



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Regular Board Meeting  
April 25, 2023

**ACTIVITY CENTER**  
1875 Feather River Blvd.  
Oroville, CA 95965

**AGENDA** **Closed Session 5:00 PM/Open Session Immediately Following**

*Written comments must be sent to [victoriaa@frrpd.com](mailto:victoriaa@frrpd.com) 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.*

**CALL MEETING TO ORDER**

**ROLL CALL**

Chairperson Shannon DeLong  
Vice-Chairperson Scott "Kent" Fowler  
Director Devin Thomas  
Director Clarence "Sonny" Brandt  
Director Greg Passmore

**PLEDGE OF ALLEGIANCE**

**CLOSED SESSION**

**1. Pursuant to Government Code Section 54956.8: Real Property Negotiations**

FRRPD Negotiator: Mike Donnelly of Coldwell Banker C & C Properties  
1<sup>st</sup> Property Address: 1875 Feather River Blvd. Oroville, CA 95965  
2<sup>nd</sup> Property APN: 036-480-005

**CLOSED SESSION ANNOUNCEMENTS**

**PUBLIC COMMENT**

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

**CONSENT AGENDA**

*Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.*

- 1. March 28, 2023 Regular Board Meeting Minutes (Appendix A)**
- 2. March 2023 Financials (Appendix B)**
- 3. Resolution 2010-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Acknowledging The Completion Of The Nelson Pool Renovation Project Fixed Asset number 222303 (Appendix C)**
- 4. Resolution 2011-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Acknowledging The Completion Of The Playtown Restroom Restoration Project Fixed Asset Number 222304 (Appendix D)**

Consent Agenda Motion:

Vote:

## **ACTION ITEMS**

**1. Lease Agreement with the Yuba Feather Historical Association (Appendix E)**

Motion:

Vote:

**2. Bedrock Tennis Court LED Light Project Request For Bids (Appendix F)**

Motion:

Vote:

**3. Surplus Grasshopper Mower (Appendix G)**

Motion:

Vote:

**4. Allocation for New Mower Purchase (Appendix H)**

Motion:

Vote:

**5. Riverbend Park Main Sewage Pump Failure (Appendix I)**

Motion:

Vote:

**6. Aquatic Fitness Instructor Job Description**

Motion:

Vote:

## **DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix J)**

## **UNFINISHED BUSINESS**

### **BOARD ITEMS FOR UPCOMING AGENDA(S)**

1. May 9<sup>th</sup> Special Meeting: Budget workshop
2. May Regular Meeting: Adopt Preliminary Budget, Adopt BAD Assessment Rate
3. June Regular Meeting: Budget Public Hearing, Adopt Appropriation Limits
4. July Regular Meeting: Adopt Final Budget

## **ADJOURNMENT**



**FEATHER RIVER RECREATION & PARK DISTRICT**

Regular Board Meeting  
March 28, 2023

**ACTIVITY CENTER**

1875 Feather River Blvd.  
Oroville, CA 95965

**DRAFT Minutes**

**Closed Session 5:00 PM/Open Session Immediately Following**

**CHAIRPERSON DELONG CALLED THE MEETING TO ORDER AT 5:03 PM.**

**ROLL CALL**

Chairperson Shannon DeLong	<u>Present</u>
Vice-Chairperson Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Greg Passmore	<u>Present</u>

**CLOSED SESSION ANNOUNCEMENTS**

**1. Pursuant to Government Code Section 54956.8: Property Asset Update**

FRRPD Negotiator: Mike Donnelly of Coldwell Banker C & C Properties  
Property Address: 1875 Feather River Blvd. Oroville, CA 95965

**No action was taken. Direction was given to Staff.**

**CONSENT AGENDA**

- 1. January 24, 2023 Regular Board Meeting Minutes**
- 2. February 14, 2023 Special Board Meeting Minutes**
- 3. February 2023 Financials**
- 4. Resolution 2007-23: A Resolution of the Board of Directors of the Feather River Recreation and Park District Approving the 2021-22 District Audit by Holly B. Pladson CPA**

Director Fowler made a motion to approve the consent agenda.

Director Thomas seconded the motion.

**\*The motion to approve the Consent Agenda passed with a unanimous vote.**

**PUBLIC HEARING**

**1. Public Hearing: Park Impact Fee Nexus Study**

*Board to consider a resolution concerning the approval of the District's Park Impact Fee Nexus Study and approval of new development impact fees charged on new development pursuant to California Government Code Section 66000 et al.*

**ACTION ITEMS**

- 1. RESOLUTION NO. 2008-23: Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Approving The Feather River Recreation And Park District Park Impact Fee Nexus Study And Requesting The Oroville City Council And Butte Board Of Supervisors Adopt And Implement The Proposed Park Impact Fee Program On Behalf Of The District**

Director Brandt made a motion to adopt resolution 2008-23.

Director Fowler seconded the motion.

**\*The motion to adopt resolution 2008-23 passed with a unanimous vote.**

**2. Resolution 2009-23: Resolution Directing Preparation Of The Engineer's Report For Fiscal Year 2023-24 For The Continuation Of The Park Maintenance And Recreation Improvement District Of The Feather River Recreation And Park District**

Director Brandt made a motion to adopt resolution 2009-23.

Director Thomas seconded the motion.

\*The motion to adopt resolution 2009-23 passed with a unanimous vote.

**3. LAFCO Election of a Special District Regular "Enterprise" Members**

Director Brandt made a motion to nominate FRRPD Director Scott "Kent" Fowler to serve on the Butte Local Agency Formation Commission.

Director Thomas seconded the motion.

\*The motion to nominate FRRPD Director Scott "Kent" Fowler to serve on the Butte Local Agency Formation Commission passed with a unanimous vote

**4. Approve Revisions to the General Manager Job Description**

Director Brandt made a motion to approve the General Manager job description with minimal changes.

Director Thomas seconded the motion.

\*The motion to approve the General Manager job description passed with a unanimous vote.

**5. Activity Center Recreation and Child Care Program Closure**

Director Fowler made a motion to approve the Activity Center closure plan as presented.

Director Brandt seconded the motion.

\*The motion to approve the Activity Center closure plan passed with a unanimous vote

**DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS WERE REVIEWED.**

**BOARD ITEMS FOR UPCOMING AGENDA(S)**

1. April Special Meeting: Budget workshop
2. April: BAD Committee Meeting
3. May Regular Meeting: Adopt Preliminary Budget, Adopt BAD Assessment Rate
4. June Regular Meeting: Budget Public Hearing, Adopt Appropriation Limits
5. July Regular Meeting: Adopt Final Budget

**CHAIRPERSON DELONG ADJOURNED THE MEETING AT 7:17 PM.**

Feather River Recreation & Park District  
 Profit & Loss Budget Performance  
 March 2023

	Mar 23	Budget	\$ Over Budget	Jul '22 - Mar 23	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>								
<b>Income</b>								
4100 - Tax Revenue				1,263,963	1,135,000	128,963	111%	2,200,000
4150 - Tax Revenue (BAD)				175,160	185,000	(9,840)	95%	317,500
4300 - Program Income								
4350 - Discounts & Credits				(52)		(52)	100%	
4300 - Program Income - Other	46,523	69,000	(22,477)	459,000	606,300	(147,300)	76%	816,300
<b>Total 4300 - Program Income</b>	46,523	69,000	(22,477)	458,948	606,300	(147,352)	76%	816,300
4400 - Donation & Fundraising Income				4,464	2,000	2,464	223%	6,000
4600 - Other Income	1,185		1,185	1,185		1,185	100%	
4900 - Interest Income	7,153		7,153	13,740	5,000	8,740	275%	10,000
4905 - Interest Income - BAD	1,332		1,332	1,585		1,585	100%	
<b>Total Income</b>	56,193	69,000	(12,807)	1,919,045	1,933,300	(14,255)	99%	3,349,800
<b>Gross Profit</b>	56,193	69,000	(12,807)	1,919,045	1,933,300	(14,255)	99%	3,349,800
<b>Expense</b>								
5000 - Payroll Expenses	109,576	162,569	(52,993)	1,162,952	1,364,677	(201,725)	85%	1,924,500
5031 - GASB 68 Benefit Expense				77,848	81,800	(3,952)	95%	81,800
5100 - Advertising & Promotion		425	(425)	2,675	3,825	(1,150)	70%	5,000
5120 - Bank Fees	475	665	(190)	3,896	5,985	(2,089)	65%	8,000
5140 - Copying & Printing	474	750	(276)	2,137	6,750	(4,613)	32%	9,000
5155 - Employment New Hire Screen		200	(200)	1,196	1,800	(604)	66%	2,500
5160 - Dues, Mbrshps & Subscriptions				16,946	11,000	5,946	154%	11,000
5170 - Education & Development	195	1,000	(805)	4,435	4,000	435	111%	5,000
5175 - Equipment Rental	185		185	4,488	3,000	1,488	150%	4,000
5180 - Equipment, Tools & Furn (<\$5k)	1,130	2,240	(1,110)	42,602	41,685	917	102%	56,000
5200 - Insurance				105,413	116,000	(10,587)	91%	116,000
5210 - Interest Expense - Operating	114	350	(236)	2,198	2,450	(252)	90%	3,500
5225 - Postage & Delivery	207		207	772	750	22	103%	1,000
5230 - Professional & Outside Svcs	49,079	9,900	39,179	232,221	146,250	85,971	159%	180,000
5260 - Repairs & Maintenance								
5261 - Building R&M	258	2,100	(1,842)	16,403	18,900	(2,497)	87%	25,000
5262 - Equip Repairs & Small Tools	3,846	1,600	2,246	14,748	15,200	(452)	97%	20,000
5264 - Grounds R&M	2,431	5,000	(2,569)	38,283	39,000	(717)	98%	60,000
5265 - Janitorial Supplies	961	1,250	(289)	11,231	11,250	(19)	100%	15,000
5266 - Vandalism Repair	88	1,500	(1,412)	10,358	15,500	(5,142)	67%	20,000
5267 - Vehicle R&M	1,444	800	644	7,491	7,600	(109)	99%	10,000
5268 - Aquatics Pool R&M		1,000	(1,000)	21,018	23,000	(1,982)	91%	40,000
5269 - Outside Contractor/Services R&M	10,315	3,000	7,315	91,194	26,000	65,194	351%	35,000
<b>Total 5260 - Repairs &amp; Maintenance</b>	19,343	16,250	3,093	210,726	156,450	54,276	135%	225,000
5270 - Security	957	1,500	(543)	4,612	15,500	(10,888)	30%	20,000
5280 - Supplies - Consumable	1,860	3,000	(1,140)	31,898	35,000	(3,102)	91%	52,500
5290 - Taxes, Lic., Notices & Permits	224	450	(226)	2,850	5,600	(2,750)	51%	7,000
5300 - Telephone/Internet	1,462	1,500	(38)	11,640	13,500	(1,860)	86%	18,000
5310 - Fuel, Travel and Meals	2,820	3,165	(345)	27,964	29,485	(1,521)	95%	39,000
5320 - Utilities	15,706	29,300	(13,594)	226,704	280,550	(53,846)	81%	385,000
7000 - Debt Interest	6,321	6,300	21	58,532	58,400	132	100%	77,000
<b>Total Expense</b>	210,128	239,564	(29,436)	2,234,705	2,384,457	(149,752)	94%	3,230,800
<b>Net Ordinary Income</b>	(153,935)	(170,564)	16,629	(315,660)	(451,157)	135,497	70%	119,000
<b>Other Income/Expense</b>								
<b>Other Income</b>								
4200 - Impact Fee Income	4,424		4,424	42,388		42,388	100%	
4500 - Grant/Reimbursed Expense Income	179,832	1,675	178,157	222,754	15,075	207,679	1,478%	20,000
4650 - Insurance Proceeds	251,439		251,439	274,939		274,939	100%	
9900 - Gain/(Loss) on Asset disposal				10,575		10,575	100%	
<b>Total Other Income</b>	435,695	1,675	434,020	550,656	15,075	535,581	3,653%	20,000
<b>Net Other Income</b>	435,695	1,675	434,020	550,656	15,075	535,581	3,653%	20,000
<b>Net Income</b>	<b>281,760</b>	<b>(168,889)</b>	<b>450,649</b>	<b>234,996</b>	<b>(436,082)</b>	<b>671,078</b>	<b>(54%)</b>	<b>139,000</b>

Feather River Recreation & Park District  
 Detail Fixed Asset & Bonds  
 As of March 31, 2023

	Date	Source Name	Memo	Amount	Balance
<b>1010 - Treasury Cash</b>					<b>-48,463</b>
<b>1010.3 - Treasury Admin Ins Proceeds</b>					<b>216,525</b>
	03/31/2023		1010.3 RIVERBEND 'ADMIN' FUND NO NEED TO LIST SEP, POST IN GEN FUND	-216,525	0
Total 1010.3 - Treasury Admin Ins Proceeds				-216,525	0
<b>1010.4 - Treasury Ins Proceeds Playtown</b>					<b>91,157</b>
	03/23/2023		DEPOSIT SDRMA PLAYTOWN FIRE INS PROCEEDS	237,780	328,937
	03/31/2023		DEPOSIT INS PROCEEDS SDRMA PLAYTOWN BATHROOM	13,659	342,596
Total 1010.4 - Treasury Ins Proceeds Playtown				251,439	342,596
<b>1010.5 - Treasury Nelson Pool Funds</b>					<b>-356,145</b>
	03/13/2023		STATE GRANT NELSON POOL PER CAPITA	177,952	-178,193
	03/31/2023		UMPQUA LOAN ALLOCATED TO NELSON POOL GL 1320 JUN-DEC23	188,856	10,663
	03/31/2023		NELSON POOL REIMBR GEN FUND UNDER ALLOCATED AMOUNT	-10,663	0
Total 1010.5 - Treasury Nelson Pool Funds				356,145	0
Total 1010 - Treasury Cash				391,059	342,596
<b>1031 - BofW Project INS PROCEEDS</b>					<b>243,409</b>
	03/24/2023	Gov Deals	Surplus landscape inventory lot	1,185	244,594
Total 1031 - BofW Project INS PROCEEDS				1,185	244,594
<b>1320 - Umpqua Bank Project Fund</b>					<b>188,856</b>
Total 1320 - Umpqua Bank Project Fund					188,856
<b>1410 - Land</b>					<b>627,494</b>
Total 1410 - Land					627,494
<b>1420 - Buildings &amp; Improvements</b>					<b>16,054,943</b>
	03/02/2023	Excel Plumbing Co.	REPLACE PUMP LIFT STATION ACT CENTER FIXED ASSET 222302	8,787	16,063,730
	03/31/2023	Close Playtown Bathroom	11/1/2021 #222304 PLAYTOWN BATHROOM BUILDING IN SERVICE 3/31/23	1,081,395	17,145,125
Total 1420 - Buildings & Improvements				1,090,182	17,145,125
<b>1430 - Equipment &amp; Vehicles</b>					<b>1,949,199</b>
	03/31/2023	Close nelson pool	9/30/22 #222303 NELSON POOL IN SERVICE 3/31/23 CLOSE PROJECT	1,547,788	3,496,987
Total 1430 - Equipment & Vehicles				1,547,788	3,496,987
<b>1440 - Construction in Progress</b>					<b>2,401,205</b>
<b>1448 - CIP Nelson SBF NE99</b>					<b>1,547,788</b>
	03/31/2023	close project	9/30/22 #222303 NELSON POOL IN SERVICE 3/31/23 CLOSE PROJECT	-1,547,788	0
Total 1448 - CIP Nelson SBF NE99				-1,547,788	0
<b>1450 - CIP Feather River Trail FRT99</b>					<b>23,460</b>
Total 1450 - CIP Feather River Trail FRT99					23,460
<b>1451 - CIP Playtown Bathroom Fire</b>					<b>829,956</b>
	03/23/2023	Belfore Property Restoration	RECEIVED INSURANCE PROCEEDS 3/23/23 PAY TO CONTRACTOR	237,780	1,067,736
	03/31/2023	Belfore Property Restoration	PAYMENT ON FINAL CONSTRUCTION INVOICE	13,659	1,081,395
	03/31/2023	close project	11/1/2021 #222304 PLAYTOWN BATHROOM BUILDING IN SERVICE 3/31/23	-1,081,395	0
Total 1451 - CIP Playtown Bathroom Fire				-829,956	0
Total 1440 - Construction in Progress				-2,377,744	23,460
<b>2955 - Umpqua Bank Tax Exempt Bond A</b>					<b>-2,215,490</b>
Total 2955 - Umpqua Bank Tax Exempt Bond A					-2,215,490
<b>2960 - Umpqua Bank Taxable Bond B</b>					<b>-38,000</b>
Total 2960 - Umpqua Bank Taxable Bond B					-38,000
<b>3099 - Undistributed Retained Earnings</b>					<b>-2,897,030</b>
Total 3099 - Undistributed Retained Earnings					-2,897,030
<b>4500 - Grant/Reimbursed Expense Income</b>					<b>-42,921</b>
	03/13/2023	State of California	STATE GRANT NELSON POOL PER CAPITA PROP 68	-177,952	-220,873
	03/31/2023	BCOE	Pres Food Program BCOE	-1,880	-222,753
Total 4500 - Grant/Reimbursed Expense Income				-179,832	-222,753
<b>4650 - Insurance Proceeds</b>					<b>-23,500</b>
	03/23/2023	SDRMA Insurance proceeds	SDRMA PLAYTOWN BATHROOM FIRE INS PROCEEDS	-237,780	-261,280
	03/31/2023	SDRMA Insurance proceeds	SDRMA PLAYTOWN BATHROOM FIRE INS PROCEEDS	-13,659	-274,939
Total 4650 - Insurance Proceeds				-251,439	-274,939

Feather River Recreation & Park District  
Balance Sheet Prev Year Comparison  
As of March 31, 2023

2:04 PM  
04/14/2023  
Accrual Basis

	Mar 31, 23	Mar 31, 22	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	582,620	886,689	-304,069	-34%
1010.2 - Treasury Cash - Reserve	295,494	347,494	-52,000	-15%
1010.3 - Treasury Admin Ins Proceeds	216,525	16,525	200,000	1,210%
1010.4 - Treasury Ins Proceeds Playtown	342,596	68,968	273,628	397%
1010.5 - Treasury Nelson Pool Funds	0	391,236	-391,236	-100%
<b>Total 1010 - Treasury Cash</b>	<b>1,437,235</b>	<b>1,710,912</b>	<b>-273,677</b>	<b>-16%</b>
1020 - Imprest Cash	218	419	-201	-48%
1030 - BofW - Merchant Acct.	154,762	147,930	6,832	5%
1031 - BofW Project INS PROCEEDS	244,594	304,152	-59,558	-20%
1040 - Fund 2610 - BAD	208,378	205,724	2,654	1%
1050 - Impact Fees				
1051 - Impact - Parklands	674,272	637,098	37,174	6%
1052 - Impact - Public Use	124,520	107,608	16,912	16%
1053 - Impact - Aquatics	38,118	73,842	-35,724	-48%
<b>Total 1050 - Impact Fees</b>	<b>836,910</b>	<b>818,548</b>	<b>18,362</b>	<b>2%</b>
<b>Total Checking/Savings</b>	<b>2,882,097</b>	<b>3,187,685</b>	<b>-305,588</b>	<b>-10%</b>
<b>Accounts Receivable</b>				
1210 - Accounts Receivable	18,037	-22,334	40,371	181%
<b>Total Accounts Receivable</b>	<b>18,037</b>	<b>-22,334</b>	<b>40,371</b>	<b>181%</b>
<b>Other Current Assets</b>				
1302 - FEMA Riverbend Claim A/R	2,839	2,839	0	0%
1316 - Prepaid Expenses/Debt Interest	0	0	0	0%
1320 - Umpqua Bank Project Fund	188,856	188,856	0	0%
<b>Total Other Current Assets</b>	<b>191,695</b>	<b>191,695</b>	<b>0</b>	<b>0%</b>
<b>Total Current Assets</b>	<b>3,091,829</b>	<b>3,357,046</b>	<b>-265,217</b>	<b>-8%</b>
<b>Fixed Assets</b>				
1410 - Land	627,494	627,494	0	0%
1420 - Buildings & Improvements	17,145,126	15,903,777	1,241,349	8%
1430 - Equipment & Vehicles	3,496,987	1,836,063	1,660,924	90%
1440 - Construction in Progress				
1448 - CIP Nelson SBF NE99	0	864,404	-864,404	-100%
1450 - CIP Feather River Trail FRT99	23,460	23,460	0	0%
1451 - CIP Playtown Bathroom Fire	0	525,622	-525,622	-100%
<b>Total 1440 - Construction in Progress</b>	<b>23,460</b>	<b>1,413,486</b>	<b>-1,390,026</b>	<b>-98%</b>
1499 - Accumulated Depreciation	-6,947,995	-6,158,511	-789,484	-13%
<b>Total Fixed Assets</b>	<b>14,345,072</b>	<b>13,622,309</b>	<b>722,763</b>	<b>5%</b>
<b>Other Assets</b>				
1500 - FMV Adjustments	94,302	15,666	78,636	502%
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	164,161	191,855	-27,694	-14%
<b>Total 1550 - GASB 68 CalPERS Valuation</b>	<b>164,161</b>	<b>191,855</b>	<b>-27,694</b>	<b>-14%</b>
<b>Total Other Assets</b>	<b>258,463</b>	<b>207,521</b>	<b>50,942</b>	<b>25%</b>
<b>TOTAL ASSETS</b>	<b>17,695,364</b>	<b>17,186,876</b>	<b>508,488</b>	<b>3%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
2000 - Accounts Payable	626,313	60,480	565,833	936%
<b>Total Accounts Payable</b>	<b>626,313</b>	<b>60,480</b>	<b>565,833</b>	<b>936%</b>
<b>Credit Cards</b>				
2300 - Credit Cards Payable				
2337 - BoW CC 4607 Preschool	258	1,510	-1,252	-83%
2338 - BoW CC 6804 General	52	1,017	-965	-95%
2340 - Costco Citibank 9398	270	4,021	-3,751	-93%

Feather River Recreation & Park District  
Balance Sheet Prev Year Comparison  
As of March 31, 2023

2:04 PM  
04/14/2023  
Accrual Basis

	Mar 31, 23	Mar 31, 22	\$ Change	% Change
Total 2300 - Credit Cards Payable	580	6,548	-5,968	-91%
2350 - Supplier Accounts				
2351 - Better Deal Exchange	446	0	446	100%
2352 - Staples	0	129	-129	-100%
2353 - Walmart	325	116	209	180%
2354 - Home Depot	1,218	1,430	-212	-15%
2357 - Tractor Supply	195	0	195	100%
Total 2350 - Supplier Accounts	2,184	1,675	509	30%
Total Credit Cards	2,764	8,223	-5,459	-66%
Other Current Liabilities				
2100 - Payroll Liabilities				
2110 - Wages Payable	20,649	54,682	-34,033	-62%
2120 - Payroll Taxes payable	-1,324	0	-1,324	-100%
2160 - Workers Comp Payable	-1,504	-9,048	7,544	83%
2170 - Retirement Payable	0	0	0	0%
2180 - Health Insurance Payable	16,100	5,060	11,040	218%
2185 - Dental Insurance Payable	1,213	2	1,211	60,550%
2186 - Life Insurance Payable	109	10	99	990%
2187 - Aflac Payable	1,728	1,951	-223	-11%
2199 - Accrued Leave Payable	48,542	47,566	976	2%
Total 2100 - Payroll Liabilities	85,513	100,223	-14,710	-15%
2210 - Accrued Debt Interest	0	0	0	0%
2400 - Deposits/Refunds to Customers	-200	0	-200	-100%
2405 - Deferred Revenue	14,888	9,748	5,140	53%
Total Other Current Liabilities	100,201	109,971	-9,770	-9%
Total Current Liabilities	729,278	178,674	550,604	308%
Long Term Liabilities				
2954 - Ford Motor Vehicle Loan	76,707	22,425	54,282	242%
2955 - Umpqua Bank Tax Exempt Bond A	2,215,490	2,446,113	-230,623	-9%
2960 - Umpqua Bank Taxable Bond B	38,000	66,000	-28,000	-42%
2975 - GASB 68 CalPERS Liab Valuation				
2976 - GASB 68 Deferred Inflow Pension	679,520	108,475	571,045	526%
2977 - GASB 68 Net Penison Liability	657,502	1,036,482	-378,980	-37%
Total 2975 - GASB 68 CalPERS Liab Valuation	1,337,022	1,144,957	192,065	17%
Total Long Term Liabilities	3,667,219	3,679,495	-12,276	-0%
Total Liabilities	4,396,497	3,858,169	538,328	14%
Equity				
3010 - Imprest Cash Reserve	1,000	1,000	0	0%
3020 - General Reserve	20,000	20,000	0	0%
3030 - Investment in Assets	13,301,692	12,354,765	946,927	8%
3040 - General Fund Balance	-2,036,074	-2,036,074	0	0%
3050 - Benefit Assessment District	-107,757	35,426	-143,183	-404%
3060 - Impact Fees (general)	1,029,637	826,396	203,241	25%
3099 - Undistributed Retained Earnings	855,375	1,242,551	-387,176	-31%
Net Income	234,996	884,640	-649,644	-73%
Total Equity	13,298,869	13,328,704	-29,835	-0%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>17,695,366</b>	<b>17,186,873</b>	<b>508,493</b>	<b>3%</b>



Feather River Recreation & Park District  
 Check Register  
 March 2023

9:04 AM  
 04/12/2023  
 Accrual Basis

Date	Num	Name	Memo	Credit
03/09/2023	92846-92879	PAYROLL	PAYROLL ITEMS	31,555.11
03/09/2023	92880	BLUE SHIELD OF CALIFORNIA	4004625	9,317.89
03/09/2023	92881	PREMIER ACCESS	1000548827 MAR23	990.16
03/09/2023	92882	HUMANA INSURANCE CO.	657103-001	81.20
03/09/2023	92883	AFLAC	JRF86	1,765.38
03/09/2023	92884	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	6,440.00
03/09/2023	92885	BLUE OAK MOBILE LIVESCAN	PRESCHOOL SUB COOK	109.00
03/09/2023	92886	CALF. WATER SERVICE	Acct 520857777 1/12/23-2/9/23	4,945.51
03/09/2023	92887	CALTRONICS	COPIER USUAGE	9.95
03/09/2023	92888	CARTER LAW OFFICE	LEGAL	1,890.00
03/09/2023	92889	Chalmers, R. Scott	CONSULTING FEB23	2,812.50
03/09/2023	92890	CHRIS' FOREST PRODUCTS	PLAYGROUND WOOD CHIPS	1,100.00
03/09/2023	92891	COMCAST	Acct#8155600190189780 PHONE/INTERENT	531.62
03/09/2023	92892	CRESCO EQUIPMENT RENTALS	EQUIPMENT RENTAL	881.35
03/09/2023	92893	DAWSON OIL COMPANY	62765 FUEL	2,001.77
03/09/2023	92894	Excel Plumbing Co.	LIFTSTATION PUMP ACT CETNER FIXED ASSET 222302	8,787.00
03/09/2023	92895	FP MAILING SOLUTIONS	QTRLY POSTAGE MACHINE RENTAL	109.12
03/09/2023	92896	FREENOTES HARMONY PARK	PLAYGROUND REPLACE EQUIPMENT	415.63
03/09/2023	92897	HIGGINGS, MELVA	REFUND RENTAL	200.00
03/09/2023	92898	INSIDE OUT DESIGNS	SIGNS	261.50
03/09/2023	92899	Malone, Nicholas	REFUND IMPACT FEES B20-2451	1,106.00
03/09/2023	92900	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	1,718.08
03/09/2023	92901	OIL CHANGERS	OIL CHANGE 2012 RAM 1500	64.57
03/09/2023	92902	P.G. & E.	GAS LINE NELSON POOL	2,500.00
03/09/2023	92903	REDLINE INSTALLATIONS	REFUND IMPACT FEES	1,106.00
03/09/2023	92904	SAL RODRIGUEZ LANDSCAPE LLC	LANDSCAPER	7,665.00
03/09/2023	92905	SOUTH FEATHER WATER & POWER	007771-000	37.94
03/09/2023	92906	VALENCIA, ESTELA.	EXPENSE REIMBR	9.00
03/09/2023	92907	VELASQUEZ, JOE	PUMP REPAIR	90.00
03/09/2023	92908	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	1,344.40
03/09/2023	92909	WELLS FARGO VENDOR FINANCIAL, LLC	CUST #1055709916	187.23
03/09/2023	92910	WRIGHT, RONEE	REFUND POOL RENTAL	415.00
03/09/2023	92911	BRANDT, CLARENCE SONNY	BOD STIPEND	100.00
03/09/2023	92912	DELONG, SHANNON	BOD STIPEND	100.00
03/09/2023	92913	FOWLER, SCOTT KENT	BOD STIPEND	100.00
03/09/2023	92914	PASSMORE, GREG	STIPEND	100.00
03/09/2023	92915	THOMAS, DEVIN	BOD STIPEND	100.00
03/09/2023	92916	COMCAST	Acct# 8155 60 019 0233893	207.82
03/09/2023	92917	JOHNSON, BRETT	CONCERTS WILDFLOWER 3 BANDS	975.00
03/09/2023	92918	TOM'S SEPTIC SYSTEMS	SEPTIC TANK RIVERBEND	1,000.00
03/09/2023	92919	BANKCARD CENTER	STATEMENT 4607	159.71
03/09/2023	92920	BANKCARD CENTER	STATEMENT 6804	1,203.09
03/09/2023	92921	BETTER DEAL EXCHANGE	Acct#701960	782.57
03/09/2023	92922	HOME DEPOT	HOME DEPOT STATEMENT	3,703.50
03/09/2023	92923	LES SCHWAB TIRES	TIRES	58.03
03/09/2023	92924	RECOLOGY BUTTE COLUSA COUNTIES	TRASH	2,203.47
03/09/2023	92925	SHARP'S LOCKSMITHING	KEYS/LOCKS	680.52
03/09/2023	92926	VOID	void ck 92926	0.00
03/09/2023	92927	Staples	STAPLES STATEMENT 3721	46.52
03/09/2023	92928	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	422.14
03/09/2023	92929	TWSD	4-112.01 WATER NELSON	353.80
03/23/2023	92930	VOID	VOID CK 92930	0.00
03/23/2023	92931	BURLESON, HARRY	INSTRUCTOR FITNESS	884.00
03/23/2023	92932	Butte County Sheriff's Office	RIVERBEND CREW	7,000.00
03/23/2023	92933	FASTENAL	BOLTS/NUTS	223.38
03/23/2023	92934	FGL ENVIRONMENTAL	WELL WATER TEST	67.00
03/23/2023	92935	FORD MOTOR CREDIT COMPANY LLC	TRUCK PAYMENTS	1,598.46
03/23/2023	92936	HOLLY B. PLADSON CPA	ANNUAL AUDIT	28,450.00
03/23/2023	92937	Industrial Power Products	WEED STRING	42.47
03/23/2023	92938	INSIDE OUT DESIGNS	BEACH SIGN	45.46
03/23/2023	92939	Normac	IRRIGATION	768.95
03/23/2023	92940	North Valley Wood Aggregate Recycling	INFIELD DIRT	1,185.34
03/23/2023	92941	Oroville Cable & Equipment	CABLE GRABBER	51.96
03/23/2023	92942	P.G. & E.	7241369682-3	9,700.00
03/23/2023	92943	PEPLER, ANTOINETTE	REFUND	100.00
03/23/2023	92944	Ray's General Hardware	MISC SUPPLIES	3.95
03/23/2023	92945	RIEBES AUTO PARTS	TRUCK PARTS	129.41
03/23/2023	92946	SHARP'S LOCKSMITHING	SECURITY LOCKS	1,296.86
03/23/2023	92947	TOM'S SEPTIC SYSTEMS	RIVERBEND SEPTIC MTY	1,000.00
03/23/2023	92948	PELTZER, DEBORAH.	MILEAGE	39.05
03/23/2023	92949-990	PAYROLL	PAYROLL ITEMS	32,725.21
03/23/2023	92991	Belfore Property Restoration	PLAYTOWN BATHROOM	23,499.94
<b>TOTAL</b>				<b>211,555.52</b>



RESOLUTION NO. 2010-23

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ACKNOWLEDGING THE COMPLETION OF THE NELSON POOL RENOVATION PROJECT Fixed Asset number 222303

WHEREAS, the Feather River Recreation and Park District Board of Directors approved the completion of the Nelson Pool Renovation Project in Thermalito; and,

WHEREAS, the Feather River Recreation and Park District Board approved the allocation of multiple funding sources including Impact Fees, Prop 68 Per Capita Grant, Supplemental Benefit Fund Grant and General Funds to complete construction of said project; and,

WHEREAS, the Feather River Recreation & Park District Board of Directors is committed to continuing the mission of the District to provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District; and,

RESOLVED, that the Feather River Recreation & Park District Board of Directors hereby acknowledges the completion of the Nelson Pool Renovation Project in the total amount of \$1,547,788, in service September 2022.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 25<sup>TH</sup> of April 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_ Shannon Delong, Chairperson

\_\_\_\_\_  
Victoria Teague, Interim General Manager

Feather River Recreation & Park District  
 Nelson Pool Project  
 Completed 9/16/2022

Date	Vendor	Description	Design/Bid Docs/Permits	Misc/Equipment	Contractor
11/22/2019	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 58,596		
12/12/2019	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 13,085		
02/03/2020	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 17,210		
02/24/2020	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 2,093		
04/16/2020	Knorr Systems, Inc	NEW HEATER		\$ 1,720	
04/28/2020	D's Great American Pump Company	PLUMBING SBFGRANT		\$ 2,165	
05/01/2020	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 1,471		
05/02/2020	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 6,339		
09/10/2020	American Leak Detection	LEAK ASSESSMENT		\$ 2,000	
09/15/2020	Chico Enterprise Record	REQUEST FOR BID AD	\$ 101		
09/30/2020	Chico Enterprise Record	REQUEST FOR BIDS	\$ 797		
11/04/2020	MELTON DESIGN GROUP	SET UP, DESIGN, CONSTRUCTION DOCS	\$ 3,548		
11/24/2020	City of Oroville	CITY PERMIT/PLAN REVIEW NELSON POOL	\$ 5,610		
01/08/2021	BUTTE COUNTY ENVIROMENTAL DEPT	SBF NELSON POOL COUNTY PLAN REVIEW	\$ 1,730		
02/04/2021	HOLIDAY POOL CONSTRUCTION	CONTRACTOR DEPOSIT			\$ 88,153
02/09/2021	MELTON DESIGN GROUP	CONSTRUCTION DOCS	\$ 2,716		
04/16/2021	HOLIDAY POOL CONSTRUCTION	CONTRACTOR PROGRESS PAYMENT			\$ 236,550
04/16/2021	City of Oroville	CITY PERMIT JOB VALUE INCREASE	\$ 8,765		
06/25/2021	STREAMLINE ENGINEERING	CONSULT REPAIR ASSESSMENT DECK ROT	\$ 475		
06/30/2021	HOLIDAY POOL CONSTRUCTION	CONTRACTOR PROGRESS PAYMENT			\$ 148,615
07/16/2021	STREAMLINE ENGINEERING	NELSON POOL ASSESSMENT SBF GRANT	\$ 375		
09/13/2021	HOLIDAY POOL CONSTRUCTION	CONTRACTOR PROGRESS PAYMENT			\$ 198,128
10/01/2021	MELTON DESIGN GROUP	PROJECT MNGMNT	\$ 662		
10/18/2021	STREAMLINE ENGINEERING	WRITTEN ASSESSMENT PRIOR TO POUR	\$ 425		
02/11/2022	WILLYGOAT, LLC.	INSTALLATION LAKE TAHOE WATER SLIDE		\$ 22,050	
02/11/2022	WILLYGOAT, LLC.	LAKE TAHOE WATER SLIDE NESLON		\$ 40,975	
03/28/2022	BUTTE COUNTY ENVIROMENTAL DEPT	CEQA NELSON POOL PERMIT	\$ 53		
04/01/2022	HOLIDAY POOL CONSTRUCTION	CONTRACTOR PROGRESS PAYMENT			\$ 172,443
06/02/2022	OUTDOOR CREATIONS, INC	POOL PICNIC TABLES		\$ 6,057	
06/10/2022	HOLIDAY POOL CONSTRUCTION	CONTRACTOR PROGRESS PAYMENT			\$ 166,483
09/30/2022	ACCURALARM	SECURITY/SAFETY CAMERA SYSTEM		\$ 9,122	
09/28/2022	HOLIDAY POOL CONSTRUCTION	CONTRACTOR FINAL INVOICE (no retainer)			\$ 311,023
09/30/2022	PARK PLANET	SHADE STRUCTURE		\$ 18,257	
		rounding			\$ (4)
<b>TOTAL BY CATORGORY</b>			<b>\$ 124,051</b>	<b>\$ 102,346</b>	<b>\$ 1,321,392</b>
<b>TOTAL PROJECT</b>			<b>\$ 1,547,789</b>		
			\$ 1,547,789	total project	
			\$ (750,000)	sbf grant	
			\$ 797,789	frrpd cost	

**FRRPD Approved Allocation of funds**

SBF Grant	\$750,000
FRRPD board allocated 6/1/2019	\$350,000
FRRPD board allocated 7/27/21	\$400,000
<b>Total</b>	<b>\$1,500,000</b>

**by fund per resolution 7/27/21**

BNY Umpqua Fund	\$189,000
Gen Fund	\$50,000
Riverebend Admin Ins Fund	\$200,000
Impact Parkland	\$250,000
Impact Aquatics	\$61,000

*Jan22 board approved fund change*

Per Capita Prop 68	\$178,000
Riverebend fund credit	(\$178,000)
<b>Total board approved budget</b>	<b>\$750,000</b>
Total FRRPD paid	\$797,788
over budget	(\$47,788)

**Staff recommends fund changes 10/25/22 (CHANGES IN BLUE)**

BNY Umpqua Fund	\$189,000
Gen Fund	(\$16,373)
<b>Riverebend Admin Ins Fund</b>	<b>\$0</b>
Impact Parkland	\$250,000
Impact Aquatics	\$61,000
Per Capita	\$178,000
Impact Aquatics	\$85,000
Impact Parkland	\$51,161
<b>Total FRRPD fund allocation</b>	<b>\$797,788</b>

Holiday Pool retainer \$16372.73, not billed, not paid.  
 FRRPD has contacted contractor since October 2022 to received retainer invoice \$16,373, no response.  
 4/10/23, FRRPD is closing the project without the retainer invoice.



**RESOLUTION NO. 2011-23**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT  
ACKNOWLEDGING THE COMPLETION OF THE PLAYTOWN RESTROOM RESTORATION PROJECT**

**Fixed Asset number 222304**

**WHEREAS**, the Feather River Recreation and Park District Board approved the rebuilding of the Playtown Park Restrooms due to fire damages, utilizing insurance proceeds to complete construction of said project; and,

**WHEREAS**, the Feather River Recreation and Park District Board of Directors approves the completion of the Playtown Restroom Restoration Project at Nolan Sports Complex; and,

**WHEREAS**, the Feather River Recreation & Park District Board of Directors is committed to continuing the mission of the District to provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District; and,

**RESOLVED**, that the Feather River Recreation & Park District Board of Directors hereby acknowledges the completion of the Playtown Restroom Restoration Project at Nolan Sports Complex in service November 2021, with project total amount of \$1,081,395, insurance settlement March 2023.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 25<sup>TH</sup> of April 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
Shannon Delong, Chairperson

\_\_\_\_\_  
Victoria Teague, Interim General Manager



## STAFF REPORT

**DATE: APRIL 25, 2023**

**TO: BOARD OF DIRECTORS**

**FROM: VICTORIA TEAGUE, INTERIM GENERAL MANAGER**

**RE: LEASE AGREEMENT RENEWAL WITH YUBA FEATHER HISTORICAL ASSOCIATION**

### SUMMARY

Staff request to extend the agreement to allow the Yuba Feather Historical Association use of District property. The current agreement expires on June 1, 2023.

### BUDGETARY IMPACT

None

### RECOMMENDATION

Approve the agreement as presented.

### ATTACHMENTS

Draft Lease Agreement



## LEASE AGREEMENT: YUBA FEATHER HISTORICAL ASSOCIATION

This agreement is by and between Yuba Feather Historical Association, a California non-profit corporation, hereinafter referred to as "Lessee" and the Feather River Recreation and Park District, a political subdivision of the State of California, hereinafter referred to as "District."

WHEREAS, the District owns facilities, including the museum building and grounds in the town of Forbestown and which is more fully described in Exhibit "A", attached hereto, and incorporated herein as if set forth in full, hereinafter referred to as "facilities" and

NOW THEREFORE BE IT RESOLVED, as follows:

1. That Lessee shall lease the premises and real property described in Exhibit "A-1" for a period of one year from the date of this agreement.

2. That Lessee shall, at all times during the term hereof, and at its own cost and expense, procure and continue in force property damage and personal injury liability insurance in the amount of One Million Dollars (\$1,000,000), which policy shall contain a certificate naming District as an additional insured. The aforementioned minimum limits of policies shall not, however, limit the liability of Lessee hereunder.

3. The District shall provide all insurance for the building and the outdoor facilities, excluding the items listed in Exhibit B.

4. At the option of Lessee, it may purchase fire, theft, and vandalism insurance on the premises and the contents thereof and name District as an additional insured. The district agrees that if it receives any payments from any such insurance, such proceeds will be used solely for the cost of maintenance and improvements of the facilities described in Exhibit "A-1". Any such insurance proceeds, if any, collected by the District will be used to replace or repair damage to the premises. Should Lessee purchase fire, theft and vandalism insurance, Lessee and the District hereby waive any rights each may have against the other on account of any loss or damage occasioned to either Lessee or the District, or the premises and its contents, which may arise from any risk generally covered by fire, theft, and vandalism insurance.

5. Lessee shall keep and maintain the leased building and facilities therein in their existing order, condition, and state of repair. Lessee shall be responsible for paying all costs relating to Exhibit "A-1" including but not limited to, utilities including water, telephones, electricity, propane and tank fees, garbage, and alarm service used in or upon the premises during the term of the agreement without liability to the District. Payment shall be made directly to the utility companies.

6. Lessee will submit semi-annual reports to the District detailing all monies generated by the facilities covered under this agreement.

7. Lessee shall not do or permit anything to be done in or about the premises nor bring or keep anything therein which will in any way increase the existing rate of or affect any fire or other insurance upon the building or any of its contents or cause a cancellation of any insurance policy covering said facilities or any part thereof or any of its contents. All flammable materials shall be stored in a UL approved fireproof locker or storage cabinet. Lessee shall provide routine maintenance and upgrading of the fire extinguishers inside the building.

8. Lessee may not assign this lease or any interest therein or sublet the premises without first obtaining written consent from the District as to any such assignment or subletting. The District may consent or disapprove of any such written request by Lessee at its sole discretion.

9. Any holding over after expiration of the said term with the consent of the District shall be construed to be a tenancy from month to month, at a rental to be determined at such time and shall otherwise be on the terms and conditions herein specified, so far as applicable.

10. Lessee shall not vacate or abandon the premises at any' time during the term. If Lessee should abandon, vacate, or surrender said premises or be dispossessed by process of law or otherwise, any personal property belonging to Lessee and left on the premises after thirty (30) days of vacancy shall be deemed to be abandoned. A partial listing of these items belonging to Lessee is attached as Exhibit B hereto.

11. Lessee shall have the first option to renew this lease. Lessee must give a minimum of sixty (60) days' notice to District of intention to do so.

12. Except as otherwise specifically provided in this lease, all notices and demands herein required to be given by Lessee or the District shall be in writing and delivered in person or by United States Mail. Notices and demands shall be addressed to the District at: 1200 Myers Street, Oroville, CA 95965, and to Lessee at: Yuba Feather Historical Association, P.O. Box 54, Brownsville, CA 95919.

13. This written agreement contains the entire agreement between Lessee and the District with respect to the matters covered herein, and no other agreement hereafter made shall be effective to change, modify, or discharge it in whole or in part, unless such agreement is in writing and signed by the party against whom enforcement of the change, modification, or discharge is sought.

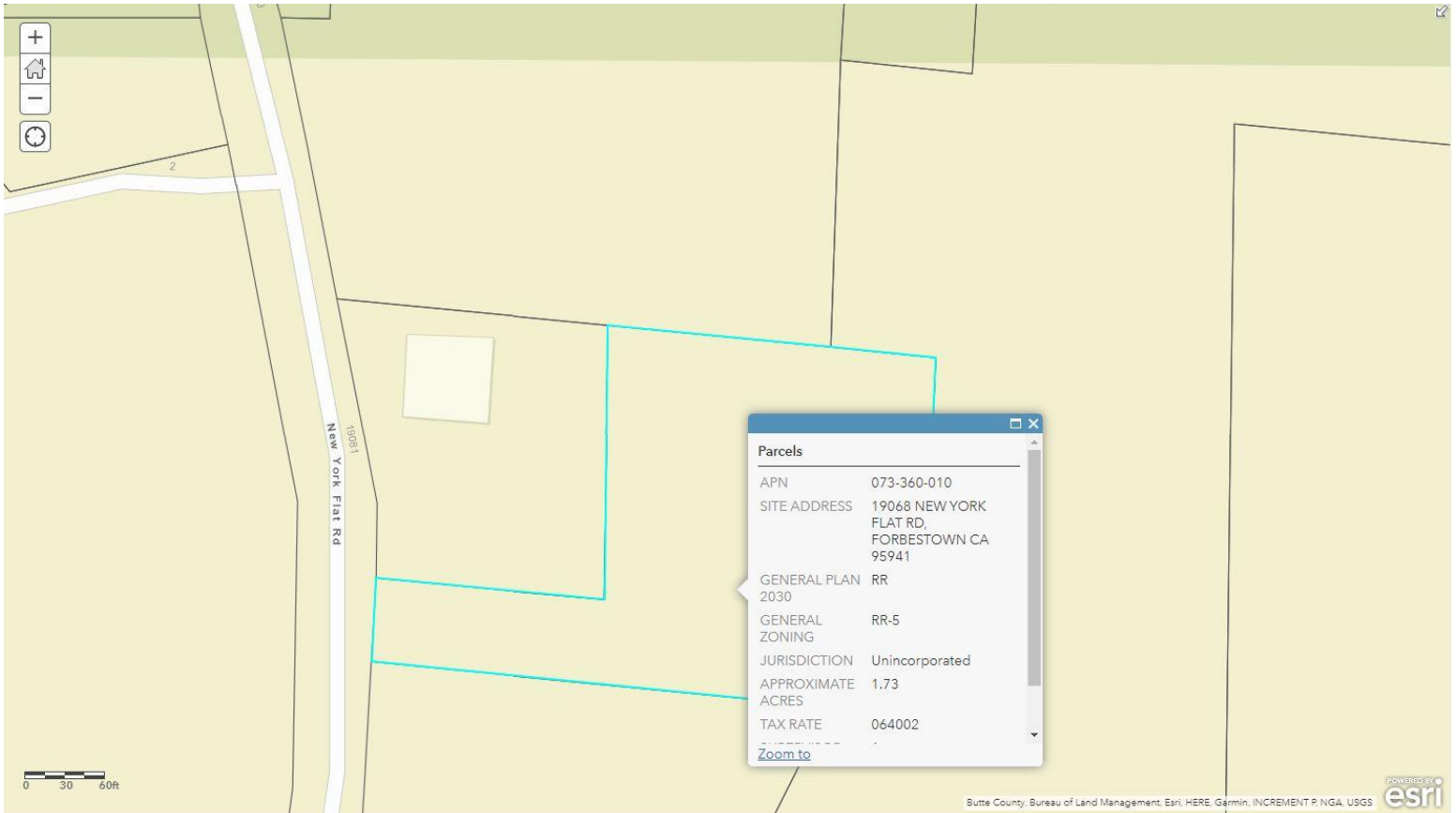
14. In the event that either party hereto shall commence any legal action or proceeding, including an action for declaratory relief, against the other by reason or the alleged failure of the other to perform or keep any term, covenant, or condition of this agreement, the party prevailing in said action or proceeding shall be entitled to recover, in addition to court costs, reasonable attorney's fees to be fixed by the court, and such recovery shall include court costs and attorney's fees on appeal. As used herein, "the prevailing party" means the party who is entitled to recover cost of suit.







**EXHIBIT "A"**  
YFHA Lease Property Boundaries



**EXHIBIT "B"**

## YFHA Property List

For purposes of the Lease Agreement to which this is attached, YFHA has ownership of all property in and/or on the Museum building and grounds, including but not limited to: museum artifacts, exhibits, mining and ranch equipment, antique car, office supplies and equipment, kitchen and food preparation supplies and equipment, appliances, print shop equipment and fixtures, other additional furniture and fixtures, gardening equipment and furniture, tools, and all other personal property, documents and records, and outbuildings (see list below).

Sheriffs Office	Pioneer Homestead
School House	Livery Stable
Barber Shop	Miner's Cabin
Saloon	Wells Fargo Office
Jail	Chapel
Dressmaker & Hat Shop	Doctor's Office
Mercantile	Barn
Post Office	Storage Sheds (3)
Blacksmith	Outhouse Boardwalks & Awnings
Leather Shop	Covers Restrooms

All of the above-mentioned items were obtained or built with donations of materials, labor, and money given specifically to YFHA and were eligible for income tax deductions to the donors. All artifacts donated are held in public trust, pursuant to YFHA organizational documents.



## STAFF REPORT

**DATE: APRIL 25, 2023**

**TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**FROM: DEBORAH PELTZER BUSINESS MANAGER**

**RE: BEDROCK TENNIS COURT LED LIGHT PROJECT, REQUEST FOR BIDS**

### **SUMMARY**

The Bedrock Tennis Court lights and wiring are aged and outdated. LED ballast, bulbs and new wiring need to be installed on 24 lights.

Based on the attached quote staff received for replacing 22 lights, this project requires the request for proposals process. This improvements would be funded by the general fund.

Update all lights, ballast, bulbs, and conduit wiring:

24 Total:

- 3 poles with 4 lights
- 6 poles with 2 lights

Staff is requesting Board approval to move forward with the Tennis Court Light project and advertise for bids.

### **RECOMMENDATION**

Staff recommends moving forward with completing the Tennis Court LED project and place the project out for bid.



## Williams Electric Company

FRRPD

Feather River Recreation & Park District  
1875 Feather River Blvd,  
Oroville, CA 95965

☎ (562) 440-5754

✉ Joev@frrpd.com

ESTIMATE	#536
ESTIMATE DATE	Feb 27, 2023
<b>TOTAL</b>	<b>\$35,394.76</b>

### CONTACT US

5625 Baggett Marysville Rd  
Oroville, CA 95965

☎ (530) 717-3253

✉ wee.incorporated@gmail.com

## ESTIMATE

Services	qty	unit price	amount
LED change out bedrock tennis courts  40ft 3 pole / 4 lights/ 6 pole / 2 Light 22 total lights new wire will be needed throughout all conduits  0 new pole	1.0	\$35,394.76	\$35,394.76

Services subtotal: \$35,394.76

**Total** **\$35,394.76**

We appreciate your business. All payments are due upon receipt. A 10% late fee will be added on 10 days after invoice is delivered and 10% every 30 days after that. We appreciate your prompt payment.



## STAFF REPORT

**DATE: APRIL 25, 2023**

**TO: BOARD OF DIRECTORS**

**FROM: DEBORAH PELTZER, BUSINESS MANAGER**

**RE: SURPLUS GRASSHOPPER MOWER**

### **SUMMARY**

The District has a Grasshopper Mower which is deemed non-functioning and repair estimates are too costly.

### **BACKGROUND**

District Policy requires that the Board declares unneeded or obsolete inventory as surplus before it can be disposed of.

#### **Description of items:**

1. 2015 Grasshopper Mower, purchased 6/25/2015 \$16k

Mower repairs needed per Park Supervisor:

- Battery draining due to electrical problems
- Alternator is faulty
- Front wheel assembly has worn off
- Deck does not lift and components that require battery power do not work (alternator)
- Headlights do not work
- Mulch door/cover broke
- Unit is nearing eight years old with over 1600 hours on it

### **BUDGETARY IMPACT**

Any proceeds from the sale of this equipment will be deposited in the General Fund. Staff will present 3 quotes for a replacement mower.

### **RECOMMENDATION**

Approve above items of District equipment to be declared as surplus and direct the Park Supervisor to dispose of it, as per Board Policy 28. FRRPD utilizes website govdeal.org surplus items and notification will be posted on FRRPD social media alerting the public of auction items.

### **ALTERNATIVE ACTIONS**

Direct staff to have the mower repaired and keep in service.



## STAFF REPORT

**DATE: APRIL 25, 2023**

**TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**FROM: DEBORAH PELTZER, BUSINESS MANAGER**

**RE: ALLOCATION OF FUNDS PURCHASE MOWER**

### **SUMMARY**

Request to allocate up to \$17,000 purchase a new mower.

### **BACKGROUND**

Our Grasshopper Mower, purchased 6/25/2015 has more than 1,500 hours and repairs are costly. Staff requests that the 2015 mower be surplus and allocate funds to replace the equipment.

### **BUDGETARY IMPACT**

The 2022-23 Budget includes \$105k for large equipment purchase. Only \$17k of budgeted amount utilized toward monthly payments for new truck purchase that was financed in September 2022.

### **RECOMMENDATION**

Approve the allocation fund request to move forward with new mower purchase.

**Customer:**

**Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.**

**A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.**

Vendor: Deere & Company

- 2000 John Deere Run  
Cary, NC 27513
- Signature on all LOIs and POs with a signature line
- Contract name or number; or JD Quote ID
- Sold to street address (no PO box)
- Ship to street address (no PO box)
- Bill to contact name and phone number
- Bill to address
- Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
- Membership number if required by the contract

**For any questions, please contact:**

**Matthew Delahanty**

Pape Machinery, Inc.  
489 Country Drive  
Chico, CA 95928

Tel: 530-343-8288

Fax: 530-895-0820

Email: [mdelahanty@papemachinery.com](mailto:mdelahanty@papemachinery.com)

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

**Quote Id:** 28588478

---

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Pape Machinery, Inc.  
489 Country Drive  
Chico, CA 95928  
530-343-8288  
agchico@papemachinery.com

---

**Prepared For:  
Feather River Parks & Rec**



**Proposal For:  
Feather River Parks & Rec**

**Delivering Dealer:**

Matthew Delahanty

Pape Machinery, Inc.

489 Country Drive

Chico, CA 95928

agchico@papemachinery.com

**Quote Prepared By:**

Matthew Delahanty

mdelahanty@papemachinery.com



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**Quote Summary**
**Prepared For:**

Feather River Parks & Rec  
 CA

**Delivering Dealer:**
**Pape Machinery, Inc.**

Matthew Delahanty  
 489 Country Drive  
 Chico, CA 95928  
 Phone: 530-343-8288  
 mdelahanty@papemachinery.com

*This sale is subject to Papé's Terms and Conditions of Sale effective on the date hereof, which are incorporated in full by this reference. The Terms and Conditions of Sale are available at [www.pape.com/terms](http://www.pape.com/terms), and will also be sent by mail or e-mail to the purchaser upon request.*

**Quote ID:** 28588478  
**Created On:** 12 April 2023  
**Last Modified On:** 12 April 2023  
**Expiration Date:** 12 May 2023

<b>Equipment Summary</b>	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
JOHN DEERE Z994R Diesel Commercial ZTrak	\$ 13,368.74 X	1 =	\$ 13,368.74
PowerGard Protection Plan	\$ 1,566.00 X	1 =	\$ 1,566.00
<b>Contract:</b> CA L&G 4-07-51-0019A (PG 5F CG 22)			
<b>Price Effective Date:</b> February 28, 2020			
<b>Sub Total</b>			<b>\$ 14,934.74</b>
<b>Equipment Total</b>			<b>\$ 14,934.74</b>

\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total	\$ 14,934.74
Trade In	
SubTotal	<b>\$ 14,934.74</b>
Sales Tax - (8.25%)	\$ 1,226.75
State Tire Fee	\$ 7.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 16,168.49
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 16,168.49</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

# Selling Equipment

**Quote Id:** 28588478      **Customer Name:**
**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

 Deere & Company  
 2000 John Deere Run  
 Cary, NC 27513  
 FED ID: 36-2382580  
 UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

 Pape Machinery, Inc.  
 489 Country Drive  
 Chico, CA 95928  
 530-343-8288  
 agchico@papemachinery.com

## JOHN DEERE Z994R Diesel Commercial ZTrak

**Hours:**
**Stock Number:**
**Contract:** CA L&G 4-07-51-0019A (PG 5F CG 22)

**Selling Price \***
**Price Effective Date:** February 28, 2020

**\$ 13,368.74**

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
2545TC	Z994R Diesel Commercial ZTrak	1	\$ 18,129.00	28.00	\$ 5,076.12	\$ 13,052.88	\$ 13,052.88
<b>Standard Options - Per Unit</b>							
001A	United States and Canada	1	\$ 0.00	28.00	\$ 0.00	\$ 0.00	\$ 0.00
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$ 0.00	28.00	\$ 0.00	\$ 0.00	\$ 0.00
1504	60 In. 7-IRON PRO™ Side Discharge Mower Deck	1	\$ 0.00	28.00	\$ 0.00	\$ 0.00	\$ 0.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$ 0.00	28.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Standard Options Total</b>			<b>\$ 0.00</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Dealer Attachments/Non-Contract/Open Market</b>							
TCB10953	Mulch Kit (1524-mm (60-in.) 7-Iron, 7-Iron II and 7-Iron PRO)	1	\$ 438.70	28.00	\$ 122.84	\$ 315.86	\$ 315.86
<b>Dealer Attachments Total</b>			<b>\$ 438.70</b>		<b>\$ 122.84</b>	<b>\$ 315.86</b>	<b>\$ 315.86</b>
<b>Value Added Services</b>							
	PowerGard Protection Plan	1	\$ 1,566.00			\$ 1,566.00	\$ 1,566.00
<b>Value Added Services Total</b>			<b>\$ 1,566.00</b>			<b>\$ 1,566.00</b>	<b>\$ 1,566.00</b>
<b>Total Selling Price</b>			<b>\$ 18,567.70</b>		<b>\$ 5,198.96</b>	<b>\$ 13,368.74</b>	<b>\$ 14,934.74</b>

**Extended Warranty Proposal**
**PowerGard™ Protection Plan**
**Commercial Mowing**
**Date :** April 12, 2023

Machine/Use Information		Plan Description		Price	
Manufacturer	<b>JOHN DEERE</b>	Plan Type:	New	Deductible:	\$ 0
Equipment Type	Commercial Mowing	Coverage:	Comprehensive	Quoted Price	\$ 1,566.00
Model	Z994R	Total Months:	48		
Country	US	Total Hours:	1200	Date Quoted	April 12, 2023
MFWD/Tracks	N				

**Scraper Use**

THIS PROPOSAL IS VALID FOR 30-DAYS FROM DATE ISSUED. GRACE pricing is offered only early during the Deere basic warranty period and has no surcharges. After this period, DELAYED PURCHASE pricing (surcharged) is offered later during the John Deere Basic Warranty. Many PowerGard quotes presented in the Delayed Purchase Period will require inspection/certification process and must also past fluid testing. The Total Months and Total Hours listed above include the John Deere Basic Warranty terms (24 months / 2000 hours on Tractors, 24 months on Golf & Turf Products, 12 months for all AG Harvesting and Sprayer equipment, and 12 months/1000 hours on most Gator Utility Vehicles). "Limited" Plan coverage = Engine & Powertrain only. "Comprehensive" Plan coverage = Full Machine.

**PowerGard Protection Proposal Prepared for:**
*I have been offered this extended warranty and*

 -----  
 Customer Name - Please Print

 **I ACCEPT** the PowerGard Protection

 **I DECLINE** the PowerGard Protection

 -----  
 Customer Signature

*If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.*

**Note :** This is **not** a contract. For specific PowerGard Protection coverage terms and conditions, please refer to the actual PowerGard Protection Plan contract for more information and the terms, conditions and limitations of the agreement.

**What PowerGard Protection is :**

The PowerGard Protection Plan is an **extended warranty** program for reimbursement on parts and labour for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Commercial and Agricultural equipment, who purchase the PowerGard Plans for the desired coverage as indicated in this proposal.

**What PowerGard Protection is not :**

PowerGard Protection is **not insurance**. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income or loss of value of crops during or after an equipment failure. See the actual product-specific PowerGard Protection Plan agreement for a complete listing of covered components, and limitations and conditions under the program.

---

**Features/Benefits:**

PowerGard protection include the following features and benefits under the program :

- Pays for parts and labour costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.
- PowerGard Protection agreements ensure that only Genuine John Deere Parts are used in all repairs,
- PowerGard coverage is fully transferable to future owners, with no transfer fees when coverage remains,
- PowerGard ensures higher resale value and makes equipment more marketable during the sale or trade-in,
- PowerGard allows you to budget your total cost of ownership, with financing available through John Deere Credit or other sources,
- PowerGard helps prevent large,unexpected repair bills during later years of equipment ownership,in exchange for a smaller protection fee up front.

**Customer:**

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Fax: 530-895-0820

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**Quote Id:** 28588478

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FED ID: 36-2382580  
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530-343-8288  
agchico@papemachinery.com

---

**Prepared For:  
Feather River Parks & Rec**



**Proposal For:  
Feather River Parks & Rec**

**Delivering Dealer:**

Matthew Delahanty

Pape Machinery, Inc.

489 Country Drive

Chico, CA 95928

agchico@papemachinery.com

**Quote Prepared By:**

Matthew Delahanty

mdelahanty@papemachinery.com

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**Quote Summary**
**Prepared For:**

Feather River Parks & Rec  
 CA

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Rental Applied	(0.00)
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Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

# Selling Equipment

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 agchico@papemachinery.com

## JOHN DEERE Z994R Diesel Commercial ZTrak

**Hours:**
**Stock Number:**
**Contract:** CA L&G 4-07-51-0019A (PG 5F CG 22)

**Selling Price \***
**Price Effective Date:** February 28, 2020

**\$ 13,368.74**

\* Price per item - includes Fees and Non-contract items

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**Extended Warranty Proposal**
**PowerGard™ Protection Plan**
**Commercial Mowing**
**Date :** April 12, 2023

Machine/Use Information		Plan Description		Price	
Manufacturer	<b>JOHN DEERE</b>	Plan Type:	New	Deductible:	\$ 0
Equipment Type	Commercial Mowing	Coverage:	Comprehensive	Quoted Price	\$ 1,566.00
Model	Z994R	Total Months:	48		
Country	US	Total Hours:	1200	Date Quoted	April 12, 2023
MFWD/Tracks	N				

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 **I DECLINE** the PowerGard Protection

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# RENTAL GUYS

## RENTAL EQUIPMENT CENTER

WWW.RENTALGUYS.COM

### Rented from

1720 Nord Avenue  
Chico, CA 95926-3013



530-343-0219 Phone  
530-343-2272 Fax

### Customer #: 15493

FEATHER RIVER RECREATION  
1875 Feather River Blvd

OROVILLE, CA 95965 4903

Phone 530-533-2011

### Remit To:

1720 Nord Avenue  
Chico, CA 95926-3013  
530-343-0219 Phone

530-343-2272 Fax

H33

### Status: Quote

Quote #: q26192-1

Quoted: Fri 4/28/2023 9:00AM  
Billed Thru: Fri 4/28/2023

Ordered By: Joe

Terms: On Account

Operator: SYKES, DARREN

Job Descr: EXMARK 60" LAZER DIESEL PUF

Picked up by: Joe

Sales Rep: Darren Sykes 530-513-5779 darren@rentalguys.com

Qty	Key	Items	Status	Price
1	MS-1	60" LAZER DIESEL LZS80TDYM604W0	Retail	\$27,099.00

ETA IS NOVEMBER 2023

Quote valid for 30 days.

### Quote

Rentals payable in advance. Rental rates do not provide option to purchase and cover; Single shift 8 hours operation, Two shifts at 1.5 times one shift operation, Three shifts at 2 times one shift operation. Customer to pay all transportation charges. Rates subject to change without notice. Customer is responsible for theft of equipment. Keep it locked! Customer is responsible for checking water and oil daily. All damage to tires and tubes caused by blowout, bruises, cuts, road hazards and other causes inherent to use of equipment is the responsibility of the customer. We charge for time out - not time used. The California Vehicle Code requires a second rear view mirror to be located on the right hand side of the motor vehicle if the trailer or load obstructs the drivers view. Equipment that is self-propelled diesel 25 horse power and above that is considered Off-Road cannot idle for more than 5 consecutive minutes.

I have been given and understand written and/or oral operating and safety instructions.

IF I DO NOT UNDERSTAND, OR FORGET THE SAFETY OR OPERATING INSTRUCTIONS I HAVE BEEN GIVEN, OR IF THE EQUIPMENT FAILS, I WILL NOT ATTEMPT TO OPERATE OR REPAIR IT. I WILL DISCONTINUE USE AND NOTIFY RENTAL CENTER IMMEDIATELY.

CUSTOMER IS RESPONSIBLE FOR RENT ON LOST, STOLEN OR DAMAGED ITEMS, UNTIL ITEMS ARE PAID FOR. THE CONDITIONS ON THE FRONT AND REVERSE OF THIS CONTRACT ARE PART OF SAID CONTRACT.

Sales:	\$27,099.00
Subtotal:	\$27,099.00
ico Sales Tax 8.25%:	\$2,235.67
Total:	\$29,334.67
Paid:	\$0.00
Amount Due:	\$29,334.67

Signature:

FEATHER RIVER RECREATION

Open Mon-Fri 7:00am to 5:00pm Sat 7:00am to 4:00pm (530) 343-0219

Printed On Fri 4/21/2023 9:37:19AM

Software by Point-of-Rental Software www.point-of-rental.com

Modification #1  
Contract-Params.SQL.rpt (13)

# RENTAL GUYS

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WWW.RENTALGUYS.COM

### Rented from

1720 Nord Avenue  
Chico, CA 95926-3013



530-343-0219 Phone  
530-343-2272 Fax

### Customer #: 15493

FEATHER RIVER RECREATION  
1875 Feather River Blvd

OROVILLE, CA 95965 4903

Phone 530-533-2011

### Remit To:

1720 Nord Avenue  
Chico, CA 95926-3013  
530-343-0219 Phone 530-343-2272 Fax

### Status: Quote

Quote #: q26193-1

Quoted: Fri 4/28/2023 9:00AM  
Billed Thru: Fri 4/28/2023

Ordered By: Joe  
Terms: On Account  
Operator: SYKES, DARREN  
Job Descr: EXMARK 72" LAZER DIESEL PUF

Picked up by: Joe

H34

Sales Rep: Darren Sykes 530-513-5779 darren@rentalguys.com

Qty	Key	Items	Status	Price
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ETA NOVEMBER 2023

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### Quote

Rentals payable in advance. Rental rates do not provide option to purchase and cover; Single shift 8 hours operation, Two shifts at 1.5 times one shift operation, Three shifts at 2 times one shift operation. Customer to pay all transportation charges. Rates subject to change without notice. Customer is responsible for theft of equipment. Keep it locked! Customer is responsible for checking water and oil daily. All damage to tires and tubes caused by blowout, bruises, cuts, road hazards and other causes inherent to use of equipment is the responsibility of the customer. We charge for time out - not time used. The California Vehicle Code requires a second rear view mirror to be located on the right hand side of the motor vehicle if the trailer or load obstructs the drivers view. Equipment that is self-propelled diesel 25 horse power and above that is considered Off-Road cannot idle for more than 5 consecutive minutes.

I have been given and understand written and/or oral operating and safety instructions.

IF I DO NOT UNDERSTAND, OR FORGET THE SAFETY OR OPERATING INSTRUCTIONS I HAVE BEEN GIVEN, OR IF THE EQUIPMENT FAILS, I WILL NOT ATTEMPT TO OPERATE OR REPAIR IT. I WILL DISCONTINUE USE AND NOTIFY RENTAL CENTER IMMEDIATELY.

CUSTOMER IS RESPONSIBLE FOR RENT ON LOST, STOLEN OR DAMAGED ITEMS, UNTIL ITEMS ARE PAID FOR. THE CONDITIONS ON THE FRONT AND REVERSE OF THIS CONTRACT ARE PART OF SAID CONTRACT.

Sales:	\$27,599.00
Subtotal:	\$27,599.00
ico Sales Tax 8.25%:	\$2,276.92
<b>Total:</b>	<b>\$29,875.92</b>
Paid:	\$0.00
Amount Due:	\$29,875.92

Signature: \_\_\_\_\_

FEATHER RIVER RECREATION

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Modification #1  
Contract-Params.SQL.rpt (13)

# LAZER Z<sup>®</sup> DIESEL

PREMIUM DIESEL PERFORMANCE. MAXIMUM COMFORT & PRODUCTIVITY.

## FEATURES

### UltraCut™ Deck Technology

Side Discharge: 60 | 72

Rear Discharge: 72

### Commercial-Grade Engines

Yanmar®

### Hydraulic Deck Lift

Provides for easy cutting height adjustment and quick transport

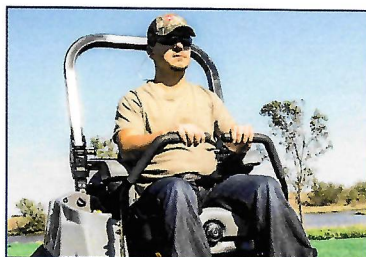
### Reduced Maintenance

With an efficient and robust powertrain system, these machines have less maintenance and longer service intervals. The tool-less belt access and removable floor pan makes servicing easy



### ON-BOARD INTELLIGENCE

The next-generation RED leverages the latest technologies to deliver increased machine efficiency, ease of use and durability. This technology provides users an increased ability to control mower power and efficiency with defined performance modes.



### ENHANCED OPERATOR COMFORT

Operator comfort is critical to productivity. That's why we've worked so hard to reduce noise and vibration, and placed the operator seat in full suspension on ISO mounts—so you can go for hours.

## TOP ACCESSORIES

- LED Light Kit
- Micro-Mulch System
- Operator Controlled Discharge
- Sun Shade
- Trash Container
- Turf Striping Kit
- UltraVac Collection Systems

Accessories may not fit each mower model. Please visit [exmark.com](http://exmark.com) or check with your dealer on accessory fit-up for each model.

The commercial mowers more landscape pros trust.

[exmark.com](http://exmark.com)

# LAZER Z DIESEL

MODEL	ENGINE	SIZE	DECK	WEIGHT	DIMENSIONS (W X L X H)
LZS80TDYM604W0	Yanmar 3TNV80FT Diesel, RED Equipped	60"	UltraCut Side Discharge	1915 lbs.	72.8" x 96.4" x 71.8"
LZS80TDYM724W0	Yanmar 3TNV80FT Diesel, RED Equipped	72"	UltraCut Side Discharge	1930 lbs.	84.9" x 99.6" x 71.8"
LZS80TDYM72RW0	Yanmar 3TNV80FT Diesel, RED Equipped	72"	UltraCut Rear Discharge	2041 lbs.	78.2" x 100.6" x 71.8"



Side Discharge



Side Discharge

## POWER COMPONENTS

**Engine** – Yanmar 3TNV88C Diesel and 3TNV80FT, governed to 2,600 rpm.

**Air Filter** – Heavy-duty canister air filtration system with electronic vacuum sensor.

**Drive System** – Kanzaki KPS-18T Transmission, 15-quart oil capacity, spin-on filter. 18cc shoe type pumps and 17.84 cubic inch Hydro-Gear HGM-18 motors, hydraulic oil cooler.

**Speed** – 1.3L has infinitely variable speed selection from 0–11.0 mph (18 kmph) forward, 0–6 mph (10 kmph) reverse.

**PTO Engagement** – Integrated wet clutch system in transmission, connected to right angle gearbox on deck via drive shaft.

**Fuel Capacity** – 12-gallon (45.4-L), side fuel tanks.

**Drive-Wheel Release** – Allows unit movement without engine running.

**Safety Package** – Operator Presence Controls (OPC) and drive system interlock, with safety interlock system indicators.

**Rollover Protection System (ROPS)** – 2-post foldable ROPS standard with seat belt and latch.

**Deck Lift** – Standard - Hydraulic.

**Casters** – .050" thick double-yoke, smooth tread caster wheel assembly with pre-installed bearing cups.

## DECK

**Style** – Side-discharge models have UltraCut Series 4 cutting deck with option to bag or mulch. Rear-discharge models have UltraCut™ Rear Discharge cutting deck with option to mulch.

**Widths Available** – 60" (152 cm) and 72" (183 cm).

**Deck Construction** – Side-discharge has 10-gauge top that is formed and continuously seam welded, 7-gauge side skirt and 7-gauge reinforced spindle mounting locations for improved strength and reduced weight. Rear Discharge deck has 7-gauge high strength alloy top that is formed and continuously seam welded, with 7-gauge high strength alloy side skirt.

**Cutting Height** – 1.0" (2.5 cm) to 5.5" (11.8 cm) in 0.25" (0.64 cm) increments. Side and Rear Discharge models are adjustable from operator's seat.

**Blade Spindles** – No maintenance, sealed and non-greasable spindles; 7.75"-diameter cutter housing with 25mm (.98") diameter spindle shaft and splined blade driver.

**Blade-Tip Speed** – Approximately 18,500 fpm.

## EQUIPMENT

**Tractor Frame** – Welded, heavy-duty 1.5" x 3" x 3/16" tubular steel.

**Steering and Motion Control** – Hydraulically dampened twin levers, adjust fore and aft, also adjustable to 2 height positions. Adjustable dampeners (3 positions) to customize drive responsiveness.

**Front Caster Tires** – 15 x 6.0–6, smooth-tread, semi-pneumatic.

**Drive Tires** – 26 x 12–12, 6-ply Multi Trac®.

**Turning Radius** – True zero-turn.

**Parking Brake** – Lever-actuated internal wet disc brake.

**Seat** – Deluxe, two-tone, bolstered suspension seat with Elastomeric Vibration Control material. Mounted on innovative Seat Isolation System that provides operator isolation in all three planes of motion as well as fore-aft slide and seat flip-up.

**Electrical** – 12-volt battery with 55-amp alternator.

**Onboard Intelligence** – Equipped with Next-Generation RED technology.

**Standard Features** – 12-volt plug-in, engine hour meter and cup holder

## ACCESSORIES & OPTIONS

Flasher Kit, Hitch Kit, Jack and Receiver, LED Light Kit, Rear Guard and Bumper Kit, Slow Moving Vehicle Sign, Sun Shade, Trash Container

**Side Discharge Only:** Mulch Kit, Operator Controlled Discharge, Turf Striping Kit and UltraVac Collection Systems

**Rear Discharge Only:** Finish Cut Baffles, Anti-Scalp & Side Wear Bar Kit and White Non-Marking Side Bumper

Accessories may not fit each model. Please visit [exmark.com](http://exmark.com) or check with your dealer on accessory fit-up for each model.

## WARRANTY

Limited Warranty: 5-Year or 1,500 Hours (with No Hour Limit First 2 Years), 3 Year or 2,000 Hours on engine.

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<sup>1</sup> Many manufacturers use 100% efficiency ratings for sale purposes. Exmark believes an 80% efficiency rating is more representative of actual mowing conditions, as it allows for turns and overlapping. Formulas for calculating acres per hour: 100% efficiency: MPH x width of cut ÷ 99 = acres per hour | 80% efficiency: MPH x width of cut ÷ 124 = acres per hour.

<sup>2</sup> For complete details, visit [exmark.com](http://exmark.com) or your local dealer.

Products depicted in this literature are for demonstration purposes only. Actual products offered for sale may vary in use, design, required attachments and safety features. We reserve the right to improve our products and make changes in specifications, designs and standard equipment without notice and without incurring obligations. See your dealer for details on all of our warranties. Exmark® and Lazer Z® are registered trademarks of Exmark Mfg. Co., Inc. ©2022 Exmark Manufacturing Company, Inc. All Rights Reserved. Printed in the U.S.A. 2022, Rev 1.





## STAFF REPORT

**DATE: APRIL 12, 2023**

**TO: BOARD OF DIRECTORS**

**FROM: JOE VELASQUEZ, PARK SUPERVISOR**

**RE: RIVERBEND PARK MAIN SEWAGE PUMP FAILURE**

### SUMMARY

Riverbend Parks main sewage pump is inoperable. Currently, we are having to call a septic company to service the tank because of the faulty pump. This lift station is like the Activity Center where when it rains it fills the tank very fast. There is no seal on the lid. This is why we have had to pump so frequently due to the vast amounts of rain this winter. This will be an ongoing problem until the lift station has been repaired.

### BUDGETARY IMPACT

In the past three months we have spent over \$3,000 dollars to have the tank pumped. We will not have an idea on repair cost until diagnostic on problem.

### RECOMMENDATION

We will need to get an expert out to diagnose the problem before we can get estimates.

### ALTERNATIVE ACTIONS

I have Excel Plumbing scheduled to look at the system the week of April 17-21. After his assessment, he will also provide a bid. If the bid is over \$5,000, I will collect two more bids so you can evaluate the best contractor.



## MARCH 2023 DEPARTMENT UPDATES

### Parks & Maintenance Department Update

*Joe Velasquez – Park Supervisor*

#### **Completed Tasks/Projects**

See Attached: Report from MaintainX app.

#### **Additional Information:**

Palermo Pool: The pool has been drained, and we have drilled holes in the deep end to allow ground water to surface. It will help prevent the pool from lifting out of the ground due to high water table in Palermo. See attached photos of major cracking throughout the pool. There are many areas leaking ground water through the plaster. Recommend a special board meeting to come up with a plan for the pool.

Brandt field lights project is scheduled for repair the week of April 17-21. Our team has done the trenching and installed the conduit and pull boxes. Williams will be running the new wire and wiring the new lights.

Excel Plumbing will be doing an inspection of the pump system at Riverbend Park. I will provide an update once we know what the problem is.

Merry-Go-Round at Riverbend Park has had another failed weld, and I have spotted multiple welds in other parts of the playground that may fail in the future. We have contacted the Equipment supplier who is going to help us with the necessary repairs or replacement. Will provide updates as more information becomes available.

As we move into warmer weather, our team is conducting thorough irrigation inspections to prepare for the coming summer months. We want our irrigation systems to be leak free to provide the most efficient and effective watering schedules.

We have ordered the replacement slide and pedestal for Riverbend Park playground. This is to replace the vandalized slide that was burnt. We will have it installed as soon as we receive it.

#### **Upcoming/Ongoing Projects:**

- Riverbend Park flooding repairs.
- Brush clearing in Riverbend South
- Brandt field lights
- Nelson Field repairs
- Irrigation inspections and repairs





## MARCH 2023 DEPARTMENT UPDATES

### Childcare Services

*Estela Valencia – Director of Children’s Services*

#### **Preschool Enrollment**

23 Preschool

#### **Current events/project**

- Three staff members completed their CPR & First Aid training.
- All preschool families and employees were informed in writing of the closure of the Activity Center.
- All programs including, BCOE’s Snap Ed , Children’s Valley oaks, Community Care Licensing, Steps to Quality, BCOE’s food program, were informed of the preschool closure.

#### **Upcoming events/projects:**

- Preschool Spring Egg Hunt April 6, 2023, in the morning.
- Preschool End of the Year Party June 23, 2pm-5:00pm.
- Skate Camp is scheduled for the following weeks: June 5-9 and June 12-16.

### Administration, Events & Marketing

*Victoria Teague – Executive Administrator/Interim General Manager*

#### **Current/Ongoing Projects:**

##### Project Management:

- Impact Fee Increase: SCI and I are actively working to schedule presentations to the Board of Supervisors and Oroville City Council in the coming months.
- Palermo Pool: I attended the most recent Palermo Community Council meeting to communicate the closure of Palermo Pool this season. The group was disappointed but understood the District’s financial situation. Joe and I have struggled to secure additional pool contractors that will inspect the site. We do not have any funds currently allocated for these repairs.
- Brad Freeman Trail Extension: I applied to Doug LaMalfa’s community grant program to fund the remaining portion of the trail project. Still haven’t received any updates from the CA Water Conservation Board regarding our application for their funding opportunities. I’m planning to make more time for this item when things slow down at the Activity Center.
- Nelson Pool Heater: We continue to wait for PGE to complete their engineer documents to move forward with the modification. Lifeguards will complete training in April, and we plan to have aquatics programming in place at Nelson Pool in May.
- Martin Luther King Jr. Park Mural: Staff has completed community outreach efforts and a restoration of the portrait style mural is supported by local groups. We’ve requested that the theme of the mural remains, while still giving the artist some creative freedom. The City of Oroville Parks Commission will be responsible for project funding and placing it out to bid. FRRPD will be responsible for maintaining the artwork.

##### Events & Marketing:

- The 15th Wildflower & Nature Festival was a hit! Loren Gill really appreciated his recognition from the District and presentation by attending Directors.
- Directors Fowler, Brandt, as well as Estela and I attended the Annual Chamber of Commerce dinner on April 6th and had a wonderful time connecting with fellow community leaders.
- Spring Concerts in the Park: Friday evenings May 5<sup>th</sup> through June 2<sup>nd</sup> band schedules are now available.

##### Daily Operations:

- Employee Recruitment: Recreation Supervisor, Aquatics, Accounting Clerk



# Work Orders List for 03/21/2023 - 04/18/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#1396	<b>Skate Park Graffiti Cleanup</b>	Bedrock Skate Park	<span>Medium</span> <span>Maintenance</span>	Eric Danner Marco Aispuro			<span>✓ Done</span> Completed by Marco Aispuro on 03/21/2023
#1452	<b>Cleaning and taking the weeds out on the beach</b>	Riverbend Park	<span>Medium</span> <span>Maintenance</span>	joseph velasquez Jesus Aispuro Marco Aispuro Julian Guzman			<span>✓ Done</span> Completed by joseph velasquez on 03/21/2023
#1606	<b>Spray Soccer fields</b>	Riverbend Park	<span>Medium</span> <span>Maintenance</span>	<span>T</span> Maintenance Team joseph velasquez	03/16/2023		<span>✓ Done</span> Completed by joseph velasquez on 03/21/2023
#1548	<b>Replace Bollards at Palermo Park</b>	Palermo Park	<span>High</span> <span>Damage</span> <span>Project</span> <span>Safety</span> <span>Repair</span>	<span>T</span> Maintenance Team Eric Danner			<span>✓ Done</span> Completed by Eric Danner on 03/23/2023
#1652	<b>Repair shop windows</b>		<span>Medium</span> <span>Repair</span>	Chris Narayan Marco Aispuro			<span>✓ Done</span> Completed by Chris Narayan on 03/28/2023
#1384	<b>Take Hustler to Shop for Service</b>	Maintenance Shop Hustler Super 104 Mower	<span>Maintenance</span>	<span>T</span> Maintenance Team joseph velasquez Hue Vang			<span>✓ Done</span> Completed by Hue Vang on 03/28/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#1660	Replace faucet	Martin Luther King Jr Park	<div style="background-color: #f9a825; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #0070c0; padding: 2px; border-radius: 4px; display: inline-block; width: fit-content;">Vandalism Repair</div>	Justin Valencia Eric Danner Hue Vang			<div style="color: green;">✓</div> Done Completed by Justin Valencia on 03/28/2023
#1502	Mow Schedule		<div style="background-color: #f9a825; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #0070c0; padding: 2px; border-radius: 4px; display: inline-block; width: fit-content;">Mow Schedule</div>	<div style="background-color: #0070c0; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Hue Vang	03/28/2023		<div style="color: green;">✓</div> Done Completed by Hue Vang on 03/28/2023
#1663	Oil Change (F-250)	Maintenance Shop 2019 Ford F-250	<div style="background-color: #f9a825; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #0070c0; padding: 2px; border-radius: 4px; display: inline-block; width: fit-content;">Maintenance</div>	Eric Danner			<div style="color: green;">✓</div> Done Completed by Eric Danner on 03/28/2023
#1664	Dog park bathrooms needs to be cleaned	Dog Park <small>Parent: Riverbend Park</small>	<div style="background-color: #e53935; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #0070c0; padding: 2px; border-radius: 4px; display: inline-block; width: fit-content;">Maintenance</div>	Justin Valencia Brandi DeGennaro			<div style="color: green;">✓</div> Done Completed by Brandi DeGennaro on 03/28/2023
#1676	Tennis court leaf removal	Bedrock Tennis Court	<div style="background-color: #f9a825; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #0070c0; padding: 2px; border-radius: 4px; display: inline-block; width: fit-content;">Leaf Removal</div>	Jesus Aispuro Brandi DeGennaro			<div style="color: green;">✓</div> Done Completed by Brandi DeGennaro on 03/29/2023
#1675	Change oil on 6X4 gator	Maintenance Shop	<div style="background-color: #e53935; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #0070c0; padding: 2px; border-radius: 4px; display: inline-block; width: fit-content;">Mechanical</div> <div style="border: 1px solid #0070c0; padding: 2px; border-radius: 4px; display: inline-block; width: fit-content;">Preventive</div> <div style="border: 1px solid #0070c0; padding: 2px; border-radius: 4px; display: inline-block; width: fit-content;">Maintenance</div>	<div style="background-color: #0070c0; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team joseph velasquez Justin Valencia Eric Danner Hue Vang			<div style="color: green;">✓</div> Done Completed by Eric Danner on 03/29/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#1674	<b>Change oil Husqvarna mower</b>	Maintenance Shop Husqvarna Mower 48"	<div style="background-color: #f44336; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #2196f3; border-radius: 3px; padding: 2px; display: inline-block; margin-top: 2px;">Mechanical</div> <div style="border: 1px solid #2196f3; border-radius: 3px; padding: 2px; display: inline-block; margin-top: 2px;">Preventive</div> <div style="border: 1px solid #2196f3; border-radius: 3px; padding: 2px; display: inline-block; margin-top: 2px;">Maintenance</div>	<div style="background-color: #4caf50; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang Jesus Aispuro			<div style="color: #4caf50;">✓</div> <b>Done</b> Completed by Eric Danner on 03/29/2023
#1607	<b>Van Repairs</b>	Feather River Recreation and Park District  2005 Ford Econoline Van	<div style="border: 1px solid #2196f3; border-radius: 3px; padding: 2px; display: inline-block; margin-bottom: 2px;">Mechanical</div> <div style="border: 1px solid #2196f3; border-radius: 3px; padding: 2px; display: inline-block;">Maintenance</div>	joseph velasquez Eric Danner Hue Vang Victoria Anton	03/30/2023		<div style="color: #4caf50;">✓</div> <b>Done</b> Completed by joseph velasquez on 03/29/2023
#1661	<b>Mow Schedule</b>		<div style="background-color: #ff9800; color: white; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; border-radius: 3px; padding: 2px; display: inline-block; margin-top: 2px;">Mow Schedule</div>	<div style="background-color: #4caf50; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team joseph velasquez	03/29/2023		<div style="color: #4caf50;">✓</div> <b>Done</b> Completed by joseph velasquez on 03/29/2023
#1657	<b>Riverbend park soccer's field irrigation valve electric wire got cut and pull infront the handicap parking lot need to rewire back to get the irrigation work</b>	Riverbend Park	<div style="border: 1px solid #2196f3; border-radius: 3px; padding: 2px; display: inline-block;">Vandalism Repair</div>	Eric Danner Hue Vang			<div style="color: #4caf50;">✓</div> <b>Done</b> Completed by Eric Danner on 03/30/2023
#1382	<b>Take Backhoe to shop for service</b>	Maintenance Shop John Deer Backhoe	<div style="border: 1px solid #2196f3; border-radius: 3px; padding: 2px; display: inline-block;">Maintenance</div>	<div style="background-color: #4caf50; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team joseph velasquez Eric Danner			<div style="color: #4caf50;">✓</div> <b>Done</b> Completed by Eric Danner on 03/30/2023
#1677	<b>Mow Schedule</b>		<div style="background-color: #ff9800; color: white; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; border-radius: 3px; padding: 2px; display: inline-block; margin-top: 2px;">Mow Schedule</div>	<div style="background-color: #4caf50; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team joseph velasquez	03/31/2023		<div style="color: #4caf50;">✓</div> <b>Done</b> Completed by joseph velasquez on 03/31/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#1697	Install signs at work out stations.	Riverbend Park	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block;">Project</div>	joseph velasquez Jesus Aispuro			<div style="color: green;">✓</div> Done Completed by joseph velasquez on 03/31/2023
#1717	Flood Cleanup	Riverbend Park	<div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block;">Maintenance</div>	Marco Aispuro			<div style="color: green;">✓</div> Done Completed by Marco Aispuro on 04/02/2023
#1359	Nelson woman's sink clogged		<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block;">Maintenance</div>	Justin Valencia Chris Narayan Jesus Aispuro			<div style="color: green;">✓</div> Done Completed by Chris Narayan on 04/03/2023
#1725	Mow Palermo Park	Palermo Park	<div style="background-color: #ffc107; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block;">Mow Schedule</div>	Justin Valencia Marco Aispuro			<div style="color: green;">✓</div> Done Completed by Justin Valencia on 04/03/2023
#1076	Sidewalk needs to be leveled	Riverbend Park	<div style="background-color: #ffc107; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block;">Preventive</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block;">Safety</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block; font-weight: bold;">T</div> Maintenance Team joseph velasquez Chris Narayan			<div style="color: green;">✓</div> Done Completed by joseph velasquez on 04/05/2023
#1747	Riverbend male toilet needs to be plunged		<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block;">Maintenance</div>	Chris Narayan			<div style="color: green;">✓</div> Done Completed by Chris Narayan on 04/05/2023
#1749	instrument cap on Riverbend south play equipment	Riverbend Park	<div style="background-color: #ffc107; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block;">Repair</div>	Chris Narayan			<div style="color: green;">✓</div> Done Completed by Chris Narayan on 04/05/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#1623	<b>Riverbend Flood Clean Up &amp; Repairs</b>	Riverbend Park	<div style="background-color: #f7941d; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Damage</div> <div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Project</div> <div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Safety</div> <div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Repair</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block; margin-right: 5px;">T</div> Maintenance Team joseph velasquez			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 04/05/2023
#1748	<b>Change starter and battery on work truck.</b>	Maintenance Shop 2012 Ram 1500 (assigned to Eric)	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Maintenance</div>	joseph velasquez Eric Danner Hue Vang			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hue Vang on 04/05/2023
#1764	<b>Take bobcat to shop for annual service</b>	Maintenance Shop Bobcat T550	<div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-bottom: 2px;">Mechanical</div> <div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-bottom: 2px;">Preventive</div> <div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-bottom: 2px;">Maintenance</div>	joseph velasquez			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 04/06/2023
#1778	<b>Fix pre school toilet</b>	Activity Center	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Repair</div>	Justin Valencia Jesus Aispuro			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Justin Valencia on 04/07/2023
#1762	<b>Repair bottom of staircase railing in AC near Martial Arts Room</b>	Activity Center	<div style="background-color: #f7941d; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Repair</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block; margin-right: 5px;">T</div> Maintenance Team Marco Aispuro			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Marco Aispuro on 04/07/2023
#1742	<b>Repair drainage gate</b>	Maintenance Shop	<div style="background-color: #f7941d; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Repair</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block; margin-right: 5px;">T</div> Maintenance Team Hue Vang			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hue Vang on 04/07/2023
#1789	<b>Cutting grass along the road</b>	Nelson Sports Complex	<div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-bottom: 2px;">Maintenance</div>	Jesus Aispuro Marco Aispuro			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Marco Aispuro on 04/09/2023
#1802	<b>paint all seating areas at play town</b>		<div style="background-color: #f7941d; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #ccc; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Maintenance</div>	Chris Narayan			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Chris Narayan on 04/10/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#1763	Paint tables in picnic area	Nolan Sports Complex	<div style="background-color: #ffc107; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Maintenance</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Vandalism Repair</div>	Chris Narayan Brandi DeGennaro			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Chris Narayan on 04/10/2023
#1539	Riverbend Park Safety Inspection	Riverbend Park	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Inspection</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Safety</div>	<span style="color: green; font-weight: bold;">T</span> Maintenance Team Chris Narayan	04/01/2023		<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Chris Narayan on 04/10/2023
#1534	Maintenance Shop/Yard Safety Inspection	Maintenance Shop	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Inspection</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Safety</div>	<span style="color: green; font-weight: bold;">T</span> Maintenance Team Chris Narayan	04/01/2023		<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Chris Narayan on 04/10/2023
#1744	Repair bbq tables at picnic area	Nolan Sports Complex	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Damage</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Repair</div>	<span style="color: green; font-weight: bold;">T</span> Maintenance Team Eric Danner Hue Vang Marco Aispuro			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hue Vang on 04/10/2023
#1821	Monday night prep two fields - RD & Shawnie	Nelson Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Field Prep</div>	<span style="color: green; font-weight: bold;">T</span> Maintenance Team joseph velasquez	04/10/2023		<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 04/11/2023
#1813	Prep for Tuesday night	Nelson Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Field Prep</div>	<span style="color: green; font-weight: bold;">T</span> Maintenance Team Chris Narayan	04/11/2023		<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Chris Narayan on 04/11/2023
#1743	Ground squirrel abatement	Nolan Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Safety</div>	joseph velasquez Justin Valencia Jesus Aispuro	04/05/2023		<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 04/11/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS	
#1533	<b>MLK Park Safety Inspection</b>	Martin Luther King Jr Park	<div style="background-color: #f44336; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Inspection</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Safety</div>	<div style="background-color: #4caf50; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Chris Narayan Marco Aispuro	04/01/2023		<div style="color: green;">✓</div> Done Completed by Chris Narayan on 04/12/2023	
#1804	<b>Dog park tables need to be painted chairs and benches</b>		<div style="background-color: #ffc107; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Maintenance</div>	Chris Narayan			<div style="color: green;">✓</div> Done Completed by Chris Narayan on 04/12/2023	
#1734	<b>Brandt field light repairs.</b>	Nolan Sports Complex	<div style="background-color: #4caf50; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Low</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Electrical</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Project</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Repair</div>	joseph velasquez Eric Danner Chris Narayan Hue Vang			<div style="color: green;">✓</div> Done Completed by Chris Narayan on 04/12/2023	
#1538	<b>Palermo Park Safety Inspection</b>	Palermo Park	<div style="background-color: #f44336; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Inspection</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Safety</div>	<div style="background-color: #4caf50; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Chris Narayan	04/01/2023		<div style="color: green;">✓</div> Done Completed by Chris Narayan on 04/12/2023	
#1535	<b>Nolan Sports Complex Safety Inspection</b>	Nolan Sports Complex	<div style="background-color: #f44336; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Inspection</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Safety</div>	<div style="background-color: #4caf50; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Chris Narayan	04/01/2023	Total Time	49m 22s	<div style="color: green;">✓</div> Done Completed by Chris Narayan on 04/12/2023
#1537	<b>Nelson Sports Complex Safety Inspection</b>	Nelson Sports Complex	<div style="background-color: #f44336; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Inspection</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Safety</div>	<div style="background-color: #4caf50; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Chris Narayan	04/01/2023			<div style="color: green;">✓</div> Done Completed by Chris Narayan on 04/12/2023



ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#1761	<b>Replace sand pit at Play town park</b>	Playground <small>Parent: Nolan Sports Complex</small>	Low Project	T Maintenance Team joseph velasquez Chris Narayan Hue Vang Jesus Aispuro			✓ Done Completed by joseph velasquez on 04/12/2023
#1746	<b>Replace missing monkey swings.</b>	Playground <small>Parent: Nolan Sports Complex</small>	Medium Repair	Chris Narayan			✓ Done Completed by Chris Narayan on 04/13/2023
#1837	<b>Fill, level and tamp right-handed batter's box</b>	Nelson Sports Complex	Medium Field Prep	joseph velasquez			✓ Done Completed by joseph velasquez on 04/14/2023
#1765	<b>Drain Palermo pool</b>	Palermo Park	High Safety	T Maintenance Team Justin Valencia Hue Vang Jesus Aispuro			✓ Done Completed by Hue Vang on 04/14/2023
#1808	<b>Backhoe oil</b>	Maintenance Shop John Deer Backhoe	Mechanical	Hue Vang Marco Aispuro			✓ Done Completed by Marco Aispuro on 04/14/2023
#1855	<b>Men's toilet at Riverbend</b>		High Maintenance	Chris Narayan			✓ Done Completed by Chris Narayan on 04/14/2023
#1857	<b>Woman's toilet at Nolan</b>		High Maintenance	Chris Narayan			✓ Done Completed by Chris Narayan on 04/14/2023
#1856	<b>Repair sidewalk, concrete</b>	Nolan Sports Complex	Repair	Marco Aispuro			✓ Done Completed by Marco Aispuro on 04/14/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#1860	<b>Nolan Sidewalk repair</b>	Playground <small>Parent: Nolan Sports Complex</small>	<div style="border: 1px solid #ccc; border-radius: 4px; padding: 2px; display: inline-block; margin-bottom: 2px;">Project</div> <div style="border: 1px solid #ccc; border-radius: 4px; padding: 2px; display: inline-block; margin-bottom: 2px;">Safety</div> <div style="border: 1px solid #ccc; border-radius: 4px; padding: 2px; display: inline-block;">Repair</div>	Marco Aispuro Julian Guzman			<span style="color: green;">✓</span> Done Completed by Julian Guzman on 04/14/2023
#1823	<b>Prep for Friday night</b>	Nelson Sports Complex	<div style="background-color: red; color: white; border-radius: 4px; padding: 2px; display: inline-block; margin-bottom: 2px;">High</div> <div style="border: 1px solid #ccc; border-radius: 4px; padding: 2px; display: inline-block;">Field Prep</div>	<span style="color: green;">T</span> Maintenance Team joseph velasquez	04/14/2023		<span style="color: green;">✓</span> Done Completed by joseph velasquez on 04/14/2023
#1681	<b>Repaint &amp; repair Storage Shed</b>	Nolan Sports Complex	<div style="background-color: orange; color: white; border-radius: 4px; padding: 2px; display: inline-block; margin-bottom: 2px;">Medium</div> <div style="border: 1px solid #ccc; border-radius: 4px; padding: 2px; display: inline-block;">Repair</div>	Brandi DeGennaro Victoria Anton		Total Time 310h 2m 6s	<span style="color: green;">✓</span> Done Completed by Brandi DeGennaro on 04/14/2023
#1870	<b>weed eat well in side perimeter</b>	Riverbend Park	<div style="border: 1px solid #ccc; border-radius: 4px; padding: 2px; display: inline-block;">Maintenance</div>	Jesus Aispuro			<span style="color: green;">✓</span> Done Completed by Jesus Aispuro on 04/15/2023
#1886	<b>Spray Nolan, sport complex, MLK</b>		<div style="background-color: orange; color: white; border-radius: 4px; padding: 2px; display: inline-block; margin-bottom: 2px;">Medium</div> <div style="border: 1px solid #ccc; border-radius: 4px; padding: 2px; display: inline-block;">Maintenance</div>	Chris Narayan			<span style="color: green;">✓</span> Done Completed by Chris Narayan on 04/17/2023
#1859	<b>Clear tree from access road at Burn pile</b>		<div style="background-color: orange; color: white; border-radius: 4px; padding: 2px; display: inline-block; margin-bottom: 2px;">Medium</div> <div style="border: 1px solid #ccc; border-radius: 4px; padding: 2px; display: inline-block;">Maintenance</div>	Chris Narayan			<span style="color: green;">✓</span> Done Completed by Chris Narayan on 04/17/2023
#1822	<b>Monday night prep two fields - RD &amp; Shawnie</b>	Nelson Sports Complex	<div style="background-color: red; color: white; border-radius: 4px; padding: 2px; display: inline-block; margin-bottom: 2px;">High</div> <div style="border: 1px solid #ccc; border-radius: 4px; padding: 2px; display: inline-block;">Field Prep</div>	<span style="color: green;">T</span> Maintenance Team joseph velasquez	04/17/2023		<span style="color: green;">✓</span> Done Completed by joseph velasquez on 04/18/2023

