spray infields on ALL fields (Nolan)	Nolan Sports Complex	Medium Weed Control	T Maintenance Team Hue Vang Jesus Aispuro Dommie		Total Time Costs Total Time Total Costs	\$205.29 9h 0m 0s \$205.29 ✓ Done Completed by Hue Vang on 05/16/2024
#6698	Pick up trees	Maintenance Shop Big Tex Utility Trailer	Medium Request	Hue Vang Dommie		Total Time Costs Total Time Total Costs	\$71.24 3h 0m 0s \$71.24 ✓ Done Completed by Hue Vang on 05/16/2024
#6608	Block off parking spaces	Riverbend Park	High Request	Robert Volk Randy Schmidt	05/17/2024	Total Time Costs Total Time Total Costs	\$2.67 10m 0s \$2.67 ✓ Done Completed by Robert Volk on 05/17/2024
#6667	Mount Pool Lift	Nelson Pool Parent: Nelson Sports Complex	High Project	T Maintenance Team Eric Danner		Total Time Costs Total Time Total Costs	\$24.25 1h 0m 0s \$24.25 ✓ Done Completed by Eric Danner on 05/17/2024
#6670	Spray Weeds on ALL Infields (Nelson)	Nelson Sports Complex	Medium Weed Control	T Maintenance Team Hue Vang Dommie		Total Time Costs Total Time Total Costs	\$288.10 12h 10m 7s \$288.10 ✓ Done Completed by Dommie on 05/17/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6642	spray weed on asphalt	Vorhees field Parent: Nelson Sports Complex	Low Weed Control	Eric Danner Jesus Aispuro Paul Vang		Total Time Costs \$111.17 Total Time 6h 7m 25s Total Costs \$111.17	✓ Done Completed by Eric Danner on 05/17/2024
#6668	Clean picnic area at playtown	Nolan Sports Complex	High Request	T Maintenance Team Randy Schmidt	05/18/2024	Total Time Costs \$32.00 Total Time 2h 0m 0s Total Costs \$32.00	✓ Done Completed by Randy Schmidt on 05/17/2024
#6708	Fix broken sprinkler head (Baldry)	Nelson Sports Complex	High Irrigation Repair	Eric Danner		Total Time Costs \$24.25 Total Time 1h 0m 0s Total Costs \$24.25	✓ Done Completed by Eric Danner on 05/17/2024
#6710	Leak at MLK	Martin Luther King Jr Park	Medium Maintenance Irrigation Repair	Eric Danner Jesus Aispuro Dommie		Total Time Costs \$46.46 Total Time 2h 11m 6s Total Costs \$46.46	✓ Done Completed by Eric Danner on 05/17/2024
#6711	help with concerts	Amphitheatre Parent: Riverbend Park	Medium Rental Request	Paul Vang		Total Time Costs \$80.00 Total Time 5h 0m 0s Total Costs \$80.00	✓ Done Completed by Paul Vang on 05/17/2024
#6681	Frame and pour concrete footpath behind restrooms.	Martin Luther King Jr Park	Medium Project	T Maintenance Team Eric Danner Hue Vang Jesus Aispuro Paul Vang		Total Time Costs \$661.29 Total Time 29h 30m 0s Total Costs \$661.29	✓ Done Completed by Jesus Aispuro on 05/21/2024
#6697	Replace Trees at MLK Park	Martin Luther King Jr Park	High Repair	T Maintenance Team joseph velasquez Eric Danner Hue Vang		Total Time Costs \$215.62 Total Time 8h 0m 0s Total Costs \$215.62	✓ Done Completed by Jesus Aispuro on 05/21/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
			Vandalism Repair	Jesus Aispuro			
#6750	Prune Prop 68 trees at Riverbend Park	Riverbend Park	Medium Maintenance	joseph velasquez		Total Time Costs Total Time Total Costs	\$67.74 2h 0m 0s \$67.74

 **Done**
 Completed by joseph velasquez on 05/21/2024



DATE: MAY 24, 2024

TO: FRRPD Board of Directors

FROM: General Manager

RE: BENEFIT ASSESSMENT DISTRICT COMMITTEE REPORT

SUMMARY

The Benefit Assessment District Committee met on May 15, 2024.

Committee Members present: Mark Grover, Roger Soudan, and Susan Sears.

2 positions on the Committee are currently vacant.

District Staff present: Brian Wilson, Interim General Manager, and Alya Singleterry, Business Manager

DISCUSSION

Committee met to review, discuss, and consider:

1. Draft Engineer's Report for Fiscal Year 2024-25
2. BAD Maintenance Income Statement July 2023 to June 2024
3. Request to recommend a 3% increase to the Benefit Assessment District as presented in the Draft Engineer's Report for Fiscal Year 2024-25
4. Labor and Operating Expenses of the FRRPD Parks Maintenance Department

The Benefit Assessment District (BAD) Committee agreed with the recommended 3% increase as presented in the Draft Engineer's Report for FY24-25

FISCAL IMPACT

The proposed increase to this Assessment would raise the single-family equivalent in Zone A \$0.48 (from \$16.76 to \$17.24) and \$0.24 in Zone B (from \$8.38 to \$8.62). The total impact would increase the BAD revenue budget by an estimated \$8,015 to an estimated \$336,615. Please note that the Preliminary 2024/25 District Budget presented assumes a 3% increase to the BAD assessment.