



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
October 26, 2021

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

AGENDA

Open Session 5:30 PM

This meeting will be available in-person at the Activity Center, with a call-in option.

Dial: (530) 212-8376; Conference Code: 603692

Written comments must be sent to victoriaa@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.

CALL MEETING TO ORDER

ROLL CALL

Chairperson Steven Rocchi
Vice-Chairperson Shannon DeLong
Director Scott "Kent" Fowler
Director Devin Thomas
Director Clarence "Sonny" Brandt

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.*

NON-ACTION ITEM(S)

1. Yuba Feather Historical Association Annual Update (Appendix A)
Presentation by YFHA President Barbara Adamson.

2. Van Insurance Claim Update

FRRPD owns two 2004 Ford F350 Vans. Per previous General Manager Updates, the catalytic converter converters were discovered to be stolen from each van on August 17, 2021. The black van was then stolen on August 25th and was reported to the Oroville Police Department as found on September 6th. Damages to the van were mostly in the dash and steering column. The battery was stolen as well. Insurance estimated repairs for the black van consider the damages as a total loss. Since the vehicle was deemed a total loss, they will issue a settlement payment in the amount of \$5,229.50 to the District. This is the Actual Cash Value (ACV) of the vehicle and the tow invoice amount less the salvage bid and District deductible. The catalytic converter for the white van will be replaced through insurance, less the \$250 deductible.

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

1. September 28, 2021 Regular Board Meeting Minutes (Appendix B)

2. September 2021 Financials (Appendix C)

3. Meeting schedule changes due to holiday season.

November Finance Committee Meeting CANCELLED

November Regular Board Meeting: November 16, 2021 at 5:30pm

December Regular Board Meeting: December 14, 2021 at 5:30pm

December Finance Committee Meeting: December 9, 2021 at 10am

Consent Agenda Motion:

Vote:

ACTION ITEM(S)

1. Roof Repairs at the Yuba Feather Museum (Appendix D)

Staff Report Provided by Shawn Rohrbacker.

Motion:

Vote:

2. Utility Terrain Vehicle Purchase (Appendix E)

Staff Report Provided by Deborah Peltzer.

Motion:

Vote:

3. Memorandum of Understanding with the Butte County Sheriff Office Alternate Custody Supervision Program (Appendix F)

The existing Memorandum of Understanding (MOU) ends on November 1, 2021. Attached is an update to the MOU with a 3-year term. The purpose of the MOU for the Sheriff's Alternative Custody Supervision Program (ACS) to assign and supervise Sheriff approved ACS inmates to various public service activities in and for FRRPD. These services have been essential to vegetation management and clearing of illegal camps at Riverbend Park.

Motion:

Vote:

4. All Things Cleaning Contract Amendment (Appendix G)

Staff Report Provided by Shawn Rohrbacker.

Motion:

Vote:

5. Prop 68 Consultant Services Proposal (Appendix H)

Staff Report Provided by Shawn Rohrbacker.

Motion:

Vote:

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix I)

Finance Committee, Benefit Assessment District Committee, Supplemental Benefit Fund Committee

UNFINISHED BUSINESS

BOARD ITEMS FOR UPCOMING AGENDA(S)

1. Master Plan Finalization

2. Feather River Trail

3. Public Workshop: FRRPD Asset Study

4. ORCA MOU Update: Summary for the Board

ADJOURNMENT



Yuba Feather Historical Association

2021 Report

To: Feather River Recreation & Parks District

From: Yuba Feather Museum

October 1, 2021

The Yuba Feather Museum took a novel turn in 2021, our 45th year. In January it was apparent that the main museum would be closed to the public, so we concentrated on the village. The painting, landscaping, tree removal, construction, and repairs took some 800 volunteer hours. We opened with a Heroes Parade to honor all first responders, emergency workers, community volunteers, local companies, and all our law enforcement folks from Butte and Yuba Counties. A crowd of around 300 cheered them on, then came through the Gold Rush village gates to thank those who helped save our towns from the fires. During the summer season, another 250 guests came from Washington, Nevada, Arizona, Oklahoma, Virginia, Oregon, Idaho, Texas, Utah, and the far corners of California.

To function outdoors, we set up a welcome canopy, offering comfortable chairs, tour guide books and personal guides, first-aid kit, and hornet spray. Since there is no cell service, a cordless phone was available, and access to restrooms. Refreshments could be bought from the Pantry and Mercantile, and cold mountain water was close by at a drinking fountain.

Behind the scenes in the main building, we worked on maintenance, repairs, and painting, at a cost of around \$600 and 100 volunteer hours. We also hosted researchers and small family groups on as limited basis, and developed new exhibits. The regular board and committee meetings took place every month in the office when possible, otherwise outdoors.

Our museum's operation is based entirely on volunteers and donations, with no government funding. The volunteers from surrounding towns give more than 1,200 hours annually. It is truly a community museum, a community team.

Thank you for the opportunity to present our report. We invite you to visit, perhaps at our next event, Hometown Christmas, November 27th. We look forward to welcoming you here.

Sincerely,

Rosemarie Mossinger

Museum Curator

A California Non-Profit Corporation

19096 New York Flat Road, Forbestown, CA 95941

P. O. Box 54, Brownsville CA 95919 • 530-675-1025

General Meeting for Elections and 2021 Budget Wednesday, October 28th at 6 pm

Our General Meeting will be held at the Yuba Feather Museum on Wednesday, October 28th beginning at 6:00 p.m. Weather permitting, it will be held outside in the Barn / Stage area of Gold Trader Flat, but if necessary we can clear an indoor space in the Museum. At this important meeting we will be electing officers for the coming year, and discussing the proposed budget for 2021, so please review the information below. Rather than a potluck, the Museum will provide cookies for a snack, and hot and cold beverages.

The Nominating Committee, consisting of Doug Neilson, Mike Kehoe, David Giles, Yvonne Scroggs, and Donna Hankins, has recommended the following slate of officers for 2020-2021:

- President: Barbara Adamson**
- Vice President: Rosemarie Mossinger**
- Treasurer: Carol Osborn**
- Recording Secretary: David Giles**
- Corresponding Secretary: Donna Hankins**
- GMR Editor: Leslie Collins**
- Museum Director: Doug Neilson**
- Members at Large: Mike Kehoe, Michael Horton, and Deb Aseltine Neilson**
- Immediate Past President: Patricia Shields**

As always, nominations for all offices will be taken from the floor at the meeting. **If your dues are not current, you will not be able to vote, so please check the label on this issue of the GMR for your renewal date.** If you need to renew, you may bring your check to the meeting or mail it to YFHA, P. O. Box 54, Brownsville, CA 95919.

Yuba Feather Historical Association Proposed Budget 2020-2021

<u>INCOME</u>		<u>EXPENSES</u>	
Membership dues	\$ 3000	Museum	\$ 3000
Events	\$ 3000	Utilities	\$ 3000
Donations	\$ 3000	Maint / Admin	\$ 3000
Sales	\$ 3000	Goods for Resale	\$ 3000
	\$12,000		\$12,000

Expense Detail:

- Museum:** Supplies for Exhibits, Photographs, & Storage, Docent Programs, Archival Materials, Tools & Equipment, Scans & Printing
- Utilities:** Water, Propane, Electricity, Telephone, Garbage, Alarm, & Internet Services
- Maintenance:** Janitorial Service, Cleaning and Household Supplies, Pest Control, Repairs
- Administration:** Printing, Publicity, Postage, Office Supplies, Equipment
- Goods for Resale:** Food, Drinks, Books, Merchandise

Message

a challenging, of us simply be- able to open our Last November, us from having arly this year as pening Day and ities, we had to on to cancel the Covid-19. As if ldfire spread in ur local commu-

to those friends omes and much fires.

and done, how- useum, and our ve survived un-

n't able to open, any important nned upgrades. l to display this year.

n, it will be to s more fun and id guests will ook at having ance, focusing our new China Pioneer ances-

to reinstitute emetry tours, ining near Pi- e still hope to 'arty this year, Sweater" pa-

the October get together

lamson'

Shawn ↗



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
September 28, 2021

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes Closed Session 5:00 PM/Open Session Immediately Following
Dial into the meeting: (530) 212-8376; **Conference Code:** 603692

CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 5:04 PM.

ROLL CALL

Chairperson Steven Rocchi	<u>Present</u>
Vice-Chairperson Shannon DeLong	<u>Present</u>
Director Scott "Kent" Fowler	<u>Absent</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

CLOSED SESSION

- 1. Property Negotiations, Pursuant to Government Code Section 54956.8**
Property Asset Update
- 2. Conference with Legal Counsel, Pursuant to Government Code Section 54956.9**
Anticipated Litigation – Facts and circumstances that might result in litigation against FRRPD.

ANNOUNCEMENT(S) FROM CLOSED SESSION AT 5:40 PM

- 1. Property Negotiations:** No action was taken. Direction was given to staff.
- 2. Conference with Legal Counsel:** The Board approved payment of \$1,200 to the claimant.

PUBLIC COMMENT

No comments were made.

ACKNOWLEDGMENTS

Feather River Cleanup volunteers collected debris and removed invasive plants along the Feather River and surrounding trails. Thank you, event partners: Pacific States Marine Fisheries Commission, Recology, California Department of Water Resources, City of Oroville, Feather River Nature Center.

CONSENT AGENDA

- 1. August 24, 2021 Regular Board Meeting Minutes**
 - 2. August 2021 Financials**
- Director Fowler made the motion to approve the consent agenda.
Director Thomas seconded the motion.
***The motion to approve the Consent Agenda passed with a unanimous vote.**

ACTION ITEMS

- 1. Riverbend Park - Dog Park Well Repair**
The well at the Dog Park needs repair due to vandalism and stolen copper wire. Repairs include moving the service panel to be within a fenced area, closer to the well, which will require less wire and no pull boxes. The well will service the two existing dog bowl style drinking fountains and a hose bib near the restroom. Repairs total \$8,657.33. Multiple well contractors were called for repair quotes. All were non-responsive due to the high number of wells being installed in areas affected by recent wildfires. North State

Electric and Pump was the low bid for well repair at Nolan Park earlier this year, has been responsive and done quality work.

Recommendation: Approve General Manager allocation from the Riverbend Park Insurance Fund in the amount of \$8,657.33 for well repairs at the Dog Park.

Director DeLong made the motion to allocate \$8,657.33 of Riverbend Park Insurance Funds for well repairs at the Dog Park.

Director Brandt seconded the motion.

***The motion to allocate \$8,657.33 of Riverbend Park Insurance Funds for well repairs at the Dog Park passed with a unanimous vote.**

2. Surplus District Items

Director Brandt made the motion to approve the surplus list as presented.

Director Thomas seconded the motion.

***The motion to approve the surplus list passed with a unanimous vote.**

3. Dewy Pest Control Service Agreement

The Board directed staff to collect additional quotes from local vendors.

***No action was taken.**

4. Allocation Of Funds and Project Approval: Restore/Refurbish Cement Bears and Rock Wall Play Structure Riverbend Park

Director DeLong made the motion to allocate funds to repair Cement Bears and Rock Wall Play Structure at Riverbend Park.

Director Thomas seconded the motion.

***The motion to allocate funds to repair Cement Bears and Rock Wall Play Structure at Riverbend Park passed with a unanimous vote.**

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS WERE REVIEWED.

BOARD ITEMS FOR UPCOMING AGENDA(S)

1. Master Plan Finalization
2. Heat Management Plan
3. Feather River Trail
4. Public Workshop: FRRPD Asset Study
5. MOU Update: State & Local Agencies

CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 6:03 PM.

Feather River Recreation & Park District
 Profit & Loss Budget Performance
 September 2021

Not reconciled. County closed July-Sept in October.
 Subject to change

	Sep 21	Budget	\$ Over Budget	STAFF COMMENTS	Jul - Sep 21	YTD Budget	\$ Over Budget	% of Jul-Sep Budget	Annual Budget
Ordinary Income/Expense									
Income									
4100 · Tax Revenue									1,900,000
4150 · Tax Revenue (BAD)									308,000
4300 · Program Income	48,035	71,465	(23,430)	Classes \$3.5k, Camp/Preschool \$15k, Gymnastics \$19k, Adult Sports \$5k, Rentals \$5k	161,703	204,394	(42,691)	79%	893,575
4400 · Donation & Fundraising Income	6,500		6,500	Preschool donation from State Agency relating to Covid	6,700	2,500	4,200	268%	2,500
4600 · Other Income									1,000
4900 · Interest Income									19,000
4905 · Interest Income - BAD									2,500
Total Income	54,535	71,465	(16,930)		168,403	206,894	(38,491)	81%	3,126,575
Gross Profit	54,535	71,465	(16,930)		168,403	206,894	(38,491)	81%	3,126,575
Expense									
5000 · Payroll Expenses	90,449	130,700	(40,251)		350,937	421,640	(70,703)	83%	1,690,123
5031 · GASB 68 Benefit Expense					67,639	67,000	639	101%	70,450
5100 · Advertising & Promotion	3	917	(914)		1,163	2,747	(1,584)	42%	11,000
5120 · Bank Fees		584	(584)		533	1,744	(1,211)	31%	7,000
5130 · Charitable Contributions									2,500
5140 · Copying & Printing		844	(844)		1,493	2,529	(1,036)	59%	10,125
5155 · Employment New Hire Screen		150	(150)		68	650	(582)	10%	2,000
5160 · Dues, Mbrshps & Subscriptions					189	6,000	(5,811)	3%	10,500
5170 · Education & Development		500	(500)		330	2,000	(1,670)	17%	8,500
5175 · Equipment Rental		875	(875)			2,625	(2,625)		10,500
5180 · Equipment, Tools & Furn (<\$5k)	5,604	3,633	1,971	\$2k laptop Park Sup, \$1k gymnastics mat, Software subscriptions \$1.7k	15,766	21,003	(5,237)	75%	54,977
5200 · Insurance					161,340	185,000	(23,660)	87%	185,000
5210 · Interest Expense - Operating	110	125	(15)		430	375	55	115%	1,500
5225 · Postage & Delivery		20	(20)		104	60	44	173%	1,500
5230 · Professional & Outside Svcs	15,738	15,250	488	\$9k BAD Engineers report, \$1k IT support, \$4.7k Janitorial park bathrooms	33,562	48,050	(14,488)	70%	230,000
5260 · Repairs & Maintenance									
5261 · Building R&M	182	2,000	(1,818)		1,296	6,000	(4,704)	22%	25,000
5262 · Equip Repairs & Small Tools	289	1,500	(1,211)		3,384	4,500	(1,116)	75%	18,000
5263 · General R&M		1,250	(1,250)			3,750	(3,750)		15,000
5264 · Grounds R&M	1,224	8,000	(6,776)		5,939	24,000	(18,061)	25%	60,000
5265 · Janitorial Supplies	2,533	2,175	358		6,846	6,525	321	105%	26,000
5266 · Vandalism Repair	4,904	400	4,504	\$4k Truck Cat Converter, \$1k tow stolen black van	5,923	1,400	4,523	423%	5,000
5267 · Vehicle R&M	624	825	(201)		2,663	2,575	88	103%	10,000
5268 · Aquatics Pool R&M	3,118	5,000	(1,882)		7,850	15,000	(7,150)	52%	40,000
5269 · Outside Contractor/Services R&M	977	1,250	(273)		3,844	3,750	94	103%	15,000
Total 5260 · Repairs & Maintenance	13,851	22,400	(8,549)		37,745	67,500	(29,755)	56%	214,000
5270 · Security	1,187	1,650	(463)		1,296	4,950	(3,654)	26%	20,000
5280 · Supplies - Consumable	3,582	4,650	(1,068)		7,981	14,523	(6,542)	55%	82,523
5290 · Taxes, Lic., Notices & Permits		430	(430)		6,051	1,293	4,758	468%	5,163
5300 · Telephone/Internet	1,151	1,175	(24)		3,694	3,535	159	104%	14,110
5310 · Transportation, Meals & Travel	2,436	2,675	(239)		8,057	8,025	32	100%	32,900
5320 · Utilities	29,985	20,585	9,400		102,648	92,135	10,513	111%	309,350
7000 · Debt Interest	7,397	7,397	0		22,192	22,191	1	100%	85,570
Total Expense	171,493	214,560	(43,067)		823,218	975,575	(152,357)	84%	3,059,291
Net Ordinary Income	(116,958)	(143,095)	26,137		(654,815)	(768,681)	113,866	85%	67,284
Other Income/Expense									
Other Income									
4200 · Impact Fee Income	14,648				33,810				
4500 · Grant/Reimbursed Expense Income					0				
4650 · Insurance Proceeds	181,411			Riverbend settlement	181,949				

Not reconciled. County closed July-Sept in October.
 Subject to change

	Sep 21	Budget	\$ Over Budget	STAFF COMMENTS	Jul - Sep 21	YTD Budget	\$ Over Budget	% of Jul-Sep Budget	Annual Budget
Total Other Income	196,059				215,759				
Other Expense									
5102 - Insurance Claim Expense	255				4,787				
Total Other Expense	255				4,787				
Net Other Income	195,804				210,972				
Net Income	78,846	(143,095)	221,941		(443,843)	(768,681)	324,838	58%	67,284

Feather River Recreation & Park District
Balance Sheet Prev Year Comparison
As of September 30, 2021

6:31 PM
10/17/2021
Accrual Basis

	Sep 30, 21	Sep 30, 20	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 · Treasury Cash				
1010.1 · Treasury Cash - General	433,908	130,963	302,945	231%
1010.2 · Treasury Cash - Reserve	347,494	302,494	45,000	15%
1010.3 · Treasury Admin Ins Proceeds	216,525	216,525	0	0%
1010.4 · Treasury Ins Proceeds Playtown	34,678	174,780	-140,102	-80%
Total 1010 · Treasury Cash	1,032,605	824,762	207,843	25%
1020 · Imprest Cash	1,000	519	481	93%
1030 · BofW - Merchant Acct.	116,911	119,530	-2,619	-2%
1031 · BofW Project INS PROCEEDS	181,410	727,686	-546,276	-75%
1040 · Fund 2610 - BAD	35,426	39,494	-4,068	-10%
1050 · Impact Fees	860,206	561,434	298,772	53%
Total Checking/Savings	2,227,558	2,273,425	-45,867	-2%
Accounts Receivable	-10,314	1,627	-11,941	-734%
Other Current Assets				
1300 · Grant/Scholarship Receivable	4,523	0	4,523	100%
1302 · FEMA Riverbend Claim A/R	2,839	2,839	0	0%
1320 · Umpqua Bank Project Fund	188,856	188,856	0	0%
Total Other Current Assets	196,218	191,695	4,523	2%
Total Current Assets	2,413,462	2,466,747	-53,285	-2%
Fixed Assets				
1410 · Land	627,494	627,494	0	0%
1420 · Buildings & Improvements	15,903,777	15,029,020	874,757	6%
1430 · Equipment & Vehicles	1,849,196	1,150,139	699,057	61%
1440 · Construction in Progress				
1443 · CIP Riverbend Restoration RB99	0	853,140	-853,140	-100%
1448 · CIP Nelson SBF NE99	800,239	105,576	694,663	658%
1450 · CIP Feather River Trail FRT99	23,210	2,393	20,817	870%
1451 · CIP Playtown Bathroom Fire	521,424	171,716	349,708	204%
Total 1440 · Construction in Progress	1,344,873	1,132,825	212,048	19%
1499 · Accumulated Depreciation	-6,185,645	-5,433,828	-751,817	-14%
Total Fixed Assets	13,539,695	12,505,650	1,034,045	8%
Other Assets	218,805	239,004	-20,199	-8%
TOTAL ASSETS	16,171,962	15,211,401	960,561	6%

Feather River Recreation & Park District
Balance Sheet Prev Year Comparison
As of September 30, 2021

6:31 PM
10/17/2021
Accrual Basis

	Sep 30, 21	Sep 30, 20	\$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	254,928	185,264	69,664	38%
Credit Cards	1,628	854	774	91%
Other Current Liabilities	93,849	37,605	56,244	150%
Total Current Liabilities	350,405	223,723	126,682	57%
Long Term Liabilities				
2954 - Ford Motor Vehicle Loan	26,450	42,201	-15,751	-37%
2955 - Umpqua Bank Tax Exempt Bond A	2,558,647	2,778,339	-219,692	-8%
2960 - Umpqua Bank Taxable Bond B	80,000	107,000	-27,000	-25%
2975 - GASB 68 CalPERS Liab Valuation	1,074,605	1,074,605	0	0%
Total Long Term Liabilities	3,739,702	4,002,145	-262,443	-7%
Total Liabilities	4,090,107	4,225,868	-135,761	-3%
Equity				
3010 - Imprest Cash Reserve	1,000	1,000	0	0%
3020 - General Reserve	20,000	20,000	0	0%
3030 - Investment in Assets	12,354,765	12,354,765	0	0%
3040 - General Fund Balance	-2,036,074	-1,754,519	-281,555	-16%
3050 - Benefit Assessment District	35,426	38,475	-3,049	-8%
3060 - Impact Fees (general)	826,396	541,792	284,604	53%
3099 - Undistributed Retained Earnings	1,324,187	278,381	1,045,806	376%
Net Income	-443,844	-494,362	50,518	10%
Total Equity	12,081,856	10,985,532	1,096,324	10%
TOTAL LIABILITIES & EQUITY	16,171,963	15,211,400	960,563	6%

Feather River Recreation & Park District
Detail Fixed Asset & Bonds
As of September 30, 2021

	Date	Source Name	Memo	Amount	Balance
1010 - Treasury Cash					251,203
1010.3 - Treasury Admin Ins Proceeds					216,525
Total 1010.3 - Treasury Admin Ins Proceeds					216,525
1010.4 - Treasury Ins Proceeds Playtown					34,678
Total 1010.4 - Treasury Ins Proceeds Playtown					34,678
Total 1010 - Treasury Cash					251,203
1031 - BofW Project INS PROCEEDS					-1
	09/01/2021	INSURANCE	BOW DEPOSIT RIVERBEND	174,154	174,153
	09/03/2021	INSURANCE	BANK OF WEST RIVERBEND INS PROCEEDS	7,256	181,409
Total 1031 - BofW Project INS PROCEEDS				181,410	181,409
1302 - FEMA Riverbend Claim A/R					2,839
Total 1302 - FEMA Riverbend Claim A/R					2,839
1320 - Umpqua Bank Project Fund					188,856
Total 1320 - Umpqua Bank Project Fund					188,856
1410 - Land					627,494
Total 1410 - Land					627,494
1420 - Buildings & Improvements					15,903,777
Total 1420 - Buildings & Improvements					15,903,777
1430 - Equipment & Vehicles					1,849,196
Total 1430 - Equipment & Vehicles					1,849,196
1440 - Construction in Progress					1,146,746
1448 - CIP Nelson SBF NE99					602,112
	09/13/2021	HOLIDAY POOL CONS	NELSON POOL PROJECT	198,128	800,240
Total 1448 - CIP Nelson SBF NE99				198,128	800,240
1450 - CIP Feather River Trail FRT99					23,210
Total 1450 - CIP Feather River Trail FRT99					23,210
1451 - CIP Playtown Bathroom Fire					521,424
Total 1451 - CIP Playtown Bathroom Fire					521,424
Total 1440 - Construction in Progress				198,128	1,344,874
2955 - Umpqua Bank Tax Exempt Bond A					-2,558,647
Total 2955 - Umpqua Bank Tax Exempt Bond A					-2,558,647
2960 - Umpqua Bank Taxable Bond B					-80,000
Total 2960 - Umpqua Bank Taxable Bond B					-80,000

Feather River Recreation & Park District
Check Register
 September 2021

4:57 PM
10/15/2021
Accrual Basis

Date	Num	Name	Memo	Credit
09/09/2021	89956	HUMANA INSURANCE CO.	657103-001 SEP21 PREMIUMS	67.20
09/09/2021	89957	PREMIER ACCESS	1000548827 SEP21 PREMIUMS	880.33
09/09/2021	89958	BANKCARD CENTER	STATEMENT 6804	1,895.90
09/09/2021	89959	COMCAST	Acct# 8155 60 019 0233893	174.63
09/09/2021	89960	BANKCARD CENTER	STATEMENT 4607	1,086.26
09/09/2021	89961	Carey, Darika	RENTAL POOL REFUND	205.00
09/09/2021	89962	CARTER LAW OFFICE	LEGAL	382.50
09/09/2021	89963	COMCAST	Acct#8155600190189780 PHONE/INTERENT	540.46
09/09/2021	89964	GANANIAN, GREG	CONCERT PALERMO 9/11/21	250.00
09/09/2021	89965	HOBBS PEST SOLUTIONS, INC.	PEST CONTROL	125.00
09/09/2021	89966	LIMEY TEES	MAINT UNIFORMS	998.39
09/09/2021	89967	Modern Carpet Cleaning	CARPET CLEANING ACT CENTER	963.46
09/09/2021	89968	P.G. & E.	7241369682-3 7/23/21-8/23/21	17,377.69
09/09/2021	89969	PELTZER, DEBORAH.	MILEAGE AUG21	75.71
09/09/2021	89970	SOUTH FEATHER WATER & POWER	007771-000	103.19
09/09/2021	89971	SURPLUS CITY	CONEX	255.00
09/09/2021	89972	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	199.64
09/09/2021	89973	BURLESON, HARRY	INSTRUCTOR FITNESS	143.00
09/09/2021	89974	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	2,129.20
09/09/2021	89975	RIEBES AUTO PARTS	PARTS/REPAIRS	272.55
09/09/2021	89976	SHARP'S LOCKSMITHING	KEYS/PADLOCKS	914.01
09/09/2021	89977	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	4,717.00
09/09/2021	89978	Anton, Victoria	MILEAGE CSDA CONFERENCE	278.88
09/09/2021	89979	BRANDT, CLARENCE SONNY	BOD STIPEND	100.00
09/09/2021	89980	DELONG, SHANNON	BOD STIPEND	200.00
09/09/2021	89981	FOWLER, SCOTT KENT	BOD STIPEND	200.00
09/09/2021	89982	ROCCHI, STEVE	BOD STIPEND	200.00
09/09/2021	89983	THOMAS, DEVIN	BOD STIPEND	200.00
09/09/2021	89984	DAWSON OIL COMPANY	62765 FUEL	1,924.14
09/09/2021	89985	RECOLOGY BUTTE COLUSA COUN	TRASH	1,782.11
09/09/2021	89986	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE/USAGE	705.90
09/09/2021	89987	Hummer, Vicki	EXPENSE REIMBR TRAINING	75.00
09/09/2021	89988	Thomson, Elizabeth	EXPENSE REIMBR TRAINING	75.00
09/09/2021	89989	VALENCIA, ESTELA.	EXPENSE REIMBR TRAINING	75.00
09/09/2021	89990	WYLES, DIANNA	EXPENSE REIMBR TRAINING	75.00
09/09/2021	89991-90024	PAYROLL	PAYROLL ITEMS	26,189.37
09/23/2021	90025	AFLAC	PREMIUMS	1,546.28
09/23/2021	90026	BLUE SHIELD OF CALIFORNIA	PREMIUMS	9,209.44
09/23/2021	90027	DOMINGO, ADAM	DOJ REIMBR	68.00
09/23/2021	90028	EAGLE SECURITY SYSTEMS INC.	Acct# 7203237 - Qtrly Monitoring	343.68
09/23/2021	90029	FP MAILING SOLUTIONS	POSTAGE MACHINE	103.92
09/23/2021	90030	Lincoln Aquatics	POOL CHEMCIALS	3,581.09
09/23/2021	90031	OROVILLE POWER EQUIPMENT	REPAIR GRASSHOPPER	1,550.35
09/23/2021	90032	TWSD	4-112.01 WATER NELSON	2,587.48
09/23/2021	90033	AT&T - CALNET	PHONE LINES	94.03
09/23/2021	90034	FORD MOTOR CREDIT COMPANY L	TRUCK PAYMENT	758.39
09/23/2021	90035	HOME DEPOT	HOME DEPOT STATEMENT	1,309.23
09/23/2021	90036	CALF. WATER SERVICE	Acct 520857777 5/7/21-6/7/21	12,753.94
09/23/2021	90037-069	PAYROLL	PAYROLL ITEMS	25,103.62
TOTAL				<u>124,845.97</u>



STAFF REPORT

DATE: OCTOBER 26, 2021

TO: FRRPD BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: ROOF REPAIRS AT THE YUBA FEATHER MUSEUM

SUMMARY

There are some minor repairs needed for the Museum. The Yuba Feather Historical Associates (YFHA) is currently responsible for property maintenance through a Lease Agreement with FRRPD. An estimate for the roof repairs is attached. YFHA operates the Museum and funds property maintenance through donations and fundraisers. Their current budget can allocate \$441 to the repairs, and they have asked if FRRPD can pay the difference of \$429.

RECOMMENDATION

Provide direction to the General Manager to pay for \$429 in roof repairs at the Yuba Feather Museum.

ATTACHMENT(S)

1. Roof Repair Quote by 1 N Done Roof Repair Services Inc.

1 N Done Roofing Services, Inc.

Cell (530) 933-8272

Fax (530) 645-7503

October 4th, 2021

19076 New York Flat Road
Forbestown, CA 95941

Yuba Feather Historical Associates Museum
Barbara
(530) 675-9116

Thank you for inviting 1 N Done Roofing Services, Inc. to submit a proposal for the above-mentioned items. The following specification will outline the scope of work to complete this project.

Maintenance and Repair

1. Clean all the Gutters.
2. Clean the whole roof.
3. Check all the penetrations and seal with silicone.
4. Check all the loose screws and install new #14 screws.
5. Check all the loose laps and seal with silicone.
6. Check all the valley areas and seal any loose overlaps.

Total Price: \$870.

I would like to welcome any questions you may have regarding this proposal and thank you again for the opportunity.

Sincerely,

Octavio Gonzalez

12277 Kimberly Road Marysville, CA 95901

Roofing License C-39 978088



STAFF REPORT

DATE: OCTOBER 26, 2021

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: DEBORAH PELTZER BUSINESS MANAGER

RE: PURCHASE OF A UTILITY TERRAIN VEHICLE (UTV) ALLOCATION UP TO \$14,000

SUMMARY

The approved 2021-22 fiscal year budget has approved \$300k for fixed assets and capital improvement projects. Staff is requesting to utilize up to \$14k from the General Fund to purchase a UTV.

At the September 2021 board meeting, the board approved the surplus sale of the 2004 UTV which is inoperable and too costly to repair. Staff is requesting funds to replace the UTV, which is utilized daily in the maintenance department for trash runs on narrow trails, marking fields for sport games, District sponsored park events and multiple other uses.

Quotes Attached:

1. Valley Truck and Tractor: \$12,500
2. Bobcat of Chico: \$12,575
3. Glende Polaris: \$13,965

RECOMMENDATION

Staff and finance committee recommends approving up to \$14K for purchase of a Utility Terrain Vehicle utilizing the General Fund.

A Purchase Order or Letter of Intent is required for all orders.

To expedite the delivery of equipment, the below information must be included on your Purchase Order or Letter of Intent.

For any questions, please contact:

- Vendor: Deere & Company
- 2000 John Deere Run
Cary, NC 27513
 - Contract name and number
 - Signature
 - Shipping address
 - Billing address
 - Membership number (if applicable)
 - Tax exempt certificate (if applicable). Must be made out to Deere & Company.

Matthew Delahanty

Valley Truck and Tractor Inc
489 Country Drive
Chico, CA 95928

Tel: 530-343-8288

Fax: 530-895-0820

Email: mdelahanty@vtco.net

If information is not included, the Purchase Order or Letter of Intent will be returned.

Quote Id: 25328537

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Valley Truck and Tractor Inc
489 Country Drive
Chico, CA 95928
530-343-8288
general@vttco.net

Prepared For:
Feather River Park & Rec District



Proposal For:
Feather River Park & Rec District

Delivering Dealer:

Matthew Delahanty

Valley Truck and Tractor Inc
489 Country Drive
Chico, CA 95928

general@vttco.net

Quote Prepared By:

Matthew Delahanty
mdelahanty@vttco.net

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

 Valley Truck and Tractor Inc
 489 Country Drive
 Chico, CA 95928
 530-343-8288
 general@vttco.net

Quote Summary
Prepared For:

 Feather River Park & Rec District
 CA

Delivering Dealer:
Valley Truck and Tractor Inc
 Matthew Delahanty
 489 Country Drive
 Chico, CA 95928
 Phone: 530-343-8288
 mdelahanty@vttco.net

Quote ID: 25328537
Created On: 27 September 2021
Last Modified On: 14 October 2021
Expiration Date: 22 October 2021

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE GATOR™ XUV590E California (Model Year 2022) Contract: CA CMAS UV 4-18-78-0032B (PG 5H CG 22) Price Effective Date: June 8, 2020	\$ 11,542.62 X	1 =	\$ 11,542.62
Equipment Total			\$ 11,542.62

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 11,542.62
Trade In	
SubTotal	\$ 11,542.62
Sales Tax - (8.25%)	\$ 952.27
State Tire Fee	\$ 7.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 12,501.89
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 12,501.89

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 25328537 **Customer Name:**
ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

 Valley Truck and Tractor Inc
 489 Country Drive
 Chico, CA 95928
 530-343-8288
 general@vttco.net

JOHN DEERE GATOR™ XUV590E California (Model Year 2022)

Hours:
Stock Number:
Contract: CA CMAS UV 4-18-78-0032B (PG 5H CG 22)

Selling Price *
Price Effective Date: June 8, 2020

\$ 11,542.62

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
5909M	GATOR™ XUV590E California (Model Year 2022)	1	\$ 11,499.00	18.00	\$ 2,069.82	\$ 9,429.18	\$ 9,429.18
Standard Options - Per Unit							
001G	California	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build to Order	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
1000	25" Terra Hawk all-terrain tires on 12" Yellow Steel Wheels	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
2006	Bench Seat - Yellow	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
2302	Standard Tenneco Twin Tube Shock	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
2500	Green & Yellow	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
3100	Manual Lift	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
4002	OPS with Nets & Brake/ Taillights	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
4030	Black Roof	1	\$ 372.00	18.00	\$ 66.96	\$ 305.04	\$ 305.04
4149	Less Packages	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 372.00		\$ 66.96	\$ 305.04	\$ 305.04
Dealer Attachments/Non-Contract/Open Market							
BM23365	Front Brushguard	1	\$ 358.46	18.00	\$ 64.52	\$ 293.94	\$ 293.94
BM24089	Occupant Protective Structure (OPS) Switch Bank	1	\$ 78.11	18.00	\$ 14.06	\$ 64.05	\$ 64.05
BM25544	Work Lights (Halogens)	1	\$ 126.26	18.00	\$ 22.73	\$ 103.53	\$ 103.53
BM25620	Front OPS/Roof Light Harness Kit	1	\$ 89.89	18.00	\$ 16.18	\$ 73.71	\$ 73.71
BUC10681	WARN VRX 3500 lb Winch	1	\$ 579.94	18.00	\$ 104.39	\$ 475.55	\$ 475.55
LP39964	45 Gallon Bed Sprayer	1	\$ 624.95	18.00	\$ 112.49	\$ 512.46	\$ 512.46

Selling Equipment

Quote Id: 25328537 **Customer Name:**

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Valley Truck and Tractor Inc
489 Country Drive
Chico, CA 95928
530-343-8288
general@vttco.net

BUC10701	Winch Kit - WINCH KIT, BUMPER MOUNT 3500LB	1	\$ 224.70	18.00	\$ 40.45	\$ 184.25	\$ 184.25
BM26307	Storage Compartment - STORAGE COMPARTMENT	1	\$ 123.06	18.00	\$ 22.15	\$ 100.91	\$ 100.91
Dealer Attachments Total			\$ 2,205.37		\$ 396.97	\$ 1,808.40	\$ 1,808.40
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 14,076.37		\$ 2,533.75	\$ 11,542.62	\$ 11,542.62

Quote Id: 25328537

Valley Truck and Tractor Inc - Chico, CA
489 Country Drive
Chico, CA 95928
Phone: 530-343-8288
E-Mail: general@vtco.net

Privacy Policy Overview

VALLEY TRUCK AND TRACTOR COMPANY

Effective Date: December 30, 2019

This is only a summary of our Privacy Policy.

This Privacy Policy Overview provides a description of the privacy practices of Valley Truck and Tractor Company (“us”, “we” or “our”) in connection with our receipt, collection and use of data and information from you as our customer, visitor, or user, as applicable. The policy may be changed or be updated from time to time. In accordance with the California Consumer Privacy Act (“CCPA”) we update and review this policy annually. All future updates will be posted on our website or you may request we send you an updated copy.

Collection of Data:

The types of information we collect and share depend on the products or services you purchase, license or access from us or third parties through which you have authorized us to receive information (such as through John Deere’s JD Link™ Telematics system). For a full listing of categories of information we collect and how we use them please refer to our full privacy policy you were given with this document. For your convenience one is available on our website www.valleytruckandtractor.com. If you need to update, change any information which you previously provided to us, request an additional copy of our privacy policy, or would like to exercise your rights under the CCPA in regards to your personal information you may contact us at Privacy@vtco.net, call us at 530-399-0340 or in writing at PO Box 3010 Yuba City CA 95993.

Protection of Data:

We strive to protect your personal information using commercially reasonable standards. We use a variety of commercially reasonable security technologies to help protect your personal information from unauthorized access, use, or disclosure in full compliance with the CCPA.

Sharing and Use of Data:

We use your personal information to provide products, services and information to you. Some of the services are designed to allow faster communications and responsiveness between you and us to ensure that we provide services to you as efficiently as possible. We may also review equipment diagnostic information remotely to diagnose and recommend equipment maintenance and repairs. We share your information with certain third parties in order to better serve you upon your request and approval. These third parties may include equipment suppliers, financing institutions or other third party service providers who assist us in providing the products and services you request or their respective subsidiaries or affiliates. We also may share your information with our marketing, technical, accounting, legal or other professionals to assist us in our business operations. For a full listing of categories of information we collect and what we do with your information please refer to our full privacy policy.

Acknowledgement:

By reviewing this form you confirm your receipt of VTTCO privacy policy and John Deere Financial privacy policy (if applicable). If you have any additional questions, please contact us at PO Box 3010 Yuba City CA 95993 or 530-399-0340 or privacy@vtco.net

Printed name

Signature

Date

PRIVACY STATEMENT-CALIFORNIA RESIDENTS
VALLEY TRUCK AND TRACTOR COMPANY
EFFECTIVE DATE: DECEMBER 30ST 2019

This **PRIVACY NOTICE FOR CALIFORNIA RESIDENTS** supplements the information contained in the Privacy Statement of **VALLEY TRUCK AND TRACTOR COMPANY** (collectively, “we,” “us,” or “our”) and applies solely to visitors, users, and others who reside in the State of California (“consumers” or “you”). We adopt this notice to comply with the California Consumer Privacy Act of 2018 (“CCPA”) and other California privacy laws. Any terms defined in the CCPA have the same meaning when used in this notice.

Information We Collect

We collect information that identifies, relates to, describes, references, is capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular consumer or device (“personal information”). In particular, we have collected the following categories of personal information from consumers within the last twelve (12) months:

Category	Examples	Collected
A. Identifiers.	A real name, alias, postal address, unique personal identifier, online identifier, Internet Protocol address, email address, account name, Social Security number, driver's license number, passport number, or other similar identifiers.	YES
B. Personal information categories listed in the California Customer Records statute (Cal. Civ. Code § 1798.80(e)).	A name, signature, Social Security number, physical characteristics or description, address, telephone number, passport number, driver's license or state identification card number, insurance policy number, education, employment, employment history, bank account number, credit card number, debit card number or any other financial information. Some personal information included in this category may overlap with other categories.	YES
C. Commercial information.	Records of personal property, products or services purchased, obtained, considered or other purchasing or consuming histories or tendencies.	YES
D. Internet or other similar network activity.	Browsing history, search history, information on a consumer's interaction with a website, IP address, application, and advertisement. Statistical utilization, transmission, access methods and sources, and preference information that is collected by cookies, web beacons, or other similar device based collection technologies. This may include any search that led you to our website, your connection speed or type, and your browser or device information. Some personal information included in this category may overlap with other categories.	YES
E. Geolocation data.	Physical location or movements of equipment, fuel usage, number of engine hours, diagnostic data, software and hardware version numbers.	YES

F. Machine Data.	Machine data is generated by, collected by or stored on your equipment, and may be provided directly through such equipment, hardware or device or indirectly when reported to us by a third party.	YES
G. Financial Data	We may assist you in applying for financing with certain third parties or engage in direct financing with you. We may, with written consent from you, obtain a consumer credit profile. We may report information about your account to credit bureaus. Late payments, missed payments or other defaults on your account may be reflected on your credit report. If necessary to collect a debt we will also share your information with our company lawyer and/or collection agency.	YES
H. Agronomic Data	Agronomic information including: plant, chemical and fertilizer rates, recorded yields, soil types, moisture levels and similar crop or field based information. Some personal information included in this category may overlap with other categories.	YES

We obtain the categories of personal information listed above from the following categories of sources:

- Directly from our clients or their agents. For example, from documents that our clients provide to us related to the services for which they engage us.
- Indirectly from our clients or their agents. For example, through information we collect from our clients in the course of providing services to them.
- Directly and indirectly from activity on our website (www.valleytruckandtractor.com). For example, from submissions through our website portal or website usage details collected automatically.
- From third-parties that interact with us in connection with the services we perform. For example, JD Link™ Telematics system for John Deere Equipment.

Use of Personal Information

We may use or disclose the personal information we collect for one or more of the following business purposes:

- To fulfill or meet the reason for which the information is provided. For example, if you provide us with personal information in order for us to create and account or invoice you for services rendered we will use the information provided to do so and share with appropriate departments.
- To provide you with information, products or services that you request from us.
- To provide you with email alerts, event registrations and other notices concerning our products or services, or events or news, that may be of interest to you.
- To carry out our obligations and enforce our rights arising from any contracts entered into between you and us, including for billing, collections, JD Link and warranties.
- To improve our website and present its contents to you.
- For testing, research, analysis, product development and marketing.
- As necessary or appropriate to protect the rights, property or safety of us, our clients or others.

- To respond to law enforcement requests and as required by applicable law, court order, or governmental regulations.
- As described to you when collecting your personal information or as otherwise set forth in the CCPA.
- To evaluate or conduct a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of our assets, whether as a going concern or as part of bankruptcy, liquidation, or similar proceeding, in which personal information held by us is among the assets transferred.

We will not collect additional categories of personal information or use the personal information we collected for materially different, unrelated, or incompatible purposes without providing you notice.

Sharing Personal Information

We may disclose your personal information to a third party for a business purpose. When we disclose personal information for a business purpose, we enter a contract that describes the purpose and requires the recipient to both keep that personal information confidential and not use it for any purpose except performing the contract.

In the preceding twelve (12) months, we have disclosed the following categories of personal information for a business purpose:

Category A:
 Category B:
 Category C:
 Category D:
 Category E:
 Category F:
 Category G:
 Category H:

We disclose your personal information for a business purpose to the following categories of third parties:

- Our affiliates.
- Service providers.
- Third parties to whom you or your agents authorize us to disclose your personal information in connection with products or services we provide to you.

In the preceding twelve (12) months, we have not sold any personal information.

Your Rights and Choices

The CCPA provides consumers (California residents) with specific rights regarding their personal information. This section describes your CCPA rights and instructions on how to exercise those rights.

Access to Specific Information and Data Portability Rights

You have the right to request that we disclose certain information to you about our collection and use of your personal information over the past 12 months. You may make this request twice in a 12 month period. Once we receive and confirm your verifiable consumer request, we will disclose to you:

- The categories of personal information we collected about you.
- The categories of sources for the personal information we collected about you.
- Our business or commercial purpose for collecting or selling that personal information.
- The categories of third parties with whom we share that personal information.
- The specific pieces of personal information we collected about you (also called a data portability request).
- If we sold or disclosed your personal information for a business purpose, two separate lists disclosing:
 - sales, identifying the personal information categories that each category of recipient purchased; and
 - disclosures for a business purpose, identifying the personal information categories that each category of recipient obtained.

Deletion Request Rights

You have the right to request that we delete any of your personal information that we collected from you and retained, subject to certain exceptions. Once we receive and confirm your verifiable consumer request, we will delete (and direct our service providers to delete) your personal information from our records, unless an exception applies.

Known exceptions are:

- information that is retained or shared between us and the manufacturer for the purpose of effectuating a repair covered by a warranty or recall.
- personal information necessary for us to maintain in order to fulfill the terms of a written warranty or product recall

We may deny your deletion request if retaining the information is necessary for us or our service providers to:

1. Complete the transaction for which we collected the personal information, provide a good or service that you requested, take actions reasonably anticipated within the context of our ongoing business relationship with you, or otherwise perform our contract with you.
2. Detect security incidents, protect against malicious, deceptive, fraudulent, or illegal activity, or prosecute those responsible for such activities.
3. Debug products to identify and repair errors that impair existing intended functionality.
4. Exercise free speech, ensure the right of another consumer to exercise their free speech rights, or exercise another right provided for by law.
5. Comply with the California Electronic Communications Privacy Act (Cal. Penal Code § 1546 *seq.*).
6. Enable solely internal uses that are reasonably aligned with consumer expectations based on your relationship with us.
7. Comply with a legal obligation.
8. Make other internal and lawful uses of that information that are compatible with the context in which you provided it.

Exercising Access, Data Portability, and Deletion Rights

To exercise the access, data portability, and deletion rights described above, please submit a verifiable consumer request to us by either:

- Calling us at 530-399-0340
- Visiting www.valleytruckandtractor.com
- Emailing your request to Privacy@vttco.net

Only you or an authorized agent registered with the California Secretary of State that you authorize to act on your behalf, may make a verifiable consumer request related to your personal information. You may also make a verifiable consumer request on behalf of your minor child.

You may only make a verifiable consumer request for access or data portability twice within a 12-month period. The verifiable consumer request must:

- Provide sufficient information that allows us to reasonably verify you are the person about whom we collected personal information or an authorized representative.
- Describe your request with sufficient detail that allows us to properly understand, evaluate, and respond to it.

We cannot respond to your request or provide you with personal information if we cannot verify your identity or authority to make the request and confirm the personal information relates to you. Making a verifiable consumer request does not require you to create an account with us. We will only use personal information provided in a verifiable consumer request to verify the requestor's identity or authority to make the request.

(“**Authorized agent**” means a natural person or a business entity **registered** with the Secretary of State that a consumer has **authorized** to act on their behalf subject to the requirements set forth in section 999.326.)

Response Timing and Format

We endeavor to respond to a verifiable consumer request within forty five (45) days of its receipt. If we require more time (up to 90 days), we will inform you of the reason and extension period in writing. If you have an account with us, we will deliver our written response to that account if possible. If you do not have an account with us, we will deliver our written response by mail or electronically, based on the information provided to us when you submitted your consumer request. Any disclosures we provide will only cover the 12-month period preceding the verifiable consumer request's receipt. The response we provide will also explain the reasons we cannot comply with a request, if applicable. For data portability requests, we will select a format to provide your personal information that is readily useable and should allow you to transmit the information from one entity to another entity without hindrance.

We do not charge a fee to process or respond to your verifiable consumer request unless it is excessive, repetitive, or unfounded. If we determine that the request warrants a fee, we will tell you why we made that decision and provide you with a cost estimate before completing your request.

Non-Discrimination

We will not discriminate against you for exercising any of your CCPA rights. Unless permitted by the CCPA, we will not:

- Deny you goods or services.
- Charge you different prices or rates for goods or services, including through granting discounts or other benefits, or imposing penalties.
- Provide you a different level or quality of goods or services.
- Suggest that you may receive a different price or rate for goods or services or a different level or quality of goods or services.

Changes to Our Privacy Notice

We reserve the right to amend this privacy notice at our discretion and at any time. When we make changes to this privacy notice, we will notify you by email or through a notice on our website homepage.

Contact Information

If you have any questions or comments about this notice, our Privacy Statement, the ways in which we collect and use your personal information, your choices and rights regarding such use, or wish to exercise your rights under California law, please do not hesitate to contact us at:

PO Box 3010
Yuba City, CA 95992

or

Privacy@vttco.net

or

530-399-0340

Version	Date	Changes/Comments	Review conducted by
1	December 30 2019	N/A	Keara Driscoll



Bobcat

Product Quotation

Quotation Number: HMM-27719

Date: 2021-09-27 12:12:24

Customer Name/Address:	Bobcat Delivering Dealer	ORDER TO BE PLACED WITH: Contract Holder/Manufacturer
FEATHER RIVER REC AND PARK 744270 1875 Feather River Blvd Oroville, CA 95965-5701	Bobcat of Chico,Chico,CA 1343 WEST 8TH AVENUE CHICO CA 95926 Phone: (530) 342-0118 Fax: (530) 342-8043	Clark Equipment Co dba Bobcat Company 250 E Beaton Dr, West Fargo, ND 58078 Phone: 701-241-8719 Fax: 855-608-0681 Contact: Heather Messmer Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
UV34 Gas (California Approved)	M1509	1	\$11,824.40	\$11,824.40
MY21 UV34 Gas Calif. Emissions	M1509-R00-Y21	1	\$0.00	\$0.00

Total of Items Quoted	\$11,824.40
Freight Charges	\$750.00
Dealer Assembly Charges	\$0.00
Quote Total - US dollars	\$12,574.40

Notes:
Plus applicable taxes

**Prices per the Sourcewell Contract –040319-CEC*
**Terms Net 30 Days. Credit cards accepted.*
**FOB Destination within the 48 Contiguous States.*
**Delivery: 60 to 90 days from ARO.*

****State Sales Taxes apply. Must include a Tax Exempt Certificate with order placed.***

**TID# 38-0425350*

****Orders Must be Placed With: Clark Equipment dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.***

ORDER ACCEPTED BY:

SIGNATURE

DATED

PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS: _____

BILL TO ADDRESS (if different than Ship To): _____



Glende Polaris Yamaha

2838 Hwy 32
Chico CA 95973
530-345-2886

Feather River

Bill of Sale

Date 09/27/2021
Order No.
Salesman ALEC GLENDE

H W C

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

Unit Information

New/U	Year	Make	Model	Serial No.	Stock No.	Price (Incl factory options)
New	2021 2022	Temporary M Polaris	Temporary MU Ranger 1000 - Green		TEMP MSRP: \$13,399 Less discount: \$1,200	\$12,199.00

Parts and Labor:	Price	Dealer Price	Qty	Ext Price	Manufacturer Retail Price	
						\$0.00
						(\$12,199.00)
					Dealer Unit Price	= \$12,199.00
					Parts & Accessories	\$0.00
					Labor	\$0.00
					Freight	\$400.00
					Set-Up Fee	\$300.00
					License/Registration Fees	\$54.00
					Tire Fee	\$7.00
					Extended Warranty	\$0.00

Let me know if you are exempt from registration fee / sales tax.

Cash Price	\$12,960.00
Trade Allowance	\$0.00
Payoff	\$0.00
Net Trade	\$0.00
Net Sale (Cash Price - Net Trade)	\$12,960.00
Sales Tax	\$939.89
Document or Administration Fees	\$65.00
Total Other Charges	\$1,004.89
Sub Total (Net Sale + Other Charges)	\$13,964.89
Cash Down Payment	\$0.00
Amount to Pay/Finance	\$13,964.89

Notes:

Trade Information

Monthly Payment of \$0.00 For 0 Months at 0.00% Interest

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Customer Signature _____ Dealer Signature _____

Thank You for Your Business!



**BUTTE COUNTY CONTRACT ADMINISTRATION
REQUEST FOR REVENUE CONTRACT REVIEW**

CONTRACT NO.

R 4 1 9 4 2

To Be Completed By Submitting Department
(A MINIMUM OF **TWO ORIGINALS & ONE COPY** OF THE CONTRACT **MUST** BE ATTACHED unless contract is going to the **BOARD = THREE ORIGINALS AND ONE COPY**)

COUNTY OF BUTTE

Approval Authority: Board of Supervisors General Services

Contract Pre-Review Contract Approval Review Amendment Pre-Review Amend. Approval Review

Date Submitted: 10/11/19 Dept. Contact Person: Susan Tiffany Phone #: 538.6755

Name of Contractor/Grantor/Lessee: Feather River Recreation & Park District (FRRPD) If amendment, include original contract number:

Title of Contract: MOU for ACS Services

Brief Description of Provision: Sheriff ACS Unit will provide inmate work crews to assist with landscape clearing at FRRPD locations.

Dept. Name: Sheriff Charge Code #: 3603120 Account #: 462005 Project #:

Expected Revenue in Current Fiscal Year: \$7,500 Total Contractual Revenue: \$15,000

Term Begin Date: 11/1/19 Term End Date: 10/31/21

If applicable, has request for new Revenue Account been submitted? YES NO If "NO", and a new account is needed, please submit a "New Account Request".

Does this contract contain ANY Federal funds, direct or indirect? Yes No If YES, CFDA#:

NOTE: Acceptance of grant or program funds may require compliance with laws and regulations to ensure the funds through forthcoming Audits. Signature to this page and submission of this contract by Department Head or Delegate stipulates compliance with any and all grant requirements including but not limited to regulatory compliance and availability of matching funds.

Requested Date of Approval: 10/31/19 BOS Agenda Date:

When fully routed send directly to Clerk of the Board When fully routed notify dept. contact for instruction

The undersigned hereby certifies that the attached contract compliance requirements and matching funds (if applicable) have been disclosed and acceptance of this contract and the associated revenue is in compliance with the Butte County Ordinance, the Contracts Purchasing Policy & Procedure Manual, and Butte County Fiscal Control, subject to budget Appropriation.

Kate Abouzeid

[Handwritten Signature] 10/11/19

Typed or Printed Name of Dept Head or Delegate Signature of Department Head or Delegate Date

FOR REVIEW RECORDS ONLY

Review	Received	Log Out	Comments or Notations	Reviewer
GS Contracts Division:	10/14/19	10/18/19		[Signature]
County Counsel:	10/21/19	10/21/19		[Signature]
Approval Authority:	10/21/19 - TI	10/21/19		[Signature]

BUTTE COUNTY
 GENERAL SERVICES
 OCT 14 2019
 OCT 21 6:48
 OCT 18 AM 10:45

[Handwritten Initials]

CONTRACT NO.

MEMORANDUM OF UNDERSTANDING

R 4 1 9 4 2

Between

The Feather River Recreation and Park District

COUNTY OF BUTTE

and

The Butte County Sheriff Office**Term: 11/1/2019 – 10/31/2021**

This **Memorandum of Understanding (MOU)** sets forth the terms of a working relationship between the Feather River Recreation and Park District, hereinafter referred to as "FRRPD" and the Butte County Sheriff's Office, hereinafter referred to as "BCSO", and the Alternate Custody Supervision program, hereinafter referred to as "ACS".

WHEREAS, FRRPD maintains community properties with significant fire concerns and has a need for labor to help with this prevention and whereas BCSO utilizes ACS inmates in such public service activities as offered by ACS.

PROGRAM DESCRIPTION: Assist FRRPD staff with community park locations at risk to wildfire in Butte County.

PROJECT WORK: Through this agreement, the FRRPD and BCSO acknowledge their individual responsibilities and agree to provide the following services necessary to carry out prevention.

WHEREAS, the FRRPD has expressed a desire to utilize ACS inmates in such public service activities as offered by ACS.

IT IS THEREFORE AGREED by the parties hereto as follows:

1. All ACS inmate placements shall be made under the terms of this agreement the Sheriff/County shall provide transportation, supervision and equipment. Coordination of dates and times of work to be performed shall be with County Program Liaison.
2. Sheriff/County shall pre-screen prospective inmate participants for suitability for placement prior to assignment to any ACS work detail. ACS inmates will be supervised and directed by an armed member of Sheriff/County when engaged in public service activities.
3. Inmates assigned under this agreement shall not be compensated by FRRPD or County and shall not be considered employees of either with regards to wage and tax laws.

4. ACS Inmates assigned under this agreement may be utilized for or assigned the following duties:
 - Thinning and trimming trees and brush
 - Remove dry vegetation
 - Remove hazardous limbs
 - Remove blackberries, broom or other invasive plants
 - Loading trailers with vegetation
 - Stacking vegetation for chipping
 - BCSO will provide hauling of vegetation, disposal of trash and landscape waste. Assist with the chipper
 - Conduct other hazardous fuel reduction as needed
 - Assist with a chipper, if requested by FRRPD
 - The work described above will be completed Monday-Friday, excluding Holidays, when available, as determined by BCSO.
5. **Compensation Rates:**
 - \$80 per hour for work described in paragraph 4.
 - Chipper shall be billed at the rate of \$75 per hour.
6. County shall invoice FRRPD, in arrears, on a monthly-basis. FRRPD shall pay County within 30-days upon receiving County invoice.
7. FRRPD will authorize BCSO to dispose of vegetation, trash, landscape waste at no charge to BCSO.
8. **Term:** The term of this MOU is 24 months. This agreement is in effect from 11/1/2019 to 10/31/2021.
9. **Amendments:** This MOU may be amended with the written approval of the Butte County Sheriff Office and the Feather River Recreation and Park District.
10. **Cancellation:** Either party may terminate this MOU by delivering 30-day written notice of termination to the other party.

Feather River Recreation and Park District:

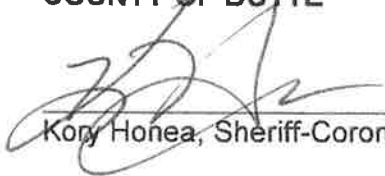
Point of Contact: Shawn Rohrbacker, General Manager
Feather River Recreation and Park District
1875 Feather River Blvd.
Oroville, CA 95965
Ofc: 530.533.2011 shawn@frrpd.com

Butte County Sheriff's Office:

Program Liaison: Sgt. Robert Cooley, ACS Inmate Supervisor
Butte County Sheriff's Office
5 Gillick Way
Oroville, CA 95965
Cell: 530.591.7371 rcooley@buttecounty.net

Fiscal Contact: Susan Tiffany, Butte County Sheriff's Office
Business Affairs Office
5 Gillick Way
Oroville, CA 95965
Ofc: 530.538.7543
stiffany@buttecounty.net

COUNTY OF BUTTE



Kory Honea, Sheriff-Coroner

10/10/19
Date

FEATHER RIVER RECREATION AND PARK DISTRICT



Shawn Rohrbacker, General Manager

10/7/2019
Date

COUNTY OF BUTTE

REVIEWED FOR CONTRACT POLICY COMPLIANCE



Samantha Skinner, Contracts/Procurement Agent
Butte County Contracts Division, GSD

10/18/19
Date



Tamara Ingersoll, Deputy Director
Butte County General Services Department

10/21/19
Date

APPROVED AS TO FORM
Butte County Counsel
By: 

APPROVED AS TO FORM

See approval on page 3
Bruce S. Alpert, County Counsel
Butte County

_____ Date

MEMORANDUM OF UNDERSTANDING
Between
The Feather River Recreation and Park District
and
The Butte County Sheriff's Office
Term: 11/1/2021 – 10/31/2024

This Memorandum of Understanding (MOU) sets forth the terms of a working relationship whereas, the County of Butte, a political subdivision of the State of California, through the Sheriff's Office, (hereinafter referred to as "Sheriff") permits its Sheriff's Alternative Custody Supervision Program (hereinafter referred to as "ACS") to assign and supervise Sheriff approved "ACS" inmates to various public service activities in and for the Feather River Recreation and Park District, (hereinafter referred to as "FRRPD"); and,

WHEREAS FRRPD maintains community properties with significant fire and safety concerns and has a need for labor to help with this prevention and has expressed a desire to utilize ACS inmates in such public service activities as offered by Sheriff; and

THEREFORE, IT IS AGREED:

1. Sheriff shall pre-screen prospective inmate participants for suitability for placement prior to assignment to any "ACS" work detail. ACS inmates will be supervised and directed by an armed member of Sheriff when engaged in public service activities. Coordination of dates and times of work to be performed shall be with the Sheriff Program Liaison.
2. All ACS inmate placements in FRRPD sponsored events shall be made under the terms of this MOU. Sheriff shall provide transportation, supervision, and equipment. FRRPD shall provide all supplies and disposal receptacles for trash and landscape waste. FRRPD shall also provide heavy equipment and staff to operate the equipment as needed for larger park clean-ups.
3. ACS Inmates assigned under this Memorandum of Understanding (MOU) shall not be compensated by FRRPD or Sheriff and shall not be considered employees of either with regards to employment and tax laws.
4. ACS Inmates assigned under this agreement may be utilized for or assigned the following duties:
 - a. Thinning and trimming trees and brush
 - b. Remove dry vegetation, hazardous limbs, blackberries, broom, or other invasive plants
 - c. Loading trailers with vegetation
 - d. Stacking vegetation for chipping
 - e. Disposal of trash, and landscape waste in FRRPD provided receptacles
 - f. Conduct other hazardous fuel reduction as needed
 - g. Provide chipper, if requested by FRRPD
5. The work described in Paragraph 4 shall be completed Monday through Saturday, excluding Holidays. Work may be suspended in the event of an emergency or due to lack of staff or ACS inmate availability.
6. Compensation Rates:
 - a. \$80 per hour for work described in paragraph 4 a. through g.
 - b. Chipper shall be billed at the rate of \$75 per hour.
7. Sheriff shall invoice FRRPD, in arrears, monthly. FRRPD shall pay Sheriff within 30-days upon receiving invoice.
8. FRRPD will authorize Sheriff to dispose of vegetation, trash, landscape waste at no charge to Sheriff.

9. The Term of this MOU is 36-months. This term of this MOU shall begin November 1, 2021 and end October 31, 2024. All terms stated in the MOU shall apply effective November 1, 2021, regardless of date of execution on signature page. Either party may terminate this MOU by delivering 30-day written notice of termination to the other party.
10. Maximum payable is \$60,000.
11. **Hold Harmless.** Upon the Sheriff's performance of services by any of its personnel, employees, agents, contractors, volunteers and/or inmate work crews for the purposes specified above and herein, FRRPD shall defend, indemnify, and hold harmless the Sheriff from any and all actual or alleged claims, demands, causes of action, liability, loss, damage whether brought by an individual or other entity, or imposed by a court of law or by administrative action of any federal, state, or local governmental body or agency, arising out of or incident to any activity or operation the Sheriff, its personnel, employees, agents, contractors, volunteers and/or inmate work crews undertake at the direction of the FRRPD. This indemnification applies to and includes, without limitation, the payment of all penalties, fines, judgments, awards, decrees, attorney's fees, and related costs or expenses, and any reimbursements to the County for all legal expenses and costs incurred by it.
12. **Amendment; Modification.** No supplement, modification, or amendment of this MOU shall be binding unless executed in writing and approved by FRRPD and Sheriff.
13. **Entire Memorandum of Understanding.** The MOU between the FRRPD and the Sheriff related to the matters specified herein and supersedes any prior oral or written statements or agreements between the parties related to such matters.
14. **Severability.** If any provision of this MOU shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this MOU is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
15. **Applicable Law.** This MOU shall be governed by the laws of the State of California.
16. **Contacts.** All communication/correspondence regarding this MOU shall be directed to the following:

FRRPD Point of Contact:

Shawn Rohrbacker, General Manager
 1875 Feather River Blvd.
 Oroville, CA 95965
 Ofc: 530.533.2011
 shawn@frrpd.com

Sheriff Point of Contacts:

Program Liaison:

Sgt. Brownfield, Butte County Sheriff's Office
 5 Gillick Way, Oroville, CA 95965
 Office: (530)538-7940
 dbrownfield@buttecounty.net

Contract/Fiscal:

Brigitte Tribble, Butte County Sheriff's Business Affairs Office
 5 Gillick Way, Oroville, CA 95965
 Office:(530)538-6755
 btribble@buttecounty.net

By signing below, you agree to all the provisions and conditions listed herein.

BUTTE COUNTY

Kory Honea, Sheriff-Coroner
Butte County Sheriff's Office

Date

FEATHER RIVER RECREATION AND PARK DISTRICT

Shawn Rohrbacker, General Manager
Feather River Recreation and Park District

Date

BUTTE COUNTY

Reviewed for Contract Policy Compliance

Tamara Ingersoll, Deputy Director
Butte County General Services Department

Date

Samantha Skinner, Contracts and Procurement Agent, Sr.
Butte County Contracts Division, GSD

Date

Approved as to Form

Bruce S. Alpert, County Counsel
Butte County

Date



STAFF REPORT

DATE: OCTOBER 26, 2021

TO: FRRPD BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: ALL THINGS CLEANING – CONTRACT AMENDMENT

SUMMARY

All Things Cleaning (ATC) is currently under contract to clean all FRRPD restrooms at the end of each day, to notify the public of park closures at dusk, lock restrooms and lock park gates. The current term of the contract is through June 30, 2023.

ATC representative Kevin Thompson recently notified the District of the increasing costs of gasoline and supplies to restock restrooms. Kevin has provided a Quote Update for these services. Park Supervisor Joe Velasquez recently met with Kevin to confirm the increased costs and implement a daily checklist process that ensures all work is complete.

The existing contract is at a not to exceed total of \$76,608 a year. It is invoiced on a monthly basis according to the restrooms that are open at that time. Some restrooms are closed on a seasonal basis. The amendment would add \$17,136 to the contract for a not to exceed total of \$93,744 a year.

All Things Cleaning has been providing these services for close to 10 years, starting at a time when FRRPD staff was having a difficult time hiring for the late hour shifts and keeping up with the work. Alternatives to hire part time FRRPD staff for this work would still be difficult to achieve, especially during the ongoing pandemic.

RECOMMENDATION

Provide direction to FRRPD General Manager to amend the existing contract with the Quote Update, adding \$17,136 to the contract for a not to exceed total of \$93,744 a year.

ATTACHMENT(S)

1. Existing Independent Contractor Agreement with All Things Cleaning
2. Agreement Amendment No. 1 – Quote Update

INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement (the "Agreement") is effective November 1, 2018 by and between Feather River Recreation and Park District, a California recreation and park district ("FRRPD") and Kevin Thompson, individually and doing business as All Things Carpet and Upholstery Cleaning ("Contractor"), who agree as follows:

1. **Engagement.** FRRPD hereby engages Contractor and Contractor hereby accepts its engagement by FRRPD to perform as an independent contractor complete and thorough janitorial services on a daily basis (the "Services") at those FRRPD facilities described in the attached Exhibit "A," entitled "Quote". Without limiting the foregoing, Contractor agrees to provide FRRPD, at Contractor's sole cost and expense, all services and furnish all labor and materials necessary to complete in a good, professional and substantial manner, the Services.

2. **Additional Services.** FRRPD and Contractor agree that it may be necessary for Contractor to perform or secure the performance of additional contractual services other than the Services described in Section 1. above. FRRPD and Contractor agree to meet not less frequently than monthly to review Contractor's performance of the Services and whether such is meeting FRRPD's needs or whether different and/or additional services are needed. If additional services are needed, Contractor shall provide FRRPD in writing his estimated cost and time to perform them. Contractor shall not proceed to perform any such additional service until FRRPD and Contractor have executed an amendment or amendments to Exhibit "A" of this Agreement identifying the different or additional Services.

3. **Compensation.** FRRPD shall compensate Contractor for its performance of the Services as set forth in Exhibit "A," which in no event shall exceed the sum of \$77,000.00 annually. Monthly Contractor shall submit to FRRPD his invoice setting forth the Services performed by Contractor during the preceding month and the time expended therefor. Such invoice shall be delivered to FRRPD so as to reach it on or before the tenth day of the month next following the month for which the invoiced Services were provided. FRRPD will pay each such invoice within 30 days of its receipt. However, if FRRPD

disputes any such invoice, it shall immediately notify Contractor of such, providing the particulars thereof, and FRRPD and Contractor shall meet and confer in a good faith effort to resolve such. In any event FRRPD shall timely pay Contractor the undisputed amount due Contractor under the subject invoice.

4. **Term.** The Term of this Agreement shall commence upon execution hereof and continue to and including June 30, 2021. Notwithstanding the foregoing, the term of this Agreement then may be extended to and including June 30, 2023 should the parties so agree on such terms and conditions upon which the parties may agree. Further notwithstanding the foregoing, either party hereto may terminate this Agreement for any reason or for no reason on 30 days' advance written notice to the other, in which event this Agreement shall terminate 30 days following delivery of such notice.

5. **Contractor's Responsibilities.** Contractor warrants to FRRPD that Contractor possesses, or will arrange to secure from others, all of the necessary professional skills, capabilities, experience, resources, supplies, and facilities necessary to provide to FRRPD the Services. In procuring the professional services of others to assist Contractor in its performance of the Services, Contractor shall notify FRRPD of its intent to do so and shall not employ or otherwise obtain the professional services of any person or entity that is personally, professionally, or financially unacceptable to FRRPD. Contractor further warrants that Contractor at all times in performing the Services will follow the best current, generally accepted practices for the provision of janitorial services.

6. **FRRPD's Responsibilities.**

To facilitate Contractor's performance of the Services, FRRPD shall:

- a. Guarantee access for Contractor to enter upon the FRRPD property described on Exhibit "A";
- b. Designate a person(s) to act as FRRPD's representative with respect to this Agreement and Contractor's provision of the Services with full authority of FRRPD to revise or add to the Services as necessary to best meet the needs of FRRPD. Such person(s) shall have FRRPD's

express authority to transmit instructions, receive information, interpret and define FRRPD's policies, and make decisions with respect to Contractor's provision of the Services; and,

c. Give prompt telephonic and written notice to Contractor whenever FRRPD observes or otherwise becomes aware of any deficiency in Contractor's performance of the Services.

7. **Indemnification.** Contractor agrees to and will defend, indemnify and hold FRRPD its directors, officers, boards and committees and any and all members thereof, its employees, volunteers, and agents (the "Indemnitees") free and harmless from and against any Claim arising from Contractor's acts or omissions in its performance or failure to perform the Services and such other obligations on its part to be performed under this Agreement. Notwithstanding the foregoing, Contractor shall not be responsible for or required to defend, indemnify, or hold Indemnitees harmless of or from any liability or loss arising out of or in any way connected with occurrences beyond Contractor's reasonable control, including acts of God such as fire, earthquake, or other natural disasters, FRRPD's acts or omissions, strikes or labor disputes, any legal enactment, decree or moratorium or any regulation, practice, or guideline of a public authority, and/or intervention of a public authority.

8. **Insurance Requirements.** At all times during the term hereof, Contractor shall carry and maintain in full force and effect general liability and other types of insurance in connection with the Services to be performed by Contractor as set forth in Exhibit "B," entitled "Insurance Provisions." Upon execution hereof and thereafter upon any renewal of such policy or replacement of such policy with a new policy, Contractor shall provide FRRPD of a certificate of such insurance showing FRRPD as an additional insured thereof.

9. **General Provisions.**

a. **Access to Records.** Contractor shall maintain on file for at least four years following the date of final payment to Contractor by FRRPD full and complete books, records, documents, accounting ledgers and similar materials relating to services performed for FRRPD under this Agreement. Any duly authorized representative(s) of FRRPD shall have access to such records

for the purpose of inspection, audit and copying at reasonable times during Contractor's usual and customary business hours.

- b. **Assignment.** This Agreement is binding on the heirs, successors and assigns of the parties hereto and shall not be assigned by either FRRPD or Contractor without the prior written consent of the other.
- c. **Compliance with Laws, Rules, Regulations.** All Services performed by Contractor pursuant to this Agreement shall be performed in accordance and full compliance with all applicable Federal, State, and local laws, and/or FRRPD rules and regulations.
- d. **Exhibits Incorporated.** All Exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference.
- e. **Permits and Licenses.** Contractor shall procure all permits and licenses, pay all charges and fees and give all notices necessary and incidental to the due and lawful prosecution of the services.
- f. **Patents.** Contractor shall assume all responsibilities arising from the use of patented materials, equipment, devices or processes used on or incorporated in the service
- g. **Integration; Amendment.** This Agreement and its exhibits represent the entire understanding of FRRPD and Contractor as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing signed by both parties.
- h. **Subcontracts.** Subject to FRRPD's prior written consent first had and obtained, Contractor may, to the extent determined appropriate by Contractor, subcontract any portion of the services to be performed under this Agreement. Contractor shall be responsible to FRRPD for the actions of persons and firms performing subcontract services. The subcontracting of services by Contractor shall not relieve Contractor, in any manner, of the obligations and requirements imposed upon Contractor by this Agreement.
- i. **Notice.** Any notices required to be given pursuant to this Agreement shall be

deemed to have been given by their deposit, postage prepaid, in the United States Postal Service or, alternatively, by personal delivery or overnight courier service addressed to the parties as follows:

To FRRPD:

General Manager
1875 Feather River Blvd.
Oroville, CA 95965

To Contractor:

Kevin Thompson
All Things Carpet and
Upholstery Cleaning
79 Rolling Hills Court
Oroville, CA 95966

j. **Attorney's Fees.** If any legal action or any arbitration or other proceeding is brought for the enforcement of this agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any of the provisions of this agreement, the successful or prevailing party or parties shall be entitled to recover reasonable attorney's fees and other costs incurred in that action or proceeding, in addition to any other relief to which it or they may be entitled.

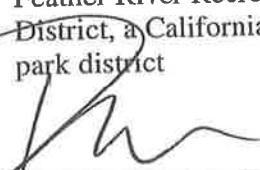
Executed at Oroville, California on the date last set forth below opposite the parties' signatures.

Nov 8
~~October~~ __, 2018

FRRPD:


Feather River Recreation and Park District, a California recreation and park district

By:


Randy Murphy, General Manager

CONTRACTOR:

By:


Kevin Thompson, individually and doing business as All Things Carpet and Upholstery Cleaning

October __, 2018



788

All Things Cleaning
 79 Rolling Hills Ct.
 Oroville, California 95966
 530-693-0728

QUOTE

Customer
 Att. Randy Murphy FRRPD

Customer Order Date 10-01-18 Date Shipped Rep Shipped Via Terms

Order Shipped Unit Description : Price \$

Mr. Randy Murphy

Please accept this quote for the ongoing janitorial service for FRRPD restroom cleaning for district parks. Note* Annual cost not to exceed \$77,000

	day	Month		
1)Palermo	40 \$35	\$980	\$11,760	
2)MLK	40 \$35	\$980	\$11,760	
3)Playtown	40 \$35	\$980	\$11,760	
4)Nelson	35 \$30	\$840	\$10,080	
5)Tennis Court	35 \$30	\$840	\$10,080	
6)Soccer field	-	DONATED		
Dog Park	-	DONATED		
8)River bend	40 \$35	\$980	\$11,760	(Closed)
(Seasonal swimming pools)				
9)Nelson	\$14	\$392	\$4,704	
10)Palermo	40 \$14	\$392	\$4,704	

Annually \$76,608

- paper goods + gas increase
- homeless in pks
- clearing out Nelson + R.bend / gates.
- lock cutting (need 2 boxes)
- graffiti - under 3 SF
- FRRPD

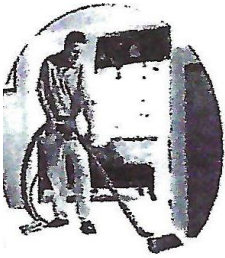
Kevin Thompson _____

Sub Total \$ 76,608

Date 10-01-2018

Invoice Total

* A. Old restrooms, need some new urinals + paint, sand blast 1st. Floors, walls
 B. Inspect when opening gets dirty quick -



All Things Cleaning
 79 Rolling Hills Ct.
 Oroville, California 95966
 (530) 693-0728

QUOTE

Agreement Amendment No. 1

Quote Update

October 26, 2021

Customer

Attn: Shawn Rohrbacker – Feather River Rec. Park District (FRRPD)

All Things Cleaning Rep: Kevin Thompson

Terms: October 2021 through the June 30, 2022 term of the existing Agreement .

Description:			
<p>Mr. Shawn Rohrbacker, Please accept this quote for the ongoing janitorial service for FRRPD restroom cleaning for the District Parks. Annual amount is a not to exceed figure. Restrooms that are closed will not be invoiced. See page 2 for a list of services per park.</p>			
Park Location:	(day rate)	(monthly rate)	(annual rate)
1. Palermo	\$40	\$1,120	\$13,440
2. MLK	\$40	\$1,120	\$13,440
3. Playtown	\$40	\$1,120	\$13,440
4. Nelson	\$35	\$980	\$11,760
5. Tennis Court	\$35	\$980	\$11,760
6. River Bend	\$40	\$1,120	\$13,440
7. Soccer Field	DONATED		
8. Dog Park	DONATED		
Note: Donated services also include locking gates at Nelson and Riverbend Parks, notifying visitors that the park will be closing and that gates will be locked to exiting vehicles by dusk.			
(SEASONAL SWIMMING POOLS)			
9. Nelson	\$14	\$392	\$4,704
10. Palermo	\$35	\$980	\$11,760

Authorized Signature: _____

Date: _____

Sub Total (Annual Amount):

\$93,744

All Things Clean scope of work:

(Nightly):

- * Sweep & mop
- * Dump all trash receptacles
- * Wipe all mirrors, countertops, toilets, urinals
- * Wipe all doors & door handles
- * Wash floors where there are water outlets
- * Stocking all paper goods at the expense of All Things Clean

(Weekly):

- * Remove spider webs
- * Wipe walls & door jams

All Things Clean is responsible for the following:

- * Graffiti removal (Responsible for 3ftx3ft; the District is responsible for anything above 3ft)
- * Unclogging toilets with 6ft auger (if we are unsuccessful, we will contact the Supervisor)
- * Lock all restrooms & gates after cleaning, notifying visitors that the park will be closing and that gates will be locked to exiting vehicles by dusk.



STAFF REPORT

DATE: OCTOBER 26, 2021

TO: FRRPD BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: PROP 68 CONSULTANT SERVICES PROPOSAL

SUMMARY

The final programs funded by the California State Proposition 68 (2018 Bond Act) are the Regional Park Program and the Rural Recreation and Tourism Program (RRT). Both are due on January 20, 2022. FRRPD staff is planning to apply for both grants to fund the construction of a multi-use gym and maintenance sub-station at Riverbend Park. Melton Design Group is providing a proposal to provide a Master Plan for the facility. Services will include the design and layout of the site improvements, building floor plan, a front elevation view of the facility and an estimated cost of construction. Consultant services are estimated at \$6,850. The color renderings and estimated cost of construction will be utilized for both grants.

RECOMMENDATION

Provide direction to the General Manager to enter into a Professional Services Agreement with Melton Design Group for \$6,850, to provide Master Plan color renderings and an estimated cost of construction for a multi-use recreation and maintenance facility at Riverbend Park.

ATTACHMENT(S)

1. Melton Design Group Proposal and Agreement



LANDSCAPE DESIGN AGREEMENT

MELTON DESIGN GROUP, INC. and FEATHER RIVER RECREATION & PARK DISTRICT

This AGREEMENT, effective as of the 22nd day of October 2021 shall be

BETWEEN the

Client: Shawn Rohrbacker, General Manager
 Feather River Recreation & Park District (FRRPD)
 1875 Feather River Blvd., Oroville, CA 95965
 530-533-2011 / Shawn@frrpd.com

AND

Consultant: Gregory V. Melton, President / CEO
 Melton Design Group, Inc. (MDG)
 820 Broadway Street, Chico, CA 95928
 530-899-1616 / Greg@meltong.com

PROJECT: FRRPD Recreation Center at Riverbend Park – Concept and Construction Cost Estimate for Proposition 68 Grant Submission

PROJECT UNDERSTANDING

MDG will work closely with the FRRPD staff to complete conceptual plans and outreach notes and answer staff questions relating to submission of the Recreation Center Concept Design and Cost Estimate Project for the Proposition 68 Grant. Includes fast-track schedule to meet the January 20, 2022 Grant deadline.

SECTION 1 – SCOPE OF SERVICES

TASK 1 – PROJECT LAUNCH, COORDINATION and GUIDELINES

- 1.1 Meet with the Client to discuss the design needs and specific desires for the project.
 Create a schedule of design submittals and completion of project to meet Grant timeline.

TASK 2 – SITE ANALYSIS and BASE MAP

- 2.1 Site visits to review site and locate building and future expansion.

TASK 3 – CONCEPTUAL DESIGN and REVIEWS

- 3.1 Create Conceptual Plan.
- a. Develop preliminary designs and sketches with photo support.
 - b. Create layout with basic 3D masses.
 - c. Present plans to Client and capture comments regarding design.
 - 1) Site Plan
 - 2) Building Floor Plan/Future Expansion Concept



- 3) Elevations
- 4) 3D Masses
- d. Perform revisions, as needed.

TASK 4 – GRANT SUPPORT

4.1 Answer questions by FRRPD Staff relating to the P68 Grant Application Packet.

TASK 5 – COST ESTIMATE

- 5.1 Create cost estimate for Building.
- 5.2 Support FRRPD Staff for Grant Cost.

DELIVERABLES:

- Conceptual Plans including 3D
- MDG Representation at Three (3) In-Person Outreach Events
- Outreach Material and Notes for Grant

COST SUMMARY PER TASK – PLAN DEVELOPMENT	FEES
TASK 1: PROJECT LAUNCH, COORDINATION and GUIDELINES	\$ 450
TASK 2: SITE ANALYSIS and BASEMAP	\$ 500
TASK 3: CONCEPTUAL DESIGN and REVIEWS	\$ 4,500
TASK 4: GRANT SUPPORT	\$ 450
TASK 5: COST ESTIMATE	\$ 950
TOTAL:	\$ 6,850

Additional Services for Grant Support will be billed Time & Materials per attached Rate Sheet.

If the project scope changes in a way that could cause additional work beyond this contract, Landscape Architect will dictate an addendum to contract and notify Client prior to exceeding the estimate. Additional Services compensation shall be on an hourly rates/expense basis in accordance with MDG’s Schedule of Rates.

SECTION 2 – BASIS OF COMPENSATION

Compensation due Consultant for services described in Section 1 shall be a not to exceed fee of **\$6,850**. Charges for Services described in Section 1 shall be billed monthly in proportion to the work completed. Client agrees to pay Consultant within thirty (30) days after the date of billing. Payments due Consultant and unpaid under this Agreement shall bear interest on the unpaid balance at a rate of 1.5% per month which is an annual percentage rate of 18%. If payment is not received within forty-five (45) days, Consultant may, at his discretion, stop work until payment is received.



SECTION 3 – ADDITIONAL SERVICES NOT IN CONTRACT

1. Construction Drawings and Specifications
2. Permitting fees and Plan review.
3. Construction permits will be by construction contractor.
4. Work involving environmental impact reports or initial study.
5. Civil engineering or design for off-site improvements.
6. Structural engineering or geotechnical reports.
7. Construction material testing such as concrete density or soil compaction tests.
8. Work involving making or processing applications for additional permits.
9. Renderings, models, computer generated animations or other forms of presentation materials, that go beyond the stipulated plans, drawings and documents outlined Section 1.
10. Any service or reimbursable expense not included in or in excess of Section 1 that are provided by Melton Design Group, Inc. at your request or concurrence.

MISCELLANEOUS PROVISIONS

1. This proposal will remain valid for a time period of 6 months, after which if a contract has not been executed MELTON DESIGN GROUP reserves the right to revise billing rates and fee amounts.
2. If project is put on hold for 6 months a 5% startup fee will be assessed.
3. Invoices are due and payable within 30 days of receipt. A fee of 1.5% interest will be charged per month if past 30 days.
4. This Agreement is governed by the law of Landscape Architect's principal place of business.
5. This Agreement is the entire and integrated agreement between Client and Landscape Architect and supersedes all prior negotiations, statements or agreements, either written or oral. The parties may amend this Agreement only by a written instrument signed by both Client and Landscape Architect.
6. If any term or provision of this Agreement is found to be unenforceable or invalid for any reason, the remainder of this Agreement shall continue in full force and effect, and the parties agree that any unenforceable or invalid term or provision shall be amended to the minimum extent required to make such term or provision enforceable and valid.
7. Neither Client nor Landscape Architect shall assign this Agreement without the written consent of the other.
8. Irrespective of any other term in this Agreement, Landscape Architect shall not control or be responsible for construction means, methods, techniques, schedules, sequences or procedures; or for construction safety or any other related programs; or for other parties' errors or omissions or for another parties' failure to complete their work or services in accordance with Landscape Architect's documents.
9. Client agrees to indemnify, defend and hold Landscape Architect harmless from and against any and all claims, liabilities, suits, demands, losses, costs and expenses, including, but not



limited to, reasonable attorneys' fees and all legal expenses and fees incurred through appeal, and all interest thereon, accruing or resulting to any and all persons, firms or any other legal entities on account of any damages or losses to property or persons, including injuries or death, or economic losses, arising out of the Project and/or this Agreement, except that the Landscape Architect shall not be entitled to be indemnified to the extent such damages or losses are found by a court or forum of competent jurisdiction to be caused by Landscape Architect's negligent errors or omissions.

10. Client and Landscape Architect waive consequential damages for any claims, disputes or other matters in question arising out of or relating to this Agreement. Landscape Architect's waiver of consequential damages, however, is contingent upon the Client requiring contractor and its subcontractors to waive all consequential damages against Landscape Architect for claims, disputes or other matters in question arising out of or relating to the Project.
11. To the extent damages are covered by property insurance during construction, Client and Landscape Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for such damages. Client or Landscape Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties described in this paragraph.
12. Client acknowledges and agrees that proper project maintenance is required after the Project is complete. A lack of or improper maintenance in areas such as irrigation equipment may result in damage to property or persons. Client further acknowledges and agrees that, as between the parties to this Agreement, Client is solely responsible for the results of any lack of or improper maintenance.
13. Nothing in this Agreement shall create a contractual relationship for the benefit of any third party.
14. Landscape Architect agrees to provide its professional services in accordance with generally accepted standards of its profession.
15. Landscape Architects are regulated by the State of California. Any questions concerning a Landscape Architect may be referred to:

Landscape Architects Technical Committee

2420 Del Paso Road, Suite 105, Sacramento, CA 95834. (916) 575-7230

Let us know if you have any questions concerning this proposal. If the above meets your approval, please sign and return a copy.

Sincerely,

Greg Melton, President / CEO

Principal Landscape Architect RLA #4217

Melton Design Group, Inc.



I hereby authorize Melton Design Group, Inc. to proceed with the work as set forth in this contract.

Date: _____ By: _____

Print Name: _____

Title: _____

Company: _____

State of Incorporation: ____ Federal Tax ID #: _____

NAME AND ADDRESS WHERE BILLINGS ARE TO BE SENT:

Print Name and Title: _____

Company Project # or Reference Name: _____

Phone #: _____ Email: _____

Mailing Address: _____

State / Zip Code: _____

If more than one recipient for billings, please add Email below.

Email: _____

**All checks are to be mailed to: Melton Design Group, Inc.
820 Broadway Street
Chico, CA 95928**

**Billing Questions: Teresa Walsh, Controller
(530) 899-1616, Teresa@meltondg.com**



2021 SCHEDULE OF RATES

MDG PERSONNEL

Principal Landscape Architect	\$170.00 / hour
Project Manager	\$136.00 / hour
Irrigation Specialist	\$125.00 / hour
GIS Specialist	\$113.00 / hour
Graphic Designer	\$107.00 / hour
Drafting Technician I	\$ 87.50 / hour
Administration	\$ 75.00 / hour

REIMBURSABLES

Black & White 24x36 Print	\$ 5.10 each
Black & White 30x42 Print	\$ 7.44 each
Color 24x36 Print	\$27.48 each
Color 30x42 Print	\$39.20 each
Premium Color Glossy Plan Print	\$59.50 each
Foam Core 24" x 36"	\$12.50 each
Foam Core 30" x 42"	\$15.00 each
B & W Copies, 8.5 X 11	\$.29 each
B & W Copies, 11 X 17	\$.52 each
Color Copies 8.5 x 11	\$ 1.29 each
Color Copies 11 X 17	\$ 2.37 each
Binding Covers 8.5 x 11	\$ 2.88 each
Binding Covers 11 x 17	\$ 5.77 each
Flash Drive	\$ 8.00 each
Overnight Mail	Cost Plus 15%
Courier	Cost Plus 15%
Photography	Cost Plus 15%
Soils Analysis	Cost Plus 15%
Travel / Automobile	.62 per mile

Note: Rates subject to change after one year of proposal



SEPTEMBER 2021 DEPARTMENT UPDATES

Childcare Services

Estela Valencia – Director of Children’s Services

Preschool Enrollment: 27 children

Recently Completed Events/Projects:

On September 22nd Butte County Public Health conducted an oral health presentation at our center. Our families received important information along with an oral hygiene goodie bag for their child. Also, we had a visit from the CalFresh Healthy Kids Program Specialist, Kayla Rumiano who came to our site and read a story to our children.

Current Events/Projects:

Our center will be part of the CACFP meal program, our start date will be October 1, 2021. Several meetings have taken place this month so our staff can become more familiar with the program and how it works.

Upcoming Events/Projects:

October is one of our favorite months around here. We will be trick-or-treating and decorating our center for our Halloween party on October 29th.

Acknowledgements for staff/other organizations:

Thank you, Butte County Public Health, for bringing the importance of Dental Health Awareness to our community. A special thanks for Sandra Hansbrough for her fun and interactive presentation.

Administration, Events & Marketing

Victoria Anton – Executive Administrator

Ongoing & Completed Projects:

- Completed Community Events:
 - Las Plumas Cross Country Meet September 10th
 - Palermo Community Festival September 11th
 - ACRT Arborist Training September 13th – 24th
 - Forbestown Community Food Distribution and Resource Vendor Event September 16th
 - Feather River Cleanup September 18th
 - Greater Oroville Area Partnership of Pastor and Churches Picnic September 19th
 - Fall Season Field Reservation Requests
- Representing FRRPD: Attended Palermo Community Council, Oroville Tourism Committee, and Butte County Public Information Officer meetings.
- Department Support:
 - Supply and account setup for new park and recreation supervisors
 - Troubleshooting IT issues
 - Future Event Planning and Organization

Upcoming Projects:

- Event Planning:
 - Halloween Jamboree Gymnastics Meet
 - Forbestown Haunted House
 - Yuba Feather Museum Hometown Christmas
 - Staff Holiday Celebration
 - Toy Run at Riverbend Park
- Agreements & Contracts:
 - Facility use agreement renewal with the Oroville Youth Soccer Club
 - Review agreement with the Forbestown Advisory Council
 - Review of copier lease for the Activity Center



SEPTEMBER 2021 DEPARTMENT UPDATES

Parks & Maintenance

Joe Velasquez – Park Supervisor

Ongoing & Completed Projects:

Below is a list of projects and deferred maintenance that has been completed by the maintenance team/outside contractors. The team has maintained their mow, blow, weed eating, edging, and field prep routine. The list below is additional work completed on top of their normal weekly maintenance schedule.

Riverbend Park:

- Trimming trees throughout developed areas
- Irrigation repairs
- Homeless clean up preparations
- Dog Park well repaired

Tennis Courts:

- Two new nets installed
- Bathroom repairs
- Installed cable between bollards so vehicles can no longer park on our grass.

Skate Park:

- Park electrical fixed
- New lights installed

MLK:

- Bathroom locks repaired
- Trees trimmed in park
- Irrigation leaks fixed

Palermo:

- Small pool shut down
- Leak company scheduled for inspections 10/25
- Bathroom lighting repaired

Nelson:

- Sidewalk's pressure washed
- Shop organized & painted
- Irrigation repairs

Nolan:

- Squirrel abatement started
- Restrooms rebuild finished
- Electrical repairs
- Fencing fixed
- Graffiti removal in dugouts

Maintenance Shop:

- Working on osha compliance
- Awaiting quote for upgraded security cameras in the yard
- Electrical repairs throughout buildings

Upcoming Projects:

One of my first projects is to get the maintenance department into compliance with Cal- Osha, fire, and Department of Industrial Relations (Pressured Air Tanks). I have also incorporated a new work schedule. It is site specific two-man teams. Having two-man teams allows normal mow and blow routine to be finished faster and gives more time for projects/deferred maintenance.

Additional Information:

It has been one month since starting in this position. The transition is going well, and I feel as if I am fitting into the position. The team seems to be positively receptive to my hire and acceptive of my leadership style.



SEPTEMBER 2021 DEPARTMENT UPDATES

Recreation

Justin Douthit – Recreation Supervisor

Recreation Program Update

- Gymnastics
 - Team Training Camp September: 32 Registered Team Members
 - Rec Classes September: 8 classes / 71 Registered part.
 - Kinder & Pre-Kinder September: 11 classes / 99 Registered part.
- Fitness/Dance and Martial Arts Classes
 - U-Jam Fitness w/Lori September: 3-6 students/class
 - Karate w/Sensei Jackson September: 24 registered participants
 - Karate w/ Bryce Keeney September: 17 registered participants
 - Judo w/Harry Burleson September: 3 registered participants
 - Jujitsu w/ Harry Burleson September: 3 registered participants
- Line dancing to return in January 2022
- Adult Sports
 - Softball (Fall League) 2 Divisions 12 Teams (6 men's/6 coed)
- Aquatics
 - Nelson Pool closed due to construction.
 - Palermo Pool
 - Experiencing water leak, maintenance looking into solutions
- Youth Sports
 - Volleyball:
 - 2 Divisions / 10 Teams
 - Basketball (season 1)
 - RSVPs sent
 - November 8 - January 20 | 5/6th Girls & 7/8th Boys

Current Projects

- Staff recruitment in all programs
 - Assessing current & potential staff needs
 - Sports Officials, Sports Instructors, Special Interest Class Instructors
- Research potential New Programs, Classes, Events
 - Adults, Seniors, Youth

Upcoming Projects

- Potential upgrade and restoration of Nelson Sports Complex
 - Outfield grass restoration on at least 2/3 softball fields
 - New LED bulbs in Field Lights
 - Repair or purchase new Scoreboards
 - Prep for tournament use and/or increase league use