



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Regular Board Meeting  
August 22, 2023

**ACTIVITY CENTER**  
1875 Feather River Blvd.  
Oroville, CA 95965

**OUR MISSION:** We will provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

## **AGENDA**

**Open Session 5:30 PM**

*Written comments must be sent to [KendyleL@frprd.com](mailto:KendyleL@frprd.com) 1-hour prior to the meeting to be presented to the Board. If you need special accommodations to participate in this meeting, please contact (530)533-2011.*

## **CALL MEETING TO ORDER**

### **ROLL CALL**

Chairperson Shannon DeLong  
Vice-Chairperson Scott "Kent" Fowler  
Director Devin Thomas  
Director Clarence "Sonny" Brandt  
Director Greg Passmore

## **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENT**

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

### **CONSENT AGENDA**

*Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.*

**1. July 25, 2023 Regular Board Meeting Minutes** (Appendix A)

**2. July 2023 Financials** (Appendix B)

Consent Agenda Motion:

Vote:

### **ACTION ITEMS**

**1. Letter of Support For The Sutter Butte Flood Control Agency (SBFCA) Oroville Wildlife Area Robinson's Riffle Restoration Project. Presentation of the Oroville Wildlife Area (OWA) Robinson's Riffle Restoration Project by Chris Fritz.** (Appendix C)

Motion:

Vote:

**2. Lake Oroville Little League MOU (Appendix D)**

Motion:

Vote:

**3. Oroville Youth Soccer Club MOU (Appendix E)**

Motion:

Vote:

**4. Program and Reservation Fee Change (Appendix F)**

Motion:

Vote:

**5. Allocation of funds to purchase new ADA Chair Lift for Nelson Pool. (Appendix G)**

Motion:

Vote:

**6. Allocation of funds to purchase tables and benches for parks. (Appendix H)**

Motion:

Vote:

**NON-ACTION ITEMS**

**1. Feather River Recreation and Parks District will host the Feather River Clean Up (Appendix I)**

**DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix J)**

**UNFINISHED BUSINESS**

**BOARD ITEMS FOR UPCOMING AGENDA(S)**

**1.**

**ADJOURNMENT**



FEATHER RIVER RECREATION & PARK DISTRICT  
Regular Board Meeting  
July 25, 2023

ACTIVITY CENTER  
1875 Feather River Blvd.  
Oroville, CA 95965

DRAFT Minutes

Open Session

MEETING CALLED TO ORDER AT 5:32 PM.

**ROLL CALL**

Chairperson Shannon DeLong	<u>Present</u>
Vice-Chairperson Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Greg Passmore	<u>Present</u>

**CONSENT AGENDA**

1. June 27, 2023 Regular Board Meeting Minutes
  2. July 6, 2023 Special Board Meeting Minutes
  3. July 10, 2023 Special Board Meeting Minutes
  4. June 2023 Financials
  5. Resolution 2019-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Authorizing the District General Manager and All Board Members to Sign District Checks, Ach Transfers and Check Registers
- Director Fowler made a motion to approve the consent agenda.  
 Director Thomas seconded the motion.  
 \*The motion to approve the Consent Agenda passed with a unanimous vote.

**ACTION ITEMS**

1. Letter of Support for The Sutter Butte Flood Control Agency (SBFCA) Oroville Wildlife Area Robinson's Riffle Restoration Project  
No action taken; the presenter did not attend the meeting.
2. Resolution 2020-23: A Resolution of The Board of Directors of The Feather River Recreation and Park District Approving the Final Budget for Fiscal Year 2023-24  
Director Fowler made a motion to adopt the resolution 2020-23.  
Director Passmore seconded the motion.  
\*The motion to adopt resolution 2020-23 was passed with a unanimous vote.
3. General Manager Authorization to Secure New Credit Cards  
Director Passmore made a motion to approve the General Manager's authorization to secure new credit cards.  
Director Thomas seconded the motion.  
\*The motion was passed with a unanimous vote.

**DIRECTOR & COMMITTEE REPORTS WERE REVIEWED.**

**MEETING ADJOURNED AT 6:08pm**

Feather River Recreation & Park District  
 Profit & Loss Budget Performance  
 July 2023

Not final: accounts to be reconciled, pending bank statements and late invoices

	Jul 23	Budget	\$ Over Budget	Staff Comments	Jul 23	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>									
<b>Income</b>									
4100 · Tax Revenue									Tax Revenue received December and April 2,300,000
4150 · Tax Revenue (BAD)									328,600
4300 · Program Income	29,687	24,000	5,687	Preschool \$7k, Adult Sports \$2.4k, Aquatics \$12.3k, Rentals \$8k	29,687	24,000	5,687	124%	250,250
4400 · Donation & Fundraising Income									15,000
4900 · Interest Income									County fund: interested received December and April 14,000
4905 · Interest Income - BAD									2,000
<b>Total Income</b>	29,687	24,000	5,687		29,687	24,000	5,687	124%	2,909,850
<b>Gross Profit</b>	29,687	24,000	5,687		29,687	24,000	5,687	124%	2,909,850
<b>Expense</b>									
5000 · Payroll Expenses	105,930	114,087	(8,157)	July: open full time positions: General Manager, Rec Sup, Exec Admin	105,930	114,087	(8,157)	93%	1,413,000
5031 · GASB 68 Benefit Expense	71,255	80,000	(8,745)		71,255	80,000	(8,745)	89%	80,000
5100 · Advertising & Promotion		250	(250)			250	(250)		3,000
5120 · Bank Fees	392	298	94		392	298	94	132%	3,500
5140 · Copying & Printing	212	210	2		212	210	2	101%	2,500
5155 · Employment New Hire Screen	67	137	(70)		67	137	(70)	49%	1,600
5160 · Dues, Mbrshps & Subscriptions	4,536	7,190	(2,654)	LAFCO annual \$4.3k	4,536	7,190	(2,654)	63%	10,000
5170 · Education & Development		2,250	(2,250)			2,250	(2,250)		9,000
5175 · Equipment Rental		837	(837)			837	(837)		10,000
5180 · Equipment, Tools & Furn (<\$5k)									
5182 · Operating ET&F		750	(750)			750	(750)		3,000
5184 · Program ET&F		1,125	(1,125)			1,125	(1,125)		4,500
5186 · Site/Shop ET&F		2,299	(2,299)			2,299	(2,299)		27,500
5187 · IT Computer/HardwareTechnology		2,500	(2,500)			2,500	(2,500)		10,000
5188 · IT Computer/Software Technology	3,363	3,500	(137)	Annual website \$2.5k	3,363	3,500	(137)	96%	20,000
<b>Total 5180 · Equipment, Tools &amp; Furn (&lt;\$5k)</b>	3,363	10,174	(6,811)		3,363	10,174	(6,811)	33%	65,000
5200 · Insurance	123,156	100,000	23,156		123,156	100,000	23,156	123%	100,000
5210 · Interest Expense - Operating	464	250	214		464	250	214	186%	3,000
5225 · Postage & Delivery	113	100	13		113	100	13	113%	400
5230 · Professional & Outside Svcs									
5232 · Accounting									25,000
5233 · Bands/Recreation									5,000
5234 · Board Stipends	2,000	2,000			2,000	2,000		100%	24,000
5235 · Recreation Instructors									1,000
5236 · Legal		1,670	(1,670)			1,670	(1,670)		20,000
5237 · Contract Janitorial	5,732	7,087	(1,355)		5,732	7,087	(1,355)	81%	85,000
5239 · Outside Service Admin/Consult	8,318	3,000	5,318	IT \$900, Victoria Anton admin consulting \$3.3k, Scott Chalmers admin consult \$3.5k	8,318	3,000	5,318	277%	52,000
<b>Total 5230 · Professional &amp; Outside Svcs</b>	16,050	13,757	2,293		16,050	13,757	2,293	117%	212,000
5260 · Repairs & Maintenance									
5261 · Building R&M	75	837	(762)		75	837	(762)	9%	10,000
5262 · Equip Repairs & Small Tools	1,310	2,500	(1,190)		1,310	2,500	(1,190)	52%	30,000
5264 · Grounds R&M	6,864	8,337	(1,473)		6,864	8,337	(1,473)	82%	100,000

Feather River Recreation & Park District  
 Profit & Loss Budget Performance  
 July 2023

Not final: accounts to be reconciled, pending bank statements and late invoices

	Jul 23	Budget	\$ Over Budget	Staff Comments	Jul 23	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
5265 · Janitorial Supplies	2,609	1,205	1,404		2,609	1,205	1,404	217%	15,000
5266 · Vandalism Repair	265	1,674	(1,409)		265	1,674	(1,409)	16%	20,000
5267 · Vehicle R&M	5	837	(832)		5	837	(832)	1%	10,000
5268 · Aquatics Pool R&M	(36)	6,650	(6,686)		(36)	6,650	(6,686)	(1%)	30,000
5269 · Outside Contractor/Services R&M	7,355	10,837	(3,482)		7,355	10,837	(3,482)	68%	130,000
<b>Total 5260 · Repairs &amp; Maintenance</b>	<b>18,447</b>	<b>32,877</b>	<b>(14,430)</b>		<b>18,447</b>	<b>32,877</b>	<b>(14,430)</b>	<b>56%</b>	<b>345,000</b>
5270 · Security		2,000	(2,000)			2,000	(2,000)		8,000
5280 · Supplies - Consumable									
5281 · Misc Staff & Uniforms Supplies	214	450	(236)		214	450	(236)	48%	8,000
5282 · Office Supplies	(416)	330	(746)		(416)	330	(746)	(126%)	4,000
5284 · Program Food	225		225		225		225	100%	
5286 · Program Supplies	22	1,087	(1,065)		22	1,087	(1,065)	2%	13,000
5288 · Safety & Staff Supplies	1,469	1,000	469		1,469	1,000	469	147%	4,000
5289 · Site/Volunteer Maint Supplies	56	500	(444)		56	500	(444)	11%	2,000
<b>Total 5280 · Supplies - Consumable</b>	<b>1,570</b>	<b>3,367</b>	<b>(1,797)</b>		<b>1,570</b>	<b>3,367</b>	<b>(1,797)</b>	<b>47%</b>	<b>31,000</b>
5290 · Taxes, Lic., Notices & Permits		625	(625)			625	(625)		2,500
5300 · Telephone/Internet	1,129	1,000	129		1,129	1,000	129	113%	12,000
5310 · Fuel, Travel and Meals									
5314 · Fuel	2,799	3,600	(801)		2,799	3,600	(801)	78%	37,700
5318 · Mileage	122		122		122		122	100%	
<b>Total 5310 · Fuel, Travel and Meals</b>	<b>2,921</b>	<b>3,600</b>	<b>(679)</b>		<b>2,921</b>	<b>3,600</b>	<b>(679)</b>	<b>81%</b>	<b>37,700</b>
5320 · Utilities									
5322 · Electric	17,386	17,000	386		17,386	17,000	386	102%	130,000
5324 · Garbage	2,200	2,130	70		2,200	2,130	70	103%	25,000
5326 · Gas/Propane	139	189	(50)		139	189	(50)	74%	5,000
5328 · Sewer	224	186	38		224	186	38	120%	5,000
5329 · Water	16,927	16,000	927		16,927	16,000	927	106%	125,000
<b>Total 5320 · Utilities</b>	<b>36,876</b>	<b>35,505</b>	<b>1,371</b>		<b>36,876</b>	<b>35,505</b>	<b>1,371</b>	<b>104%</b>	<b>290,000</b>
7000 · Debt Interest									
7210 · Debt Interest Expense	5,952	5,952	0		5,952	5,952	0	100%	68,000
<b>Total 7000 · Debt Interest</b>	<b>5,952</b>	<b>5,952</b>	<b>0</b>		<b>5,952</b>	<b>5,952</b>	<b>0</b>	<b>100%</b>	<b>68,000</b>
<b>Total Expense</b>	<b>392,433</b>	<b>414,466</b>	<b>(22,033)</b>		<b>392,433</b>	<b>414,466</b>	<b>(22,033)</b>	<b>95%</b>	<b>2,707,200</b>
<b>Net Ordinary Income</b>	<b>(362,746)</b>	<b>(390,466)</b>	<b>27,720</b>		<b>(362,746)</b>	<b>(390,466)</b>	<b>27,720</b>	<b>93%</b>	<b>202,650</b>
<b>Other Income/Expense</b>									
<b>Other Income</b>									
4200 · Impact Fee Income	4,424		4,424		4,424		4,424	100%	
4500 · Grant/Reimbursed Expense Income	2,482		2,482	BCOE, preschool food program grant reimbursement	2,482		2,482	100%	
<b>Total Other Income</b>	<b>6,906</b>		<b>6,906</b>		<b>6,906</b>		<b>6,906</b>	<b>100%</b>	
<b>Net Other Income</b>	<b>6,906</b>		<b>6,906</b>		<b>6,906</b>		<b>6,906</b>	<b>100%</b>	
<b>Net Income</b>	<b>(355,840)</b>	<b>(390,466)</b>	<b>34,626</b>		<b>(355,840)</b>	<b>(390,466)</b>	<b>34,626</b>	<b>91%</b>	<b>202,650</b>

Feather River Recreation & Park District  
Balance Sheet Prev Year Comparison  
As of July 31, 2023

	Jul 31, 23	Jul 31, 22	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1010 · Treasury Cash				
1010.1 · Treasury Cash - General	1,315,902	1,079,380	236,522	22%
1010.2 · Treasury Cash - Reserve	295,494	295,494	0	0%
1010.3 · Treasury Admin Ins Proceeds	0	16,525	(16,525)	(100%)
1010.4 · Treasury Ins Proceeds Playtown	0	67,657	(67,657)	(100%)
1010.5 · Treasury Nelson Pool Funds	0	46,097	(46,097)	(100%)
<b>Total 1010 · Treasury Cash</b>	<b>1,611,396</b>	<b>1,505,153</b>	<b>106,243</b>	<b>7%</b>
1020 · Imprest Cash	574	833	(259)	(31%)
1030 · BofW - Merchant Acct.	33,754	102,160	(68,406)	(67%)
1031 · BofW Project INS PROCEEDS	248,244	297,127	(48,883)	(16%)
1040 · Fund 2610 - BAD	4,323	31,632	(27,309)	(86%)
1050 · Impact Fees	975,167	935,106	40,061	4%
1320 · Umpqua Bank PREPAID LOAN	104,321	188,856	(84,535)	(45%)
<b>Total Checking/Savings</b>	<b>2,977,779</b>	<b>3,060,867</b>	<b>(83,088)</b>	<b>(3%)</b>
Accounts Receivable	2,694	(887)	3,581	404%
<b>Other Current Assets</b>				
1302 · FEMA Riverbend Claim A/R	2,839	2,839	0	0%
<b>Total Other Current Assets</b>	<b>2,839</b>	<b>2,839</b>	<b>0</b>	<b>0%</b>
<b>Total Current Assets</b>	<b>2,983,312</b>	<b>3,062,819</b>	<b>(79,507)</b>	<b>(3%)</b>
<b>Fixed Assets</b>				
1410 · Land	627,494	627,494	0	0%
1420 · Buildings & Improvements	17,145,126	16,054,943	1,090,183	7%
1430 · Equipment & Vehicles	3,496,459	1,836,063	1,660,396	90%
<b>1440 · Construction in Progress</b>				
1448 · CIP Nelson SBF NE99	0	1,209,386	(1,209,386)	(100%)
1450 · CIP Feather River Trail FRT99	23,460	23,460	0	0%
1451 · CIP Playtown Bathroom Fire	0	525,622	(525,622)	(100%)
<b>Total 1440 · Construction in Progress</b>	<b>23,460</b>	<b>1,758,468</b>	<b>(1,735,008)</b>	<b>(99%)</b>
1499 · Accumulated Depreciation	(6,933,887)	(6,975,276)	41,389	1%
<b>Total Fixed Assets</b>	<b>14,358,652</b>	<b>13,301,692</b>	<b>1,056,960</b>	<b>8%</b>
<b>Other Assets</b>				
1500 · FMV Adjustments	94,302	94,302	0	0%
1550 · GASB 68 CalPERS Valuation	164,161	164,161	0	0%
<b>Total Other Assets</b>	<b>258,463</b>	<b>258,463</b>	<b>0</b>	<b>0%</b>
<b>TOTAL ASSETS</b>	<b>17,600,427</b>	<b>16,622,974</b>	<b>977,453</b>	<b>6%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	74,098	69,694	4,404	6%
<b>Credit Cards</b>				
2300 · Credit Cards Payable	275	4,128	(3,853)	(93%)
2350 · Supplier Accounts	1,220	397	823	207%
<b>Total Credit Cards</b>	<b>1,495</b>	<b>4,525</b>	<b>(3,030)</b>	<b>(67%)</b>
<b>Other Current Liabilities</b>				
<b>2100 · Payroll Liabilities</b>				
2110 · Wages Payable	21,786	20,649	1,137	6%
2120 · Payroll Taxes payable	(322)	0	(322)	(100%)
2160 · Workers Comp Payable	(37,836)	(37,305)	(531)	(1%)
2170 · Retirement Payable	0	0	0	0%
2180 · Health Insurance Payable	4,334	14,365	(10,031)	(70%)
2185 · Dental Insurance Payable	223	801	(578)	(72%)
2186 · Life Insurance Payable	22	77	(55)	(71%)
2187 · Aflac Payable	(38)	1,790	(1,828)	(102%)
2199 · Accrued Leave Payable	38,494	48,542	(10,048)	(21%)
<b>Total 2100 · Payroll Liabilities</b>	<b>26,663</b>	<b>48,919</b>	<b>(22,256)</b>	<b>(45%)</b>
2210 · Accrued Debt Interest	5,952	6,686	(734)	(11%)
2405 · Deferred Revenue	0	20,123	(20,123)	(100%)
<b>Total Other Current Liabilities</b>	<b>32,615</b>	<b>75,728</b>	<b>(43,113)</b>	<b>(57%)</b>
<b>Total Current Liabilities</b>	<b>108,208</b>	<b>149,947</b>	<b>(41,739)</b>	<b>(28%)</b>
<b>Long Term Liabilities</b>				
2954 · Ford Motor Vehicle Loan	70,864	19,609	51,255	261%
2955 · Umpqua Bank Tax Exempt Bond A	2,157,369	2,389,844	(232,475)	(10%)

Feather River Recreation & Park District  
 Balance Sheet Prev Year Comparison  
 As of July 31, 2023

	Jul 31, 23	Jul 31, 22	\$ Change	% Change
2960 · Umpqua Bank Taxable Bond B	30,000	59,000	(29,000)	(49%)
2975 · GASB 68 CalPERS Liab Valuation	1,337,022	1,337,022	0	0%
<b>Total Long Term Liabilities</b>	<b>3,595,255</b>	<b>3,805,475</b>	<b>(210,220)</b>	<b>(6%)</b>
<b>Total Liabilities</b>	<b>3,703,463</b>	<b>3,955,422</b>	<b>(251,959)</b>	<b>(6%)</b>
<b>Equity</b>	<b>13,896,965</b>	<b>12,667,552</b>	<b>1,229,413</b>	<b>10%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>17,600,428</b>	<b>16,622,974</b>	<b>977,454</b>	<b>6%</b>

Feather River Recreation & Park District  
 Check Register  
 July 2023

10:06 AM  
 08/10/2023  
 Accrual Basis

Date	Num	Name	Memo	Credit
07/13/2023	93580	VOID	void ck 93580	0.00
07/13/2023	93581	CAPRI	2023-24 WORKERS COMP PREMIUMS	57,626.00
07/13/2023	93582	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
07/13/2023	93583	DELONG, SHANNON	BOD STIPEND	200.00
07/13/2023	93584	FOWLER, SCOTT KENT	BOD STIPEND	200.00
07/13/2023	93585	PASSMORE, GREG	BOD STIPEND	200.00
07/13/2023	93586	THOMAS, DEVIN	BOD STIPEND	200.00
07/13/2023	93587	BANKCARD CENTER	JUNE 19, 2023 STATEMENT 4607	4,261.05
07/13/2023	93588	ACCULARM SECURITY SYSTEMS	Security Monitoring - 7/01/23-9/30/23	957.00
07/13/2023	93589	BANKCARD CENTER	STATEMENT 6804	1,662.70
07/13/2023	93590	BETTER DEAL EXCHANGE	Acct#701960 STATMENT JUNE 30,23	606.98
07/13/2023	93591	CALTRONICS	COPY MACHINE SERVICE	76.53
07/13/2023	93592	CAPRI	2023-24 PROPERTY/LIABILITY INSURANCE	123,156.00
07/13/2023	93593	CARPD	CARPD MEMBERSHIP DUES	3,250.00
07/13/2023	93594	Chalmers, R. Scott	JUNE, 2023 STATMENT - ADMIN CONSULTING	6,360.00
07/13/2023	93595	DAWSON OIL COMPANY	62765 FUEL	3,627.88
07/13/2023	93596	LAKE OROVILLE AREA PUBLIC UTILITY DIST.	SEWER SERVICES	141.18
07/13/2023	93597	MAZES CONSULTING	IT SERVICE CONTRACT, LABOR AND SOFTWARE	1,225.59
07/13/2023	93598	P.G. & E.	7241369682-3 5/23/23-6/21/23	13,265.26
07/13/2023	93599	Staples	STAPLES STATEMENT 3721 JUNE 2023	58.63
07/13/2023	93600	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	389.66
07/13/2023	93601	WELLS FARGO VENDOR FINANCIAL, LLC	CANON COPIER	187.23
07/13/2023	93602	WILSON, ROBERT BRIAN	OUTSIDE ADMIN CONSULTING	540.00
07/13/2023	93603	STREAMLINE	WEBSITE ANNUAL SUBSCRIPTION	2,500.00
07/13/2023	93604-615	VOID	void checks 93604-93615	0.00
07/13/2023	93616-656	PAYROLL	PAYROLL ITEMS	33,144.65
07/27/2023	93657	AISPURO, MARCO	EXPENSE REIMBURSEMENT	54.67
07/27/2023	93658	BERG, LARRY.	GASOLINE EXPENSE REIMBURSEMENT	75.00
07/27/2023	93659	LEESE, KAREN.	MILEAGE REIMBURSEMENT	65.50
07/27/2023	93660	Reichel, Leo	MILEAGE	12.21
07/27/2023	93661	VALENCIA, ESTELA.	PROGRAM SUPPLIES	44.61
07/27/2023	93662	WAGONER, CHRIS	EMPLOYEE PRESCREEN REIMBR	67.00
07/27/2023	93663	WOOD, JOELLE.	MILEAGE REIMB	11.27
07/27/2023	93664	COMCAST	Acct# 8155 60 019 0233893	188.96
07/27/2023	93665	BOBCAT OF CHICO	BOBCAT REPAIR	316.54
07/27/2023	93666	BOUCHER LAW, PC	EMPLOYEMENT LEGAL	5,976.00
07/27/2023	93667	Butte County Sheriff's Office	RIVERBEND PARK MAINTENANCE JUNE 2023	2,560.00
07/27/2023	93668	CINTAS	FIRST AID CLOSET SERVICE	596.20
07/27/2023	93669	COMCAST	Acct#8155600190189780 PHONE/INTERENT	533.61
07/27/2023	93670	Crosswell Trucking	BEACH SAND RIVERBEND PARK	2,804.72
07/27/2023	93671	DEERE & COMPANY	JOHN DEERE MOWER	15,579.52
07/27/2023	93672	FORD MOTOR CREDIT COMPANY LLC	TRUCK LOAN PAYMENTS	2,143.46
07/27/2023	93673	HOBBS PEST SOLUTIONS, INC.	PEST CONTROL	280.00
07/27/2023	93674	HOME DEPOT	HOME DEPOT STATEMENT JUNE 28, 2023	3,144.23
07/27/2023	93675	Industrial Power Products	EDGER BLADES	90.75
07/27/2023	93676	Lincoln Aquatics	POOL CHEMICALS	5,679.85
07/27/2023	93677	MANSFIELD, DAN	SPLIT RAIL FENCING FOR RBT AND RIVERBEND	1,554.00
07/27/2023	93678	Oroville Cable & Equipment	STARTING FLUID, GRINDING WHEELS	122.99
07/27/2023	93679	OROVILLE POWER EQUIPMENT	MISC MAINT SUPPLIES	343.17
07/27/2023	93680	PACE SUPPLY	MISC MAINT SUPPLIES	56.82
07/27/2023	93681	Ray's General Hardware	MISC MAINT SUPPLIES	75.84
07/27/2023	93682	RECOLOGY BUTTE COLUSA COUNTIES	STATEMENT ACCT# 8100122153	2,172.06
07/27/2023	93683-720	PAYROLL	PAYROLL ITEMS	29,067.64
07/27/2023	93721	SAL RODRIGUEZ LANDSCAPE LLC	LANDSCAPE CONTRACTOR	7,200.00
07/27/2023	93722	SHARP'S LOCKSMITHING	KEYS	5.00
07/27/2023	93723	SOUTH FEATHER WATER & POWER	007771-000	37.10
07/27/2023	93724	TWSD	4-112.01 WATER NELSON JULY	3,357.37
07/27/2023	93725	WAL-MART CAPITAL ONE	STATEMENT 638691	382.74
07/27/2023	93726-29	PAYROLL	PAYROLL ITEMS	937.84
07/27/2023	93730	PREMIER ACCESS	aug23 1000548827	649.20
07/27/2023	93731	HUMANA INSURANCE CO.	657103-001	63.80
07/27/2023	93732	BLUE SHIELD OF CALIFORNIA	4004625	8,104.13
07/27/2023	93733	AFLAC	JRF86	1,765.38
<b>TOTAL</b>				<b>350,155.52</b>



Feather River Recreation & Park District  
 Detail Fixed Asset & Bonds  
 As of July 31, 2023

	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
<b>1031 · BofW Project INS PROCEEDS</b>					<b>248,244</b>
Total 1031 · BofW Project INS PROCEEDS					248,244
<b>1320 · Umpqua Bank PREPAID LOAN</b>					<b>104,321</b>
Total 1320 · Umpqua Bank PREPAID LOAN					104,321
<b>1410 · Land</b>					<b>627,494</b>
Total 1410 · Land					627,494
<b>1420 · Buildings &amp; Improvements</b>					<b>17,145,126</b>
Total 1420 · Buildings & Improvements					17,145,126
<b>1430 · Equipment &amp; Vehicles</b>					<b>3,480,879</b>
	07/18/2023	DEERE & COMPANY	JOHN DEERE MOWER #1TC994RGTP060730 FIXED ASSET 232401	15,580	3,496,459
Total 1430 · Equipment & Vehicles				15,580	3,496,459
<b>1440 · Construction in Progress</b>					<b>23,460</b>
<b>1450 · CIP Feather River Trail FRT99</b>					<b>23,460</b>
Total 1450 · CIP Feather River Trail FRT99					23,460
Total 1440 · Construction in Progress					23,460
<b>2955 · Umpqua Bank Tax Exempt Bond A</b>					<b>-2,157,369</b>
Total 2955 · Umpqua Bank Tax Exempt Bond A					-2,157,369
<b>2960 · Umpqua Bank Taxable Bond B</b>					<b>-30,000</b>
Total 2960 · Umpqua Bank Taxable Bond B					-30,000
<b>4500 · Grant/Reimbursed Expense Income</b>					<b>0</b>
	07/04/2023	BCOE	Pres Food Program BCOE	-2,482	-2,482
Total 4500 · Grant/Reimbursed Expense Income				-2,482	-2,482



Mr. Michael Bessette  
Executive Director  
Sutter Butte Flood Control Agency  
Post Office Box M  
Yuba City, CA 95992

RE: SUPPORT FOR THE SUTTER BUTTE FLOOD CONTROL AGENCY (SBFCA) OROVILLE WILDLIFE  
AREA ROBINSON'S RIFFLE RESTORATION PROJECT

Dear Mr. Bessette:

By this communication, the Feather River Recreation and Park District indicates its support for the Oroville Wildlife Area (OWA) Robinson's Riffle Project. We have reviewed the proposed project and agree that implementation of this project would provide significant enhancements to flood control, floodplain management, ecosystem restoration, recreation, and public safety along the adjoining reaches of the Feather River.

The Feather River Recreation and Park District supports jointly produced and implemented multi-benefit projects such as this one because they provide greater efficiency in the use of scarce public funds and better overall results. The Robinson's Riffle project will build upon the success of SBFCA's recently completed OWA Flood Stage Reduction (D-Unit) Project in order to further enhance this critical reach of the Feather River.

The Feather River Recreation and Park District will participate within its resources in the planning and implementation of the project and will continue to engage in the collaborative efforts which have brought tremendous success thus far.

Finally, the Feather River Recreation and Park District appreciates the willingness of SBFCA to serve as the lead agency for this joint effort and we fully support the efforts of SBFCA as they seek external funding for this project.

Sincerely,

Shannon DeLong  
FRRPD Board Chair



**Sutter Butte Flood Control Agency**

Post Office Box M  
 Yuba City, CA 95992  
 (530) 755-9859

sutterbutteflood.org

**COUNTIES**

Butte County  
 Sutter County

**CITIES**

City of Biggs  
 City of Gridley  
 City of Live Oak  
 City of Yuba City

**LEVEE DISTRICTS**

Levee District 1  
 Levee District 9

# Oroville Wildlife Area Robinson’s Riffle Restoration Project

## Project Area

The project area includes the Oroville Wildlife Area (OWA) in Butte County, California as well as the South Oroville Industrial Area located east of the Feather River.



## Background

The OWA was used for gold dredging operations between 1898 and 1930 and then as a borrow source for the construction of Oroville Dam in the 1960s. Following the dredging activities and construction of the dam, most of the vital topsoil was removed and the mine tailings were configured into berms to keep the Feather River separated from these areas. To this day, the existing landscape continues to constrict flood flows, thereby diminishing fish and avian habitat and exacerbating flooding in the South Oroville Industrial Area.

## Project Description

The project is a multi-benefit initiative to restore the OWA to a naturalized floodplain surface by improving the activation of side channels and removing obsolete berms and tailing piles. The project is in the planning phase in which an alternatives analysis will be conducted to identify a preferred alternative that provides the most hydraulic, ecological, and recreational benefits. The preferred alternative will be developed in coordination with established/interested stakeholders and resource agencies through individual meetings and a series of workshops to build consensus support for moving the project forward through the planning stages and eventual construction.



Figure 1: OWA A-Unit to the West (Left) and South Oroville Industrial Area to the East (Right) of the Feather River

## Primary Goals

- **Reduce Flood Stages** – Reduce 100- and 200-year flood stages in the Feather River main channel.
- **Floodplain Restoration** – Restore and reestablish the floodplain within the OWA to recover key ecosystem processes and self-sustaining ecological functions.
- **Improve Recreational and Educational Opportunities** – Increase public access and improve various recreational and educational opportunities.



Figure 2: Tailing Piles within the OWA F-Unit

## Supporting Goals

- **Improve Flood Risk Management** – Decrease flood hazards and improve overall flood system function, flexibility, and resiliency to climate change.
- **Serve Disadvantage Communities** – Provide hydraulic, ecological, recreational, flood management, and educational benefits to disadvantaged communities.
- **Increase Economic Activity** – Stimulate the local economy through short- and long-term construction activities and improved recreational opportunities.

## Funding and Project Costs

Funding has been awarded by both California Department of Water Resources (DWR) and California Department of Fish and Wildlife (CDFW) for the planning, design, and permitting of the project. The Wildlife Conservation Board (WCB) has awarded funding for the design, permitting, and construction of recreational improvements at the Thermalito Afterbay Outlet. CDFW under the Federal Sport Fish Restoration Act (SFRA) is currently in the process of finalizing the grant agreement that would provide additional funding for the Thermalito Afterbay Outlet. See table below for funding breakdown.

Grantor	Fund Source	Description	Cost
DWR	Floodplain Management, Protection, and Risk Awareness (FMPRA) Program	Planning hydraulic modeling and alternatives evaluation for the OWA Robinson’s Riffle Restoration Project	\$1,144,800
CDFW	Watershed Restoration Grants Branch	Design and permitting of the floodplain elements of the OWA Robinson’s Riffle Restoration Project	\$2,115,000
WCB	Proposition 68	Design, permitting, and construction of recreational improvements at the Thermalito Afterbay Outlet	\$4,415,000
CDFW/USFWS	Sport Fish Restoration Act	Design, permitting, and construction of recreational improvements at the Thermalito Afterbay Outlet	\$3,306,000
<b>Total</b>			<b>\$10,980,800</b>

The current funding need is approximately \$40,000,000, which is the cost associated with construction of the project. This estimate will be further refined as the planning and design efforts move forward.



## STAFF REPORT

**DATE:** August 15<sup>th</sup>, 2023

**TO:** FRRPD Board of Directors

**FROM:** Chris Wagoner, General Manager

**RE:** Memorandum of Understanding (Lake Oroville Little League)

### **SUMMARY**

We work out an MOU annually with Lake Oroville Little League for use of the fields at Nolan Sports Complex for usage from February 1<sup>st</sup> through July 31<sup>st</sup>. Next year we will present a five-year agreement that creates an annual event contract, so the board does not need to approve this annually. Field usage fees will be updated annually during the fiscal year budget approval.

### **Terms of agreement:**

1. Field usage- \$11,725
2. "In-kind" deduction of \$6,725- with approved maintenance plan; labor based at minimum wage and will be negotiated between Field Supervisor, General Manager, and LOLL (Lake Oroville Little League).

### **RECOMMENDATION**

Approve MOU Request

### **ATTACHMENTS:**

MOU with Lake Oroville Little League.



## FACILITY USE AGREEMENT

This Facility Use Agreement ("Agreement") is executed on the date last set forth below opposite the parties' signatures by and between the Feather River Recreation & Park District ("District") and Lake Oroville Little League, a California non-profit corporation ("League") who desire to enter into this Agreement for the reservations, improvement, operation, and use by League of all Fields ("Fields"), Concession Stand ("Stand"), and Batting Cages ("Cages") located within Nolan Sports Complex owned by the District, and therefore agree as follows:

**Use of Fields.** Among all users of the Fields, League shall have the priority to reserve and use the Fields for the period from February 1<sup>st</sup> to July 31<sup>st</sup> of year 2024. Each year, League shall submit to District in an estimated schedule for February and March by *January 20<sup>th</sup>*. A full and complete schedule of its intended uses (including times and dates of practices and games) of the Fields April through July must be submitted to District by *March 20<sup>th</sup>* for its acceptance. Once approved by the District, this schedule shall entitle League to use of the Fields and the dates and time indicated therein. Any and all changes, deletions and additions to a previously approved schedule shall be submitted to District as soon as possible but in no event later than three weeks prior to any desired change for District's approval, and once so approved, a new schedule shall be adopted by the parties.

Outside requests for use of Fields between February 1<sup>st</sup> and July 31<sup>st</sup> will not be authorized unless the request falls outside of League's approved schedule. If a conflict of use arises, League shall have priority in accordance with its schedule approved by District.

**Use of Lights.** League will be issued 50 keys at the beginning of each season to access field lights and dugouts during the approved schedule only. Operating the field lights outside of the approved schedule, or failure to turn off the lights at the agreed time, will result in a \$75 fee per occurrence and will be added to the Leagues remaining balance for that season. League is responsible for maintaining a key log and providing a monthly update to District. League is also responsible for collecting and returning all keys issued by the District at the conclusion of each season.

**Use of Stand.** During the term hereof, League shall have exclusive use of the Stand and upstairs office. League agrees that it shall not utilize the Stand for serving any food or beverage until such time as it has obtained appropriate Health Department permits for such use. The Stand shall be maintained in good order and condition at the sole cost to the League.

**Use of Cages.** League shall have exclusive use of the Batting Cages throughout the year. The Cages shall be maintained in good order and condition by the League at all times. District may use the cages with the approval of League at an agreed upon fee. If District desires to use the batting cages, a schedule must be submitted at least two weeks in advance to the League for its intended use. League shall provide District with annual certificate of additionally insured.

**Maintenance Standards.** League agrees to maintain the Fields and Stand in accordance with District's maintenance standards therefor as described in Exhibit "B" attached hereto and made a part hereof. League shall provide all materials, supplies, labor, and equipment necessary to accomplish said maintenance at no expense to the District.

To assure that the facilities are kept in good and safe condition for players and spectators, League shall immediately notify District upon its discovery of any such

hazardous conditions affecting the Fields or the Stand and shall remove or remedy such condition. District also may, but is not obligated to, inspect the Fields and if it does so, it will submit any recommendations it may have to the League.

**District Maintenance.** District agrees that the Fields shall be in good condition and at the level of maintenance described in Exhibit "B" on March 1<sup>st</sup> of each year during the term hereof.

**Performance of Services.** Should either party fail or neglect to properly perform any or all of its obligations under this Agreement shall be given written notice and have seven days from the date of said notice to perform the obligation or obligations that it has failed to perform. Thereafter, either party may, but shall not be obligated to, perform such obligation or obligations, and if it does, shall reimburse District or League for the fees and costs incurred by it in so doing within 15 days of its being billed therefor.

**Alterations, Additions & Improvements.** League agrees that should it desire to make any alterations or improvements to any facilities within the Nolan Sports Complex, it shall first obtain the written consent of District therefor. Any such alteration or improvement shall become property of the District upon expiration hereof, and be in accordance with all applicable Federal, State, and local laws and ordinances. Maintenance of any additional equipment, facilities and permanent improvements shall be agreed upon in writing prior to the installation or erection thereof. League agrees that complete plans and specifications for all such alterations and improvements shall be submitted to District for approval prior to any said item being installed or erected. All such alterations and improvements shall be completed in strict conformance to the approved plans and specifications thereof and shall be subject to County or City inspection and approval.

**Compliance.** League agrees to comply with all federal, state, or local laws or ordinances during its use, operation, maintenance and/or improvement of Fields, Stand and



Cages. League may not authorize use of facilities, charge related fees, or contract with any other individual or organization to access the site.

**Payment.** In consideration for its right to use the Fields, Cages and Stand, League agrees to pay District rental fees of \$11,725.00 (the "Fee"). This Fee shall be paid annually in three installments, as follows: March 1<sup>st</sup> - \$2,500.00, May 1<sup>st</sup> - \$2,500 and July 31<sup>st</sup> – The remaining balance for the season. Some fees may be reduced or waived by District in consideration for work performed or donations made by the League to the site. Fee waivers and projects must be approved in advance before February 1<sup>st</sup> of 2024 by the District. Receipts and volunteer tracking sheets must be submitted to District to determine the value of in-kind work and/or donations. Included in the fee is electricity and maintenance costs of \$5,000.00 which cannot be waived.

**District Access.** League shall provide District the necessary means to enter any areas of the site, including the Stand and Batting Cages, in order to inspect, maintain, or operate said facilities. League shall provide an inventory list to District of items stored at Gary Nolan Sports Complex outside of the League's season. A site inspection by FRRPD Staff and LOLL Representatives shall be completed at the end and beginning of each season to communicate areas of concern.

**Mutual Indemnity.** Each party (the "Indemnitor") shall indemnify, hold harmless and defend the other party and its officers, directors, employees and agents (collectively, the "Indemnitee") from any and all damages, costs or expenses that the Indemnitee may at any time suffer because of damage to property or death or injury to persons received or suffered by reason of the Indemnitor's use and maintenance of the Fields and/or the Stand. This indemnity shall include any and all environmental claims that may be brought during and after the term of this Agreement. In the event the Indemnitor or Indemnitee is named as a defendant in any action or claim, such party may request that the other party indemnify and

defend it at its sole cost and expenses. In the event that either party elects to represent itself: such party shall be permitted to defend or prosecute any and all claims of indemnity, contribution, or reimbursement under California law.

**Insurance.** League shall obtain and maintain during the term of the Agreement at its sole cost a commercial general liability policy with liability and property damage coverage of not less than \$1,000,000.00 single occurrence and \$2,000,000.00 combined occurrences with an insurance company approved by District. Such policy shall name District as an additional insured and shall provide the written notice to District shall be given by the insurer before any change or termination of coverage occurs. A certified copy of such liability policy shall be given to District immediately upon execution hereof and thereafter upon annual renewal of the policy.

Additionally, in the event that League hires any employee or engages or allows any volunteer to perform any or all of its obligations under the Agreement, it will provide the District with a certified copy of a Worker's Compensation Insurance policy insuring such employee prior to hiring such employee or engaging or allowing any such volunteer to perform such work showing coverage for such employee and/or volunteer.

**Conditions of Default.** Every requirement to be kept and performed by League shall be an express condition to the continued existence of League rights herein. In the event League refuses or otherwise fails to remedy, correct, or otherwise comply with such conditions mentioned in any notice of default within seven days after receipt thereof, the District shall, at its sole option, have the right to declare this Agreement terminated by giving written notice thereof to League. In such event League shall be permitted to reserve and use the Fields based on the District's reservation policy then in effect and pursuant to any such fee schedule as the District may adopt. In the event that a violation of any

condition herein is waived by consent, expressed, or implied, of the District, such waiver of the violation does not constitute waiver of that condition in the future, nor any other condition herein described.

**Surrender.** Within three weeks following the end of League's season, League shall vacate the fields and leave any and all affixed improvements located thereon and leave the building structures and grounds in reasonably good condition similar to their condition at the commencement of this agreement, ordinary wear and tear excepted, and remove from the premises all temporary structures, signs or equipment such as billboards, temporary structures, signs or equipment, such as billboards and temporary storage.

**Executed.** Agreement signed in Oroville, California on the dates set forth below.

**DISTRICT:**

Feather River Recreation and Park District

\_\_\_\_\_ Date \_\_\_\_\_  
Chris Wagoner,MPA; General Manager

\_\_\_\_\_ Date \_\_\_\_\_  
Shannon DeLong, Board Chair

**LEAGUE:**

Lake Oroville Little League

\_\_\_\_\_ Date \_\_\_\_\_  
Jennifer Just, Board President

**EXHIBIT "A"**  
Nolan Complex Stand and Fields.





**EXHIBIT "B"**  
Site Maintenance

**Lake Oroville Little League**

**A. Pre-season Preparation (all fields)**

1. Fields shall be inspected for holes, depressions and other hazards and reported to the District Park Supervisor.

**B. Game Day Preparation and Clean-Up**

1. All field preparation shall be done by League and shall be their sole responsibility.

Recommended procedures include:

- a. Packing of Bases and Mounds
- b. Water down infields
- c. Dragging and lining of fields

2. Litter debris and other hazardous objects (including broken glass) shall be cleared on game days from the fields, parking lots and adjacent areas. A concerted effort shall be made by League to do a thorough job of litter removal prior to the scheduled mowing day, to enable the mower operator to do an efficient job of mowing.

3. League shall provide a large (4 yd.) trash receptacle for its own use during the months of March through July and shall arrange to have it dumped by a refuse disposal service at its own expense.

4. All vehicles must stay within paved parking areas and are not authorized on fields.

**C. Stand**

1. League shall maintain the Stand in a clean and safe condition. League further agrees to oversee any such entity or group which contracts with League to utilize the Stand and agrees that at all times the Stand shall be maintained in accordance with any and all Federal, State or local ordinances. All trash and/or debris shall be removed daily.

**D. Batting Cages**

1. League shall maintain the Batting Cages in a clean and safe condition and agrees that the Cages shall be kept in accordance with any and all Federal, State or local ordinances. All trash and/or debris must be removed daily.



**EXHIBIT "B"**  
Site Maintenance

**Feather River Recreation & Park District**

**A. General Field Maintenance**

1. Weeds and other unwanted vegetation shall be removed from field areas. Fence lines, around trees, structures and other tight areas shall be treated with herbicides with sufficient frequency to prohibit the growth of unwanted vegetation on a year-round basis.
2. Fields and adjacent areas shall be irrigated sufficiently to maintain uniform green color throughout the year except for fields containing grasses which go dormant during the winter months.
3. Irrigation systems shall be maintained in good repair and proper working order.
4. Fields shall be fertilized at least once per year.

**B. Structural Maintenance**

1. Perform a daily walkthrough of the site to identify and remove hazards or debris
2. Clean and stock restroom facilities daily

**C. Stand**

1. District shall ensure the exterior of the stand is in sound condition for use, exterior walls are in good repair.
2. Roofing to be kept in good repair to keep water out of the structure.
3. League must notify FRRPD immediately if the building has been breached in any way, be it exterior walls, or roof leaking.



## STAFF REPORT

**DATE:** August 15<sup>th</sup>, 2023

**TO:** FRRPD Board of Directors

**FROM:** Chris Wagoner, General Manager

**RE:** Memorandum of Understanding (Oroville Youth Soccer Club)

### **SUMMARY**

We work out an MOU annually with Oroville Youth Soccer Club for use of the fields at Riverbend for usage from August 15<sup>th</sup> through November 30<sup>th</sup>. Next year we will present a five-year agreement that creates an annual event contract, so the board does not need to approve this annually. Field usage fees will be updated annually during the fiscal year budget approval.

### **Terms of agreement:**

1. Field/snack bar usage- \$2,500

### **RECOMMENDATION**

Approve MOU Request

### **ATTACHMENTS:**

MOU with Oroville Youth Soccer Club



**FACILITY USE AGREEMENT**  
**OROVILLE YOUTH SOCCER CLUB: 2023-2024**

This Facility Use Agreement (the "Agreement") is executed on the date last set forth below opposite the parties' signatures by and between the Feather River Recreation & Park District ("District") and Oroville Youth Soccer Club, a California non-profit corporation ("Club") who desire to enter into this Agreement for the reservations, improvement, operation, and use by Club of three soccer fields (the "Fields") and concession stand (the "Stand") located at Riverbend Park, owned by the District and therefore agree as follows:

**Use of Fields.** Among all users of the Fields, Club shall have the priority to reserve and use the Fields for the period from August 15<sup>th</sup> to November 30<sup>th</sup> of years 2022 and 2023. Each year, Club shall submit to District a full and complete schedule of its intended uses (including times and dates of practices and games) of the Fields by September 1st. Once approved by the District, this schedule shall entitle Club to use of the Fields during the dates and time indicated therein. All changes, deletions and additions to a previously approved schedule shall be submitted to District as soon as possible and no later than two weeks prior to any desired change for District's approval, and once so approved, a new schedule shall be adopted by the parties.

No other request for use of Fields during the Club season by any other organization, agency, or group shall be honored between August 15<sup>th</sup> and November 30<sup>th</sup> of each year which will interfere with the scheduled use of the fields by the Club. All other users of the fields during the regular Club season shall be secondary to the Club. If a conflict of use arises, Club shall have priority in accordance with its schedule approved by District.

**Use of Stand.** During the term hereof, Club shall have exclusive use of the Stand. Club agrees that it shall not utilize the Stand for serving any food or beverage until such time as it



has obtained appropriate Health Department permits for such use. The Stand shall be maintained in good order and condition by the Club. District may use the Stand with the approval of the Club. If District desires to use the Stand, a schedule must be submitted at least two weeks in advance to the Club for its intended use.

**Use of Parking Lot.** All vehicles must stay within paved parking areas and are not authorized on fields. Parking lot closures of any kind are not permitted. During the season, Club shall supply a 4-yard trash receptacle and place the container in the east parking lot (see Exhibit A). If requested, Club agrees to relocate said container within one week upon receiving notice from the District.

**Maintenance Standards.** During the season, Club agrees to maintain the Fields and Stand in accordance with the maintenance standards as described in Exhibit B. Club shall provide all materials, supplies, labor and equipment necessary to accomplish said maintenance at no expense to the District. A site inspection by District and Club representatives shall be completed at the end and beginning of each season to communicate areas of concern. To assure that the facilities are kept in good and safe condition for players and spectators, Club shall immediately notify District upon its discovery of any such hazardous conditions affecting the Fields or the Stand and shall remove or remedy such condition.

**Alterations, Additions & Improvements.** Club agrees that should it desire to make any alterations or improvements to any facilities within Riverbend Park, it shall first obtain the written consent of District therefor. Complete plans and specifications for all such alterations and improvements shall be submitted to District for approval prior to any said item being installed or erected. Any such alteration or improvement shall become property of the District upon expiration hereof, and be in accordance with all applicable Federal, State, and local laws and ordinances.

**Compliance.** Club agrees to comply with all federal, state, or local laws or ordinances during its use, operation, maintenance and/or improvement of Fields and Stand. Club may not authorize use of facilities, charge related fees, or contract with any other individual or organization to access the site.

**Payment.** In consideration for its right to use the Fields and Stand, Club agrees to pay District annual rental fees of \$2,500.00 (the "Fee") by September 30<sup>th</sup> 2023. In addition, Club agrees that all profits earned through the operation of the Stand shall be utilized to maintain or improve the Fields and Stand in accordance with the terms of this agreement. District may request documentation relating to the operation of the Stand including income and expenses, as well as all documentation regarding and expenditures for maintenance or improvements pertaining to the Fields and Stand. Club shall supply documentation within 30 days of the original request.

**Insurance.** Club shall obtain and maintain during the term of the Agreement at its sole cost a commercial general liability policy with liability and property damage coverage of not less than \$1,000,000.00 single occurrence and \$3,000,000.00 combined occurrences with an insurance company approved by District. Such policy shall name District as an additional insured and shall provide the written notice to District shall be given by the insurer before any change or termination of coverage occurs. A certified copy of such liability policy shall be given to District immediately upon execution hereof and thereafter upon annual renewal of the policy.

Additionally, in the event that Club hires any employee or engages or allows any volunteer to perform any or all of its obligations under the Agreement, it will provide the District with a certified copy of a Worker's Compensation Insurance policy insuring such employee prior to hiring such employee or engaging or allowing any such volunteer to perform such work showing coverage for such employee and/or volunteer.

**Mutual Indemnity.** Each party (the "Indemnitor") shall indemnify, hold harmless and defend the other party and its officers, directors, employees and agents (collectively, the "Indemnitee") from any and all damages, costs or expenses that the Indemnitee may at any time suffer because of damage to property or death or injury to persons received or suffered by reason of the Indemnitor's use and maintenance of the Fields and/or the Stand. This indemnity shall include any and all environmental claims that may be brought during and after the term of this Agreement. In the event the Indemnitor or Indemnitee is named as a defendant in any action or claim, such party may request that the other party indemnify and defend it at its sole cost and expenses. In the event that either party elects to represent itself: such party shall be permitted to defend or prosecute any and all claims of indemnity, contribution, or reimbursement under California law.

**Conditions of Default.** Every requirement to be kept and performed by Club shall be an express condition to the continued existence of Club rights herein. In the event Club refuses or otherwise fails to remedy, correct, or otherwise comply with such conditions mentioned in any notice of default within seven days after receipt thereof, the District shall, at its sole option, have the right to declare this Agreement terminated by giving written notice thereof to Club.

**Surrender.** Within three weeks following the end of Club's season, Club shall vacate the fields and leave any and all affixed improvements located thereon and leave the building structures and grounds in reasonably good condition similar to their condition at the commencement of this agreement, ordinary wear and tear excepted, and remove from the premises all temporary structures, signs or equipment such as billboards, temporary structures, signs or equipment, such as billboards and temporary storage.

**Executed.** Agreement signed in Oroville, California on the dates set forth below.

**DISTRICT:**

Feather River Recreation and Park District

\_\_\_\_\_ Date

\_\_\_\_\_ Chris Wagoner, MPA, General Manager

\_\_\_\_\_ Date

\_\_\_\_\_ Shannon DeLong, Board Chair

**CLUB:**

Oroville Youth Soccer Club

\_\_\_\_\_ Date

\_\_\_\_\_ Rick Wulbern, President



EXHIBIT "A"

Riverbend Park. Concession Stand and 3 Soccer Fields.





## EXHIBIT "B"

Riverbend Park: Concession Stand and 3 Soccer Fields.

### Oroville Youth Soccer Club

#### 1. Field Maintenance

- a. Weeds and other unwanted vegetation shall be removed from field areas at the beginning and middle of the season.
- b. Fields shall be inspected for holes, depressions and other hazards and repaired as required for safety.
- c. All field preparation shall be done by Oroville Youth Soccer Club and shall be their sole responsibility. Recommended procedures include lining of fields and removing debris and other hazardous objects (including broken glass) from the fields, parking lots and adjacent areas.
- d. A concerted effort shall be made by Oroville Youth Soccer Club organization to do a thorough job of litter removal prior to the scheduled mowing day, to enable the mower operator to do an efficient job of mowing.
- e. Oroville Youth Soccer Club shall provide a 4-yard trash receptacle for its use during the season and shall arrange to have it dumped weekly by a refuse disposal service.

#### 2. Stand Maintenance

- a. Oroville Soccer shall maintain the Concession Stand in a clean, safe, and aesthetically pleasing condition. All trash and/or debris shall be removed daily.
- b. The exterior paint color of the Concession Stand shall be approved by the District prior to each application.

### Feather River Recreation and Park District

#### 1. Field Maintenance

- a. Fence lines, around trees, structures, and other tight areas where the field mower cannot reach, shall be treated with herbicides with sufficient frequency to prohibit the growth of unwanted vegetation on a year-round basis.
- b. Field turf areas and adjacent areas accessible by the large field mower shall be mowed at a height best suited for the turf species and type of use and at a frequency sufficient so as not to remove more than one-half (1/2) of the blade height in one cutting. (A minimum of once per week during the active growing season.)
- c. Field and adjacent areas shall be irrigated sufficiently to maintain uniform green color throughout the season with the exception of those fields containing grasses which go dormant during the winter months.
- d. Irrigation systems shall be maintained in good repair and proper working order. Programming of controllers shall be the responsibility of the District.
- e. Fields shall be fertilized at least once per year with a balanced fertilizer at not less than one pound nitrogen per 1000 sq. feet per application.
- f. Weed control shall be conducted by the District post season, in accordance with its policies.

#### 2. Stand Maintenance

- a. The District shall be permitted to periodically inspect the facility and the Concession Stand and submit reports to Oroville Youth Soccer Club.
- b. The District shall maintain and provide daily cleanup of the restrooms at Riverbend Park. Adequate paper supplies shall be provided by the District.

**STAFF REPORT****DATE: AUGUST 2023****TO: FINANCE COMMITTEE AND BOARD OF DIRECTORS****FROM: DEBORAH PELTZER, BUSINESS MANAGER****RE: PROGRAM/RESERVATION FEE CHANGE**

**SUMMARY:** FRRPD staff has reviewed current recreation program fees and reservation rates and the current cost to run said programs. At this time, staff is requesting an increase to recreational program and facility reservation rates. The suggested pricing is based on the cost to run the programs is based on providing the community with both quality and cost effective services.

**BACKGROUND** Per Board Policies and Procedures, staff recommends and establishes fees for programs and presents to the Board of Directors for approval. Due to the timing of some programming and reservation seasons, staff is requesting Board approval to increase rates after the budget process was completed. Due to multiple seasons, programming dates and timing, the rate increase effective dates varies by type of service and season.

**BUDGETARY IMPACT** Revenue to cover cost of programming, while providing quality service and cost effectiveness to the community

**RECOMMENDATION:** Board approval of attached fee increases

**ALTERNATIVE ACTIONS:** NA deny rate increase, keep rates as is

**ATTACHMENTS:** List of services/programs with current rates, increase recommendation and effective dates.

## FEATHER RIVER RECREATION & PARK DISTRICT FEE STRUCTURE PROGRAMMING AND RENTAL PRICE EFFECTIVE 2023-24 f/year

		2022-23	2023-24
		Fee changed per staff	Proposed Fee change
<b>ADULT SPORTS</b>	<b>fee structure</b>		
Softball	per team/season	\$400	\$410
<b>YOUTH SPORTS</b>			
Sporty All Stars		\$44	\$46
Flag-Football	per team/game	\$45	\$50
Cross-Country	per runner/season	\$24	\$26
Volleyball	per team/game	\$41	\$45
Basketball	per team/game	\$45	\$51
Track&Field (school team)	per runner/season	\$24	\$29
Track&Field (FRRPD team)	per runner/season	\$55	\$60
Track&Field (free agent)	per runner/season	\$24	\$26
Soccer	per team/game	\$39	\$44
<b>AQUATICS</b>			
Public Swim		\$4	\$4
Family Swim		\$4	\$4
Swim Lessons (Group)		\$55	\$55
Swim Lessons (Private)		\$85	\$85
Adult Lap Swim (1hr)		\$4 swim or \$40/mo	\$4 swim or \$40/mo
Adult Fitness Classes (50 minute class)		\$4 class/\$40/mo	\$4 class or \$40/mo
Public Swim punch card 10 visits			10 visits for \$36
Pool Rental		\$275/\$300/\$375	\$275/\$300/\$375
additional hour on pool rental		\$100	\$125
<b>PARK RESERVATIONS (HALF/FULL DAY)</b>	<b>Half Day/ Full Day</b>		
<b>MLK</b>			
Group Picnic Area		\$60/\$100	\$65/\$100
Amphitheater		\$150	\$150
Soccer Field			
Field Lighting			
<b>NELSON SPORTS COMPLEX</b>			
Group Picnic Area		\$60/\$100	\$65/\$100
Ball Field(s)		\$10/hour	\$12/hour
Tournament Play		\$275	\$295
Field Lighting		\$25/hr	\$30/hr
<b>NOLAN BASEBALL COMPLEX</b>			
Ball Field(s)		\$10/hr	\$12/hr
Tournament Play		\$275	\$295
Field Lighting		\$25/hr	\$30/hr
<b>PALERMO PARK</b>			
Small Gazebo Picnic Area		\$50	\$55
Large Group Picnic Area		\$75/\$140	\$80/\$130
Horseshoe Pits		\$50	\$50
Ball Field(s)			
<b>PLAYTOWN USA</b>			
Group Picnic Area		\$60/\$100	\$65/\$100
<b>RIVERBEND PARK</b>			
Large Pavillion		\$140/\$250	\$145/\$255
Small Pavillion		\$115/\$200	\$120/\$210
Group Picnic Area (Beach)		\$60/\$100	\$65/\$100
Group Picnic Area (Trestle)		\$60/\$100	\$65/\$100
Amphitheater, includes both small pavillions, full-day		\$1,500	\$1,500
Soccer Field		\$75/\$150	\$80/\$160
Facility Attending		\$40/hr	\$45/hr
Disc Golf		\$500/day	\$500/day
<b>FORBESTOWN</b>			
Hall		\$250/\$500	\$250/\$500
Park		\$60/\$100	\$65/\$100





## STAFF REPORT

**DATE:** August 15th, 2023

**TO:** FRRPD Board of Directors

**FROM:** Chris Wagoner; General Manager

**RE:** Allocation \$11 K to replace ADA compliant pool lift.

### **SUMMARY**

The ADA compliant pool lift needs to be replaced. The backing only fits one type of lift, if we were to change that backing, additional costs would need to be incurred to maintain ADA compliance.

An allocation up to \$11,000 is requested from the General Fund to replace the ADA compliant pool lift.

### **3 Quotes included with time/material estimate:**

1. Medimart- \$10,722.00
2. Pool Warehouse- \$9716.12
3. Pool Supply Unlimited- \$8,343.20

### **RECOMMENDATION**

Approve Allocation Request

### **ATTACHMENTS:**

3 vendor quotes and Park Supervisor estimate of time/material installation.



Search by model # or keywords

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Some items have unprecedented delays

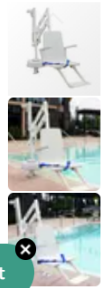
Home / Splash! ADA Pool Lift

# Splash! ADA Pool Lift

By SR Smith

☆☆☆☆☆ Write a review 1 Questions \ 1 Answers

SKU# 300-0000N / ITEM ID # 28487



Up to Product



Ships by: Tue, Aug 22nd

## \$10,722.00

Model (4) Extended Reach +\$441.00

Anchor (2) No

Armrests (2)

+ Add-on Services (0 Selected) Select

Add to Cart

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Feedback

# Your Cart

Continue Shopping

Shipping costs updated.

	Product	Price	Quantity	Subtotal
	<p>S.R. Smith Splash! Pool Lift</p> <p><b>anchors Included:</b> No</p> <p><b>Model Version:</b> Splash! Round Post</p> <p><b>Shipping Estimate:</b> 15 to 25 business days.</p> <p><b>Curbside LTL Delivery Only Available:</b> California (\$150.00)</p>	\$8,950.00	1	\$8,950.00

Promo Code

Apply

Update cart

<b>SUBTOTAL</b>	<b>\$8,950.00</b>
<b>Shipping</b>	<b>Free Shipping</b>
	Shipping to <b>oroville, CA 95965.</b>
	<a href="#">Change address</a>
<b>Tax</b>	<b>\$766.12</b>
<b>ESTIMATED TOTAL</b>	<b>\$9,716.12</b>
By submitting your payment, you agree to our <a href="#">terms and conditions.</a>	
<b>PROCEED TO CHECKOUT</b>	

Home > SR Smith Splash! Aquatic Lift with California Package & Round Post | 390-0000R

CHAT WITH US



SR Smith Splash! Aquatic Lift with California Package & Round Post | 390-0000R

\$8,343.20

Quantity 1 BUY NOW As low as \$384.96/mo\*

Parts Available Platinum Preferred Manufacturer

Purchase options

Related items

Splash! Aquatic Lift with California Package & Round Post

The Splash! Round Post is a fixed anchored pool lift that was designed to be retrofitted in to an existing round anchor.



## STAFF REPORT

**DATE:** August 15<sup>th</sup>, 2023

**TO:** FRRPD Board of Directors

**FROM:** Chris Wagoner, General Manager

**RE:** Allocation \$13K to replace tables and benches at parks.

### **SUMMARY**

During the last Board of Directors tour of the parks, it was requested to increase the number of tables and benches at multiple locations. (10) tables; (4) benches.

An allocation up to \$13,000 is requested from the General Fund to replace the tables and benches.

### **3 Quotes included with time/material estimate:**

1. Tree Top Products- \$11,368.63
2. Barco Products- \$12,287.44
3. Kirby Built- \$10,958.72

### **RECOMMENDATION**

Approve Allocation Request

### **ATTACHMENTS:**

3 vendor quotes



## Payment Method

- Credit Card
- Purchase Order
- Check / Money order

## Promotion Code

Promotion code

Apply Discount

★ REVIEWS

## Order Summary

Subtotal	\$9,983.90
Shipping ABFS-Standard	\$1,479.87
Tax	\$823.67
<b>Order Total</b>	<b>\$12,287.44</b>

## 14 items in cart



SuperSaver™ Commercial  
Rectangular Wheelchair  
Accessible Picnic Table - 2 Chair


[See Details](#)


Ships in 2 - 3 Weeks

\$3,995.40

Qty 4

## Following up on Treetop Products : QUOTRE28207

 TreeTop Key Accounts Group <keyaccounts@treetopproducts.com>  
To Joe Velasquez

 You replied to this message on 6/28/2023 12:01 PM.

 **TreeTopProducts.com**  
Lowest Prices Guaranteed  
Treetop Products Inc.  
[222 State Street](http://222.State.Street)  
[Batavia IL 60510](http://Batavia.IL.60510)  
(630) 845-5436  
[keyaccounts@treetopproducts.com](mailto:keyaccounts@treetopproducts.com)

## Quote

Account Number - 334641

Estimate # QUOTRE28207

6/13/2023

**Customer**  
Accounts Payable  
Feather River Recreation And Park District  
[1875 Feather River Blvd](http://1875.Feather.River.Blvd)  
[Oroville CA 95965](http://Oroville.CA.95965)

**Ship To**  
Joe Velasquez  
Feather River Recreation And Park District  
[852 Mitchell Ave](http://852.Mitchell.Ave)  
[Oroville CA 95965](http://Oroville.CA.95965)

Item	Qty	Rate	Amount	Estimated Lead Time
2WG5685-GN 8' Supersaver™ Bench/ With Back/ Portable/ Green	10	\$548.85	\$5,488.50	Ships in 1 to 2 Days
1WG5689-GN 8' SuperSaver™ Table/ 2-ADA/ Portable/ Green/ Surface Mount	4	\$938.85	\$3,755.40	Ships in 1 to 2 Days

<b>Subtotal</b>	\$9,243.90
<b>Tax Total (%)</b>	\$762.62
<b>Shipping</b>	\$1,362.11

<b>Total</b>	\$11,368.63
--------------	-------------

### Following up on KirbyBuilt Sales : QUOKSA5452

**K** KirbyBuilt <[keyaccounts@kirbybuilt.com](mailto:keyaccounts@kirbybuilt.com)>  
 To: Joe Velasquez

If there are problems with how this message is displayed, click here to view it in a web browser.

**kirbybuilt.com**  
 222 State Street  
 Batavia, IL 60510  
 (630) 845-5436  
[keyaccounts@kirbybuilt.com](mailto:keyaccounts@kirbybuilt.com)

**Customer**

Maintenance Dept  
 Feather River Recreation and Park District  
 1875 Feather River Blvd  
 Oroville, CA 95965  
 (530) 533-2011

**Ship To**

Maintenance Department  
 Feather River Recreation and Park District  
 852 Mitchell Avenue  
 Oregon House, CA 95965

Reply  
 Reply All  
 Forward

Thu 8/10/2023 9:14 AM

Account Number - 302834  
**Estimate # QUOKSA5452**  
 8/10/2023

Item	Qty	Rate	Amount	Estimated Lead Time
VIL5320-GN 8' Supersaver™ Bench/ With Back/ Surface Mount/ Green	10	\$509.00	\$5,090.00	Ships in 2 - 3 Weeks
VIL5025-GN 8' SuperSaver™ Table/ Portable/Surface Mount/ Green	4	\$992.00	\$3,728.00	Ships in 2 - 3 Weeks
<b>Subtotal</b>				\$8,818.00
<b>Tax Total (%)</b>				\$727.49
<b>Shipping</b>				\$1,413.23
<b>Total</b>				\$10,958.72





# VOLUNTEER

2023 FEATHER RIVER CLEAN UP

## SAVE THE DATE: SEPTEMBER 16, 2023

**Event Hours:**

**10:00 AM- 2:00 PM**

**Check-In Location:**

**Riverbend Park- Salmon Pavilion**

60 Montgomery Street

Oroville, CA



**Volunteer Treat!**

**Sweetwater Shaved Ice** will provide all registered volunteers with a medium shaved ice!

12:00PM -2:30PM



**Contact FRRPD for information!**

**(530) 533-2011**



Join park volunteers in making a positive impact by restoring the health of the Feather River and surrounding trails. Volunteer work will include trash pickup and invasive plant removal.

**Supplies will be provided.**



*Volunteers should wear long-sleeved shirts, long pants, sturdy shoes, hats, and sunscreen.*



## AUGUST 2023 DEPARTMENT UPDATES

### Parks & Maintenance Department Update

*Joe Velasquez – Park Supervisor*

#### **Completed Tasks/Projects**

See Attached: Report from MaintainX app.

#### **Additional Information:**

Filled Maintenance I position. We moved Dominick Oquendo into a full-time maintenance position. Dominick has a great work ethic, a great attitude, he's professional, and hard working. He will be a great addition to our full-time staff.

Carl Moyer Commercial Lawn & Garden Program- See attached flyer.

Scoreboard project- We have decided to go with Daktronics Scoreboards. I am working with their design team to get all renderings of logos on ad panels and correct field names on all boards. We have decided to offer sponsorships for the scoreboards where companies can advertise their businesses on the ad panel below the scoreboard for a fee. The terms are five years for \$5000 dollars. See attached photo as an example. Once we have all the sponsorships in, we can submit the purchase order. There is up to a 16-week lead time to manufacture the boards. Our team will have the scoreboard mounts and wiring ready for when they are delivered. My goal is to have the boards ordered by August 31<sup>st</sup>.

Signage and parking lot restriping- Our team has been replacing old signage throughout the park. We have been adding new signage to enforce park rules. Also, repainting handicap zones, no parking zones, and crosswalks. Also parking lot lines.

Sheriff work crew- The sheriff's work crew has been putting a tremendous amount of work into brush clearing and weed removal throughout Riverbend Park. Their focus now is removal of dangerous trees and brush to reduce fire risk, safety hazards, homeless camping, and pests. They are working from the dog park entrance moving south into the undeveloped area of Riverbend Park.

#### **Upcoming/Ongoing Projects:**

- Brush clearing throughout Riverbend Park
- Parking lot restriping
- Scoreboard Project

### Childcare Services

*Estela Valencia – Director of Children's Services*

**Preschool Enrollment: 13**

#### **Recently completed events/projects:**

Our end of the year party was awesome! Our children enjoyed pizza, cupcakes, goodies and a fun waterslide!

**Current events/project:** As we approach our last day, we have been cleaning and clearing out our classrooms. Our goal is to have everything done by August 31<sup>st</sup>.

#### **Acknowledgements for staff/other organizations:**

Mimi was our high school student worker this summer. We appreciate all the hard work she did, and the training Vicki gave her in the kitchen. We are happy to have been able to partner with BCOE's CalKidz food program this year, they provided all meals and snacks to our preschoolers. THANK YOU!



# Work Orders List for 07/19/2023 - 08/15/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2652	Trim bushes around office	Maintenance Shop	<div style="background-color: #f4a460; padding: 2px; border-radius: 3px;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Maintenance</div>	Eric Danner Chris Narayan			<span style="color: green;">✓</span> Done Completed by Chris Narayan on 07/19/2023
#2902	Paint graffiti at gazebo in Palermo		<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Damage</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Maintenance</div>	Chris Narayan Dom			<span style="color: green;">✓</span> Done Completed by Dom on 07/19/2023
#1962	Relocate Swing Set	Activity Center	<div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-bottom: 2px;">Project</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px;">Request</div>	Marco Aispuro Victoria Anton			<span style="color: green;">✓</span> Done Completed by Marco Aispuro on 07/19/2023
#2911	Homeless camp removal		<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Preventive</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Safety</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Maintenance</div>	Chris Narayan Hue Vang Jesus Aispuro			<span style="color: green;">✓</span> Done Completed by Chris Narayan on 07/20/2023
#2913	Irrigation leak AC parking lot	Activity Center	<div style="background-color: #f4a460; padding: 2px; border-radius: 3px;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Damage</div>	Hue Vang Jesus Aispuro			<span style="color: green;">✓</span> Done Completed by Jesus Aispuro on 07/20/2023
#2914	AC parking lot irrigation leak	Activity Center	<div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px;">Damage</div>	Hue Vang Jesus Aispuro			<span style="color: green;">✓</span> Done Completed by Hue Vang on 07/20/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#1825	<b>Tennis Net Repair</b>	Bedrock Tennis Court	<div style="background-color: #f96; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Repair</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Maintenance</div>	<div style="background-color: #007bff; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang Jesus Aispuro			<div style="color: green;">✓</div> <b>Done</b> Completed by Hue Vang on 07/20/2023
#2892	<b>Cut up and remove tree limbs cut down at Palermo park</b>	Palermo Park	<div style="background-color: #28a745; padding: 2px; border-radius: 4px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Damage</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Safety</div>	Chris Narayan Marco Aispuro Dom			<div style="color: green;">✓</div> <b>Done</b> Completed by Marco Aispuro on 07/21/2023
#2922	<b>cleaning up palermo cazebo</b>	Palermo Park	<div style="background-color: #f96; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Maintenance</div>	<div style="background-color: #007bff; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Marco Aispuro Paul Vang			<div style="color: green;">✓</div> <b>Done</b> Completed by Paul Vang on 07/21/2023
#2925	<b>prepare baseball (shonny)</b>	Nelson Sports Complex	<div style="background-color: #f96; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Field Prep</div>	<div style="background-color: #007bff; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Marco Aispuro Paul Vang			<div style="color: green;">✓</div> <b>Done</b> Completed by Paul Vang on 07/21/2023
#2924	<b>Replace waterline on the sink</b>	Martin Luther King Jr Park	<div style="background-color: #f96; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Vandalism Repair</div>	Hue Vang Jesus Aispuro			<div style="color: green;">✓</div> <b>Done</b> Completed by Hue Vang on 07/21/2023
#2927	<b>Riverbend Irrigation valve box need to replace broken. By the beach</b>	Riverbend Park	<div style="background-color: #f96; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Damage</div>	Hue Vang Jesus Aispuro			<div style="color: green;">✓</div> <b>Done</b> Completed by Jesus Aispuro on 07/21/2023
#2941	<b>Cleaning the tile on the side of the swimming pool</b>	Nelson Sports Complex	<div style="background-color: #28a745; padding: 2px; border-radius: 4px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Maintenance</div>	Jesus Aispuro Julian Guzman Paul Vang			<div style="color: green;">✓</div> <b>Done</b> Completed by Jesus Aispuro on 07/22/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2939	<b>Cut up broken branch</b>	Martin Luther King Jr Park	<div style="background-color: #f7941d; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Maintenance</div>	Julian Guzman			<span style="color: green;">✓</span> <b>Done</b> Completed by Julian Guzman on 07/22/2023
#2950	<b>pressure wash around the perimeter of the pool</b>	Nelson Sports Complex	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Maintenance</div>	Jesus Aispuro Marco Aispuro Julian Guzman			<span style="color: green;">✓</span> <b>Done</b> Completed by Marco Aispuro on 07/23/2023
#2928	<b>Irrigation Drip line leaking flood the walk way need to be fix. Riverbend park by the old train track</b>	Riverbend Park	<div style="background-color: #f7941d; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Damage</div>	Hue Vang Jesus Aispuro			<span style="color: green;">✓</span> <b>Done</b> Completed by Jesus Aispuro on 07/23/2023
#2903	<b>Paint over graffiti on outside of dugout at Nolan field.</b>	Nolan Sports Complex	<div style="background-color: #f7941d; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Vandalism Repair</div>	Julian Guzman Dom			<span style="color: green;">✓</span> <b>Done</b> Completed by Julian Guzman on 07/23/2023
#2952	<b>Remove graffiti</b>	Nolan Sports Complex	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Vandalism Repair</div>	Julian Guzman			<span style="color: green;">✓</span> <b>Done</b> Completed by Julian Guzman on 07/23/2023
#2953	<b>spraying roundup weed</b>	Nolan Sports Complex	<div style="background-color: #f7941d; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Weed Control</div>	Marco Aispuro			<span style="color: green;">✓</span> <b>Done</b> Completed by Marco Aispuro on 07/23/2023
#2951	<b>Spray activity Center parking Lot perimeter</b>	Activity Center	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Maintenance</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Weed Control</div>	Jesus Aispuro Paul Vang			<span style="color: green;">✓</span> <b>Done</b> Completed by Jesus Aispuro on 07/23/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2553	<b>Cutting trees and bushes growing into the fence of the shop premises</b>	Maintenance Shop	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 5px;">Maintenance</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team Jesus Aispuro Marco Aispuro Paul Vang			<div style="color: #28a745;">✓</div> <b>Done</b> Completed by Jesus Aispuro on 07/23/2023
#2963	<b>Repair bathroom door (MLK) park.</b>	Martin Luther King Jr Park	<div style="background-color: #ffc107; color: white; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 5px;">Damage</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 5px;">Vandalism Repair</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team Hue Vang Marco Aispuro Paul Vang			<div style="color: #28a745;">✓</div> <b>Done</b> Completed by Paul Vang on 07/24/2023
#2964	<b>Field Prep (Shawnee Field) Mens league Monday</b>	Nelson Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 5px;">Field Prep</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang	07/24/2023		<div style="color: #28a745;">✓</div> <b>Done</b> Completed by Eric Danner on 07/24/2023
#2970	<b>Blow out dugouts at Shawnee field</b>	Nelson Sports Complex	<div style="background-color: #ffc107; color: white; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 5px;">Field Prep</div>	Dom			<div style="color: #28a745;">✓</div> <b>Done</b> Completed by Dom on 07/24/2023
#2971	<b>Graffiti removal, men's bathroom. Riverbend North.</b>	Riverbend Park	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 5px;">Graffiti Removal</div>	Dom			<div style="color: #28a745;">✓</div> <b>Done</b> Completed by Dom on 07/24/2023
#2972	<b>Black lap reel mower</b>		<div style="background-color: #ffc107; color: white; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 5px;">Mechanical</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 5px;">Maintenance</div>	Chris Narayan			<div style="color: #28a745;">✓</div> <b>Done</b> Completed by Chris Narayan on 07/24/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2966	<b>Field Prep (Shawnee Field) Coed League Tuesday</b>	Nelson Sports Complex	<div style="background-color: red; color: white; padding: 2px; border-radius: 5px;">High</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Field Prep</div>	<div style="background-color: #008000; color: white; padding: 2px; border-radius: 5px; display: inline-block;">T</div> Maintenance Team Marco Aispuro	07/25/2023		<div style="color: green;">✓ Done</div> Completed by Marco Aispuro on 07/25/2023
#2982	<b>Irrigation drip line leaking at riverbend park.</b>	Riverbend Park	<div style="background-color: red; color: white; padding: 2px; border-radius: 5px;">High</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Damage</div>	Hue Vang			<div style="color: green;">✓ Done</div> Completed by Hue Vang on 07/25/2023
#2983	<b>Replace basketball rims and nets at MLK court</b>	Martin Luther King Jr Park	<div style="background-color: orange; color: white; padding: 2px; border-radius: 5px;">Medium</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Project</div>	Eric Danner Hue Vang Marco Aispuro			<div style="color: green;">✓ Done</div> Completed by Hue Vang on 07/25/2023
#2965	<b>Field Prep (Shawnee Field) Men's league Thursday</b>	Nelson Sports Complex	<div style="background-color: red; color: white; padding: 2px; border-radius: 5px;">High</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Field Prep</div>	<div style="background-color: #008000; color: white; padding: 2px; border-radius: 5px; display: inline-block;">T</div> Maintenance Team Marco Aispuro	07/27/2023		<div style="color: green;">✓ Done</div> Completed by Marco Aispuro on 07/27/2023
#2968	<b>Install new basketball rims at MLK</b>	Martin Luther King Jr Park	<div style="background-color: orange; color: white; padding: 2px; border-radius: 5px;">Medium</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Repair</div>	<div style="background-color: #008000; color: white; padding: 2px; border-radius: 5px; display: inline-block;">T</div> Maintenance Team Eric Danner			<div style="color: green;">✓ Done</div> Completed by Eric Danner on 07/27/2023
#2937	<b>Fix restroom door</b>	Martin Luther King Jr Park	<div style="background-color: orange; color: white; padding: 2px; border-radius: 5px;">Medium</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Vandalism Repair</div>	Eric Danner Hue Vang Julian Guzman Paul Vang			<div style="color: green;">✓ Done</div> Completed by Eric Danner on 07/27/2023
#3011	<b>Sprinkle broken need to repair on Bodrey field nelson</b>	Nelson Sports Complex	<div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Damage</div>	<div style="background-color: #008000; color: white; padding: 2px; border-radius: 5px; display: inline-block;">T</div> Maintenance Team Hue Vang Paul Vang			<div style="color: green;">✓ Done</div> Completed by Paul Vang on 07/28/2023
#3002	<b>Check for leak on Baldry field</b>	Nelson Sports Complex	<div style="background-color: red; color: white; padding: 2px; border-radius: 5px;">High</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Inspection</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Repair</div>	Eric Danner Paul Vang			<div style="color: green;">✓ Done</div> Completed by Paul Vang on 07/28/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2578	<b>Maintenance Shop/Yard Safety Inspection</b>	Maintenance Shop	<div style="background-color: red; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Inspection</div> <div style="border: 1px solid blue; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Safety</div>	<div style="background-color: #008000; color: white; padding: 2px; border-radius: 4px; display: inline-block; font-weight: bold;">T</div> Maintenance Team Paul Vang	07/01/2023		<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Paul Vang on 07/28/2023
#3013	<b>Post hole for DWR sign at boat launch</b>	Feather River Recreation and Park District	<div style="background-color: orange; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Project</div>	Dom			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dom on 07/28/2023
#2967	<b>Field Prep (Shawnee Field) Coed League Friday</b>	Nelson Sports Complex	<div style="background-color: red; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Field Prep</div>	<div style="background-color: #008000; color: white; padding: 2px; border-radius: 4px; display: inline-block; font-weight: bold;">T</div> Maintenance Team Dom	07/28/2023		<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dom on 07/28/2023
#3035	<b>graffiti removal, riverbend bathrooms. North and south</b>	Riverbend Park	<div style="background-color: orange; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Graffiti Removal</div>	Julian Guzman Dom			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dom on 07/30/2023
#3036	<b>Remove wood from skatepark</b>	Bedrock Skate Park	<div style="background-color: orange; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Safety</div>	Julian Guzman Dom			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dom on 07/30/2023
#3017	<b>Grass cut behind Shawnie Field fence</b>	Maintenance Shop Hustler Super 104 Mower	<div style="background-color: red; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Maintenance</div>	<div style="background-color: #008000; color: white; padding: 2px; border-radius: 4px; display: inline-block; font-weight: bold;">T</div> Maintenance Team Jesus Aispuro Julian Guzman Paul Vang Dom			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Jesus Aispuro on 07/30/2023
#2915	<b>Weed and spray all fence, lines and high spots and Nolan sport complex</b>		<div style="background-color: orange; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Maintenance</div>	Chris Narayan			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Chris Narayan on 07/31/2023



ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2969	<b>Field Prep (Shawnee Field) Mens league Monday</b>	Nelson Sports Complex	<div style="background-color: #f44336; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Field Prep</div>	<div style="background-color: #00bcd4; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang	07/31/2023		<div style="color: green;">✓</div> Done <small>Completed by Eric Danner on 07/31/2023</small>
#3047	<b>Repair 45 gallons for a tank</b>		<div style="background-color: #ff9800; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Mechanical</div>	Chris Narayan		Total Time	24m 43s <div style="color: green;">✓</div> Done <small>Completed by Chris Narayan on 07/31/2023</small>
#3016	<b>Gray lock box needs fixed</b>	Shawnee Field <small>Parent: Nelson Sports Complex</small>	<div style="background-color: #ff9800; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Damage</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Repair</div>	<div style="background-color: #00bcd4; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang			<div style="color: green;">✓</div> Done <small>Completed by Eric Danner on 07/31/2023</small>
#2806	<b>warning track Nolan</b>		<div style="background-color: #ff9800; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Preventive</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Maintenance</div>	<div style="background-color: #00bcd4; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Chris Narayan			<div style="color: green;">✓</div> Done <small>Completed by Chris Narayan on 07/31/2023</small>
#2926	<b>trees &amp; brush cleanup</b>	Dog Park	<div style="background-color: #ff9800; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Weed Control</div>	<div style="background-color: #00bcd4; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Marco Aispuro Julian Guzman Paul Vang	07/21/2023		<div style="color: green;">✓</div> Done <small>Completed by Paul Vang on 07/31/2023</small>
#3049	<b>Blow skate park</b>		<div style="background-color: #ff9800; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Maintenance</div>	Chris Narayan			<div style="color: green;">✓</div> Done <small>Completed by Chris Narayan on 07/31/2023</small>
#2981	<b>Field Prep (Shawnee Field) Coed League Tuesday</b>	Nelson Sports Complex	<div style="background-color: #f44336; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #2196f3; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Field Prep</div>	<div style="background-color: #00bcd4; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Marco Aispuro	08/01/2023	Total Time Costs Total Time <b>Total Costs</b>	\$22.41 1h 14m 41s <b>\$22.41</b> <div style="color: green;">✓</div> Done <small>Completed by Marco Aispuro on 08/01/2023</small>

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3060	<b>Pool chemistry</b>	Nelson Pool Parent: Nelson Sports Complex	Medium Safety	T Maintenance Team joseph velasquez Eric Danner Hue Vang	08/01/2023	Total Time Costs \$179.37 Total Time 7h 6m 46s <b>Total Costs \$179.37</b>	✓ Done Completed by Hue Vang on 08/01/2023
#3057	<b>Mow Nolan park</b>	Maintenance Shop Hustler Super 104 Mower	Medium Mow Schedule	T Maintenance Team Eric Danner Hue Vang	08/01/2023	Total Time Costs \$144.00 Total Time 6h 0m 0s <b>Total Costs \$144.00</b>	✓ Done Completed by Eric Danner on 08/01/2023
#3073	<b>Pool chemistry</b>	Nelson Pool Parent: Nelson Sports Complex	Medium Safety	T Maintenance Team Eric Danner Hue Vang	08/02/2023	Total Time Costs \$48.02 Total Time 2h 0m 4s <b>Total Costs \$48.02</b>	✓ Done Completed by Eric Danner on 08/02/2023
#2288	<b>Dog park well testing.</b>	Dog Park Parent: Riverbend Park	High Safety	T Maintenance Team joseph velasquez	07/25/2023	Total Time Costs \$58.22 Total Time 1h 46m 12s <b>Total Costs \$58.22</b>	✓ Done Completed by joseph velasquez on 08/02/2023
#3091	<b>Receive and unload pool chemicals</b>	Nolan Sports Complex	Medium Maintenance	Chris Narayan		Total Time Costs \$12.76 Total Time 40m 18s <b>Total Costs \$12.76</b>	✓ Done Completed by Chris Narayan on 08/02/2023
#3045	<b>Spray in fields of all baseball fields at Nolan sports complex</b>		Medium Maintenance	Chris Narayan		Total Time Costs \$45.30 Total Time 2h 23m 3s <b>Total Costs \$45.30</b>	✓ Done Completed by Chris Narayan on 08/02/2023
#3058	<b>Mow AC, Skatepark, Tennis Court, MLK</b>	Maintenance Shop Hustler Super 104 Mower	Medium Mow Schedule	T Maintenance Team Eric Danner Hue Vang	08/02/2023	Total Time Costs \$266.56 Total Time 11h 6m 26s <b>Total Costs \$266.56</b>	✓ Done Completed by Hue Vang on 08/02/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3085	<b>Pool chemistry</b>	Nelson Pool Parent: Nelson Sports Complex	Medium Safety	T Maintenance Team Eric Danner Hue Vang	08/03/2023	Total Time Costs Total Time <b>Total Costs</b>	\$90.62 3h 54m 3s <b>\$90.62</b> ✓ Done Completed by Eric Danner on 08/03/2023
#3001	<b>Field Prep (Shawnee Field) Men's league Thursday</b>	Nelson Sports Complex	High Field Prep	T Maintenance Team Eric Danner Hue Vang	08/03/2023	Total Time Costs Total Time <b>Total Costs</b>	\$686.00 31h 0m 0s <b>\$686.00</b> ✓ Done Completed by Hue Vang on 08/03/2023
#2960	<b>Mlk bathroom sink is broken need new one</b>	Martin Luther King Jr Park	Medium Damage Vandalism Repair	Eric Danner Hue Vang		Total Part Costs Total Time Costs Total Time <b>Total Costs</b>	\$22.98 \$192.00 8h 0m 0s <b>\$214.98</b> ✓ Done Completed by Eric Danner on 08/03/2023
#3014	<b>Field Prep (Shawnee Field) Coed League Friday</b>	Nelson Sports Complex	High Field Prep	T Maintenance Team joseph velasquez	08/04/2023		✓ Done Completed by joseph velasquez on 08/04/2023
#3102	<b>Pool chemistry</b>	Nelson Pool Parent: Nelson Sports Complex	Medium Safety	T Maintenance Team Eric Danner Hue Vang	08/04/2023	Total Time Costs Total Time <b>Total Costs</b>	\$72.00 3h 0m 0s <b>\$72.00</b> ✓ Done Completed by Eric Danner on 08/04/2023
#3117	<b>Graffiti removal, water fountain on trail</b>	Riverbend Park	Low Graffiti Removal	Dom			✓ Done Completed by Dom on 08/04/2023
#3138	<b>NO parking Redline cruve paint</b>	Preschool Parent: Activity Center	Medium Request	T Maintenance Team Jesus Aispuro Paul Vang		Total Time	1h 56m 22s ✓ Done Completed by Paul Vang on 08/06/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3112	Pool chemistry	Nelson Pool Parent: Nelson Sports Complex	Medium Safety	Maintenance Team Hue Vang	08/05/2023		✓ Done Completed by Hue Vang on 08/07/2023
#3142	Pool chemistry	Nelson Pool Parent: Nelson Sports Complex	Medium Safety	Maintenance Team Eric Danner Hue Vang	08/07/2023	Total Time Costs Total Time <b>Total Costs</b>	\$48.00 2h 0m 0s <b>\$48.00</b> ✓ Done Completed by Hue Vang on 08/07/2023
#3046	Field Prep (Shawnee Field) Mens league Monday	Nelson Sports Complex	High Field Prep	Maintenance Team Hue Vang Marco Aispuro	08/07/2023	Total Time Costs Total Time <b>Total Costs</b>	\$16.54 55m 7s <b>\$16.54</b> ✓ Done Completed by Marco Aispuro on 08/07/2023
#3012	Maintenance Shop/Yard Safety Inspection	Maintenance Shop	High Inspection Safety	Maintenance Team joseph velasquez	08/01/2023	Total Time Costs Total Time <b>Total Costs</b>	\$3.85 7m 1s <b>\$3.85</b> ✓ Done Completed by joseph velasquez on 08/08/2023
#2724	Palermo Park Safety Inspection	Palermo Park	High Inspection Safety	Maintenance Team joseph velasquez	08/01/2023	Total Time Costs Total Time <b>Total Costs</b>	\$2.85 5m 12s <b>\$2.85</b> ✓ Done Completed by joseph velasquez on 08/08/2023
#2725	MLK Park Safety Inspection	Martin Luther King Jr Park	High Inspection Safety	Maintenance Team joseph velasquez	08/01/2023	Total Time Costs Total Time <b>Total Costs</b>	\$3.39 6m 11s <b>\$3.39</b> ✓ Done Completed by joseph velasquez on 08/08/2023
#3148	Pool chemistry	Nelson Pool Parent: Nelson Sports Complex	Medium Safety	Maintenance Team Eric Danner Hue Vang	08/08/2023	Total Time Costs Total Time <b>Total Costs</b>	\$33.15 1h 30m 25s <b>\$33.15</b> ✓ Done Completed by Eric Danner on 08/08/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3072	<b>Field Prep (Shawnee Field) Coed League Tuesday</b>	Nelson Sports Complex	<div style="background-color: red; color: white; padding: 2px; border-radius: 5px;">High</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Field Prep</div>	<div style="background-color: #00a651; color: white; padding: 2px; border-radius: 5px; display: inline-block;">T</div> Maintenance Team Eric Danner Marco Aispuro	08/08/2023	Total Time Costs \$31.13 Total Time 1h 37m 30s <div style="background-color: #e1eef6; padding: 5px; border-radius: 5px;"><b>Total Costs \$31.13</b></div>	<div style="color: green;">✓</div> Done Completed by Marco Aispuro on 08/08/2023
#3165	<b>Pool chemistry</b>	Nelson Pool <small>Parent: Nelson Sports Complex</small>	<div style="background-color: orange; padding: 2px; border-radius: 5px;">Medium</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Safety</div>	<div style="background-color: #00a651; color: white; padding: 2px; border-radius: 5px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang	08/09/2023	Total Time Costs \$33.00 Total Time 1h 30m 0s <div style="background-color: #e1eef6; padding: 5px; border-radius: 5px;"><b>Total Costs \$33.00</b></div>	<div style="color: green;">✓</div> Done Completed by Eric Danner on 08/09/2023
#3076	<b>Mow Nolan park</b>	Maintenance Shop Hustler Super 104 Mower	<div style="background-color: orange; padding: 2px; border-radius: 5px;">Medium</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Mow Schedule</div>	<div style="background-color: #00a651; color: white; padding: 2px; border-radius: 5px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang	08/08/2023	Total Time Costs \$152.00 Total Time 6h 0m 0s <div style="background-color: #e1eef6; padding: 5px; border-radius: 5px;"><b>Total Costs \$152.00</b></div>	<div style="color: green;">✓</div> Done Completed by Hue Vang on 08/09/2023
#3180	<b>Skate park cleanup</b>		<div style="background-color: orange; padding: 2px; border-radius: 5px;">Medium</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Maintenance</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Leaf Removal</div>	Chris Narayan		Total Time Costs \$8.42 Total Time 26m 35s <div style="background-color: #e1eef6; padding: 5px; border-radius: 5px;"><b>Total Costs \$8.42</b></div>	<div style="color: green;">✓</div> Done Completed by Chris Narayan on 08/09/2023
#3093	<b>Mow AC, Skatepark, Tennis Court, MLK</b>	Maintenance Shop Hustler Super 104 Mower	<div style="background-color: orange; padding: 2px; border-radius: 5px;">Medium</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Mow Schedule</div>	Eric Danner Chris Narayan Hue Vang	08/09/2023	Total Time Costs \$194.00 Total Time 8h 0m 0s <div style="background-color: #e1eef6; padding: 5px; border-radius: 5px;"><b>Total Costs \$194.00</b></div>	<div style="color: green;">✓</div> Done Completed by Chris Narayan on 08/09/2023
#3177	<b>Pool chemistry</b>	Nelson Pool <small>Parent: Nelson Sports Complex</small>	<div style="background-color: orange; padding: 2px; border-radius: 5px;">Medium</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Safety</div>	<div style="background-color: #00a651; color: white; padding: 2px; border-radius: 5px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang	08/10/2023	Total Time Costs \$41.50 Total Time 1h 45m 0s <div style="background-color: #e1eef6; padding: 5px; border-radius: 5px;"><b>Total Costs \$41.50</b></div>	<div style="color: green;">✓</div> Done Completed by Eric Danner on 08/10/2023
#3103	<b>Field Prep (Shawnee Field) Men's league Thursday</b>	Nelson Sports Complex	<div style="background-color: red; color: white; padding: 2px; border-radius: 5px;">High</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 5px; margin-top: 5px;">Field Prep</div>	<div style="background-color: #00a651; color: white; padding: 2px; border-radius: 5px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang	08/10/2023	Total Time Costs \$41.33 Total Time 1h 40m 0s <div style="background-color: #e1eef6; padding: 5px; border-radius: 5px;"><b>Total Costs \$41.33</b></div>	<div style="color: green;">✓</div> Done Completed by Hue Vang on 08/10/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2868	Trimming trees	Nelson Sports Complex	Maintenance	Jesus Aispuro Marco Aispuro Paul Vang		Total Time Costs: \$266.11 Total Time: 21h 22m 10s <b>Total Costs: \$266.11</b>	✓ Done Completed by Jesus Aispuro on 08/10/2023
#3191	Pool chemistry	Nelson Pool Parent: Nelson Sports Complex	Medium Safety	T Maintenance Team Eric Danner Hue Vang	08/11/2023	Total Time Costs: \$48.00 Total Time: 2h 0m 0s <b>Total Costs: \$48.00</b>	✓ Done Completed by Eric Danner on 08/11/2023
#3206	Remove broken tree and stake	Riverbend Park	High Damage Safety Vandalism Repair	Dom		Total Time Costs: \$2.21 Total Time: 8m 18s <b>Total Costs: \$2.21</b>	✓ Done Completed by Dom on 08/11/2023
#3107	Field Prep (Shawnee Field) Coed League Friday	Nelson Sports Complex	High Field Prep	T Maintenance Team Eric Danner Dom	08/11/2023	Total Time Costs: \$14.17 Total Time: 38m 38s <b>Total Costs: \$14.17</b>	✓ Done Completed by Dom on 08/11/2023
#3208	Blow dugouts for co-ed softball	Shawnee Field Parent: Nelson Sports Complex	Medium Request	Dom		Total Time Costs: \$1.88 Total Time: 7m 3s <b>Total Costs: \$1.88</b>	✓ Done Completed by Dom on 08/11/2023
#2678	6 Hole need to be fill at tennis court	Maintenance Shop 2012 Ram 1500 (assigned to Jesus)	Medium Safety	Hue Vang Jesus Aispuro Paul Vang Dom		Total Time Costs: \$31.20 Total Time: 5h 47m 43s <b>Total Costs: \$31.20</b>	✓ Done Completed by Dom on 08/12/2023
#3203	Pool chemistry	Nelson Pool Parent: Nelson Sports Complex	Medium Safety	T Maintenance Team Hue Vang Jesus Aispuro	08/12/2023	Total Time: 38m 37s	✓ Done Completed by Jesus Aispuro on 08/13/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3229	<b>Spread seed on newly covered holes @ tennis courts</b>	Bedrock Tennis Court	<div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Lawn care</div>	Dom		Total Time Costs \$5.36 Total Time 20m 7s <b>Total Costs \$5.36</b>	<div style="color: green;">✓</div> Done Completed by Dom on 08/13/2023
#3235	<b>Riverbend pavilion clean up</b>		<div style="border: 1px solid red; border-radius: 5px; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Rental</div>	Chris Narayan Jesus Aispuro	08/12/2023	Total Time Costs \$8,170.00 Total Time 430h 0m 0s <b>Total Costs \$8,170.00</b>	<div style="color: green;">✓</div> Done Completed by Chris Narayan on 08/13/2023
#3233	<b>Riverbend drip line inspection</b>		<div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Damage</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Preventive</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Maintenance</div>	<div style="background-color: #e0f2f1; border-radius: 5px; padding: 2px; display: inline-block;">T</div> Maintenance Team Chris Narayan Marco Aispuro			<div style="color: green;">✓</div> Done Completed by Chris Narayan on 08/14/2023
#3227	<b>Pool chemistry</b>	Nelson Pool Parent: Nelson Sports Complex	<div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Safety</div>	<div style="background-color: #e0f2f1; border-radius: 5px; padding: 2px; display: inline-block;">T</div> Maintenance Team Hue Vang	08/13/2023		<div style="color: green;">✓</div> Done Completed by Hue Vang on 08/14/2023
#3241	<b>Pool chemistry</b>	Nelson Pool Parent: Nelson Sports Complex	<div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Safety</div>	<div style="background-color: #e0f2f1; border-radius: 5px; padding: 2px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang	08/14/2023	Total Time Costs \$48.00 Total Time 2h 0m 0s <b>Total Costs \$48.00</b>	<div style="color: green;">✓</div> Done Completed by Eric Danner on 08/14/2023
#3150	<b>Field Prep (Shawnee Field) Mens league Monday</b>	Nelson Sports Complex	<div style="border: 1px solid red; border-radius: 5px; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Field Prep</div>	<div style="background-color: #e0f2f1; border-radius: 5px; padding: 2px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang	08/14/2023	Total Time Costs \$30.49 Total Time 1h 16m 15s <b>Total Costs \$30.49</b>	<div style="color: green;">✓</div> Done Completed by Eric Danner on 08/14/2023
#3249	<b>Graffiti Nelson</b>		<div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Damage</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Graffiti Removal</div>	Chris Narayan Marco Aispuro			<div style="color: green;">✓</div> Done Completed by Chris Narayan on 08/14/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3167	<b>Field Prep (Shawnee Field) Coed League Tuesday</b>	Nelson Sports Complex	<div style="background-color: red; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 4px; display: inline-block;">Field Prep</div>	<div style="background-color: #00a651; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang	08/15/2023	Total Time Costs \$24.00 Total Time 1h 0m 0s <div style="background-color: #e1f5fe; padding: 2px;"><b>Total Costs \$24.00</b></div>	<div style="color: green;">✓</div> Done <small>Completed by Eric Danner on 08/15/2023</small>
#3242	<b>Pool chemistry</b>	Nelson Pool	Parent: Nelson Sports Complex <div style="background-color: orange; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; padding: 2px; border-radius: 4px; display: inline-block;">Safety</div>	<div style="background-color: #00a651; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Eric Danner Hue Vang	08/15/2023	Total Time Costs \$48.00 Total Time 2h 0m 0s <div style="background-color: #e1f5fe; padding: 2px;"><b>Total Costs \$48.00</b></div>	<div style="color: green;">✓</div> Done <small>Completed by Eric Danner on 08/15/2023</small>



# CARL MOYER COMMERCIAL LAWN & GARDEN PROGRAM 2023 VOUCHER APPLICATION FORM

The goal of the Carl Moyer Commercial Lawn & Garden Program is to provide vouchers to businesses and organizations to help offset the cost of new, zero-emission lawn and garden equipment while replacing older combustion equipment. This voucher application form can be used for replacement projects in **Butte, Glenn, Placer, Solano (within Yolo-Solano AQMD), Sutter, Yolo, and Yuba Counties** while funding lasts.

**WHO CAN APPLY?**

Businesses that provide landscape maintenance services for residential, commercial, institutional, and public properties.

Public agencies, businesses, and non-profit entities that conduct commercial-scale landscaping activities on their properties.

Public agencies, businesses, and non-profit entities conducting forest management, land management, and fire hazard reduction activities.

Residential use is not eligible through this Commercial Lawn & Garden Program.

**WHAT ARE THE VOUCHER AMOUNTS?**

Equipment Type	Maximum Voucher Amount*
<b>Chainsaws, Trimmers, Edgers, &amp; Brushcutters</b> Including charging cable & additional batteries	<b>\$700</b>
<b>Leaf Blowers &amp; Vacuums</b> Including charging cable & additional batteries	<b>\$1,400</b>
<b>Walk Behind Lawn Mowers</b> Including charging cable & additional batteries	<b>\$1,500</b>
<b>Ride-on or Stand/Sit Mowers</b> Including charging cable & additional batteries	<b>\$15,000</b>

Total funding will be limited to \$40,000 per entity for each Program year.

\*Maximum voucher amount not to exceed total cost of eligible purchase including taxes, fees, charging cord, and additional batteries.

**IMPORTANT PROGRAM REQUIREMENTS**

- Older equipment must be owned and operated by the applicant and must still be operational.
- Replacement equipment must be new, cordless, zero-emission, and serve the same function as the older equipment being replaced.
- Retroactive purchases are not allowed. Vouchers can only be redeemed with Participating Merchants.

**WHAT IS THE PROCESS?**

- 1.** Apply for one or more vouchers using this form and submit to your local Air District.
- 2.** If approved, your local Air District will issue you a voucher for each piece of equipment to be replaced.
- 3.** Turn in your voucher to the Participating Merchant of your choice and they will reduce the purchase price of the new equipment by the voucher amount.
- 4.** Within 30 days of purchasing new equipment, surrender old combustion equipment to the Participating Merchant to be scrapped.
- 5.** Use your new zero-emission lawn and garden equipment as normal.

