

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**  
Special Board Meeting  
**May 3, 2017**

**Location: FRRPD Board Room**  
**1875 Feather River Blvd.**

**Open Session 1:00PM**

**Approved Minutes**

*The public portion of the meeting was recorded by Executive Assistant Victoria Anton-Teague.*

**Chairperson Smith called the meeting to order at 1:01pm.**

**In attendance:**

Chairperson Victoria Smith	<u>Present</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Don Noble	<u>Present</u>
Director Marcia Carter	<u>Present</u>

**The pledge of allegiance was performed.**

**REGULAR AGENDA**

**1. 2017-18 Board Budget Workshop (appendix A-G)**

General Manager Ramage and Business Manager Peltzer presented the 2017-18 budget overview and noted differences between the 2016-17 and 2017-18 fiscal year budgets.

**General Manager Ramage** reviewed the internal budget process involving meeting with each department Supervisor and discussing recommendations for their department budgets. These recommendations were taken into account with revenue, payroll and expenses. Each Supervisor will be given a copy of their final budget to manage throughout the fiscal year.

**The Board of Directors** reviewed the Benefit Assessment District (BAD) budget; salary step schedules for full time and part time employees; options and funding sources for upcoming Capital Improvement Projects (CIP); Impact Fees, Reserves, and Surplus Budgets; Organizational Structure; Park, Facility, and Programming Goals; and the Administration Plans in accordance with the 2017-18 fiscal year budget.

**Items Discussed were as follows:**

- A. Approved Fiscal Year Budget
- B. Budget Overview-Discussion took place regarding items coming in under budget and 2017-18 variances by General Ledger account. There was a consensus that increasing health insurance compensation for full time employees would be ideal if feasible.

- C. Organization Chart-Discussion took place regarding the implementation of fair wages per the mandated increase and a five year projection that the District can sustain through 2022. There was a consensus to move forward with the proposed salary step schedule as presented.

**Director Fowler excused himself from the meeting at 2:15pm.**

- D. 2017-18 BAD Budget-Discussion took place on the BAD Committee's recommendation of adopting the maximum increase for the BAD assessment for the 2017-18 fiscal year and what improvements could be made with the increase of funds. There was a consensus to move forward with the BAD Budget as presented.

**The meeting adjourned for a short recess at 2:30pm. The meeting reconvened at 2:40pm.**

- E. CIP/Fixed Assets- Discussion took place regarding options for District vehicles. There was a consensus that leasing District vehicles may be more beneficial than purchasing and that additional information along with lease options would be presented to the Board for approval.
- F. 2017 Approved Prioritized Annual Strategic Plan
- G. Impact fee Reserve Surplus Budget-Discussion took place regarding proposed ideas for the utilization of impact fees. It was suggested that the possibility of using Public Use Impact Fees be utilized to complete the foam pit project be investigated. There was a consensus to move forward with the Impact Fee/ Surplus Budget as presented and bring back options for leasing a Bobcat as opposed to purchasing.

**Director Carter** noted her opinion in regards to additional property purchases.

**Director Noble recused himself from the meeting at 3:05pm due to conflict of interest.**

**Chairperson Smith** read a letter to the Board that she received from the neighboring property owners requesting that the Board revisit the option of purchasing the property.

**Director Noble returned to the meeting at 3:15pm.**

**There was an overall consensus to move forward with the budget process as presented in the Preliminary Budget.**

**The meeting was adjourned at 3:34pm.**