



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
June 25, 2024

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

OUR MISSION: We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

AGENDA

Open Session 5:00 PM

Written comments must be sent to KendyleL@frprd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530) 533-2011.

CALL MEETING TO ORDER

ROLL CALL

Chairperson Scott "Kent" Fowler
Vice-Chairperson Greg Passmore
Director Devin Thomas
Director Clarence "Sonny" Brandt
Director Shannon DeLong

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

CLOSED SESSION

- 1. Pursuant to Government Code Section 54957: Personnel Exemption: General Manager Contract**

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

PUBLIC HEARINGS (Appendix A)

- 1. Public Hearing: 2024-2025 Fiscal Year Budget (no action)**
Final Fiscal Year Budget adoption is scheduled for July 25th.
- 2. Public Hearing: 2024-2025 Engineers Report (no action)**
Final Engineers Report adoption is scheduled for July 25th.

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

- 1. May 28, 2024 Regular Board Meeting Minutes (Appendix B)**
- 2. May 2024 Financials (Appendix C)**

Consent Agenda Motion:

Vote:

NON-ACTION ITEMS

1. Nelson Sports Complex Conceptual Layout (Appendix D)

Staff are providing a revised conceptual layout and cost estimates for the Nelson Sports Complex project.

Motion:

Vote:

ACTION ITEMS

1. Resolution No. 2030-24: A Resolution Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessment for Fiscal Year 2024-25 for the Park Maintenance and Recreation Improvement District of the Feather River Recreation and Park District (Appendix E)

Staff is requesting the Board of Directors consider Resolution 2030-24, approving the Engineer's Report for Fiscal Year 2024-25

Motion:

Vote:

2. Resolution No. 2031-24: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Ordering The Levy Of Special Taxes For Fiscal Year 2024-25 Within Community Facilities District No. 2022-01 (Park Maintenance) (Appendix F)

Staff is requesting the Board of Directors approve Resolution 2031-24 so the District can provide Services to Tax Zone No. 1

Motion:

Vote:

3. Resolution No. 2032-24: A Resolution of The Feather River Recreation and Park District Board of Directors Adopting the 2024-25 Appropriations Limitations (Appendix G)

Staff is requesting the Board of Directors consider Resolution 2032-24, approving the Appropriations Limitations for Fiscal Year 2024-25

Motion:

Vote:

4. Palermo Park Swimming Pool (Appendix H)

Palermo Park Pool has been shut down for two consecutive seasons due to equipment issues and system leaks. Staff is requesting board review and discussion related to the Palermo Park Swimming Pool

Motion:

Vote:

5. Surplus Mowers (Appendix I)

The Hustler Super 104 Mower and Husqvarna 48" mower have reached their service life. Staff is requesting to surplus old mowers to help offset the cost of new mowers.

Motion:

Vote:

6. Purchase New Mowers (Appendix J)

FRRPD maintenance team needs to replace two failed zero-turn mowers. Staff is requesting an allocation of up to \$12000 dollars to purchase two new Toro Time cutter 54”.

Motion:

Vote:

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix K)

UNFINISHED BUSINESS

1. BBQs in Riverbend Park Gazebos

2. Resolution 2028-24: A Resolution of The Board Of Directors Of The Feather River Recreation And Park District Approving The Workplace Violence Prevention Program

Pending Legal Review.

BOARD ITEMS FOR UPCOMING AGENDA(S)

1. July: Regular Board Meeting: Adopt Final Budget

ADJOURNMENT



Fiscal Year 2024-25
Budget Narrative

- 4000000 · Property Tax Revenue: \$2,483,000
 - Projection based on an analysis of prior fiscal year disbursements with a positive increase annually of approximately 6%.

- 4000001 · Benefit Assessment District (BAD) Levy Revenue: \$336,615
 - Calculated by SCI Consulting Group assuming a 3% increase.

- 4002000 · Program Revenue: \$260,000
 - Aquatics: \$50,000
 - Events: \$30,000
 - Rentals: \$30,000
 - Activities: \$70,000
 - Adult Sports: \$45,000
 - Youth Sports: \$45,000

- 4003000 · Property Tax – Interest Revenue: \$14,490
 - Projection based on an analysis of prior fiscal year disbursements with a positive increase annually of approximately 4%.

- 4003001 · Benefit Assessment District (BAD) Levy Interest Revenue: \$2,500
 - Projection based on an analysis of prior fiscal year disbursements with a positive increase annually of approximately 3%.

- 5000000 · Payroll: \$1,450,000
 - Administration, Recreation and Activities \$630,000
 - Park Maintenance \$654,000

- 5001000 · CalPERS GASB 68 Benefit: \$90,154
 - Governmental Accounting Standards Board accounting and reporting requirement.
 - Pension liability in accrual-based financial statements.

- 5004000 · Marketing: \$5,000
 - Promotions and Advertising district events and programing.

- 5006000 · Fees: \$3,500
 - Bank Fees
 - Other Fees



Fiscal Year 2024-25
Budget Narrative Continued

- 5008000 · Copying & Printing: \$3,500
 - Color printing
 - B&W printing

- 5010000 · DOJ – Livescan: \$2,300
 - Reimbursement of Livescan costs to district staff that have passed their 6-month probationary period or at the end of the season when applicable.

- 5011000 · Dues, Memberships & Subscriptions: \$35,000
 - Administration \$24,000
 - Park Maintenance \$11,000

- 5012000 · Education & Development: \$20,000
 - Administration \$8,000
 - Park Maintenance \$10,000
 - Recreation \$2,000

- 5013000 · Equipment Rental: \$11,000
 - Park Maintenance

- 5014000 · Equipment, Tools & Furn (<\$5k): \$120,000
 - Administration \$87,000
 - Park Maintenance \$30,000
 - Recreation \$3,000

- 5015000 · Insurance: \$130,000
 - Annual Insurance for Workers Compensation, Property and Liability.

- 5016000 · Interest – Operating: \$4,000
 - F250 2022 Truck Loan
 - F250 2019 Truck Loan

- 5018000 · Postage & Delivery: \$1,000
 - Primarily vendor payments, paychecks, 1099's, and W-2's.

- 5019000 · Professional & Outside Services: \$176,000
 - Administration \$75,000
 - Park Maintenance \$95,000



Fiscal Year 2024-25
Budget Narrative Continued

- 5022000 · Repairs & Maintenance: \$378,000
 - Park Maintenance

- 5023000 · Security: \$10,000
 - Park Maintenance

- 5025000 · Consumables: \$33,000
 - Administration \$4,000
 - Park Maintenance \$11,500
 - Aquatics \$4,500
 - Events \$5,000
 - Activities \$2,000
 - Adult Sports \$2,500
 - Youth Sports \$3,500

- 5026000 · Taxes, License, Notices & Permits: \$2,500
 - Administration \$1,000
 - Park Maintenance \$1,500

- 5027000 · Internet and Telecommunications: \$40,000
 - Administration \$37,000
 - Park Maintenance \$3,000

- 5028000 · Fuel, Travel and Meals: \$40,000
 - Park Maintenance

- 5029000 · Utilities: \$300,000
 - Administration \$20,000
 - Park Maintenance \$280,000

- 5031000 · Debt Interest: \$24,000
 - Remainder of 2015 Refinance

- Anticipated Rent: \$108,000

- Anticipated Moving: \$30,000

Feather River Recreation & Park District Budget by Program	2024-2025								
	ANNUAL BUDGET	ADMIN BUDGET	MAINTENANCE BUDGET	AQUATICS BUDGET	EVENTS BUDGET	RENTALS BUDGET	ACTIVITIES BUDGET	ADULT SPORTS BUDGET	YOUTH SPORTS BUDGET
4000000 · Tax Revenue	2,438,000	2,438,000							
4000001 · Tax Revenue (BAD)	336,615		336,615						
4002000 · Program Income	270,000			50,000	30,000	30,000	70,000	45,000	45,000
4003000 · Interest Income	14,490	14,490							
4003001 · Interest Income - BAD	2,500		2,500						
Total Income	3,061,605	2,452,490	339,115	50,000	30,000	30,000	70,000	45,000	45,000
5000000 · Payroll Expenses	1,450,000	630,000	654,000	60,000			35,000	30,000	41,000
5001000 · GASB 68 Benefit Expense	90,154	90,154							
5004000 · Marketing	5,000	1,000		500	2,000		500	500	500
5006000 · Fees	3,500	3,500							
5008000 · Copying & Printing	3,500	600	100	300	500	500	500	500	500
5010000 · DOJ - Livescan	2,300			1,000			300	500	500
5011000 · Dues, Mbrshps & Subscriptions	35,000	24,000	11,000						
5012000 · Education & Development	20,000	8,000	10,000	1,000			1,000		
5013000 · Equipment Rental	11,000		11,000						
5014000 · Equipment, Tools & Furn (<\$5k)	120,000	87,000	30,000		1,000			1,000	1,000
5015000 · Insurance	130,000	130,000							
5016000 · Interest Expense - Operating	4,000	4,000							
5018000 · Postage & Delivery	1,000	1,000							
5019000 · Professional & Outside Svcs	176,000	75,000	95,000	1,000	5,000				
5022000 · Repairs & Maintenance	378,000		378,000						
5023000 · Security	10,000		10,000						
5025000 · Consumables	33,000	4,000	11,500	4,500	5,000		2,000	2,500	3,500
5026000 · Taxes, Lic., Notices & Permits	2,500	1,000	1,500						
5027000 · Internet and Telecommunications	40,000	37,000	3,000						
5028000 · Fuel, Travel and Meals	40,000		40,000						
5029000 · Utilities	300,000	20,000	280,000						
5031000 · Debt Interest	24,000	24,000							
Total Expense	2,878,954	1,140,254	1,535,100	68,300	13,500	500	39,300	35,000	47,000
Net Income (Loss)	182,651	1,312,236	(1,195,985)	(18,300)	16,500	29,500	30,700	10,000	(2,000)

S/B Zero 0

<i>Anticipated Rent</i>	108,000
<i>Anticipated Moving Expenses</i>	30,000

Anticipated Net Income 44,651

Feather River Recreation & Park District
BUDGET
OVERALL BUDGET COMPARED TO PREV YEARS

	PROJECTION 2022-23	ACTUAL 2022-2023	PROJECTION 2023-2024	BUDGET 2024-2025
Ordinary Income/Expense				
Income				
4000000 · Tax Revenue	2,140,000	2,276,480	2,300,000	2,438,000
4000001 · Tax Revenue (BAD)	308,000	288,606	328,600	336,615
4002000 · Program Income	550,000	587,852	250,250	270,000
4003000 · Interest Income	13,700	14,007	14,000	14,490
4003001 · Interest Income - BAD	1,500	3,004	2,000	2,500
Total Income	3,013,200	3,169,949	2,894,850	3,061,605
Expense				
5000000 · Payroll Expenses	1,500,000	1,525,843	1,413,000	1,450,000
5001000 · GASB 68 Benefit Expense	78,000	77,848	80,000	90,154
5004000 · Marketing	3,000	3,682	3,000	5,000
5006000 · Fees	5,000	6,921	3,500	3,500
5008000 · Copying & Printing	2,500	4,106	2,500	3,500
5010000 · DOJ - Livescan	1,500	1,546	1,600	2,300
5011000 · Dues, Mbrshps & Subscriptions	17,000	20,481	10,000	35,000
5012000 · Education & Development	6,000	6,564	9,000	20,000
5013000 · Equipment Rental	6,300	6,786	10,000	11,000
5014000 · Equipment, Tools & Furn (<\$5k)	53,000	54,011	65,000	120,000
5015000 · Insurance	105,000	105,413	100,000	130,000
5016000 · Interest Expense - Operating	4,400	4,558	3,000	4,000
5018000 · Postage & Delivery	700	964	400	1,000
5019000 · Professional & Outside Svcs	320,000	316,745	212,000	176,000
5022000 · Repairs & Maintenance	293,000	308,440	345,000	378,000
5023000 · Security	6,000	5,856	8,000	10,000
5025000 · Consumables	38,000	39,932	31,000	33,000
5026000 · Taxes, Lic., Notices & Permits	2,800	2,762	2,500	2,500
5027000 · Internet and Telecommunications	16,000	15,904	12,000	40,000
5028000 · Fuel, Travel and Meals	38,000	35,892	37,700	40,000
5029000 · Utilities	300,000	301,212	290,000	300,000
5031000 · Debt Interest	77,000	76,948	68,000	24,000
<i>Anticipated Rent</i>				108,000
<i>Anticipated Moving Expenses</i>				30,000
Total Expense	2,873,200	2,922,413	2,707,200	3,016,954
Net Profit/Loss	140,000	247,537	187,650	44,651



FEATHER RIVER RPD

Park Maintenance and Recreation Improvement
District

ENGINEER'S REPORT

Fiscal Year 2024-25

June 2024



Engineer of Work:



SCI Consulting Group

Public Finance Consulting Services

4745 Mangels Boulevard
Fairfield, California 94534

707.430.4300

www.sci-cg.com

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Feather River Recreation and Park District

Board of Directors

Scott Kent Fowler, Director

Greg Passmore, Director

Sonny Brandt, Director

Shannon DeLong, Director

Devin Thomas, Director

Interim General Manager

Robert Brian Wilson

Business Manager

Ayla Singleterry

District Legal Counsel

Brian Hamman (SacValleyLaw)

Engineer of Work

SCI Consulting Group

Lead Assessment Engineer, John Bliss, M.Eng., P.E.

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Introduction

Overview

The Feather River Recreation and Park District (the “Park District”) was formed in 1952 to provide recreation and park services to the residents of the City of Oroville and surrounding communities for its service area of 31,461 parcels. (For locations of the Park District’s facilities, see the Diagram following in this Report.)

The Park District’s parks are summarized as follows:

- Bedrock Skate and Bike Park
- Berry Creek Park (leased from Pioneer Union)
- MLK Park
- Palermo Park
- Playtown Park
- Riverbend Park
- Forbestown Park

The Park District’s facilities are summarized as follows:

- Activity Center (Including leased property behind the Center)
- Bedrock Tennis Courts
- Feather River Bike Trail (west of nature center)
- Forbestown Hall
- Gary Nolan Baseball Complex
- Nelson Pool
- Nelson Complex
- Palermo Pool
- Palermo Community Center
- Yuba Feather Museum (leased to Yuba Historical Society)

Since 1992 funding for local parks and recreation decreased significantly due to the shift of local property taxes to the State, causing a cumulative Park District loss of more than \$1.3 million by 2002.

Due to the drastic cut in funding, and limited revenues from other sources, a serious gap developed between the Park District's available revenue and the actual cost of park maintenance and improvement. Therefore, in absence of a new local revenue source, the baseline level of park and recreation facilities in the Park District (the "Baseline Service") prior to 2002 was a deteriorating level of maintenance and upkeep of the park and recreation facilities and properties listed above. To address this issue, the Park District's Board of Directors ("Board") directed the initiation of proceedings for an Assessment District formation ("the Parks Maintenance and Recreation Improvement District" or the "Improvement District"), and proposed special assessments in 2002 to allow property owners to decide whether they would support an assessment to generate local funds for maintaining and improving local parks, recreation facilities and recreation areas.

Assessment Process

In May of 2002, the Park District conducted an assessment ballot proceeding pursuant to the requirements of Article XIID of the California Constitution ("The Taxpayer's Right to Vote on Taxes Act"), and the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act"). During this ballot proceeding, property owners in the Park District were provided with a notice and ballot for the proposed special assessment. A 45-day period was provided for balloting and a public hearing was conducted on July 17, 2002. At the public hearing, all ballots returned within the 45-day balloting period were tabulated.

It was determined at the public hearing that 50.4% of the weighted ballots returned were in support of the assessment. Since the assessment ballots submitted in opposition to the proposed assessments did not exceed the assessment ballots submitted in favor of the assessments (with each ballot weighted by the proportional financial obligation of the property for which ballot was submitted), the Park District gained the authority to approve the levy of the assessments for fiscal year 2002-03 and to continue to levy them in future years.

In each subsequent year for which the assessments will be continued, the Board must direct the preparation of an Engineer's Report ("Report"), budgets and proposed assessments for the upcoming fiscal year. The proposed assessments are based on the estimated cost to operate, maintain and service the improvements that provide a direct and special benefit to properties within the Improvement District. After the Report is completed, the Board may preliminarily approve the Report and proposed assessments and establish the date for a noticed public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board.

This Engineer's Report ("Report") was prepared to establish the budget for the continued improvements, installation, maintenance and servicing costs that would be funded by the proposed 2024-25 assessments, determine the benefits received by property from such improvements and services within the Park District and apportion the assessments to lots and parcels within the Park District. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the "Article").

If the Board approves this Engineer's Report and the continuation of the assessments by resolution, a notice of public hearing must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing must be held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for June 25, 2024. At this hearing, the Board will consider approval of a resolution confirming the continuation of the assessments for fiscal year 2024-25. If so confirmed and approved, the assessments will be submitted to the County Auditor for inclusion on the property tax rolls for fiscal year 2024-25.

Legal Analysis

Proposition 218

This assessment is formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now codified as Articles XIIC and XIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

Proposition 218 describes a number of important requirements, including property-owner balloting, for the imposition, increase and extension of assessments, and these requirements are satisfied by the process used to establish this assessment.

Silicon Valley Taxpayers Association, Inc. v Santa Clara County Open Space Authority

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA vs. SCCOSA"). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
 - The services and/or improvements funded by assessments must be clearly defined
 - Special benefits are directly received by and provide a direct advantage to property in the assessment district
1. The Improvement District is divided into separate zones of benefit, and the assessment revenue derived from real property in each zone is extended only on specifically identified park and recreational improvements and/or maintenance and servicing of those improvements in that zone and other improvements in the Improvement District that confer special benefits to property in that zone.
 2. The use of zones of benefit ensures that the park and recreational improvements constructed and maintained with assessment proceeds are located in close proximity to the real property subject to the assessment, and that such improvements provide a direct advantage to the property in the zone.
 3. Due to their proximity to the assessed parcels, the improvements and maintenance thereof financed with assessment revenues in each zone benefit the properties in that zone in a manner different in kind from the benefit that other parcels of real property in the Improvement District derive from such improvements, and the benefits conferred on such property in each zone are more extensive and direct than a general increase in property values.
 4. The assessments paid in each zone of benefit are proportional to the special benefit that each parcel within that zone receives from such improvements and the maintenance thereof because:
 - a. The specific park and recreational improvements and maintenance and utility costs thereof in each zone and the costs thereof are specified in this Engineer's Report; and
 - b. Such improvement and maintenance costs in each zone are allocated among different types of property located within each zone of benefit, and equally among those properties which have similar characteristics and receive similar special benefits.

There have been a number of clarifications made to the analysis, findings and supporting text in this Report to ensure that this consistency is well communicated.

Dahms v. Downtown Pomona Property

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

Bonander v. Town of Tiburon

On December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of proportional special benefits.

Beutz v. County of Riverside

On May 26, 2010 the 4th District Court of Appeal issued a decision on the Steven Beutz v. County of Riverside (“Beutz”) appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

Golden Hill Neighborhood Association v. City of San Diego

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

Compliance with Current Law

This Engineer's Report is consistent with the requirements of Article XIII C and XIII D of the California Constitution and with the *SVTA* decision because the improvements to be funded are clearly defined; the benefiting property in the Assessment District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Assessment District; and such special benefits provide a direct advantage to property in the Assessment District that is not enjoyed by the public at large or other property. In addition, the improvements are directly available to and will directly benefit property in the Assessment District; and the improvements provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with *Beutz*, *Dahms* and *Greater Golden Hill* because the Services will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the assessments. Moreover, while *Dahms* could be used as the basis for a finding of 0% general benefits, this Engineer's Report establishes a more conservative measure of general benefits.

The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the improvements and proportional special benefit to each property.

Plans & Specifications

The Feather River Recreation and Park District maintains park facilities in locations throughout its boundaries.

The work and improvements (the “Improvements”) are proposed to be undertaken by the Feather River Recreation and Park District’s Park Maintenance and Recreation Improvement District (the “Improvement District”) and the cost thereof, including any debt service on bonds or other indebtedness issued for the work and improvements, paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Improvement District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the “Act”) the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, park grounds and facilities, playground equipment, hard court surfaces, tennis courts, gymnasiums, recreation centers, running tracks, walking paths, sports fields, basketball courts, swimming pools, landscape corridors, recreation, trails, other recreational facilities, ground cover, shrubs and trees, irrigation and sprinkler systems, landscaping, drainage systems, lighting, fencing, entry monuments, security patrols to protect the Improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Feather River Recreation and Park District. Plans and specifications for these improvements have been filed with the General Manger of the Feather River Recreation and Park District and are incorporated herein by reference.

As applied herein, “Installation” means the construction of recreational improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, lights, and/or the construction of playground equipment, play courts, recreational facilities and public restrooms.

“Maintenance” means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or any part of any improvement; providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

“Servicing” means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526).

The assessment proceeds will be exclusively used for Improvements within the Improvement District plus Incidental expenses. Reference is made to the Summary of District's Improvement Plans section in the following section of this Report which specifically identifies the parks, recreation areas and other sites to be funded by the assessment proceeds and to the plans and specifications, including specific expenditure and improvement plans by park/recreation site and zone of benefit, which are on file with the Feather River Recreation and Park District.

Fiscal Year 2024-25 Estimate of Cost and Budget

Introduction

Following are the proposed Improvements, and resulting level of improved parks and recreation facilities, for the Improvement District. As previously noted, the baseline level of service included a declining level of parks and recreation facilities due to shortages of funds for the Park District. Improvements funded by the assessments are over and above the previously declining baseline level of service. The formula below describes the relationship between the final level of improvements, the prior (pre-2002) baseline level of service, and the enhanced level of improvements to be funded by the proposed assessment.

$$\text{Final Level of Improvements} = \text{Baseline Level of Improvements} + \text{Enhanced Level of Improvements}$$

Summary of Park District's Improvement Plans

The budget to be financed by the assessments is partially based on the results of an independent survey conducted for the Park District, which indicated property owners' priorities for various improvement projects and park maintenance services, and staff determination of other needed park and recreation improvements. Projects have been selected based on how closely they meet the needs expressed by the survey results. Projects have been chosen throughout the Park District in order to ensure that all properties in the narrowly drawn Assessment District boundaries will receive improved access to better maintained and improved parks in their area. The Estimate of Cost provided in this Report is for fiscal year 2024-25 and is derived from a multi-year improvement plan that will add new parks to the Park District's infrastructure; improve park and recreation area security by enhancing security lighting; replace outdated playground equipment; keep pace with the rising costs of park maintenance to help ensure the continued beauty, usability, and accessibility of the Park District's parks, playfields, and recreation areas; develop playfields and youth oriented activity areas. The District Master Plan has been developed and is available for review at the Park District offices. In addition, supplemental plans may be developed and filed with the General Manager of the Park District.

Multi-Year Improvement Plan Highlights

- Improved park and recreation facility maintenance
- Additional walkways and security lighting at neighborhood parks and sports fields to protect and maintain the Improvements

- Upgraded recreation areas, playgrounds and restrooms to improve access for the disabled
- Recreational improvements at neighborhood parks
- Sport court repairs and lighting upgrades
- Gary Nolan/Playground Park repairs and lighting upgrades
- Riverbend Park (multi-use fields)

Budget for Fiscal Year 2024-25

The budget presented on the next page lists the improvement projects and park maintenance and security services that would, in part, be funded by the Improvement District in Fiscal Year 2024-25 if the proposed assessments are continued by the Park District Board.

Figure 1 – Estimate of Cost, Fiscal Year 2024-25

Park & Recreation Expenses (Installation, Maintenance & Servicing) ¹	Total Budget		
Fuel			\$40,000
Professional & Outside Svcs			\$95,000
Education and Development			\$10,000
Repairs and Maintenance Payroll			\$654,000
Other Maintenance Expenses			\$378,000
Utilities (includes irrigation water)			\$283,000
Supplies, Rentals, & Security			\$62,600
Taxes, Licensing, Notices & Permits			\$12,500
			<u>\$1,535,100</u>
Total Costs			\$1,535,100
Total Benefit of Improvements			\$1,535,100
SFE Units			19,562.93
Benefit Received per Unit			\$78.47
Less:			
District Contribution ²			<u>(1,213,996)</u>
Net Cost of Installation, Maintenance and Servicing			\$321,104
Incidental Costs			
Collection and Administration			\$5,916
Allowance for Contingencies ³			\$10,000
Total Park Maintenance and Recreation Improvement District Budget⁴			<u>\$337,020</u>
(Net Amount to be Assessed)			
Budget Allocation to Property			
Zone of Benefit	Total Budget *	SFE Units	SFE Rate per Unit
Zone A	\$336,384	19489.2	\$17.26
Zone B	\$636	73.7	\$8.63
Totals	<u>\$337,020</u>	<u>19562.9</u>	
* All assessments are rounded to lower even penny. Therefore, the budget amount may slightly differ from the assessment rate.			

Notes to Estimate of Cost:

1. The item, Maintenance & Operation would provide funding for enhanced maintenance of all parks and recreation facilities on a daily basis, seven days per week. Improvements would include mowing turf, trimming and caring for landscaping, fertilization and aeration of grounds and playfields, routine maintenance and safety inspections, painting, replacing/repairing broken or damaged equipment, trash removal and cleanup, irrigation and irrigation system maintenance, and other services as needed. The itemized budgets for these amounts are shown.
2. As discussed in the following section, at least 9.4% of the cost of Improvements must be funded from sources other than the assessments to cover any general benefits from the Improvements. Therefore, Figure 1 shows over 9.4% of the cost of Improvements without the projects hoped to be completed, as well as over 9.4% of the cost with the projects hoped to be completed. As is reflected in Figure 1, the Park District will contribute over 75%, much more than either of these amounts, which more than covers any general benefits from the Improvements.
3. The item, Allowance for Contingencies is to account for any uncollectible assessments.
4. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Improvement District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year (June 30, 2024), must be carried over to the next fiscal year. The Park District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or capital renovation needs. Any remaining unexpended balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.

Method of Apportionment

Overview of Apportionment

This section of the Engineer's Report explains the special and general benefits to be derived from the Improvements to park facilities and Park District-maintained property throughout the Park District, and the methodology used to apportion the total assessment to properties within the Improvement District.

The Improvement District consists of all Assessor Parcels within the boundaries of the Feather River Recreation and Park District. The method used for apportioning the assessment is based upon the proportional special benefits conferred to the properties over and above general benefits conferred to real property in the Improvement District or to the public at large. Special benefit is calculated for each parcel in the Improvement District using the following process:

1. Identification of all benefit factors derived from the Improvements
2. Calculation of the proportion of these benefits that are general
3. Determination of the relative special benefit within different areas within the Improvement District
4. Determination of the relative special benefit per property type
5. Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; location, property type, property characteristics, improvements on property and other supporting attributes

Discussion of Benefit

In summary, the assessments can only be levied based on the special benefit to property. Any and all general benefit must be funded from another source. This special benefit is received by property over and above any general benefits from the Improvements. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

"The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000)) [of the Streets and Highways Code, State of California]."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Since assessments are levied on the basis of special benefit, they are not a tax and are not governed by Article XIII A of the California Constitution.

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Finally, Proposition 218 twice uses the phrase "over and above" general benefits in describing special benefit. (Art. XIID, sections 2(i) & 4(f).)

Benefit Factors

The special benefits from the Improvements are listed below:

Proximity to improved parks and recreational facilities

Only the specific properties within close proximity to the Improvements are included in the Improvement District. Therefore, property in the Improvement District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Improvement District do not share.

In absence of the assessments, the Improvements would not be provided and the parks and recreation areas in the Improvement District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Improvement District, they provide a direct advantage and special benefit to property in the Improvement District.

Access to improved parks and recreational areas

Since the parcels in the Improvement District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved parks and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Improvement District.

Improved views

The Park District, by maintaining the landscaping at its park and recreation facilities provides improved views to properties with direct line-of-sight as well as other local properties which benefit from improved views when property is accessed. The recreation areas maintained and improved by the Assessments are uniquely located on the hillsides surrounding the Improvement District and the benefiting property in the Improvement District. Therefore, nearly every benefiting property in the Improvement District has direct views of natural lands or parks that are improved by the Assessments. Therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Improvement District.

Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements

In large part because it is cost prohibitive to provide large open land areas on property in the Improvement District, the residential, commercial and other benefiting properties in the Improvement District do not have large outdoor areas and green spaces. The parks in the Improvement District provide these larger outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPR"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks have a service area radius of approximately two miles. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within this service radii close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements - and this advantage is not received by other properties or the public at large.

An analysis of the service radii for the Improvements finds that all properties in the Improvement District enjoy the distinct and direct advantage of being close and proximate to parks within the Improvement District. The benefiting properties in the Improvement District therefore uniquely and specially benefit from the Improvements.

Benefit Finding

In summary, real property located within the boundaries of the Improvement District distinctly and directly benefits from closer proximity, access and views of improved parks, recreation facilities, landscaped corridors, greenbelts, recreation areas, trail systems and other public resources funded by the Assessments. The Improvements are specifically designed to serve local properties in the Improvement District, not other properties or the public at large. The public at large and other properties outside the Improvement District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

General versus Special Benefit

Article XIII C of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to “separate the general benefits from the special benefits conferred on a parcel.” The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

$$\text{Total Benefit} = \text{General Benefit} + \text{Special Benefit}$$

There is no widely-accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not “particular and distinct” and are not “over and above” benefits received by other properties. SVTA vs. SCCOSA provides some clarification by indicating that general benefits provide “an indirect, derivative advantage” and are not necessarily proximate to the improvements.

In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The assessment will fund Improvements “over and above” this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	Benefit to Real Property Outside the Assessment District	+	Benefit to Real Property Inside the Assessment District that is Indirect and Derivative	+	Benefit to the Public at Large
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Special benefit, on the other hand, is defined in the state constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large.” The SVTA v. SCCOSA decision indicates that a special benefit is conferred to a property if it “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, as noted, properties in the Improvement District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and is only minimally received by property outside the Improvement District or the public at large.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer’s Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments. However, in this Report, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

Calculating General Benefit

In this section, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

Benefit to Property Outside the Improvement District

Properties within the Improvement District receive almost all of the special benefits from the Improvements because properties in the Improvement District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the Improvement District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the Improvement District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

The properties outside the Improvement District and within the proximity radii for neighborhood parks in the Improvement District receive benefits from the Improvements. Since these properties are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is form of general benefit to the public at large and other property. A 50% reduction factor is applied to these properties because they are all geographically on only one side of the Improvements and are over twice the average distance from the Improvements compared to properties in the Assessment District. The general benefit to property outside of the Improvement District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

Assumptions:

FEWER THAN 100 PARCELS OUTSIDE THE DISTRICT BUT WITHIN 2.0 MILES OF
THE PARKS WITHIN THE IMPROVEMENT DISTRICT
30,951 PARCELS IN THE IMPROVEMENT DISTRICT
50% RELATIVE BENEFIT COMPARED TO PROPERTY WITHIN THE IMPROVEMENT
DISTRICT

Although it can reasonably be argued that Improvements inside, but near the Park District boundaries are offset by similar park and recreational improvements provided outside, but near the Park District's boundaries, we use the more conservative approach of finding that 0.2% of the Improvements may be of general benefit to property outside the Improvement District.

Benefit to Property *Inside* the District that is *Indirect and Derivative*

The "indirect and derivative" benefit to property within the Improvement District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Improvement District is special, because the Improvements are clearly "over and above" and "particular and distinct" when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the Improvement District. Therefore, the general benefit contribution that is indirect and derivative is negligible, and calculated to be zero for this analysis.

Benefit To The Public At Large

The SVTA vs. SCCOSA decision indicates there may be general benefit “conferred on real property located in the district” A measure of the general benefits to property within the Assessment area is the percentage of land area within the Improvement District that is publicly owned and used for regional purposes such as lakes, major roads, rail lines and other regional facilities because such properties used for regional purposes could provide general benefits to the public at large. Approximately 1.2% of the land area in the Improvement District is used for such regional purposes, so this is a measure of the general benefits to property within the Improvement District.

The general benefit to the public at large can be estimated by the proportionate amount of time that the Park District’s parks and recreational facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the Park District¹. A survey of park and recreation facility usage conducted by SCI Consulting Group found that less than 8% of the Park District’s facility usage is by those who do not live or work within District boundaries.²

Total General Benefits

Using a sum of these three measures of general benefit, we find that approximately 9.4% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

General Benefit Calculation	
0.2%	(Outside the Assessment District)
+ 0.0%	(Inside the District – Indirect and Derivative)
+ 9.2%	(Public at Large)
= 9.4%	(Total General Benefit)

¹ . When District facilities are used by those individuals, the facilities are not providing benefit to property within the Park District. Use under these circumstances is a measure of general benefit. For example, a non-resident who is drawn to utilize the Park District facilities and shops at local businesses while in the area would provide special benefit to business properties as a result of his or her use of the Improvements. Conversely, one who uses Park District facilities but does not reside, work, shop or own property within the Park District boundaries does not provide special benefits to any property and is considered to be a measure of the general benefits.

² . A total of 118 park users were surveyed on different days and times during the months of February 2002 and April 2002. Nine respondents (7.6%) indicated that they did not reside or work within the Park District.

Therefore, this analysis finds that 9.4% of the assessment may provide general benefits, and the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 9.4%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other general benefits.

The Park District's total budget for maintenance and improvement of its parks and recreational facilities is \$1,535,100. Of this total budget amount, the Park District will contribute \$1,213,996 from sources other than the assessments for park maintenance and operation. This contribution by the Park District equates greater than 75% of the total budget for maintenance and improvements and constitutes far more than the amount attributable to the general benefits from the Improvements.

Zones of Benefit

Due to their greater distance and reduced proximity from the improvements, parks and recreational facilities, properties in one area of the District are determined to receive lesser benefit from the proposed improvements than other properties in the District. This area of reduced benefit lies along the north east boundaries of the District and includes all Assessor Parcel Numbers within the District in Book 058; Book 059 Pages 11 and 12; Book 061 Pages 01, 06, 07, 09-19, 22-28, 36-40; Book 73 Pages 01-08, 20, 21 and 33. This area is hereinafter referred to as Zone of Benefit B or Zone B and is depicted on the Assessment Diagram included with this Report. All other properties within the Improvement District are classified into Zone of Benefit A or Zone A.

The Improvement District's improvements, parks and recreational facilities are easily accessible to all properties within Zone A. Therefore, benefits from the proposed improvements do not further vary based on proximity of the parcels to the improvements within the Zone because the increased benefits of greater proximity to the improvements are generally offset by a parallel increase in negative factors such as higher levels of traffic, noise, etc. that comes with increased proximity.

Since these properties are generally twice the distance from the proposed improvements, it is estimated that the relative level of benefit to properties in Zone B is 50% the benefit received by properties in Zone A. The proposed assessments for properties in Zone B will therefore be 50% of similar properties in Zone A.

All assessed properties within the Improvement District are within the industry-accepted proximity/service area for parks and recreation facilities. As noted, these proximity radii were specifically established to only encompass properties with good proximity and access to local parks and in effect make local parks within the proximity radii an extension of usable land area for the properties in the area. The benefits from the Improvements within each Zone of Benefit do not vary further based on proximity of the parcels to the Improvements because the increased benefits of greater proximity to the Improvements are generally offset by a parallel increase in negative factors such as higher levels of traffic, noise, etc. that comes with increased proximity. Consequently, since all parcels in the Improvement District have good access and proximity to the Improvements and the benefits to relatively closer proximity are offset by other factors, additional proximity is not considered to be a factor in determining benefit within each Zone of Benefit. In other words, the boundaries of the Improvement District and the Zones of Benefit have been narrowly drawn to include only properties that have good proximity and access and will specially benefit from the Improvements.

The SVTA vs. SCCOSA decision indicates:

In a well-drawn district — limited to only parcels receiving special benefits from the improvement — every parcel within that district receives a shared special benefit. Under section 2, subdivision (i), these benefits can be construed as being general benefits since they are not “particular and distinct” and are not “over and above” the benefits received by other properties “located in the district.”

We do not believe that the voters intended to invalidate an assessment district that is narrowly drawn to include only properties directly benefiting from an improvement. Indeed, the ballot materials reflect otherwise. Thus, if an assessment district is narrowly drawn, the fact that a benefit is conferred throughout the district does not make it general rather than special. In that circumstance, the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g., proximity to park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g., general enhancement of the district’s property values).

In the Improvement District, the advantage that each parcel receives from the Improvements is direct, and the boundaries are narrowly drawn to include only parcels that benefit from the assessment. Therefore, the even spread of assessment throughout each narrowly drawn Zone of Benefit is indeed consistent with the SVTA vs. SCCOSA decision and satisfies the “direct relationship to the ‘locality of the improvement’” standard.

Apportionment

As previously discussed, the assessments provide specific Improvements that confer direct and tangible special benefits to properties in the Improvement District. These benefits can partially be measured by the occupants on property in the Improvement District because such parcel population density is a measure of the relative benefit a parcel receives from the Improvements. Therefore, the apportionment of benefit is partially based the population density of parcels.

It should be noted that many other types of “traditional” assessments also use parcel population densities to apportion the assessments. For example, the assessments for sewer systems, roads and water systems are typically allocated based on the population density of the parcels assessed. Moreover, assessments have a long history of use in California and are in large part based on the principle that benefits from a service or improvement funded by assessments that is enjoyed by tenants and other non-property owners ultimately is conferred directly to the underlying property.³

The next step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer’s Report, all properties are designated a SFE value, which is each property’s relative benefit in relation to a single family home on one parcel. In this case, the “benchmark” property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

In the process of determining the appropriate method of assessment, the Engineer considered various alternatives. For example, an assessment only for all residential improved property was considered but was determined to be inappropriate because commercial, industrial and other properties also receive direct benefits from the Improvements.

³ For example, in *Federal Construction Co. v. Ensign (1922) 59 Cal.App. 200 at 211*, the appellate court determined that a sewer system specially benefited property even though the direct benefit was to the people who used the sewers: “Practically every inhabitant of a city either is the owner of the land on which he resides or on which he pursues his vocation, or he is the tenant of the owner, or is the agent or servant of such owner or of such tenant. And since it is the inhabitants who make by far the greater use of a city’s sewer system, it is to them, as lot owners or as tenants, or as the servants or agents of such lot owners or tenants, that the advantages of actual use will redound. But this advantage of use means that, in the final analysis, it is the lot owners themselves who will be especially benefited in a financial sense.”

Moreover, a fixed or flat assessment for all properties of similar type was deemed to be inappropriate because larger properties receive a higher degree of benefit than other similarly used properties that are significantly smaller. (For two properties used for commercial purposes, there is clearly a higher benefit provided to the larger property in comparison to a smaller commercial property because the larger property generally supports a larger building and has higher numbers of employees, customers and guests that would benefit from proximity and improved access to well maintained and improved parks and recreational facilities. So the potential population of employees or residents is a measure of the special benefits received by the property.) Larger parcels, therefore, receive an increased benefit from the assessments.

Finally, the special benefits derived from the assessments are conferred on property and are not based on a specific property owner's use of the improvements, or a specific property owner's occupancy of property or the property owner's demographic status such as age or number of dependents. However, it is ultimately people who value the special benefits described above and use and enjoy the Park District's park and recreational facilities. In other words, the benefits derived to property are related to the average number of people who could potentially live on, work at, or otherwise could use a property, not how the property is currently used by the present owner. Therefore, the number of people who could or potentially live on, work at or otherwise use a property is one indicator of the relative level of benefit received by a property.

In conclusion, the Assessment Engineer determined that the appropriate method of assessment apportionment should be based on the type and use of property, the relative size of the property, its relative population and usage potential and its proximity to parks and recreational facilities. This method is further described below.

Assessment Apportionment

Residential Properties

Certain improved residential parcels in the Improvement District that contain a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Traditional houses, zero-lot line houses and townhomes are included in this category of single family residential property.

Properties with more than one residential unit are designated as multi-family residential parcels. These parcels benefit from the improvements in proportion to the number of dwelling units that occupy each property, the average number of people who reside in multi-family residential units versus the average number of people who reside in a single family home and the average size of multi-family residential units versus the average size of single family homes. The population density factors for the Feather River Recreation and Park District, as depicted below, provide a partial basis for determining the SFE factors for residential parcels. Using the total population in a certain property type in the Park District from the 1990 Census (the most recent data available when the Improvement District was established) and dividing it by the total number of such households, finds that approximately 2.70 persons occupy each single family residence, whereas an average of 2.13 persons occupy each multi-family residence. Using the ratio of one Population Factor for each single-family residence, which equates to one Population Factor for every 2.70 persons, a Population Factor would equate to one multi-family unit or a 0.79 Population Factor for every 2.13 residents. Likewise, each condominium unit receives a 0.99 Population Factor and each mobile home receives a 0.78 Population Factor.

Table 1 - Residential Density and Assessment Benefit Factors

	<i>Total Population</i>	<i>Occupied Households</i>	<i>Persons per Household</i>	<i>Population Factor</i>
Single Family Residential	113,152	41,943	2.70	1.00
Condominium	5,185	1,949	2.66	0.99
Multi-Family Residential	31,437	14,728	2.13	0.79
Mobile Home on Separate Lot	26,368	12,494	2.11	0.78

Source: 1990 Census, Butte County.

Once established, Population Factors are adjusted to reflect the average structure size of different residential parcels. This adjustment is needed because the special benefits are deemed to be relative to the potential population density and building area per dwelling unit. The average structure size of a single family residence in the Feather River Recreation and Park District is 1477 square feet, whereas the average multi-family residence is 807 square feet per unit, or 55% of the size of a single family residence. Likewise, each condominium unit is 88% of the size of a single family residence and each mobile home is 50% of the size of a single family residence. These building area percentages are applied to the Population Factors to determine the SFE benefit factors for residential parcels. Therefore, a multi-family residence with a 0.79 Population Factor and a 55% building area percentage will receive 0.43 SFE.⁴ Likewise, each condominium unit receives 0.87 SFE and each mobile home receives 0.39 SFE.

⁴ (0.79 * 55% = 0.43)

Table 2 - Population and Assessment Benefit Factors

	<i>Average Square Feet</i>	<i>% of SFR</i>	<i>Population Factor</i>	<i>SFE Factor</i>
Single Family Residential	1477	100%	1.00	1.00
Condominium	1297	88%	0.99	0.87
Multi-Family Residential	807	55%	0.79	0.43
Mobile Home on Separate Lot	732.25	50%	0.78	0.39

The single family equivalency factor of 0.43 per dwelling unit for multifamily residential parcels applies to such parcels with 20 or fewer units. Properties in excess of 20 units typically offer on-site recreational amenities and other facilities that tend to offset some of the benefits provided by the improvements. Therefore the benefit for parcels in excess of 20 units is determined to be 0.43 SFE per unit for the first 20 units and 0.10 SFE per each additional unit in excess of 20 dwelling units.

Commercial/Industrial Properties

SFE values for commercial and industrial land uses are based on the equivalence of special benefit on a land area basis between single family residential property and the average commercial/industrial property. The SFE values for various commercial and industrial land uses are further defined by using average employee densities because the special benefit factors described previously can be measured by the average number of people who work at commercial/industrial parcels.

In order to determine employee density factors, the findings from the San Diego Association of Governments Traffic Generators Study (the "SANDAG Study") are used because these findings were approved by the State Legislature as being a good representation of the average number of employees per acre of land area for commercial and industrial parcels. As determined by the SANDAG Study, the average number of employees per acre for commercial and industrial property is 24.

In comparison, the average number of people residing in a single family home in the area is 2.70. Since the average lot size for a single family home in the District is approximately 0.50 acres, the average number of residents per acre of residential property is 5.40.

The employee density per acre is generally 4.45 times the population density of single family residential property per acre (24 employees per acre / 5.40 residents per acre). Therefore, the average employee density can be used as the basis for allocating benefit to commercial or industrial property since a commercial/industrial property with 4.45 employees receives generally similar special benefit to a residential property with 1 resident. This factor of equivalence of benefit between 1 resident to 4.45 employees is the basis for allocating commercial/industrial benefit. Table 3 shows the average employees per acre of land area or portion thereof for commercial and industrial parcels and lists the relative SFE factors per half of an acre for parcels in each land use category.

Commercial and industrial parcels in excess of 5 acres generally involve uses that are more land intensive relative to building areas and number of employees (lower coverage ratios). As a result, the benefit factors for commercial and industrial property land area in excess of 5 acres is determined to be the SFE rate per half of an acre for the first 5 acres and the relevant SFE rate per each additional acre over 5 acres.

Institutional parcels that are used for residential, commercial or industrial purposes are also assessed at the appropriate residential, commercial or industrial rate.

Table 3 - Commercial/Industrial Density and Assessment Factors

<i>Type of Commercial/Industrial Land Use</i>	<i>Average Employees Per Acre ¹</i>	<i>SFE Units per 1/2 Acre ²</i>
Commercial	24	1.00
Office	68	2.84
Shopping Center	24	1.00
Industrial	24	1.00
Self Storage or Parking Lot	1	0.05

1. Source: San Diego Association of Governments Traffic Generators Study.
2. The SFE factors for commercial and industrial parcels are applied by the half of an acre of land area or portion thereof. (Therefore, the minimum assessment for any assessable parcel in these categories is the SFE Units listed herein.)

Other Properties

Article XIID stipulates that publicly owned parcels must be assessed unless there is clear and convincing evidence that those parcels receive no special benefit from the assessment.

Other publicly owned property that is used for purposes similar to private residential, commercial, industrial or institutional uses is benefited and assessed at the same rate as such privately owned property.

Benefits received by vacant land from park maintenance and improvement are generally offset by those benefits such recreation area and watershed parcels confer to parcels in the District by way of providing increased community recreation areas and nature lands. Such parcels are, therefore, not specially benefited and are not assessed.

Church parcels and property used for educational purposes typically generate employees on a less consistent basis than other non-residential parcels. Many of these parcels also provide some degree of on-site amenities that serve to offset some of the benefits from the Improvement District. In addition, the District maintains reciprocal use arrangements with many educational parcels that allow for the public, recreational use of these parcels. Such public use tends to reduce the use and wear of District facilities. Therefore, these parcels receive minimal benefit and are assessed an SFE factor of 1.

Miscellaneous, small and other parcels such as roads, right-of-way parcels, and common areas typically do not generate significant numbers of employees, residents, customers or guests and have limited economic value. These miscellaneous parcels receive minimal benefit from the Improvements and are assessed an SFE benefit factor of 0.

Duration of Assessment

It is proposed that the Assessment be levied for fiscal year 2002-03 and every year thereafter, so long as the parks and recreational areas need to be improved and maintained and the Feather River Recreation and Park District requires funding from the Assessments for its Improvements in the Improvement District. As noted previously, the Assessment can be levied annually after the Feather River Recreation and Park District Board of Directors approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the District Board of Directors must hold an annual public hearing to continue the Assessment.

Appeals and Interpretation

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the Park District General Manager or her or his designee. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the Park District General Manager or his or her designee will promptly review the appeal and any information provided by the property owner. If the Park District General Manager or her or his designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the Park District General Manager or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the Park District General Manager or her or his designee shall be referred to the Feather River Recreation and Park District Board and the decision of the Board shall be final.

Assessment

WHEREAS, on March 26, 2024 the Feather River Recreation and Park District Board adopted its Resolution initiating proceedings for the continuation of a Park Maintenance and Recreation Improvement District under the Landscaping and Lighting Act of 1972, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution (collectively “the Act”), to proceed with the proposed continuation of assessments;

WHEREAS, the Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Improvement District and an assessment of the estimated costs of the improvements upon all assessable parcels within the Improvement District, to which Resolution and the description of the proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Feather River Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of the improvements, and the costs and expenses incidental thereto to be paid by the Improvement District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the Improvement District for the fiscal year 2024-25 is generally as follows in Figure 2 below.

Figure 2 – Summary Cost Estimate

<i>Feather RPD Maintenance District Fiscal Year 2024-25 Budget</i>	
Park Maintenance & Operation	\$1,535,100
Incidentals	\$15,916
TOTAL BUDGET	\$1,551,016
Less:	
District Contribution	(\$1,213,996)
NET AMOUNT TO ASSESSMENTS	\$337,020

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Improvement District. The distinctive number of each parcel or lot of land in the said Improvement District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Improvement District, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 3%. Any change in the CPI in excess of 3% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied adjusted annually by the minimum of 1) 3% or 2) the change in the CPI plus any Unused CPI as described above.

Property owners in the Assessment District, in an assessment ballot proceeding in 2002, approved the initial fiscal year benefit assessment for special benefits to their property including the CPI adjustment schedule. As a result, the assessment may continue to be levied annually and may be adjusted by up to the maximum annual CPI adjustment without any additional assessment ballot proceeding. In the event that in future years the assessments are levied at a rate less than the maximum authorized assessment rate, the assessment rate in a subsequent year may be increased up to the maximum authorized assessment rate without any additional assessment ballot proceeding.

Based on the preceding annual adjustments, the maximum assessment rate for Fiscal Year 2023-24 was \$16.76 per single family equivalent benefit unit for Zone of Benefit A and \$8.38 per single family equivalent benefit unit for Zone of Benefit B. The annual change in the CPI from December 2022 to December 2023 was 2.62%. Therefore, the maximum authorized assessment rate for Fiscal Year 2024-25 has been increased by the allowable maximum increase from \$16.76 to \$17.26 per single family equivalent benefit unit for Zone of Benefit A and from \$8.38 to \$8.63 per single family equivalent benefit unit for Zone of Benefit B. The estimate of cost and budget in the Engineer's Report proposes assessments for fiscal year 2024-25 at the rate of \$17.26 per single family equivalent benefit unit for Zone of Benefit A, which is the maximum allowable rate and \$8.63 per single family equivalent benefit unit for Zone of Benefit B, which is also the maximum allowable rate.

The assessment is made upon the parcels or lots of land within the Improvement District in proportion to the special benefits to be received by the parcels or lots of land, from the improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2024-25. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2024-25 for each parcel or lot of land within the Improvement District.

Dated: June 25, 2024



A handwritten signature in blue ink, appearing to read "John W. Bliss", written over a horizontal line.

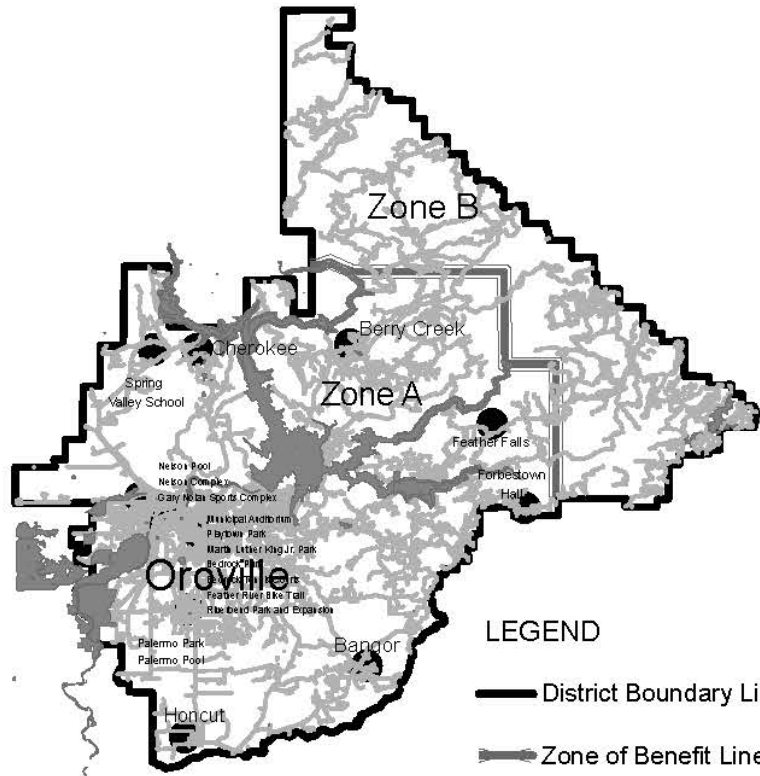
Engineer of Work

By: John W. Bliss, License No. C52091

Appendices

Appendix A – Assessment Diagram

The Improvement District includes all parcels within the boundaries of the Feather River Recreation and Park District. The boundaries of the Improvement District are displayed on the following Assessment Diagram. The lines and dimensions of each lot or parcel within the Improvement District are those lines and dimensions as shown on the maps of the Assessor of the County of Butte, for fiscal year 2024-25, and are incorporated herein by reference, and made a part of this Diagram and this Report.



FILED IN THE OFFICE OF THE DISTRICT MANAGER OF THE FEATHER RIVER RECREATION AND PARK DISTRICT, COUNTY OF BUTTE, CALIFORNIA, THIS _____ DAY OF _____, 20____.

SECRETARY OF THE BOARD

ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF THE FEATHER RIVER RECREATION AND PARK DISTRICT, COUNTY OF BUTTE, ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE __ TH DAY OF _____, 20____.

FOR THE FISCAL YEAR 20____-____ AND SAID ASSESSMENT

ASSESSMENT ROLL FOR SAID FISCAL YEAR WAS FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF BUTTE ON THE _____ DAY OF _____, 20____. REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

SECRETARY OF THE BOARD

Note:
REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF BUTTE FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCEL SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.

SCI Consulting Group
4745 Mangels Blvd
Fairfield, CA 94534
707-430-4300

Feather River Recreation and Park District Assessment Diagram

Appendix B – Assessment Roll, FY 2024-25

An Assessment Roll (a listing of all parcels assessed within the Improvement District and the amount of the assessment) will be filed with the Park District General Manager and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
May 28, 2024

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

OUR MISSION: We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

DRAFT MINUTES

Open Session at 5:30 PM

Written comments must be sent to KendyleL@frprd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530) 533-2011.

MEETING CALLED TO ORDER AT 5:30 PM

ROLL CALL

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice-Chairperson Greg Passmore	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Shannon DeLong	<u>Present</u>

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

1. Correspondence was received in support of building eight pickleball courts at Nelson Sports Complex instead of the drafted six pickleball courts and one multi-use court.

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

1. **April 23, 2024 Regular Board Meeting Minutes**
2. **May 7, 2024 Special Board Meeting Minutes**
3. **May 14, 2024 Special Board Meeting Minutes**
4. **May 15, 2024 Special Board Meeting Minutes**
5. **April 2024 Financials**

Director DeLong made a motion to approve the consent agenda.

Director Thomas seconded the motion.

*The motion passed with a unanimous vote.

ACTION ITEMS

1. Sale of FRRPD Real Property- FRRPD Activity Center

Community members gave a presentation in support of keeping the Activity Center. Correspondence between community members and the board occurred. Director Brandt made a motion to continue with the sale of the FRRPD Activity Center. Director DeLong seconded the motion.

Ayes: Director Fowler, Director Brandt, Director DeLong

Nays: Director Passmore

Abstain: Director Thomas

*The motion to continue with the sale of the FRRPD Activity Center passed with a majority vote.

2. RESOLUTION 2028-24: A Resolution of the Board of Directors of the Feather River Recreation and Park District Approving the Preliminary Budget for Fiscal Year 2024-2025

Director Passmore made a motion to approve Resolution 2028-24.

Director DeLong seconded the motion.

*The motion to approve Resolution 2028-24 was passed with a unanimous vote.

3. RESOLUTION 2029-24: A Resolution of Intention to Continue Assessments for Fiscal Year 2024-2025, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Park Maintenance and Recreation Improvement District of the Feather River Recreation and Park District Agreement

Director Passmore made a motion to approve Resolution 2029-24.

Director Brandt seconded the motion.

*The motion to approve Resolution 2029-24 was passed with a unanimous vote.

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

1. Benefit Assessment District Committee Report

UNFINISHED BUSINESS

1. BBQs in Riverbend Park Gazebos

2. Resolution 2028-24: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Approving The Workplace Violence Prevention Program

BOARD ITEMS FOR UPCOMING AGENDA(S)

1. June: Regular Board Meeting Budget Public Hearing, Adopt Appropriation Limits

2. July: Regular Board Meeting: Adopt Final Budget

MEETING ADJOURNED AT 6:47 PM

Feather River Recreation & Park District

Profit & Loss Budget Performance

May 2024

	May Actual	May Budget	Over/Under Budget	% of Budget	Year to Date Actual	Year to Date Budget	Over/Under Year to Date Budget	% of Year to Date Budget	Annual Budget
Ordinary Income/Expense									
Income									
4000000 · Tax Revenue									
4000001 · Tax Revenue (BAD)					328,563.04	328,600.00	(36.96)	99.99%	328,600.00
4000000 · Tax Revenue - Other					2,140,564.00	2,300,000.00	(159,436.00)	93.07%	2,300,000.00
Total 4000000 · Tax Revenue					2,469,127.04	2,628,600.00	(159,472.96)	93.93%	2,628,600.00
4001000 · Donation & Fundraising Income						12,000.00	(12,000.00)		15,000.00
4002000 · Program Revenue									
4002001 · Discounts & Credits					(250.00)		(250.00)	100.0%	
4002003 · Refundable Deposit					(75.00)				
4002004 · RecDesk Refunds					(330.00)				
4002000 · Program Revenue - Other	33,351.60	19,915.00	13,436.60	167.47%	245,046.30	226,250.00	18,796.30	108.31%	250,250.00
Total 4002000 · Program Revenue	33,351.60	19,915.00	13,436.60	167.47%	244,391.30	226,250.00	18,141.30	108.02%	250,250.00
4003000 · Interest Income									
4003001 · Interest Income - BAD					2,767.57	1,500.00	1,267.57	184.51%	2,000.00
4003000 · Interest Income - Other					33,474.68	10,500.00	22,974.68	318.81%	14,000.00
Total 4003000 · Interest Income					36,242.25	12,000.00	24,242.25	302.02%	16,000.00
Total Income	33,351.60	19,915.00	13,436.60	167.47%	2,749,760.59	2,878,850.00	(129,089.41)	95.52%	2,909,850.00
Gross Profit	33,351.60	19,915.00	13,436.60	167.47%	2,749,760.59	2,878,850.00	(129,089.41)	95.52%	2,909,850.00
Expense									
5000000 · Payroll Expenses									
5000001 · Wages & Salaries	92,836.36	93,000.00	(163.64)	99.82%	822,380.43	966,000.00	(143,619.57)	85.13%	1,064,000.00
5000002 · Employer Taxes	7,369.82	7,666.00	(296.18)	96.14%	68,761.57	84,334.00	(15,572.43)	81.54%	92,000.00
5000003 · Employee Benefits	16,798.69	17,500.00	(701.31)	95.99%	157,687.70	192,500.00	(34,812.30)	81.92%	210,000.00
5000004 · Workers Comp	5,073.22	3,917.00	1,156.22	129.52%	51,574.44	43,083.00	8,491.44	119.71%	47,000.00
5000000 · Payroll Expenses - Other									
Total 5000000 · Payroll Expenses	122,078.09	122,083.00	(4.91)	100.0%	1,100,404.14	1,285,917.00	(185,512.86)	85.57%	1,413,000.00
5001000 · GASB 68 Benefit Expense					71,255.00	80,000.00	(8,745.00)	89.07%	80,000.00
5002000 · GASB Annual Audit Adj									
5004000 · Marketing									
5004001 · Promotions	76.00				2,556.79				
5004002 · Advertising	40.00				1,471.97				
5004003 · Job Fairs					500.00				
5004000 · Marketing - Other		250.00	(250.00)		2,275.04	2,750.00	(474.96)	82.73%	3,000.00
Total 5004000 · Marketing	116.00	250.00	(134.00)	46.4%	6,803.80	2,750.00	4,053.80	247.41%	3,000.00
5006000 · Fees		291.00	(291.00)		1,391.62	3,209.00	(1,817.38)	43.37%	3,500.00

	May Actual	May Budget	Over/Under Budget	% of Budget	Year to Date Actual	Year to Date Budget	Over/Under Year to Date Budget	% of Year to Date Budget	Annual Budget
5007000 · Charitable Contributions					360.30		360.30	100.0%	
5008000 · Copying & Printing	349.06	208.00	141.06	167.82%	3,436.17	2,292.00	1,144.17	149.92%	2,500.00
5009000 · Depreciation									
5010000 · DOJ - Livescan	60.00	133.00	(73.00)	45.11%	2,518.38	1,467.00	1,051.38	171.67%	1,600.00
5011000 · Dues, Mbrshps & Subscriptions	336.00		336.00	100.0%	16,795.10	10,000.00	6,795.10	167.95%	10,000.00
5012000 · Education & Development					9,531.96	9,000.00	531.96	105.91%	9,000.00
5013000 · Equipment Rental		833.00	(833.00)		6,511.28	9,167.00	(2,655.72)	71.03%	10,000.00
5014000 · Equipment, Tools & Furn (<\$5k)									
5014001 · Operating ET&F						3,000.00	(3,000.00)		3,000.00
5014002 · Program ET&F						4,500.00	(4,500.00)		4,500.00
5014003 · Site/Shop ET&F		2,291.00	(2,291.00)		18,624.11	25,209.00	(6,584.89)	73.88%	27,500.00
5014004 · IT Computer/HardwareTechnology					14,899.13	10,000.00	4,899.13	148.99%	10,000.00
5014005 · IT Computer/Software Technology	11,751.91	1,500.00	10,251.91	783.46%	47,808.83	18,500.00	29,308.83	258.43%	20,000.00
5014000 · Equipment, Tools & Furn (<\$5k) - O									
Total 5014000 · Equipment, Tools & Furn (<\$5k)	11,751.91	3,791.00	7,960.91	310.0%	81,332.07	61,209.00	20,123.07	132.88%	65,000.00
5015000 · Insurance					124,281.10	100,000.00	24,281.10	124.28%	100,000.00
5016000 · Interest Expense - Operating	463.63	250.00	213.63	185.45%	4,617.79	2,750.00	1,867.79	167.92%	3,000.00
5018000 · Postage & Delivery	9.75		9.75	100.0%	1,321.62	400.00	921.62	330.41%	400.00
5019000 · Professional & Outside Svcs									
5019001 · Accounting						25,000.00	(25,000.00)		25,000.00
5019002 · Bands/Recreation	1,200.00	1,667.00	(467.00)	71.99%	4,075.00	3,334.00	741.00	122.23%	5,000.00
5019003 · Board Stipends	2,000.00	2,000.00		100.0%	19,600.00	22,000.00	(2,400.00)	89.09%	24,000.00
5019004 · Recreation Instructors	600.00		600.00	100.0%	2,189.00	750.00	1,439.00	291.87%	1,000.00
5019005 · Legal	2,100.00	1,666.00	434.00	126.05%	16,043.00	18,334.00	(2,291.00)	87.5%	20,000.00
5019006 · Contract Janitorial	6,440.00	7,083.00	(643.00)	90.92%	66,912.00	77,917.00	(11,005.00)	85.88%	85,000.00
5019007 · Other Outside Labor					1,141.00		1,141.00	100.0%	
5019008 · Outside Service Admin/Consult		3,000.00	(3,000.00)		63,372.13	49,000.00	14,372.13	129.33%	52,000.00
5019000 · Professional & Outside Svcs - Other									
Total 5019000 · Professional & Outside Svcs	12,340.00	15,416.00	(3,076.00)	80.05%	173,332.13	196,335.00	(23,002.87)	88.28%	212,000.00
5020000 · Reimbursement Expenses									
5020001 · Staff Reimbursement					1,790.19		1,790.19	100.0%	
5020002 · Mileage Reimbursement	264.11		264.11	100.0%	1,389.37		1,389.37	100.0%	
Total 5020000 · Reimbursement Expenses	264.11		264.11	100.0%	3,179.56		3,179.56	100.0%	
5021000 · Rent									
5022000 · Repairs & Maintenance									
5022001 · Building R&M		833.00	(833.00)		1,363.90	9,167.00	(7,803.10)	14.88%	10,000.00
5022002 · Equip Repairs & Small Tools	428.67	2,500.00	(2,071.33)	17.15%	17,998.73	27,500.00	(9,501.27)	65.45%	30,000.00
5022004 · Grounds R&M	4,631.73	8,333.00	(3,701.27)	55.58%	71,961.62	91,667.00	(19,705.38)	78.5%	100,000.00
5022005 · Janitorial Supplies	546.87	363.00	183.87	150.65%	16,033.29	13,750.00	2,283.29	116.61%	15,000.00

	May Actual	May Budget	Over/Under Budget	% of Budget	Year to Date Actual	Year to Date Budget	Over/Under Year to Date Budget	% of Year to Date Budget	Annual Budget
5022006 · Vandalism Repair	3,225.98	1,666.00	1,559.98	193.64%	9,397.01	18,334.00	(8,936.99)	51.26%	20,000.00
5022007 · Vehicle R&M	1,190.68	833.00	357.68	142.94%	21,558.47	9,167.00	12,391.47	235.18%	10,000.00
5022008 · Aquatics Pool R&M	104.62	3,192.00	(3,087.38)	3.28%	16,710.79	25,298.00	(8,587.21)	66.06%	30,000.00
5022009 · Outside Contractor/Services R&M	13,300.00	10,833.00	2,467.00	122.77%	182,563.99	119,167.00	63,396.99	153.2%	130,000.00
5022000 · Repairs & Maintenance - Other									
Total 5022000 · Repairs & Maintenance	23,428.55	28,553.00	(5,124.45)	82.05%	337,587.80	314,050.00	23,537.80	107.5%	345,000.00
5023000 · Security					6,770.55	8,000.00	(1,229.45)	84.63%	8,000.00
5025000 · Consumables									
5025001 · Distrist Clothing		455.00	(455.00)		4,158.76	7,545.00	(3,386.24)	55.12%	8,000.00
5025002 · Office Supplies	57.84	334.00	(276.16)	17.32%	2,024.61	3,666.00	(1,641.39)	55.23%	4,000.00
5025003 · Union Clothing Allowance					1,531.36		1,531.36	100.0%	
5025004 · Program Food					2,253.22		2,253.22	100.0%	
5025005 · Program Supplies	737.17	1,083.00	(345.83)	68.07%	11,137.79	11,917.00	(779.21)	93.46%	13,000.00
5025006 · Safety Supplies	92.14				2,326.59		2,326.59	100.0%	
5025007 · Staff Supplies					4,036.56	4,000.00	36.56	100.91%	4,000.00
5025008 · Volunteer Supplies	54.29		54.29	100.0%	961.66	2,000.00	(1,038.34)	48.08%	2,000.00
5025000 · Consumables - Other									
Total 5025000 · Consumables	941.44	1,872.00	(930.56)	50.29%	28,430.55	29,128.00	(697.45)	97.61%	31,000.00
5026000 · Taxes, Lic., Notices & Permits	956.00		956.00	100.0%	2,983.94	2,500.00	483.94	119.36%	2,500.00
5027000 · Internet and Telecommunications	1,685.56	1,000.00	685.56	168.56%	14,449.47	11,000.00	3,449.47	131.36%	12,000.00
5028000 · Fuel, Travel and Meals									
5028001 · Air, Lodging, Other Travel					2,081.20		2,081.20	100.0%	
5028002 · Diesel	596.11				6,432.98				
5028003 · Red Diesel					1,466.22		1,466.22	100.0%	
5028004 · Gasoline	1,611.70	3,500.00	(1,888.30)	46.05%	21,883.58	33,700.00	(11,816.42)	64.94%	37,700.00
5028005 · Meals					575.00		575.00	100.0%	
5028006 · Mileage									
5028000 · Fuel, Travel and Meals - Other									
Total 5028000 · Fuel, Travel and Meals	2,207.81	3,500.00	(1,292.19)	63.08%	32,438.98	33,700.00	(1,261.02)	96.26%	37,700.00
5029000 · Utilities									
5029001 · Electric	12,637.70	10,000.00	2,637.70	126.38%	132,720.30	119,000.00	13,720.30	111.53%	130,000.00
5029002 · Garbage	2,264.46	2,364.00	(99.54)	95.79%	25,674.64	22,860.00	2,814.64	112.31%	25,000.00
5029003 · Gas/Propane	1,300.28	292.00	1,008.28	445.3%	4,631.65	4,798.00	(166.35)	96.53%	5,000.00
5029004 · Sewer	223.75	276.00	(52.25)	81.07%	6,421.49	4,751.00	1,670.49	135.16%	5,000.00
5029005 · Water	6,518.06	10,000.00	(3,481.94)	65.18%	99,253.16	110,000.00	(10,746.84)	90.23%	125,000.00
5029000 · Utilities - Other									
Total 5029000 · Utilities	22,944.25	22,932.00	12.25	100.05%	268,701.24	261,409.00	7,292.24	102.79%	290,000.00
5031000 · Debt Interest	5,387.76	5,388.00	(0.24)	100.0%	82,551.10	62,648.00	19,903.10	131.77%	68,000.00
N/A · Debt Interest N/A									

	May Actual	May Budget	Over/Under Budget	% of Budget	Year to Date Actual	Year to Date Budget	Over/Under Year to Date Budget	% of Year to Date Budget	Annual Budget
Total Expense	205,319.92	206,500.00	(1,180.08)	99.43%	2,380,985.65	2,486,931.00	(105,945.35)	95.74%	2,707,200.00
Net Ordinary Income	(171,968.32)	(186,585.00)	14,616.68	92.17%	368,774.94	391,919.00	(23,144.06)	94.1%	202,650.00
Other Income/Expense									
Other Income									
8000000 · Grant Expenditures Revenue									
8001000 · Impact Fee Revenue									
8001001 · County - Parklands					29,707.16				
8001002 · County - Public Use					6,127.24				
8001003 · County - Aquatics					3,981.60				
8001004 · City - Parklands					3,779.36				
8001005 · City - Public Use					526.24				
8001006 · City - Aquatics					478.40				
8001007 · County - Interest Apportionment									
8001000 · Impact Fee Revenue - Other									
Total 8001000 · Impact Fee Revenue					44,600.00		44,600.00	100.0%	
8002000 · Other Revenue									
8002001 · Fundraising					50.00				
8002002 · Sponsorship					12,000.00				
8002003 · Donations					1,150.00				
8002000 · Other Revenue - Other					279.10		279.10	100.0%	
Total 8002000 · Other Revenue					13,479.10		13,479.10	100.0%	
8003000 · Insurance Proceeds					11,677.78		11,677.78	100.0%	
8005000 · Gain/(Loss) on Asset disposal									
Total Other Income					69,756.88		69,756.88	100.0%	
Other Expense									
9003000 · Insurance Claim					63,558.01		63,558.01	100.0%	
9004000 · Riverbend Flood					784.42				
Total Other Expense					64,342.43		64,342.43	100.0%	
Net Other Income					5,414.45		5,414.45	100.0%	
Net Income	(171,968.32)	(186,585.00)	14,616.68	92.17%	374,189.39	391,919.00	(17,729.61)	95.48%	202,650.00

Feather River Recreation & Park District

Detail Fixed Asset & Bonds

June 14, 2024

As of May 31, 2024

	Date	Source Name	Memo	Amount	Balance
1003000 · Riverbend '17 Insur. Depository					248,244
Total 1003000 · Riverbend '17 Insur. Depository					248,244
1006000 · Refinance 2015 Prepaid Loan					19,435
Total 1006000 · Refinance 2015 Prepaid Loan					19,435
1011000 · Land					627,494
Total 1011000 · Land					627,494
1012000 · Buildings & Improvements					17,145,126
Total 1012000 · Buildings & Improvements					17,145,126
1013000 · Equipment & Vehicles					3,518,470
Total 1013000 · Equipment & Vehicles					3,518,470
1014000 · Construction in Progress					23,460
1014010 · CIP Feather River Trail FRT99					23,460
Total 1014010 · CIP Feather River Trail FRT99					23,460
Total 1014000 · Construction in Progress					23,460
2018000 · Refinance 2015 Exempt Bond A					(1,996,713)
	05/08/2024	BANK OF NEW YORK MELL 2015A PRINCIPAL PAYMEN		60,033	(1,936,680)
Total 2018000 · Refinance 2015 Exempt Bond A				60,033	(1,936,680)
2019000 · Refinance 2015 Taxable Bond B					(9,000)
	05/08/2024	BANK OF NEW YORK MELL 2015B PRINCIPAL PAYMEN		9,000	0
Total 2019000 · Refinance 2015 Taxable Bond B				9,000	0
3007000 · Undistributed Retained Earnings					(3,672,153)
Total 3007000 · Undistributed Retained Earnings					(3,672,153)
8003000 · Insurance Proceeds					(11,678)
Total 8003000 · Insurance Proceeds					(11,678)
TOTAL				69,033	15,961,718

Feather River Recreation & Park District

Balance Sheet Snapshot Year Comparison

As of May 31, 2024

	May 31, 24	May 31, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000000 · County Depository				
1000001 · Treasury General Fund 2600	1,347,776.90	1,283,634.47	64,142.43	5.0%
1000002 · Treasury General Reserve	295,494.00	295,494.00	0.00	0.0%
1000006 · Treasury BAD Fund 2610	361,806.27	321,823.35	39,982.92	12.42%
Total 1000000 · County Depository	2,005,077.17	1,900,951.82	104,125.35	5.48%
1001000 · Petty Cash	1,203.32	789.39	413.93	52.44%
1002000 · Merchant Depository	43,232.24	199,746.46	(156,514.22)	(78.36%)
1003000 · Riverbend '17 Insur. Depository	248,243.84	244,593.84	3,650.00	1.49%
1004000 · Five Star Bank - Clearing Acct	21,825.61	0.00	21,825.61	100.0%
1006000 · Refinance 2015 Prepaid Loan	19,435.14	104,321.01	(84,885.87)	(81.37%)
1007000 · Impact Fees				
1007001 · County - Parklands	751,287.11	710,028.57	41,258.54	5.81%
1007002 · County - Public Use	130,076.44	124,470.18	5,606.26	4.5%
1007003 · County - Aquatics	9,219.28	4,012.08	5,207.20	129.79%
1007004 · City - Parklands	102,781.37	9,356.76	93,424.61	998.47%
1007005 · City - Public Use	14,304.29	1,295.80	13,008.49	1,003.9%
1007006 · City - Aquatics	13,114.50	1,288.60	11,825.90	917.73%
Total 1007000 · Impact Fees	1,020,782.99	850,451.99	170,331.00	20.03%
Total Checking/Savings	3,359,800.31	3,300,854.51	58,945.80	1.79%
Accounts Receivable				
1008000 · Accounts Receivable	24,595.38	12,027.65	12,567.73	104.49%
Total Accounts Receivable	24,595.38	12,027.65	12,567.73	104.49%
Other Current Assets				
Miscellaneous Receivable	(1,656.38)	289.24	(1,945.62)	(672.67%)
1009000 · FEMA Riverbend Claim Receivable	2,839.00	2,839.00	0.00	0.0%
1010000 · Refinance 2015 Prepaid Loan 1	22,678.75	6,138.04	16,540.71	269.48%
Total Other Current Assets	23,861.37	9,266.28	14,595.09	157.51%
Total Current Assets	3,408,257.06	3,322,148.44	86,108.62	2.59%
Fixed Assets				
1011000 · Land	627,494.00	627,494.00	0.00	0.0%
1012000 · Buildings & Improvements	17,145,125.87	17,145,125.87	0.00	0.0%
1013000 · Equipment & Vehicles	3,518,470.06	3,496,987.07	21,482.99	0.61%
1014000 · Construction in Progress				
1014010 · CIP Feather River Trail FRT99	23,460.41	23,460.41	0.00	0.0%
1014014 · CIP Scoreboard Project	63,668.11	0.00	63,668.11	100.0%
1014015 · CIP Cap. Improv Light Project	63,250.30	0.00	63,250.30	100.0%
1014016 · MLK Parking Lot Project	70,000.00	0.00	70,000.00	100.0%
Total 1014000 · Construction in Progress	220,378.82	23,460.41	196,918.41	839.37%
1015000 · Accumulated Depreciation	(6,933,887.42)	(6,947,995.22)	14,107.80	0.2%
Total Fixed Assets	14,577,581.33	14,345,072.13	232,509.20	1.62%
Other Assets				
1016000 · Fair Market Value - Adjustments	(62,970.45)	(62,970.45)	0.00	0.0%
1017000 · GASB 68 CalPERS Valuation				
1017001 · GASB68 Deferred Outflow Pension	164,161.00	164,161.00	0.00	0.0%
Total 1017000 · GASB 68 CalPERS Valuation	164,161.00	164,161.00	0.00	0.0%
Total Other Assets	101,190.55	101,190.55	0.00	0.0%
TOTAL ASSETS	18,087,028.94	17,768,411.12	318,617.82	1.79%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000000 · Accounts Payable	19,686.47	94,095.04	(74,408.57)	(79.08%)
Total Accounts Payable	19,686.47	94,095.04	(74,408.57)	(79.08%)
Credit Cards				
2003000 · Credit Cards Payable				
2003001 · Five Star Bank - District Card	(1,233.37)	0.00	(1,233.37)	(100.0%)
2003007 · BoW CC 2709	457.33	1,234.97	(777.64)	(62.97%)
2003008 · BoW CC 6804	(2,455.30)	1,461.80	(3,917.10)	(267.96%)
2003011 · Costco - District Card	(213.06)	0.00	(213.06)	(100.0%)
2003012 · FSB CC 1440	(5,137.53)	0.00	(5,137.53)	(100.0%)
Total 2003000 · Credit Cards Payable	(8,581.93)	2,696.77	(11,278.70)	(418.23%)

Feather River Recreation & Park District

Balance Sheet Snapshot Year Comparison

As of May 31, 2024

	May 31, 24	May 31, 23	\$ Change	% Change
2004000 · Supplier Accounts				
2004001 · Better Deal Exchange	579.76	0.00	579.76	100.0%
2004003 · Walmart	(1,437.14)	534.80	(1,971.94)	(368.73%)
2004004 · Home Depot	(1,995.23)	0.00	(1,995.23)	(100.0%)
2004007 · Tractor Supply	727.37	0.00	727.37	100.0%
Total 2004000 · Supplier Accounts	(2,125.24)	534.80	(2,660.04)	(497.39%)
Total Credit Cards	(10,707.17)	3,231.57	(13,938.74)	(431.33%)
Other Current Liabilities				
2005000 · Payroll Liabilities				
2005001 · Wages Payable	21,786.00	20,649.00	1,137.00	5.51%
2005002 · Payroll Taxes payable	80,648.00	(1,323.91)	81,971.91	6,191.65%
2005004 · Union Dues Payable	(19.40)	297.00	(316.40)	(106.53%)
2005006 · Workers Comp Payable	2,108.38	7,116.07	(5,007.69)	(70.37%)
2005007 · Retirement Payable	81,548.75	(0.03)	81,548.78	271,829,266.67%
2005008 · Health Insurance Payable	(1,439.17)	15,712.18	(17,151.35)	(109.16%)
2005010 · Vision Insurance Payable	(15.53)	0.00	(15.53)	(100.0%)
2005011 · Dental Insurance Payable	(3,230.22)	1,382.48	(4,612.70)	(333.65%)
2005012 · Life Insurance Payable	(197.58)	114.40	(311.98)	(272.71%)
2005013 · Aflac Payable	(2,076.92)	2,145.67	(4,222.59)	(196.8%)
2005014 · Accrued Leave Payable	38,494.07	48,542.07	(10,048.00)	(20.7%)
2005000 · Payroll Liabilities - Other	237.07	0.00	237.07	100.0%
Total 2005000 · Payroll Liabilities	217,843.45	94,634.93	123,208.52	130.19%
2007000 · Current Debt Interest Due	36,837.39	0.00	36,837.39	100.0%
2008000 · Deposits/Refunds to Customers	(250.00)	0.00	(250.00)	(100.0%)
Total Other Current Liabilities	254,430.84	94,634.93	159,795.91	168.86%
Total Current Liabilities	263,410.14	191,961.54	71,448.60	37.22%
Long Term Liabilities				
2017000 · Ford Motor Vehicle Loan	52,428.85	72,724.13	(20,295.28)	(27.91%)
2018000 · Refinance 2015 Exempt Bond A	1,936,680.09	2,157,369.00	(220,688.91)	(10.23%)
2019000 · Refinance 2015 Taxable Bond B	(0.06)	29,999.94	(30,000.00)	(100.0%)
2020000 · GASB 68 CalPERS Liab Valuation				
2020001 · GASB 68 Deferred Inflow Pension	679,520.00	679,520.00	0.00	0.0%
2020002 · GASB 68 Net Pension Liability	657,502.00	657,502.00	0.00	0.0%
Total 2020000 · GASB 68 CalPERS Liab Valuation	1,337,022.00	1,337,022.00	0.00	0.0%
Total Long Term Liabilities	3,326,130.88	3,597,115.07	(270,984.19)	(7.53%)
Total Liabilities	3,589,541.02	3,789,076.61	(199,535.59)	(5.27%)
Equity				
3001000 · Petty Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3002000 · General Reserve	20,000.00	20,000.00	0.00	0.0%
3003000 · Investment in Assets	13,301,692.10	13,301,692.10	0.00	0.0%
3004000 · General Fund Balance	(2,036,073.78)	(2,036,073.78)	0.00	0.0%
3005000 · Benefit Assessment District	(107,756.83)	(107,756.83)	0.00	0.0%
3006000 · Impact Fees (general)	1,029,636.53	1,029,636.53	0.00	0.0%
3007000 · Undistributed Retained Earnings	1,914,800.51	698,102.29	1,216,698.22	174.29%
Net Income	374,189.39	1,072,734.20	(698,544.81)	(65.12%)
Total Equity	14,497,487.92	13,979,334.51	518,153.41	3.71%
TOTAL LIABILITIES & EQUITY	18,087,028.94	17,768,411.12	318,617.82	1.79%

Feather River Recreation & Park District

Check Register

May 2024

Date	Check Number	Vendor	Description	Amount
05/02/2024	95296-95306	Payroll	Checks	6,071.77
05/02/2024	95308	BRANDT, CLARENCE SONNY	Apr 2024 BOD Stipend	400.00
05/02/2024	95309	DELONG, SHANNON	Apr 2024 BOD Stipend	200.00
05/02/2024	95310	FOWLER, SCOTT KENT	Apr 2024 BOD Stipend	400.00
05/02/2024	95311	PASSMORE, GREG	Apr 2024 BOD Stipend	400.00
05/02/2024	95312	THOMAS, DEVIN	Apr 2024 BOD Stipend	400.00
05/02/2024	95313	Brandon Ritter	Cleaning Deposit Refund	75.00
05/02/2024	95314	Curtis Walker	Spring Concert In The Park Band: Roots Man Project	300.00
05/02/2024	95315	ERICKSON, EMILIA.	Lifeguard Certification Course April 2024	720.00
05/02/2024	95316	Serenity Lozano	Bear Rock Pavilion Rental Refund	330.00
05/02/2024	95317	VELASQUEZ, JOE	Reimbursement for Airhorns - Youth Track and Field	26.54
05/02/2024	95318	WILSON, ROBERT BRIAN	Softball Scorebooks	12.97
05/02/2024	95319	AT&T - CALNET	AT&T - CALNET	117.68
05/02/2024	95320	CALTRONICS	Acct. No. FR64 Billing Period 03/21/24 to 04/20/24	120.59
05/02/2024	95321	COMCAST	Shop and Office Internet/Phone	1,112.54
05/02/2024	95322	D & S Asphalt Sealing Company	D & S Asphalt Sealing Company	70,000.00
05/02/2024	95323	FORD MOTOR CREDIT COMPANY LLC	LEASE 9423801 F250 2019	758.39
05/02/2024	95324	INSIDE OUT DESIGNS	District Summer Camp Staff Shirts	284.10
05/02/2024	95325	MAZES CONSULTING	Apr 2024 Cloud Server Backup	590.00
05/02/2024	95326	RIEBES AUTO PARTS	RIEBES AUTO PARTS	116.66
05/02/2024	95327	SOUTH FEATHER WATER & POWER	Acct. No. 007771-00 Water 2350 Ludlum Ave Palermo	37.94
05/02/2024	95328	WAXIE SANITARY SUPPLY	Order No. V84X9/00 Less Acct. Credit \$2,957.69 Total Due \$391.44	391.41
05/02/2024	95329	WELLS FARGO VENDOR FINANCIAL, LLC	Contract # 450-00752215-000 Canon Copier Lease at District Office	187.23
05/02/2024	95330	FEATHER RIVER RECREATION & PARK DISTRICT	Payroll Funding EE Direct Deposit May 2024	40,000.00
05/02/2024	95331	FORD MOTOR CREDIT COMPANY LLC	Acct. No. 9423802 F250 2022 NEW LOAN	1,385.07
05/02/2024	95332	OROVILLE POWER EQUIPMENT	Mower Parts	409.38
05/02/2024	95333	Sunrise Environmental Scientific	Maintenance Shop Janitorial Supplies	1,700.96
05/02/2024	95335	AFLAC	JRF86	1,628.80
05/02/2024	95336	State Disbursement Unit	Garnishment	279.69
05/02/2024	95334	Payroll	Check	677.00
05/02/2024	DD05022401-DD05222413	Payroll	Direct Deposit	16,524.86
05/08/2024	95337	BANK OF NEW YORK MELLON	UMPQUA LOANS 2015a 2015b	85,196.26
05/16/2024	95338-95350	Payroll	Checks	6,335.54

Feather River Recreation & Park District

Check Register

May 2024

Date	Check Number	Vendor	Description	Amount
05/16/2024	95351	Brett Johnson	Band: Strung Nugget Gang; Spring Concert In the Park	300.00
05/16/2024	95352	George Kirby Desha	Band: Sunset River Band; Spring Concert In The Park	300.00
05/16/2024	95353	Kathy Williams	Band: Second Hand Smoke; Spring Concert In The Park	300.00
05/16/2024	95354	ACCULARM SECURITY SYSTEMS	Forbestown Security	102.00
05/16/2024	95355	ALL THINGS CLEANING	April Parks Janitorial 2024	6,440.00
05/16/2024	95356	APEX TECH MANAGEMENT	Monthly Billing for May 2024	3,172.00
05/16/2024	95357	BANK OF NEW YORK MELLON	Annual Bank Fees	1,000.00
05/16/2024	95358	BETTER DEAL EXCHANGE	Acct. No. 701960	542.82
05/16/2024	95359	BMO Bank N.A.	April Statement	145.30
05/16/2024	95360	Butte County Sheriff's Office	Riverbend Park Maint. April 2024 Butte County Sheriff Work Crew 24 hou	1,920.00
05/16/2024	95361	CAL. WATER SERVICE	Acct 520857777 3/14/24 to 4/11/24	3,343.54
05/16/2024	95362	CINTAS	Maintenance Supplies	70.02
05/16/2024	95363	COMP	Drug Screens	180.00
05/16/2024	95364	CRESCO EQUIPMENT RENTALS	CRESCO EQUIPMENT RENTALS	2,224.16
05/16/2024	95365	DAWSON OIL COMPANY	Apr 2024 Fuel Gallons Acct. No. 62765	2,949.66
05/16/2024	95366	DEL-MAR RENTAL & LANDSCAPE SUPPLY	DEL-MAR RENTAL & LANDSCAPE SUPPLY	1,957.62
05/16/2024	95367	Five Star Bank	FSB District CC April Statement	3,446.03
05/16/2024	95368	HOBBS PEST SOLUTIONS, INC.	Office and Nelson Complex	430.00
05/16/2024	95369	HOME DEPOT	HOME DEPOT STATEMENT ACCT#6035 3225 3194 6113	2,876.17
05/16/2024	95370	Industrial Power Products	Industrial Power Products	105.53
05/16/2024	95371	INSIDE OUT DESIGNS	Park Maintenance Uniforms	223.32
05/16/2024	95372	LES SCHWAB TIRES	Acct. No. 60800929	106.08
05/16/2024	95373	Normac	Acct. No. FEA2602	572.95
05/16/2024	95374	Oil Changers	Oil Changers	181.02
05/16/2024	95375	Oroville Cable & Equipment	Mower Parts	28.59
05/16/2024	95376	OROVILLE POWER EQUIPMENT	OROVILLE POWER EQUIPMENT	211.55
05/16/2024	95377	PG&E	Acct. No. 7241369682-3 Statement Date 4/25/24	12,541.55
05/16/2024	95378	RECOLOGY BUTTE COLUSA COUNTIES	Acct. No. 8100122153 Stmt. No. 8751008096227	2,218.80
05/16/2024	95379	RIEBES AUTO PARTS	RIEBES AUTO PARTS	215.28
05/16/2024	95380	SAL RODRIGUEZ LANDSCAPE LLC	SAL RODRIGUEZ LANDSCAPE LLC	11,200.00
05/16/2024	95381	SHARP'S LOCKSMITHING	Nelson Pool Lock Service	149.13
05/16/2024	95382	THERMALITO WATER AND SEWER DISTRICT	May Service Period for Arp 1-30, 2024	739.69
05/16/2024	95383	VELASQUEZ, JOE	Lunch CAPRI Site Visit	67.37

Feather River Recreation & Park District

Check Register

May 2024

Date	Check Number	Vendor	Description	Amount
05/16/2024	95384	BLUE SHIELD OF CALIFORNIA	Subgroup: W00224991000 June Billing	9,301.89
05/16/2024	95385	PRINCIPAL GROUP BENEFITS	PRINCIPAL GROUP BENEFITS	887.54
05/16/2024	95386	State Disbursement Unit	Garnishment	279.69
05/16/2024	95387	UPEC LOCAL	May Union Dues	252.50
05/16/2024	95388	AFLAC	JRF86 May Billing Period	1,628.80
05/16/2024	95389	Yuba Sutter Regional Arts	Band: Yuba Sutter Big Band; Sping Concert In The Park	300.00
05/16/2024	DD05162401-DD05162413	Payroll	Direct Deposit	16,757.51
05/22/2024	95392-95404	Payroll	Checks	5,686.80
05/30/2024	95405	AT&T - CALNET	AT&T - CALNET	115.99
05/30/2024	95406	Butte County Public Health Department	Nelson Pool Permits	457.00
05/30/2024	95407	CAL. WATER SERVICE	Acct 520857777 3/14/24 to 4/11/24	5,763.35
05/30/2024	95408	COMCAST	Shop and Office Internet/Phone	1,112.54
05/30/2024	95409	ERICKSON, EMILIA.	Lifeguard Certification Course May 2024	600.00
05/30/2024	95410	FGL Environmental	Acct. No. 7013734	73.00
05/30/2024	95411	FORD MOTOR CREDIT COMPANY LLC	Monthly Loan Payment (X2)	2,143.46
05/30/2024	95412	INSIDE OUT DESIGNS	Fitness Station Signs Stolen; Replacements	460.68
05/30/2024	95413	Mendes Supply Company	Janitorial	351.22
05/30/2024	95414	Normac	Normac	338.15
05/30/2024	95415	Oroville Cable & Equipment	Cut Off Wheels	71.99
05/30/2024	95416	RIEBES AUTO PARTS	RIEBES AUTO PARTS	22.26
05/30/2024	95417	SacValleyLaw LLP	Legal Consultation	2,130.00
05/30/2024	95418	SCI Consulting Group	Task 6: Adoption by City Council	7,383.00
05/30/2024	95419	WAXIE SANITARY SUPPLY	Customer No. 260965	240.02
05/30/2024	95420	Western Tree Nursery, Inc.	Tree Replacement	2,245.60
05/30/2024	95421	FEATHER RIVER RECREATION & PARK DISTRICT	Payroll Funding EE Direct Deposit June 2024	40,000.00
05/30/2024	95422	BMO Bank N.A.	Final Payment	120.05
05/30/2024	95423	BMO Bank N.A.	Final Payment	225.84
05/30/2024	DD05302401-DD05302413	Payroll	Direct Deposit	17,002.88
TOTAL				<u>413,402.32</u>



STAFF REPORT

DATE: 06/21/2024

TO: BOARD OF DIRECTORS

FROM: Joe Velasquez, Park Supervisor

RE: Revised Conceptual Layout and Cost Estimates for Pickleball Project

SUMMARY

Rolls, Anderson & Rolls has provided the original conceptual plan along with an alternate plan based on community feedback. They have also provided engineer's estimates for both plans. Staff continues to review funding opportunities and is looking for cost reductions for the project.

BUDGETARY IMPACT

Original plan with six courts and a multi-use court. - \$854,260

Alternate plan with eight pickleball courts. - \$894,492.50

ATTACHMENTS

Conceptual site plans 1A – Original

Conceptual site plans 1B – Alternate

Engineer's estimate 1A

Engineer's estimate 1B



TRASH RECEPTACLE

COURT LIGHTING

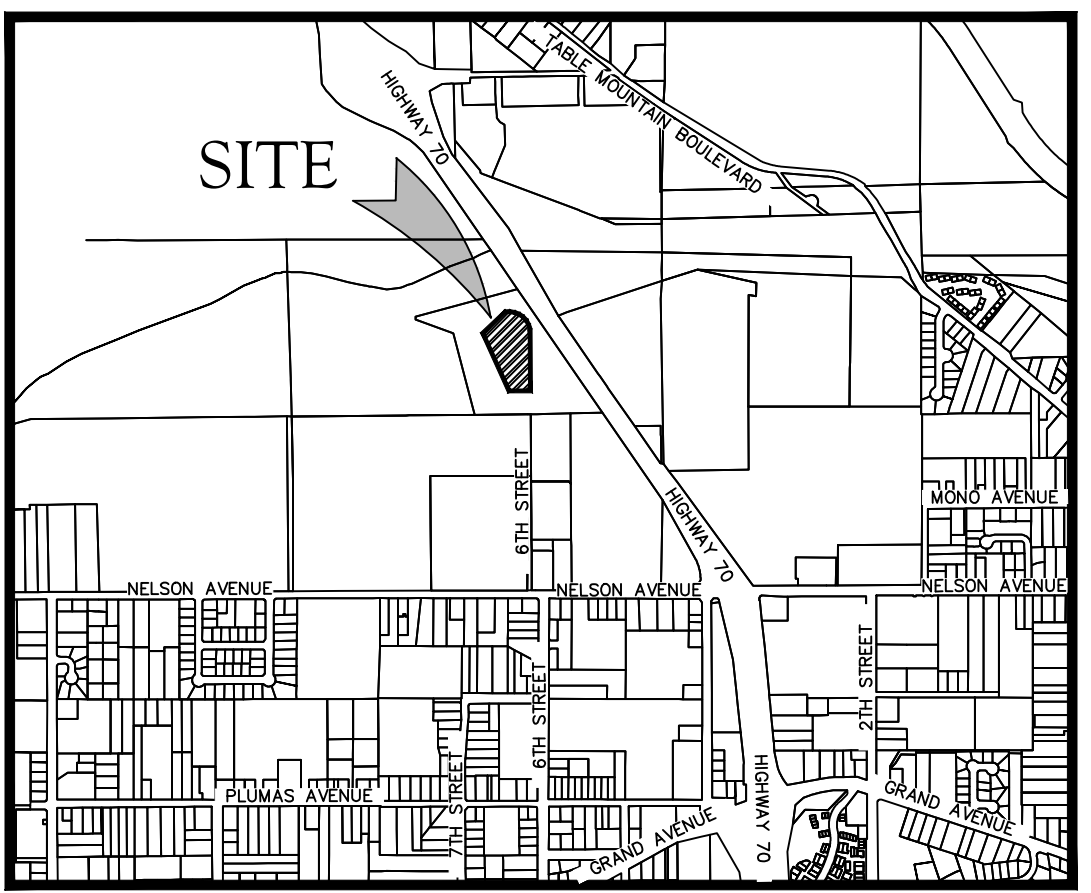


FENCING

COURT BENCH



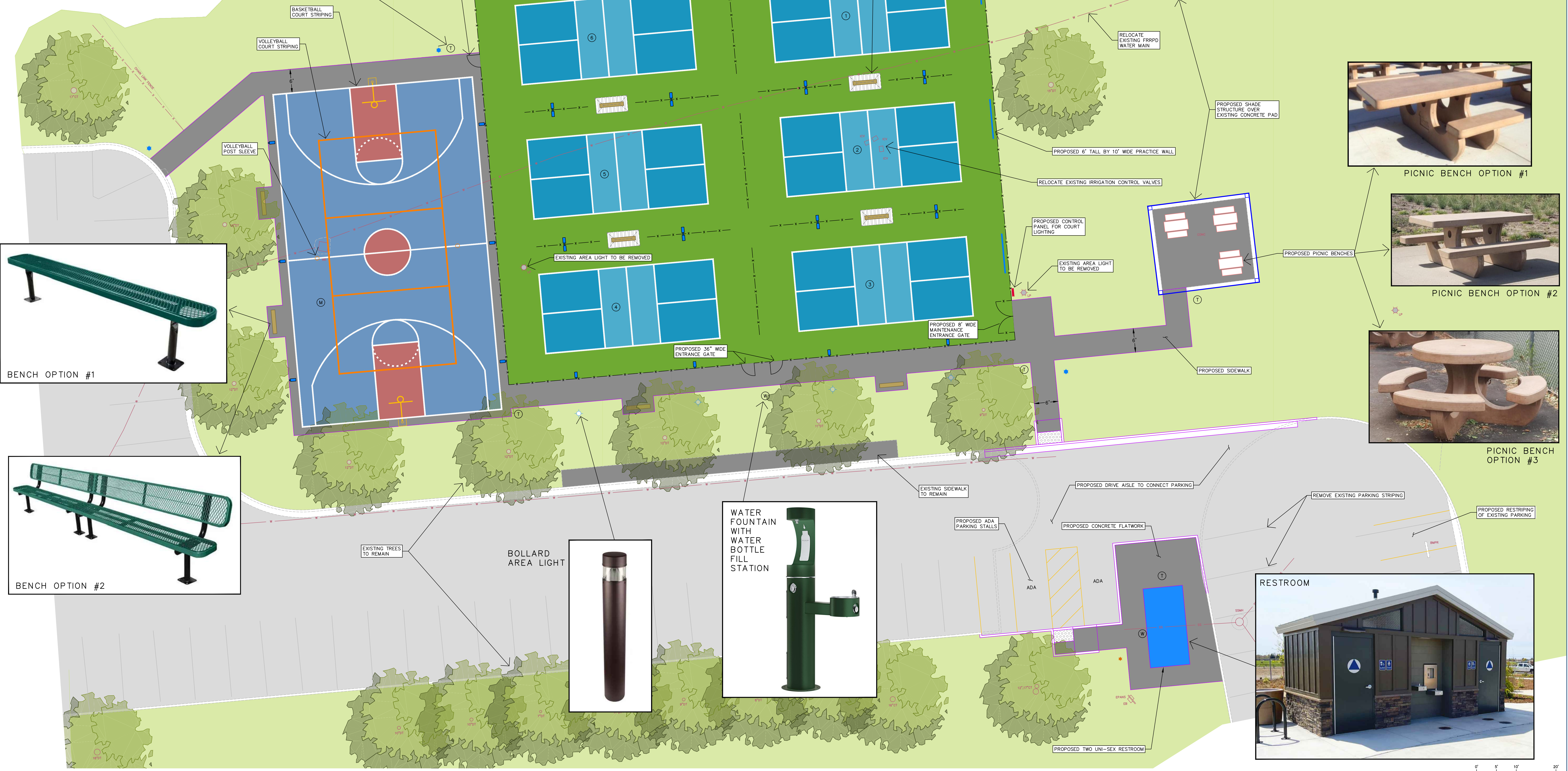
SHADE STRUCTURE



SITE

LOCATION MAP
NO SCALE

SCALE 1"=10'



BENCH OPTION #1



BENCH OPTION #2



PICNIC BENCH OPTION #1



PICNIC BENCH OPTION #2



PICNIC BENCH OPTION #3



RESTROOM

0' 5' 10' 20'

LEGEND

	EXISTING CONCRETE		EXISTING MINOR CONTOUR (1' INTERVAL)		EXISTING WATER BOX		PROPOSED TRASH RECEPTACLE
	EXISTING FENCE WITH TYPE EXISTING		EXISTING PARKING BUMPER		EXISTING CONIFER TREE AND SIZE		PROPOSED WATER FOUNTAIN
	SANITARY SEWER PIPE		EXISTING ELECTRIC BOX		EXISTING DECIDUOUS TREE AND SIZE		PROPOSED BOLLARD LIGHTING
	EXISTING PAINT STRIPING		EXISTING IRRIGATION CONTROL VALVE		EXISTING ACCESSIBLE PARKING STALL		PROPOSED AREA LIGHT
	EXISTING WATER MAIN		EXISTING LIGHT POLE		EXISTING LIGHT POLE		PROPOSED COURT LIGHT
	EXISTING MAJOR CONTOUR (5' INTERVAL)		EXISTING SANITARY SEWER MANHOLE		PROPOSED PICKLEBALL COURT		PROPOSED PICNIC BENCH
			EXISTING SANITARY SEWER VAULT		PROPOSED MULTIUSE COURT WITH PRACTICE WALLS		PROPOSED ACCESSIBLE PARKING STALL

PROPOSED PICKLEBALL COURT INFORMATION

NUMBER OF COURTS : 6
 DIMENSIONS
 • OVERALL : 34' X 64'
 • COURT : 20' X 44'
 FENCING
 • PERIMETER : 8' TALL CHAIN LINK WITH COLORED SCREEN
 • INTERIOR : 4' TALL CHAIN LINK
 LIGHTING : 4 LED LIGHTS PER COURT

PROPOSED MULTIUSE COURT INFORMATION

NUMBER OF COURTS : 1
 NUMBER OF PRACTICE BOARDS : 1
 DIMENSIONS
 • OVERALL : 40' X 70'
 FENCING
 • PERIMETER : NONE
 LIGHTING : 4 LED LIGHTS
 USES : VOLLEYBALL, FUTSAL, PRACTICE

DESIGNED	PWR	 ROLLS ANDERSON & ROLLS CIVIL ENGINEERS <small>119 YELLOWSTONE DRIVE • CHICO, CALIFORNIA 95973-9811 • TELEPHONE 530-895-1422</small>	APPROVED
DRAWN	CAD		DATE
CHECKED	KLD		MARCH, 2024
PREPARED FOR			
FEATHER RIVER RECREATION AND PARK DISTRICT			
NELSON SPORTS COMPLEX			DRAWING NO.
PICKLEBALL COURT LAYOUT - CONCEPTUAL LAYOUT #1A			1 OF 1
			JOB NO.
			24061



TRASH RECEPTACLE

COURT LIGHTING

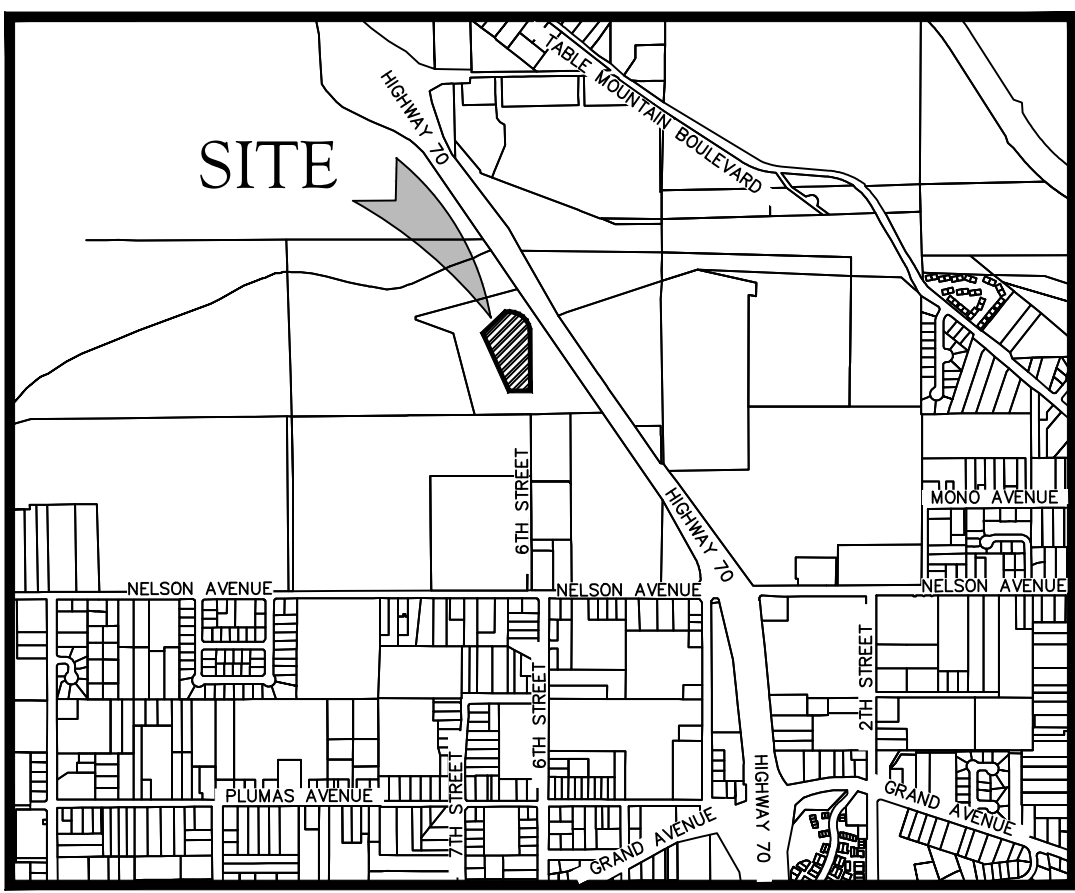


FENCING

COURT BENCH



SHADE STRUCTURE

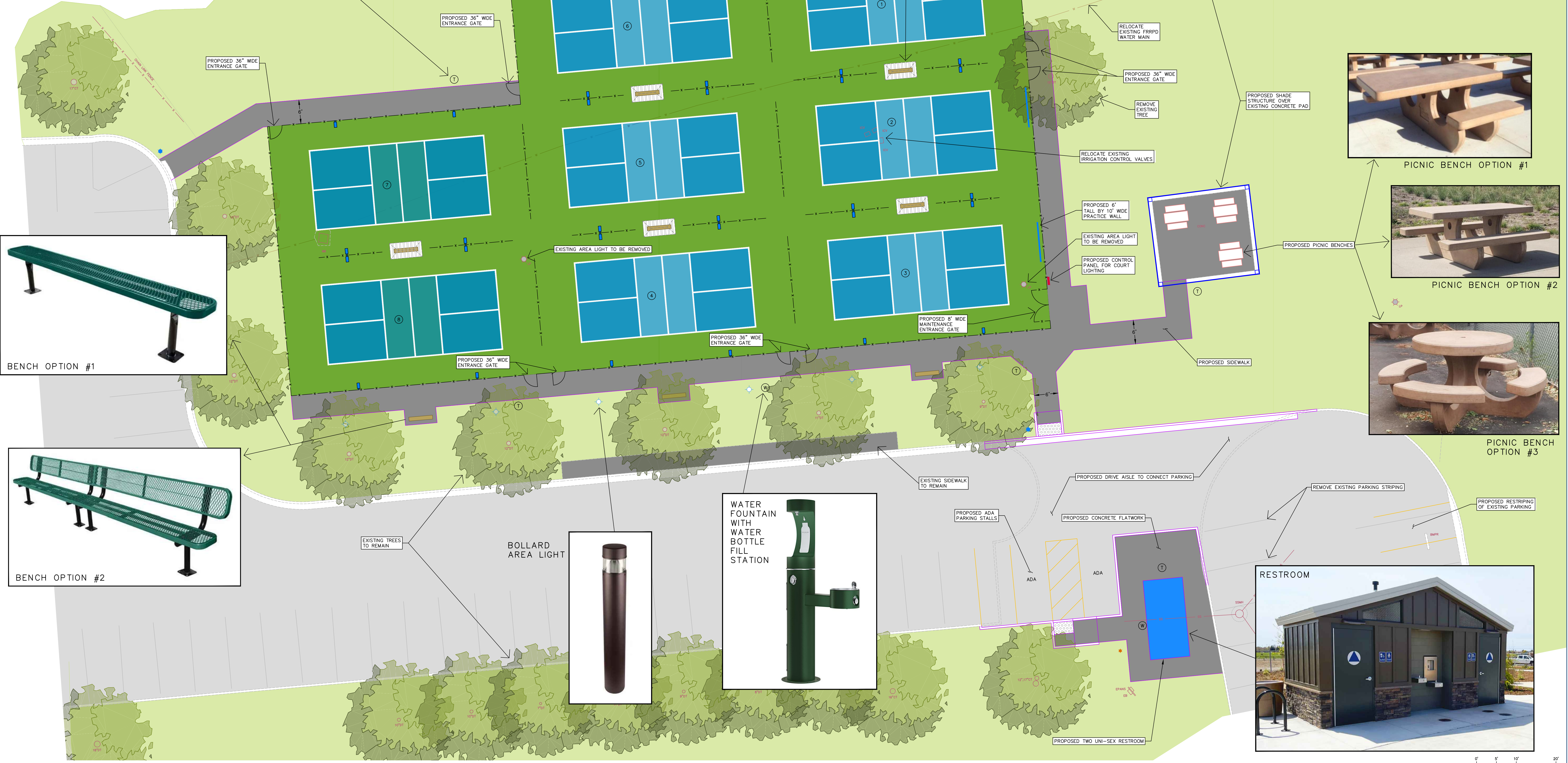


SITE

LOCATION MAP

NO SCALE

SCALE 1"=10'



BENCH OPTION #1



BENCH OPTION #2



PICNIC BENCH OPTION #1



PICNIC BENCH OPTION #2



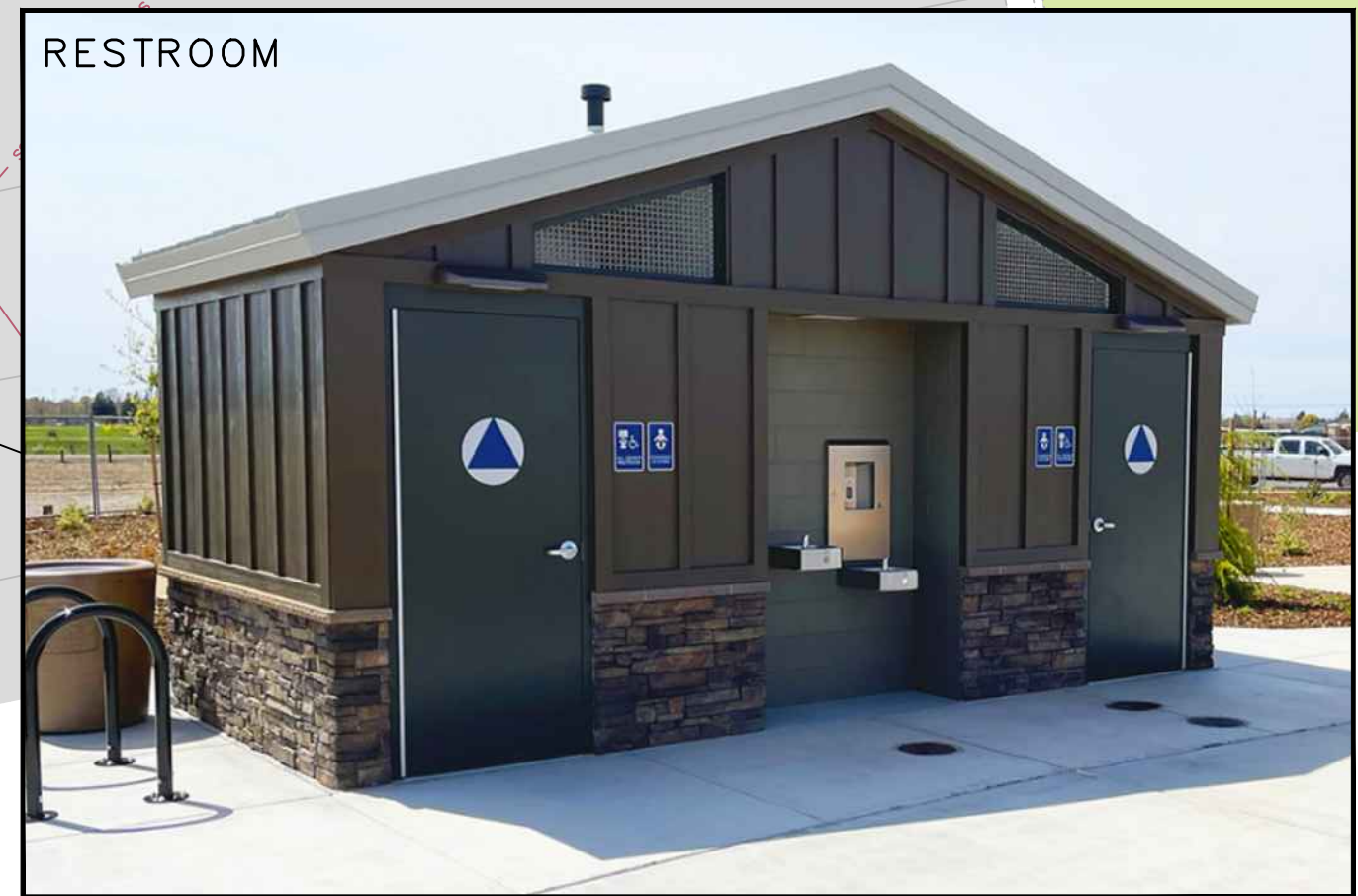
PICNIC BENCH OPTION #3

LEGEND

- EXISTING CONCRETE
- x-x- EXISTING FENCE WITH TYPE EXISTING
- SS- SANITARY SEWER PIPE
- - - EXISTING POINT STRIPING
- W- EXISTING WATER MAIN
- - - EXISTING MAJOR CONTOUR (5' INTERVAL)
- EXISTING MINOR CONTOUR (1' INTERVAL)
- BPB EXISTING PARKING BUMPER
- EB EXISTING ELECTRIC BOX
- EV EXISTING IRRIGATION CONTROL VALVE
- LP EXISTING LIGHT POLE
- SMH EXISTING SANITARY SEWER MANHOLE
- SV EXISTING SANITARY SEWER VAULT
- WB EXISTING WATER BOX
- WTS EXISTING CONIFER TREE AND SIZE
- WTD EXISTING DECIDUOUS TREE AND SIZE
- AP EXISTING ACCESSIBLE PARKING STALL
- LP EXISTING LIGHT POLE
- PC EXISTING PICKLEBALL COURT
- MC EXISTING MULTUSE COURT WITH PRACTICE WALLS
- TR PROPOSED TRASH RECEPTACLE
- WF PROPOSED WATER FOUNTAIN
- BL PROPOSED BOLLARD LIGHTING
- AL PROPOSED AREA LIGHT
- CL PROPOSED COURT LIGHT
- PB PROPOSED PICNIC BENCH
- ADA PROPOSED ACCESSIBLE PARKING STALL

PROPOSED PICKLEBALL COURT INFORMATION

NUMBER OF COURTS : 8
 DIMENSIONS
 • OVERALL : 34' X 64'
 • COURT : 20' X 44'
 FENCING
 • PERIMETER : 8' TALL CHAIN LINK WITH COLORED SCREEN
 • INTERIOR : 4' TALL CHAIN LINK
 LIGHTING : 4 LED LIGHTS PER COURT



RESTROOM

DESIGNED	PWR	 ROLLS ANDERSON & ROLLS CIVIL ENGINEERS <small>119 YELLOWSTONE DRIVE • CHICO, CALIFORNIA 95973-5011 • TELEPHONE 530-895-1422</small>	APPROVED
DRAWN	CAD		DATE
CHECKED	KLD		MARCH, 2024
PREPARED FOR			
FEATHER RIVER RECREATION AND PARK DISTRICT			
NELSON SPORTS COMPLEX			DRAWING NO.
PICKLEBALL COURT LAYOUT - CONCEPTUAL LAYOUT #1B			1 OF 1
			JOB NO.
			24061

**FEATHER RIVER RECREATION AND PARK DISTRICT
PRELIMINARY ENGINEER'S ESTIMATE OF QUANTITIES & COSTS
OPTION 1A
JUNE, 2024**

ITEM	DESCRIPTION	QUANTITY	UNIT COST	AMOUNT
1.	Mobilization	1 LS	\$ 50,000.00 /LS	\$ 50,000.00
2.	Clearing and Grubbing	1 LS	\$ 10,000.00 /LS	\$ 10,000.00
3.	Demolition	1 LS	\$ 5,000.00 /LS	\$ 5,000.00
4.	Site Grading	1 LS	\$ 15,000.00 /LS	\$ 15,000.00
5.	2"x6" Redwood Perimeter Header Board	240 LF	\$ 15.00 /LF	\$ 3,600.00
6.	Concrete Flatwork	2,590 SF	\$ 10.00 /SF	\$ 25,900.00
7.	Pedestrian Ramp	2 EA	\$ 3,500.00 /EA	\$ 7,000.00
8.	Vertical Curb and Gutter	80 LF	\$ 50.00 /LF	\$ 4,000.00
9.	Vertical Curb	100 LF	\$ 40.00 /LF	\$ 4,000.00
10.	Parking Lot Paving	1 LS	\$ 20,000.00 /LS	\$ 20,000.00
11.	Parking Lot Signage and Striping	1 LS	\$ 5,000.00 /LS	\$ 5,000.00
12.	Multi-use Court Paving	1 EA	\$ 21,000.00 /EA	\$ 21,000.00
13.	Multi-use Court Surfacing and Striping	1 EA	\$ 10,000.00 /EA	\$ 10,000.00
14.	Pickleball Court Paving	6 EA	\$ 10,000.00 /EA	\$ 60,000.00
15.	Pickleball Court Surfacing and Striping	6 EA	\$ 5,500.00 /EA	\$ 33,000.00
16.	Fencing (4' tall)	215 LF	\$ 40.00 /LF	\$ 8,600.00
17.	Fencing (8' tall)	445 LF	\$ 60.00 /LF	\$ 26,700.00
18.	Gate (3' wide)	3 EA	\$ 600.00 /EA	\$ 1,800.00
19.	Gate (4' wide)	2 EA	\$ 700.00 /EA	\$ 1,400.00
20.	Windscreen (6' tall)	460 LF	\$ 10.00 /LF	\$ 4,600.00
21.	Net Posts (volleyball)	2 EA	\$ 3,000.00 /EA	\$ 6,000.00
22.	Net Posts (pickleball)	12 EA	\$ 3,000.00 /EA	\$ 36,000.00
23.	Practice Wall	3 EA	\$ 3,500.00 /EA	\$ 10,500.00
24.	Court Light (single)	14 EA	\$ 2,000.00 /EA	\$ 28,000.00
25.	Court Light (double)	8 EA	\$ 2,500.00 /EA	\$ 20,000.00
26.	Area Light	3 EA	\$ 2,500.00 /EA	\$ 7,500.00
27.	Bollard Area Light	4 EA	\$ 1,500.00 /EA	\$ 6,000.00
28.	Trash/Recycle Receptacles	10 EA	\$ 1,500.00 /EA	\$ 15,000.00
29.	Covered Court Bench	4 EA	\$ 10,000.00 /EA	\$ 40,000.00
30.	Picnic Bench	3 EA	\$ 3,500.00 /EA	\$ 10,500.00
31.	Area Bench (coated metal)	4 EA	\$ 1,500.00 /EA	\$ 6,000.00
32.	Covered Structure (metal cover)	1 EA	\$ 65,000.00 /EA	\$ 65,000.00
33.	Water Fountain	1 EA	\$ 9,500.00 /EA	\$ 9,500.00
34.	Restroom (2 unisex rooms)	1 EA	\$ 125,000.00 /EA	\$ 125,000.00
35.	Site Utilities	1 LS	\$ 75,000.00 /LS	\$ 75,000.00

Subtotal: \$ 776,600.00

Construction Contingency (10%): \$ 77,660.00

Total: \$ 854,260.00



DRAFT

Paul W. Rabo
R.C.E. 72209
Registration Expires: 06-30-26

Date: June, 2024

**FEATHER RIVER RECREATION AND PARK DISTRICT
PRELIMINARY ENGINEER'S ESTIMATE OF QUANTITIES & COSTS**

The Preliminary Engineer's Estimate of Construction Quantities and Costs, Engineering Costs, and Fees is based on the conceptual layout prepared by RAR.

Alternate options are available for some of the items above including:

31. Area bench (concrete) = \$3,000.00
32. Covered Structure (shade screen cover) = \$20,000.00
34. Restroom (1 unisex room) = \$95,000.00

The above Preliminary Engineer's Estimate of Construction Quantities and Costs is based on the following assumptions:

1. No existing utilities are required to be relocated.
2. The Multi-Use Court section would be 3" asphalt concrete over 3" aggregate base.
3. The pickleball court section would be 3" asphalt concrete over 3" aggregate base.
4. Site utilities include installation of two water services, electrical conduit and wiring for lighting, and connection to the existing sewer.
5. Restroom cost includes approved engineering plans, building constructed offsite, delivered and set with a crane by manufacturer and building purchased by FRRPD directly from manufacturer.

The following items were not included in this estimate:

1. Cost to relocate existing water mains and facilities.
2. Fees for utility companies (PG&E, AT&T, Comcast, etc.)
3. Removal of existing trees, if required.
4. Design, construction, or other associated fees for landscaping or landscape irrigation.
5. Design, construction, or other associated fees for post-construction standards.
6. Design or construction of storm drain improvements.
7. Any environmental studies, tree studies, and mitigation measures.

**FEATHER RIVER RECREATION AND PARK DISTRICT
PRELIMINARY ENGINEER'S ESTIMATE OF QUANTITIES & COSTS
OPTION 1B
JUNE, 2024**

ITEM	DESCRIPTION	QUANTITY	UNIT COST	AMOUNT
1.	Mobilization	1 LS	\$ 50,000.00 /LS	\$ 50,000.00
2.	Clearing and Grubbing	1 LS	\$ 10,000.00 /LS	\$ 10,000.00
3.	Demolition	1 LS	\$ 5,000.00 /LS	\$ 5,000.00
4.	Site Grading	1 LS	\$ 15,000.00 /LS	\$ 15,000.00
5.	2"x6" Redwood Perimeter Header Board	185 LF	\$ 15.00 /LF	\$ 2,775.00
6.	Concrete Flatwork	3,290 SF	\$ 10.00 /SF	\$ 32,900.00
7.	Pedestrian Ramp	2 EA	\$ 3,500.00 /EA	\$ 7,000.00
8.	Vertical Curb and Gutter	80 LF	\$ 50.00 /LF	\$ 4,000.00
9.	Vertical Curb	100 LF	\$ 40.00 /LF	\$ 4,000.00
10.	Parking Lot Paving	1 LS	\$ 20,000.00 /LS	\$ 20,000.00
11.	Parking Lot Signage and Striping	1 LS	\$ 5,000.00 /LS	\$ 5,000.00
12.	Pickleball Court Paving	8 EA	\$ 10,000.00 /EA	\$ 80,000.00
13.	Pickleball Court Surfacing and Striping	8 EA	\$ 5,500.00 /EA	\$ 44,000.00
14.	Fencing (4' tall)	295 LF	\$ 40.00 /LF	\$ 11,800.00
15.	Fencing (8' tall)	560 LF	\$ 60.00 /LF	\$ 33,600.00
16.	Gate (3' wide)	8 EA	\$ 600.00 /EA	\$ 4,800.00
17.	Gate (4' wide)	2 EA	\$ 700.00 /EA	\$ 1,400.00
18.	Windscreen (6' tall)	590 LF	\$ 10.00 /LF	\$ 5,900.00
19.	Net Posts (pickleball)	16 EA	\$ 3,000.00 /EA	\$ 48,000.00
20.	Practice Wall	3 EA	\$ 3,500.00 /EA	\$ 10,500.00
21.	Court Light (single)	12 EA	\$ 2,000.00 /EA	\$ 24,000.00
22.	Court Light (double)	10 EA	\$ 2,500.00 /EA	\$ 25,000.00
23.	Area Light	2 EA	\$ 2,500.00 /EA	\$ 5,000.00
24.	Bollard Area Light	6 EA	\$ 1,500.00 /EA	\$ 9,000.00
25.	Trash/Recycle Receptacles	10 EA	\$ 1,500.00 /EA	\$ 15,000.00
26.	Covered Court Bench	5 EA	\$ 10,000.00 /EA	\$ 50,000.00
27.	Picnic Bench	3 EA	\$ 3,500.00 /EA	\$ 10,500.00
28.	Area Bench (coated metal)	3 EA	\$ 1,500.00 /EA	\$ 4,500.00
29.	Covered Structure (metal cover)	1 EA	\$ 65,000.00 /EA	\$ 65,000.00
30.	Water Fountain	1 EA	\$ 9,500.00 /EA	\$ 9,500.00
31.	Restroom (2 unisex rooms)	1 EA	\$ 125,000.00 /EA	\$ 125,000.00
32.	Site Utilities	1 LS	\$ 75,000.00 /LS	\$ 75,000.00

Subtotal: \$ 813,175.00

Construction Contingency (10%): \$ 81,317.50

Total: \$ 894,492.50



DRAFT

Paul W. Rabo
R.C.E. 72209
Registration Expires: 06-30-26

Date: June, 2024

**FEATHER RIVER RECREATION AND PARK DISTRICT
PRELIMINARY ENGINEER'S ESTIMATE OF QUANTITIES & COSTS**

The Preliminary Engineer's Estimate of Construction Quantities and Costs, Engineering Costs, and Fees is based on the conceptual layout prepared by RAR.

Alternate options are available for some of the items above including:

- 28. Area bench (concrete) = \$3,000.00
- 29. Covered Structure (shade screen cover) = \$20,000.00
- 31. Restroom (1 unisex room) = \$95,000.00

The above Preliminary Engineer's Estimate of Construction Quantities and Costs is based on the following assumptions:

- 1. No existing utilities are required to be relocated.
- 2. The Multi-Use Court section would be 3" asphalt concrete over 3" aggregate base.
- 3. The pickleball court section would be 3" asphalt concrete over 3" aggregate base.
- 4. Site utilities include installation of two water services, electrical conduit and wiring for lighting, and connection to the existing sewer.
- 5. Restroom cost includes approved engineering plans, building constructed offsite, delivered and set with a crane by manufacturer and building purchased by FRRPD directly from manufacturer.

The following items were not included in this estimate:

- 1. Cost to relocate existing water mains and facilities.
- 2. Fees for utility companies (PG&E, AT&T, Comcast, etc.)
- 3. Removal of existing trees, if required.
- 4. Design, construction, or other associated fees for landscaping or landscape irrigation.
- 5. Design, construction, or other associated fees for post-construction standards.
- 6. Design or construction of storm drain improvements.
- 7. Any environmental studies, tree studies, and mitigation measures.



RESOLUTION NO. 2030-24

A RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING THE CONTINUATION OF ASSESSMENT FOR FISCAL YEAR 2024-25 FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT OF THE FEATHER RIVER RECREATION AND PARK DISTRICT

RESOLVED, by the Board of Directors of the Feather River Recreation and Park District (the "Board"), State of California, that

WHEREAS, on July 24th, 2002 by its Resolution No. 820-02, this Board ordered formation of a landscaping and lighting district pursuant to the Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof) (the "District").

WHEREAS, the purpose of the District is for the installation, maintenance and servicing of the improvements described in the annual Engineer's Report; and

WHEREAS, by its Resolution No. 1899-19, A Resolution Directing Preparation of the Engineer's Report for the Continuation of the Park Maintenance and Recreation Improvement District of the District, this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Streets and Highways Code 22500, and Article XIID of the California Constitution; and

WHEREAS, the first Engineer's Report for Fiscal Year 2002-03 described how the assessment district would be established, determined the uses of the assessment funds, established the methodology by which the assessments would be applied to properties in the District, established that the assessment is subject to an annual adjustment tied to the annual change in the Consumer Price Index for the San Francisco Bay Area, and stated that the assessment would continue year-to-year until terminated by the District Board of Directors; and

WHEREAS, although the methodology by which the assessments are applied to properties in the District does not change from year to year, a new Engineer's Report is prepared each year in order to establish the CPI adjustment for that year; the new maximum authorized assessment rate for that year; the budget for that year; and the amount to be charged to each parcel in the District that year, subject to that year's assessment rate and any changes in the attributes of the properties in the District, including but not limited to use changes, parcel subdivisions, and/or parcel consolidations; and

WHEREAS, the report was duly made and filed with the Secretary of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 25, 2024 at the hour of 5:30 p.m., or as soon after as practical, at the Feather River Recreation and Park District Office, 1875 Feather River Blvd., Oroville, California 95965, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as required by law; and



WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation of assessment were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the continuation of assessment and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

WHEREAS, the assessment is being levied without regard to property valuation of the properties involved; and

NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:

1. The public interest, convenience and necessity require that the continuation be made.
2. The District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Secretary of the Board, which map is made a part hereof by reference thereto.
3. The Engineer's Report as a whole and each part thereof, to wit:
 - a. the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
 - b. the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the District; and
 - c. the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto; are finally approved and confirmed.
4. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
5. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2024-25 is hereby continued. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.
6. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special



benefits.

7. Upon the adoption of this resolution, but in no event later than the second Monday in August following such adoption, the Secretary of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Butte. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment, in accordance to Streets and Highway Codes 22645 et seq. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Feather River Recreation and Park District.
8. Upon receipt of the moneys representing assessments collected by the County, the General Manager shall deposit the moneys in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the District.

DULY AND REGULARLY ADOPTED by the Governing Board of the Feather River Recreation and Park District this 25th day of June, 2024 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Scott Kent Fowler, Chairperson

Robert Brian Wilson, General Manager



STAFF REPORT

DATE: JUNE 25, 2024

TO: FRRPD BOARD OF DIRECTORS

FROM: Robert Brian Wilson, General Manager

RE: Recommendation to Adopt Resolution #2024-31– ordering the levy of special taxes for fiscal year 2024-25 within the Community Facilities District No. 2022-01 (Park Maintenance)

Background:

On June 27, 2023, the Board adopted Ordinance No. 2023-01 (“Ordinance”) levying special taxes within Community Facilities District No. 2022-01 (Park Maintenance) to the annual operation, maintenance, and servicing, including repair and replacement of parks, trails and recreation facilities, storm drainage facilities, landscape corridors, wetlands, and open space areas; any incidental expenses authorized by the Act. The Ordinance authorizes and directs the District or designee to determine the maximum special tax rates and the specific special tax amounts to be levied each fiscal year for each parcel of real property within the CFD in the manner and as provided in the Rate and Method of Apportionment (“RMA”).

Discussion:

Maximum Special Tax Rates. The RMA specifies that the maximum special tax rates shall be adjusted each fiscal year by percentage change during the preceding year in the Consumer Price Index for All Urban Consumers in the San Francisco-Oakland-San Jose area (“CPI-U”), as published by the U.S. Department of Labor, Bureau of Labor Statistics, or four percent, whichever is greater.

Since the CPI-U was 2.62%, the annual escalation factor is 4% and the maximum authorized special tax rates for fiscal year 2024-25 are \$447.21 per residential unit for developed residential property and \$2,273.13 per acre for undeveloped property for Tax Zone No. 1.

Annual Special Tax Rates. The RMA specifies that for each fiscal year, the Board will determine the special tax requirement and levy the annual special tax on each assessor’s parcel of developed residential property at up to one hundred percent of the applicable maximum special tax to fund the special tax requirement. For purposes of the special tax, developed residential property is defined as parcels for which a building permit has been issued before April 1 of the preceding fiscal year for the construction of a residential unit. If additional revenues are needed to provide the 1) Services; 2) pay anticipated Administrative Expenses; 3) pay any amounts required to establish or replenish any reserve funds; and 4) cure any prior or anticipated delinquencies, the Annual Special Tax shall be levied Proportionately on each Assessor’s Parcel of Undeveloped Property up to one hundred percent of the Maximum Special Tax for Undeveloped Property.

Tax Zone No. 1. It is anticipated that Services will commence January 1, 2025. Therefore, the special tax revenue requirement for fiscal year 2024-25 for Tax Zone No. 1 will be \$31,772 for six months of services



plus administrative expenses. As of April 1, 2024, 0 building permits were issued for the construction of residential units. Therefore, the 49.95 acres of undeveloped property shall be levied the annual special tax of \$636.08 per undeveloped acre yet rounded down to the nearest cent as required by the County Tax Collector.

It is recommended that the Board of Directors approve Resolution #2024-31 so that the District can provide Services to Tax Zone No. 1 by January 1, 2025.

Recommendation:

That the Board of Directors adopt Resolution #2024-31 ordering the levy of special taxes within Community Facilities District No. 2022-01 (Park Maintenance) for Fiscal Year 2024-25.

Attachment:

Resolution #2031-24



RESOLUTION NO. 2031-24

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ORDERING THE LEVY OF SPECIAL TAXES FOR FISCAL YEAR 2024-25 WITHIN COMMUNITY FACILITIES DISTRICT NO. 2022-01 (PARK MAINTENANCE)

WHEREAS, the Board of Directors of the Feather River Recreation and Park District ("District"), previously established Feather River Recreation and Park District Community Facilities District No. 2022-01 (Park Maintenance) ("CFD") pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Government Code Section 53311 (the "Act"); and

WHEREAS, the Board, acting as the legislative body of CFD 2020-01, is authorized pursuant to Resolution No. 2002-22 (the "Resolution of Formation") and Ordinance No. 2023-01 adopted by the District (the "Ordinance") to levy a special tax sufficient to fund the annual operation, maintenance, and servicing of certain services (as defined in the Resolution of Formation); and

WHEREAS, it is now necessary and appropriate that this Board order the levy and collection of the special taxes for the Fiscal Year 2024-25 for the purpose specified in the Resolution of Formation and the Ordinance by the adoption of a resolution as specified by the Act and the Ordinance; and

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The foregoing recitals are true and correct.

Section 2. The special tax is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

Section 3. The maximum special tax rates are adjusted by the annual escalation factor, which is the change in the San Francisco-Oakland-San Jose Area Consumer Price Index ("CPI"), or 4 percent, whichever is greater. The change in the CPI for 2023 was 2.62%; therefore, the annual escalation factor is 4%, and the maximum authorized special tax rates for Fiscal Year 2024-25 are \$447.21 per residential unit for developed residential property and \$2,273.13 per acre for undeveloped property for Tax Zone No. 1.

Section 4. In accordance with the Act and the Ordinance, there is hereby levied upon the parcels of real property within the CFD 2022-01, which are not otherwise exempt from taxation under the Act or the Ordinance special taxes for the Fiscal Year 2024-25 at the special tax rate set at \$636.08 per acre of undeveloped property for Tax Zone No. 1, which special tax rates do not exceed the maximum special tax rates set forth in the Ordinance. After the adoption of this Resolution, the CFD Levy Administrator may make any necessary modifications to these special taxes to correct any errors, omissions, or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the special tax applicable to any category of parcels and is made prior to the submission of the



tax rolls to the Butte County Tax Collector.

Section 5. All of the collections of the special tax shall be used only as provided for in the Act and the Resolution of Formation. The special tax shall be levied only so long as needed to accomplish the purposes described in the Resolution of Formation.

Section 6. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes, except as such procedure may be modified by law and by this Board.

Section 7. The CFD Administrator is hereby authorized and directed to transmit a certified copy of this Resolution to the Butte County Tax Collector, together with other supporting documentation as may be required to place said special taxes on the secured property tax roll for the Fiscal Year 2024-25, and to perform all other acts which are required by the Act, the Ordinance, or by law in order to accomplish the purpose of this Resolution.

Section 8. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the Board of Directors of the Feather River Recreation and Park District at a regularly scheduled meeting, held on the 25th day of June 2024, by the following vote of said Board:

Ayes:

Noes:

Absent:

Abstain

Attest: _____
Scott Kent Folwer, Chairperson

Robert Brian Wilson, General Manager



STAFF REPORT

DATE: June 20, 2024

TO: BOARD OF DIRECTORS

FROM: AYLA SINGLETERRY, BUSINESS MANAGER

RE: 2024-25 FISCAL YEAR APPROPRIATIONS LIMIT

SUMMARY

State law requires that the Appropriations Limit be calculated annually. The appropriations limit is made available to the public, in accordance with state law.

The 2024-25 Appropriations Limit at \$3,816,320, based on the factors provided by the State Controller. These factors are the percentage change in California per capita income and the percent change in the population in the County of Butte.

RECOMMENDATION

Approve Resolution 2032-24 for the 2024-25 Appropriations Limit

ATTACHMENTS

Calculation details and Resolution 2032-24.

April 30, 2024

Dear Fiscal Officer:

Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2024, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2024-25. Attachment A provides the change in California's per capita personal income and an example for utilizing the factors to calculate the 2024-25 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. [California Revenue and Taxation Code section 2228](#) provides additional information regarding the appropriations limit. [Article XIII B, section 9\(C\) of the California Constitution](#) exempts certain special districts from the appropriations limit calculation mandate. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2024.** Please note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s Richard Gillihan

RICHARD GILLIHAN
Chief Operating Officer

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2024-25 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2024-25	3.62

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2024-25 appropriation limit.

2024-25:

Per Capita Cost of Living Change = 3.62 percent
Population Change = 0.17 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.62 + 100}{100} = 1.0362$

Population converted to a ratio: $\frac{0.17 + 100}{100} = 1.0017$

Calculation of factor for FY 2024-25: $1.0362 \times 1.0017 = 1.0379$

Fiscal Year 2024-25

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	23-24	1-1-23	1-1-24	1-1-24
Butte				
Biggs	-5.02	1,951	1,853	1,853
Chico	1.81	107,639	109,589	109,589
Gridley	-4.15	7,235	6,935	6,935
Oroville	-3.78	18,841	18,129	18,129
Paradise	16.14	9,205	10,691	10,691
Unincorporated	-4.82	61,708	58,731	58,731
County Total	-0.32	206,579	205,928	205,928

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024

County	Percent Change	--- Population Minus Exclusions ---	
	23-24	1-1-23	1-1-24
Alameda			
Incorporated	-0.48	1,500,626	1,493,403
County Total	-0.54	1,648,369	1,639,409
Alpine			
Incorporated	0.00	0	0
County Total	-0.34	1,183	1,179
Amador			
Incorporated	-0.80	13,813	13,703
County Total	-0.89	36,091	35,770
Butte			
Incorporated	1.61	144,871	147,197
County Total	-0.32	206,579	205,928
Calaveras			
Incorporated	-0.47	3,604	3,587
County Total	-0.15	44,853	44,786
Colusa			
Incorporated	-0.18	11,997	11,975
County Total	-0.40	21,831	21,743
Contra Costa			
Incorporated	0.11	971,251	972,337
County Total	0.12	1,145,274	1,146,626
Del Norte			
Incorporated	0.52	4,019	4,040
County Total	-0.08	24,787	24,768
El Dorado			
Incorporated	0.32	31,220	31,320
County Total	0.26	187,974	188,463

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



RESOLUTION NO. 2032-24

**A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
ADOPTING THE 2024-25 APPROPRIATIONS LIMITATIONS**

WHEREAS, California's state appropriations limit (SAL)--originally established by Proposition 4 in 1979-- places an "upper bound" each year on the amount of monies that can be spent from state tax proceeds. The SAL itself grows annually by a population and cost-of-living factor and;

WHEREAS, Most state appropriations are subject to the SAL. However, the law does exempt certain types of appropriations from the SAL, including capital outlay, local government subventions, and debt service and;

WHEREAS, Tax proceeds in excess of the SAL over a two-year period must be equally split between rebates to taxpayers and expenditures on education and;

WHEREAS, The SAL has not been a constraint throughout the 1990s. In recent years, however, California's strong revenue performance has caused the "room" under the limit to shrink and;

WHEREAS, Article XIII B of the California Constitution specifies that appropriations made by government entities may increase annually by the change in population and the change in California capita income, or the change in the local assessment roll, and

WHEREAS, the CPI Factor of 3.62% and population change -3.78% for the City of Oroville total ratio of change factor .996 (as shown on Exhibit A) and is used by Feather River Recreation and Park District to determine its appropriation limitation for 2024-25 fiscal year.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Feather River Recreation and Park District, pursuant to Government Code Section 7910, adopt the 2024-25 appropriation limitation of \$3,816,320 limitation was determined by the following formula:

2022-23 Fiscal Year		2023-24 fiscal year
Appropriation	Ratio of Change	Appropriation
Limitation	Adjustment Factor	Limitation
\$3,831,647	.996	\$3,816,320



ASSESSED AND ADOPTED at a Regular Board Meeting of the Board of Directors of the Feather River Recreation and Park District on the 25^h day of June 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain

Attest: _____
Scott Kent Fowler, Chairperson

Robert Brian Wilson, General Manager



Feather River Rec and Park District Appropriation Limit Fiscal Year: 2024-25

EXHIBIT A

Appropriations Limit Calculation

Per Capita Cost of Living Change	3.62	
Population Change Oroville	-3.78	
Per Capita converted to ratio +100/100	100	1.0362
Population converted to a ratio +100/100	100	.962
Calculation of factor Per Capita X Population		1.0362 X .962
Adjustment Factor		0.996

2023-2024
\$3,831,647

FACTOR
0.996

2024-2025
\$3,816,320

State Constitution Limits State and Local Appropriations. Proposition 4 (1979) added Article XIII B to the Constitution, which established an appropriations limit on the state and most local governments. These limits are also referred to as “Gann Limits” in reference to one of the coauthors. The fundamental purpose of the Gann Limit is to keep real (inflation adjusted) per person government spending under 1978-79 levels. The measure requires that a complex series of calculations be performed each year to compare appropriations to the limit. If in two consecutive years the state has revenues that cannot be appropriated because of the limit—meaning the state has “excess revenues”—the Constitution requires the excess to be split between taxpayer rebates and additional Proposition 98 spending.

The Gann Limit aka Appropriation Limit was approved on November 6, 1979, by California voters. Under the Gann Limit, a maximum amount is established for tax-funded government services. That amount is to be adjusted each year depending on changes in state population, inflation and the transfer of financial responsibility for various government activities from one level of government to another. Any significant amount of state tax revenue received above that Gann Limit is to lead to future tax rebates or tax cuts.



STAFF REPORT

DATE: June 21, 2024

TO: BOARD OF DIRECTORS

FROM: Brian Wilson, General Manager

RE: Palermo Swimming Pool

SUMMARY

The Palermo Pool facility is currently closed due to equipment disrepair (main pump) and significant water loss from leaks in cracks in pool walls, main drains, and skimmer throats. (American Leak Detection Report – 11.18.2021)

Repairs to the skimmers on the main pool were completed, however, continued water loss was noted. The pool remained open during the 2022 season. The majority of the leaks exist in the “kiddie pool,” however the water circulation and sanitization system is connected to both pools, resulting in water loss to the entire system, rather than just one pool. Water loss resulted in the need to replace chemicals at a higher rate, resulting in increased water replacement needs and chemical needs. Initial cost estimates at the time to replace a failing main pump were approximately \$25,000, however, this solution did not address the continued water loss. Spring of 2023 pool was closed to the public and drained for safety.

Staff provided management with options for the Palermo Pool facility in April of 2023 to include:

- Pump Replacement Only - Approximately \$25,000 to repair pump only.
This would not address pool leaks
- Pool And Wading Pool Repair – formal bid needed (informal estimates at \$1,000,000)
A complete rebuild of the main pool including plumbing system, pumps, chemical room, replaster pool, pool deck, and skimmers. This is a comparable rebuild to Nelson Pool. This is what would be needed to meet California compliance and safety standards.
- Demo Palermo Pool- Estimates to demo the pools and fill them in are between \$200,000 - \$300,000 dollars.

DISCUSSION

Board is asked to review, discuss, and consider:

1. *Report from American Leak Detection*
2. *Staff recommendations from 2023*

FISCAL IMPACT

RECOMMENDATION:

Staff recommends collecting formal bids for the proper repair/replacement of all failed/failing systems and leaks.



Invoice #19211

From American Leak Detection, Sacramento
 916-331-6443
 officestaff@americanleakdetect.com
 americanleakdetect.com
 P.O. Box 525
 Fair Oaks, CA 95628

Client Phone 530-531-4241
 Bill To 2350 Ludlum Avenue
 Palermo, California 95968
 Issued 11/03/2021
 Due **11/18/2021**
 Tax ID # 82-1781933

Feather River Recreation and Park District/Palermo Park

2350 Ludlum Avenue
 Palermo, California 95968

For Services Rendered

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
11/02/2021				
Commercial Pool Test	Test pool plumbing and structure of pool for leaks	1	\$2,400.00	\$2,400.00
Travel Charge		1	\$100.00	\$100.00

Total **\$2,500.00**

Commercial Pool Test - There are 2 pools at this location, the children's pool was first to be tested:

Kiddie Pool:

1. I tested the skimmer suction line, finding no leaks.
2. I tested the pool return lines, finding no leaks.
3. There are several cracks on the pool walls, the cracks were dye tested. The largest of the cracks was found to leak. This has been marked with grey tape (see pictures).
4. A dome test of the main drains indicated a leak. I drained the children's pool, pressure tested the main drain suction line and found a large

Feather River Recreation and Park District/Palermo Park For Services Rendered

2350 Ludlum Avenue
 Palermo, California 95968

Invoice #: 19211
Due date: 11/18/2021
Amount due: \$2,500.00
Amount enclosed: _____

Mail to:
American Leak Detection, Sacramento
 P.O. Box 525
 Fair Oaks, CA 95628



Invoice #19211

**From American Leak Detection,
Sacramento**
916-331-6443
officestaff@americanleakdetect.com
americanleakdetect.com
P.O. Box 525
Fair Oaks, CA 95628

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For Services Rendered

Notes Continued...

pressure loss.

5. The leak was electronically located and can be heard best on the pool floor between the two main drain covers. There is possibly a tee fitting here connecting the two main drains.

6. I tested the equalizer lines from the main drains to the skimmer, finding no leaks.

Main Pool:

1. I tested all 6 skimmer throats, finding 5 of them to leak (see pictures)

2. I tested the pool return lines, finding no leaks.

3. I tested the skimmer suction lines, finding no leaks.

4. I tested the main drain suction line, finding no leaks.

5. Neither of these pools have lights.

6. I dye tested all pipe penetrations, finding no leaks.

7. Cost to plaster repair all 5 skimmer necks is \$3,000.00. Area around skimmer openings will be chipped out and new pool plaster installed to reseal the skimmer openings. Repairs comes with a 1 year warranty.

(Insurance and Management Companies: This invoice is to be paid by the insurance or management company that ordered the work. The insurance or management company is responsible for payment to ALD directly. If the insurance or management company sends our payment to the insured, ALD is not responsible for collecting payment from the insured, therefore, payment will still be considered due from the insurance or management company to ALD. Past due accounts will be sent to a third party collection agency.)

Plumbing Tests: The Technician's opinion on duration of the leak is based on hands on observance. **GUARANTEE:** Leak detection work is guaranteed for 30 days from the date of completion. We will retest the system (at no cost up to the original allotted time) or refund the fee (at our sole option), if it is reported within the 30 day period, if a leak still exists. Major repairs are guaranteed for 12 months. All repairs are guaranteed from the date of completion and for defective workmanship only.

ALD Technicians are not experts on duration of events.

American Leak Detection (ALD) is the leading leak detection company in the nation and we will, at all times, make every effort to accurately locate your leak(s) and ensure your complete satisfaction. However, leak detection is not an exact science and consequently due to the numerous factors, known and unknown, involved in locating leaks, there will be times when the location of a leak is incorrectly identified. Most leaks will be located within several inches of their exact location but this can vary to within several feet, depending on soil conditions, construction methods, and other factors known and unknown. ALD will not be responsible, financial or otherwise, for the possible inaccurate location of leaks due to the aforementioned known and unknown factors.

Due to the fact that in most cases only one leak can be located at a time on any particular plumbing line, it is very important that the system is rechecked after repairs have been completed. ALD cannot guarantee that additional leaks do not exist or that the identified leak(s) will not re-occur. Should the rare situation occur that we couldn't locate a leak that exists, we will attempt to provide you with the best alternatives to resolve the situation.

ALD will need access to any and all buildings, units and piping that are in question. The unit or buildings that are being tested will not be able to use any water at all during the leak detection. If the leak detection cannot be completed due to one of the following: not having access to a unit or building, a unit running water during testing and/or a tenant that is not cooperative, the original leak detection fee will be charged for the technician's time on the job. While performing leak detection tests our technicians may need to disconnect and remove toilets, turn off supply line valves, isolation valves, water heaters, etc. In some cases, where the items have not been touched or manipulated in a long time, they may break and/or begin to leak. Also, in order for us to find and/or confirm some leaks, it may be necessary for our technicians to cut holes in walls, pull back carpeting, etc. Our technicians may also be inserting video cameras, inflatable test balls, line tracing devices and various other pieces of equipment into the sewer and waste lines, in order to determine the location of the line and leaks that may



Invoice #19211

**From American Leak Detection,
Sacramento**
916-331-6443
officestaff@americanleakdetect.com
americanleakdetect.com
P.O. Box 525
Fair Oaks, CA 95628

Client Phone 530-531-4241
Bill To 2350 Ludlum Avenue
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Due **11/18/2021**
Tax ID # 82-1781933

Feather River Recreation and Park District/Palermo Park

2350 Ludlum Avenue
Palermo, California 95968

For Services Rendered

Notes Continued...

exist therein. At times these pieces of equipment can become lodged in a line and be irretrievable without digging up and cutting the line. All of these items are considered necessary for us to be able to perform the tasks we have been hired to do. ALD will not be responsible for any unavoidable or necessary collateral damage to property such as toilets and their components, shut off valves, water heaters, sheetrock, carpeting, etc., or for items getting lodged in lines. ALD assumes no responsibility for the replacement cost thereof.

For Pools: It is important for you to monitor for signs of further leakage after repairs are made. If signs of a leak occur within 30 days after repair work has been completed by ALD, we will re-test the system at no additional charge. If a re-test is requested after 30 days and the cause of the leak is not covered by the ALD warranty, our normal rate will apply. It is normal for a pool/spa to lose between 1/8" and 3/8" of water in a twenty-four hour period (depending on weather conditions and the time of year) due to evaporation. Additionally, there could also be a water loss of 1/8" or less per twenty-four hour period, which would be considered an undetectable leak. Under these situations, if ALD is requested to re-test a pool and the water loss is determined to be from normal evaporation, or a loss of less than 1/8" beyond normal evaporation, a new detection fee will be charged.

While performing leak tests, our technicians may need to open and close valves, remove and replace lights, wall fittings, floor return heads, drain covers, etc. In some cases where these items have not been touched or manipulated in a long time, they may break and/or begin to leak. ALD will not be responsible for any unavoidable or necessary collateral damage to property. Special Notes on Vinyl Liner, Fiberglass, Rock, Pebbletech, and Tile Pools, Spas, Fountains and Water Features: Because of these type of materials, there may be undetectable leaks in the structure. There is no guarantee on the leak detection of the structure.



STAFF REPORT

DATE: 06/18/2024

TO: BOARD OF DIRECTORS

FROM: Joe Velasquez

RE: Surplus Hustler Super 104 and Husqvarna 48" Mower

SUMMARY

Both our Hustler Super 104 Mower and Husqvarna 48" mower have reached their service life.

The Hustler has over 1500 hours on it and has multiple issues such as voltage drain, carburetor issues, back firing issues, lift arm control issues, and worn suspension components. This mower was purchased over six years ago on 05/2018.

The Husqvarna has over 1800 hours on it with multiple issues such as carburetor issues, battery draining issues, ignition issues, and worn suspension components. This mower is over seven years old with a purchase date on 06/2017.

Both mowers have been to the shop multiple times to try and diagnose the problems with the mower's carbs and battery drainage issues, and both have returned with the same issues.

BUDGETARY IMPACT

Surplus on GovDeals auction site. Highest bidder wins.

RECOMMENDATION

Surplus old mowers to help offset the cost of new mowers.

ALTERNATIVE ACTIONS

Do not surplus old mowers.

ATTACHMENTS



STAFF REPORT

DATE: 06/18/2024

TO: BOARD OF DIRECTORS

FROM: Joe Velasquez, Park Supervisor

RE: Allocation of Funds for Mower Purchase

SUMMARY

FRRPD maintenance team needs to replace two failed zero-turn mowers.

BACKGROUND

With California's new regulations on banning gasoline power equipment, it is getting harder to find quality equipment that can get the job efficiently and effectively in a commercial application. Battery powered equipment may be sufficient for the residential consumer. However, our maintenance team is responsible for mowing many acres of developed parkland most weeks out of the year. To get this done, our team needs reliable equipment for commercial applications. Both our Hustler and Husqvarna mowers have surpassed 1500 hours and are in need of significant repairs. Recommend surplus of these units to offset cost of new mower purchases.

BUDGETARY IMPACT

1. Toro Time Cutter 54" – \$5663.64
2. John Deere ZTRAK 60" - \$11,479.00
3. Walker 48" - \$15,570.79

RECOMMENDATION

Allocate up to \$12000 dollars to purchase two new Toro Time cutter 54"

ALTERNATIVE ACTIONS

Do not approve purchase or select another model.



ATTACHMENTS

Quotes on three mowers

1. Toro 54" Gasoline
2. John Deere Diesel 60"
3. Walker 48" Gasoline

BETTER DEAL EXCHANGE
1845 Mitchell Ave
Oroville, Ca
95966
PHONE: (530) 533-5600

CUST NO: 701960 JOB NO: 000 PURCHASE ORDER: MOWER REFERENCE: TERMS: NET EOM CLERK: 622 DATE / TIME: 6/18/24 2:45

SOLD TO:
 FEATHER RIVER PARK & REC
 1875 FEATHER RIVER BLVD
 OROVILLE CA 95965

SHIP TO:

TERMINAL: 559
 ORDER: 590040
 EXPT DATE: 6/18/24

TAX: 001 DEFAULT TAX CODE

SPEC ORDER: 590040

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
3		1	EA	7035784	TORO ZRO TRN RDG MVR 54"		1	4799.00 /EA	4,799.00 *
4		1	EA	DEAN	FRIEGHT		1	433.00 /EA	433.00 *

(JOSEPH VELASQUEZ)

TAXABLE 5232.00
 NON-TAXABLE 0.00
 SUBTOTAL 5232.00

DEPOSIT AMT 0.00
 BALANCE DUE 5663.64

TAX AMOUNT 431.64
TOTAL 5663.64

TOT WT: 836.00

X _____
 Received By




Tue, 18 Jun 2024 22:25:20 GMT

Your Summary

You have not selected a dealer.

\$11,479.00 Total Suggested List Price *



Z760R ZTRAK

Photo is representative and will not reflect your configured product. Manufacturer's suggested price on base machine. Optional accessories and attachments as shown not included. Taxes, freight, setup, and delivery not included. See your dealer for available models, options, attachments and pricing. Product options and accessories may not be available in all regions. Prices listed are in USD.

Base Machine	Attachments & Accessories	Options	List Price, USD *
\$11,479.00	\$0.00	\$0.00	\$11,479.00

Options	Price
\$0.00	
DESTINATION	
United States/Canada	001A In Base Price
MOWER DECKS	
54 In. High-capacity PRO Mower Deck	1502 In Base Price
DRIVE WHEELS AND TIRES	
Pneumatic Turf Tire for 54 In. and 60 In. Decks	1036 In Base Price

* Manufacturer's suggested list price shown. Retail prices may vary by dealer. Unless stated otherwise, taxes, freight, setup, delivery and other dealer specific charges not included in the pricing. Options noted with 'Net Item Charge' will have additional costs. Pricing and specifications subject to change without notice. Special program pricing may be available on certain models. Ask dealer for details. Prices shown are in U.S. dollars and valid only in the United States.

** Accessories noted with 'Contact Dealer', 'In Catalog' or 'Net Item Charge' will have additional costs. Please see dealer for details.

Quote Id: 30801677

Prepared For:
Feather River Parks & Rec



Prepared By: **Delahanty Matthew**

Pape Machinery, Inc.
489 Country Drive
Chico, CA 95928

Tel: 530-343-8288

Fax: 530-895-0820

Email: mdelahanty@papemachinery.com

Date: 22 April 2024

Offer Expires: 22 May 2024

Confidential

Quote Summary

Prepared For:
 Feather River Parks & Rec
 CA

Prepared By:
 Delahanty Matthew
 Pape Machinery, Inc.
 489 Country Drive
 Chico, CA 95928
 Phone: 530-343-8288
 mdelahanty@papemachinery.com

This sale is subject to Papé's Terms and Conditions of Sale effective on the date hereof, which are incorporated in full by this reference. The Terms and Conditions of Sale are available at www.pape.com/terms, and will also be sent by mail or e-mail to the purchaser upon request.

Quote Id: 30801677
Created On: 22 April 2024
Last Modified On: 22 April 2024
Expiration Date: 22 May 2024

Equipment Summary	Selling Price	Qty	Extended
WALKER MOWER,WALKER,B27I W LP8075,DM48-2 - 179233	\$ 14,444.35 X	1 =	\$ 14,444.35
Equipment Total			\$ 14,444.35

Quote Summary

Equipment Total	\$ 14,444.35
SubTotal	\$ 14,444.35
Sales Tax - (7.75%)	\$ 1,119.44
State Tire Fee	\$ 7.00
Total	\$ 15,570.79
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 15,570.79

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 30801677

WALKER MOWER,WALKER,B27I W LP8075,DM48-2 - 179233

Hours: 1
Stock Number: 179233

Code	Description	Qty
-	WALKER MOWER,WALKER,B27I W LP8075,DM48-2	1



MAY 2024 DEPARTMENT UPDATES

Parks & Maintenance Department Update

Joe Velasquez – Park Supervisor

Completed Tasks/Projects

See Attached: Report from MaintainX app.

Additional Information:

Palermo Park well tank upgrades: The main holding tank for the well at Palermo Park had an air leak due to age. This caused the pump to cycle on and off many times throughout the day, which in turn, could cause pump failure. Precision Pump was able to come in on short notice to perform an emergency replacement and upgrade. The previous tank was a single 85 gallon. We have upgraded the system to two 86-gallon tanks for increased water storage. This will help the well pump as it will not have to cycle as many times to refill the tanks.

Planted 30 trees: FRRPD maintenance staff planted over 30 trees in four park locations: Riverbend Park, Nolan Complex, Nelson Complex, and MLK Park. These trees were planted due to either vandalism or dead. We are still waiting on the report from Sims Tree Health for the cost of damage from the vandalism event.

Continued irrigation repair throughout all parks. With increased watering schedules and increased mowing, there are many irrigation repairs needed throughout turf areas.

Sheriff work crew is continuing to clean up brush and weed eat overgrown areas throughout Riverbend. Shout out to Sheriff Medina, he is working six days a week to help cover the shortage for Butte County and hardly ever misses a day with us. We owe a large part of the continued beautification and weed management to him and ACS work crew.

Upcoming/Ongoing Projects:

- Brush/land clearing throughout Riverbend
- Riverbend Asphalt Project
- Pickleball Project
- Surplus Sale
- 4th of July at Nelson



MAY 2024 DEPARTMENT UPDATES

Administration, Events, and Marketing

Kendyle Lowe- Executive Administrator

Recently completed events/projects:

There are currently 61 registered attendees for June's Yoga in the Park. The activity has been well received by the community. Thank you to Karen Leese for leading each yoga session at Riverbend Park.

Sonny and Shannon have completed their required Board Training. I will continue to work with the remaining board members to ensure the training is completed.

Brian and I met with Tasha Weaver of Senator Brian Dahle's office. She informed us of upcoming grant opportunities. We are continuing to search for grants that would benefit the District.

Current events/project:

We are currently accepting applications for the upcoming Indoor Flea Market. Mugshots Coffee will be attending and selling baked goods and coffee. The second Surplus sale will be held on the same date, July 27th.

FRRPD is working with the Chamber of Commerce for the Fourth of July event at Nelson Sports Complex. An MOU has been signed with each organization's duties. The Chamber will be accepting applications for vendors and food trucks.

Upcoming events/projects:

We will begin to create the fall/winter activity guide that will be posted digitally on the FRRPD website and social media.

Staff are currently preparing for fall activities such as the Feather River Clean Up and Fall Concerts.

Youth Activities Department Update

Estela Valencia – Youth Activities Supervisor

Name: Estela Valencia

Department: Youth Activities May 2024

Recently completed events/projects: This month's focus was preparing for camp.

Summer Recreation staff have been hired and attended orientation. Most of the planning and activities for the eight weeks are scheduled. We have various on-site visitors coming, Smokey the Bear, Paramedics, Yoga instructor and more. Some off-site field trips will be to the Aquatic center, Book Buddies at Aunt Sherries Preschool and at Thermalito TLC preschool.

Camp will be part of the Summer Meals program as they will be supplying morning and afternoon snack for our children.

Upcoming events/projects:

Summer Camp 2024

Splish Splash Camp

Summer Parent Night Out

Work Orders List for 05/22/2024 - 06/18/2024



ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6692	Mow/weed eat	Nelson Sports Complex	<div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Weed Control</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Request</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Lawn care</div>	T Maintenance Team Dommie		Total Time Costs \$59.03 Total Time 3h 9m 0s Total Costs \$59.03	✓ Done Completed by Dommie on 05/22/2024
#6763	Echo bear cat	Maintenance Shop	<div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Repair</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Maintenance</div>	Dommie		Total Time Costs \$93.70 Total Time 5h 0m 0s Total Costs \$93.70	✓ Done Completed by Dommie on 05/22/2024
#6755	Replace sprinkler head on Fairbanks field	Nolan Sports Complex	<div style="border: 1px solid red; border-radius: 5px; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Irrigation Repair</div>	T Maintenance Team Hue Vang Jesus Aispuro		Total Time Costs \$24.85 Total Time 1h 0m 0s Total Costs \$24.85	✓ Done Completed by Hue Vang on 05/22/2024
#6762	Fix sprinkle electric valve	Martin Luther King Jr Park	<div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Damage</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Electrical</div>	T Maintenance Team Hue Vang Jesus Aispuro		Total Time Costs \$24.85 Total Time 1h 0m 0s Total Costs \$24.85	✓ Done Completed by Hue Vang on 05/22/2024
#6694	Replace Trees at Nelson Complex	Nelson Sports Complex	<div style="border: 1px solid red; border-radius: 5px; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Repair</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Vandalism Repair</div>	T Maintenance Team joseph velasquez Eric Danner Hue Vang Jesus Aispuro		Total Time Costs \$236.56 Total Time 9h 0m 0s Total Costs \$236.56	✓ Done Completed by joseph velasquez on 05/23/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6702	Block off parking spaces	Riverbend Park	<div style="background-color: #f44336; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #2196f3; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 5px;">Request</div>	Robert Volk Randy Schmidt	05/24/2024	Total Time Costs \$5.33 Total Time 20m 0s <div style="background-color: #e1f5fe; padding: 5px;">Total Costs \$5.33</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Randy Schmidt on 05/24/2024
#6785	Bump up water	Maintenance Shop 2019 Ford F-250	<div style="background-color: #ff9800; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 5px;">Lawn care</div>	Hue Vang Dommie		Total Time Costs \$94.98 Total Time 4h 0m 0s <div style="background-color: #e1f5fe; padding: 5px;">Total Costs \$94.98</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hue Vang on 05/24/2024
#6784	Sprinkler maintenance	Nolan Sports Complex	<div style="background-color: #ff9800; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 5px;">Maintenance</div> <div style="border: 1px solid #2196f3; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 5px;">Irrigation Repair</div>	Hue Vang Dommie		Total Time Costs \$189.96 Total Time 8h 0m 0s <div style="background-color: #e1f5fe; padding: 5px;">Total Costs \$189.96</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 05/24/2024
#6786	Water line by tree	Maintenance Shop 2019 Ford F-250	<div style="background-color: #ff9800; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 5px;">Irrigation Repair</div>	Hue Vang Dommie		Total Time Costs \$23.75 Total Time 1h 0m 0s <div style="background-color: #e1f5fe; padding: 5px;">Total Costs \$23.75</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hue Vang on 05/24/2024
#6788	prepare gazebo for concerts	Amphitheatre <small>Parent: Riverbend Park</small>	<div style="background-color: #ff9800; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 5px;">Rental</div> <div style="border: 1px solid #2196f3; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 5px;">Clean up</div>	Paul Vang Randy Schmidt		Total Time Costs \$58.67 Total Time 3h 40m 0s <div style="background-color: #e1f5fe; padding: 5px;">Total Costs \$58.67</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Paul Vang on 05/24/2024
#6680	Re coat the bathroom floors at MLK	Martin Luther King Jr Park	<div style="background-color: #ff9800; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #2196f3; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 5px;">Project</div> <div style="border: 1px solid #2196f3; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 5px;">Maintenance</div>	<div style="background-color: #00bcd4; color: white; padding: 2px; border-radius: 4px; display: inline-block; font-weight: bold;">T</div> Maintenance Team Jesus Aispuro Paul Vang Dommie		Total Time Costs \$41.94 Total Time 2h 18m 44s <div style="background-color: #e1f5fe; padding: 5px;">Total Costs \$41.94</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Paul Vang on 05/26/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6807	new Trash cans at Mitchell field	Mitchell Field Parent: Nolan Sports Complex	Medium Project Request	Paul Vang		Total Time Costs Total Time Total Costs	\$18.67 1h 10m 0s \$18.67 ✓ Done Completed by Paul Vang on 05/26/2024
#6695	Replace Trees at Playtown Park	Playground Parent: Nolan Sports Complex	High Repair Vandalism Repair	T Maintenance Team Eric Danner Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$197.57 8h 0m 0s \$197.57 ✓ Done Completed by Eric Danner on 05/28/2024
#6773	Pick up signs from Inside Out and mount in locations	Riverbend Park	Medium Vandalism Repair	T Maintenance Team Eric Danner Jesus Aispuro		Total Time Costs Total Time Total Costs	\$90.38 4h 0m 0s \$90.38 ✓ Done Completed by Jesus Aispuro on 05/28/2024
#6737	Remove all wood from billboard	Nelson Sports Complex	Low Request	T Maintenance Team joseph velasquez Eric Danner Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$315.45 11h 0m 0s \$315.45 ✓ Done Completed by joseph velasquez on 05/29/2024
#6835	Replace a broken sprinkle heads	Martin Luther King Jr Park	High Vandalism Repair	Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$74.54 3h 0m 0s \$74.54 ✓ Done Completed by Jesus Aispuro on 05/29/2024
#6826	Trap on sink gone ,north bathroom at mlk	Martin Luther King Jr Park	Medium Repair	T Maintenance Team Hue Vang Jesus Aispuro Randy Schmidt		Total Time Costs Total Time Total Costs	\$24.85 1h 0m 0s \$24.85 ✓ Done Completed by Hue Vang on 05/30/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6848	Brake caliper	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	Medium Mechanical Maintenance	Dommie		Total Time Costs Total Time Total Costs	\$65.59 3h 30m 0s \$65.59 ✓ Done Completed by Dommie on 05/30/2024
#6837	Replaced toilet flush handle	Martin Luther King Jr Park	Medium Repair	T Maintenance Team Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$198.76 8h 0m 0s \$198.76 ✓ Done Completed by Jesus Aispuro on 05/30/2024
#6849	Fix Partition in Nelson Pool Men's Bathroom	Nelson Pool Parent: Nelson Sports Complex	Repair	joseph velasquez Eric Danner		Total Time Costs Total Time Total Costs	\$87.18 3h 0m 0s \$87.18 ✓ Done Completed by joseph velasquez on 05/30/2024
#6775	Block off parking spaces	Riverbend Park	High Request	Randy Schmidt	05/31/2024	Total Time Costs Total Time Total Costs	\$5.33 20m 0s \$5.33 ✓ Done Completed by Randy Schmidt on 05/31/2024
#6751	Fix toilet in women's restroom AC.	Activity Center	Medium Repair	T Maintenance Team Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$12.42 30m 0s \$12.42 ✓ Done Completed by Hue Vang on 05/31/2024
#6827	Spray weeds on Palermo baseball field.	Baseball field Parent: Palermo Park	High Weed Control	T Maintenance Team Hue Vang Dommie		Total Time Costs Total Time Total Costs	\$237.45 10h 0m 0s \$237.45 ✓ Done Completed by Hue Vang on 05/31/2024
#6864	Gas run	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	Medium Gas run	Dommie		Total Time Costs Total Time Total Costs	\$10.93 35m 0s \$10.93 ✓ Done Completed by Dommie on 05/31/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6865	Clean gazebo and amphitheatre for concerts	Amphitheatre Parent: Riverbend Park	Medium Rental	Paul Vang Randy Schmidt		Total Time Costs \$53.33 Total Time 3h 20m 0s Total Costs \$53.33	✓ Done Completed by Paul Vang on 05/31/2024
#6850	Clean Amphitheater	Riverbend Park	High Request	T Maintenance Team Dommie		Total Time Costs \$6.53 Total Time 20m 55s Total Costs \$6.53	✓ Done Completed by Dommie on 06/01/2024
#6884	Replace trash cans	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	Medium Vandalism Repair	Dommie		Total Time Costs \$9.37 Total Time 30m 0s Total Costs \$9.37	✓ Done Completed by Dommie on 06/02/2024
#6886	Clean pool up	Nelson Pool Parent: Nelson Sports Complex	Medium Request	Paul Vang		Total Time Costs \$29.33 Total Time 1h 50m 0s Total Costs \$29.33	✓ Done Completed by Paul Vang on 06/02/2024
#6909	Broken deadbolt on Palermo pipe chase	Palermo Park	High Repair	Eric Danner		Total Time Costs \$24.25 Total Time 1h 0m 0s Total Costs \$24.25	✓ Done Completed by Eric Danner on 06/03/2024
#6902	Fix bent swing hanger at Playtown	Playground Parent: Nolan Sports Complex	High Safety Repair	T Maintenance Team Eric Danner		Total Time Costs \$24.25 Total Time 1h 0m 0s Total Costs \$24.25	✓ Done Completed by Eric Danner on 06/04/2024
#6903	Fix swings at Playtown	Playground Parent: Nolan Sports Complex	High Safety Repair	T Maintenance Team Eric Danner			✓ Done Completed by Eric Danner on 06/04/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6916	Clean bleachers and dugouts on Brandt field for all star game	Brandt Field Parent: Nolan Sports Complex	Medium Request	Maintenance Team Hue Vang Jesus Aispuro	06/06/2024	Total Time Costs Total Time Total Costs	\$49.69 2h 0m 0s \$49.69 ✓ Done Completed by Hue Vang on 06/05/2024
#6696	Replace Trees at Riverbend Park	Riverbend Park	High Repair Vandalism Repair	Maintenance Team Hue Vang Jesus Aispuro Paul Vang Dommie		Total Time Costs Total Time Total Costs	\$611.44 28h 0m 0s \$611.44 ✓ Done Completed by Dommie on 06/05/2024
#6928	Remove graffiti from sign at tennis courts	Bedrock Tennis Court	High Graffiti Removal	Maintenance Team Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$16.56 40m 0s \$16.56 ✓ Done Completed by Hue Vang on 06/05/2024
#6861	Sealed tennis court cracks	Bedrock Tennis Court	Medium Maintenance Request	joseph velasquez Jesus Aispuro		Total Time Costs Total Time Total Costs	\$83.76 4h 0m 0s \$83.76 ✓ Done Completed by joseph velasquez on 06/06/2024
#6946	Reconnect the irrigation drip line	Riverbend Park	Medium Irrigation Repair	Maintenance Team Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$99.38 4h 0m 0s \$99.38 ✓ Done Completed by Hue Vang on 06/06/2024
#6950	Blowing a parking lot	Nolan Sports Complex	Medium Request	Maintenance Team Eric Danner Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$284.83 11h 30m 0s \$284.83 ✓ Done Completed by Hue Vang on 06/06/2024
#6961	Remove graffiti from playground slide.	Playground Parent: Palermo Park	High Graffiti Removal	Maintenance Team joseph velasquez Randy Schmidt		Total Time Costs Total Time Total Costs	\$2.67 10m 0s \$2.67 ✓ Done Completed by joseph velasquez on 06/07/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6975	Rentals	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Rental</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Clean up</div>	Dommie		Total Time Costs \$37.48 Total Time 2h 0m 0s Total Costs \$37.48	✓ Done Completed by Dommie on 06/08/2024
#6976	Dumpster	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Clean up</div>	Dommie		Total Time Costs \$10.93 Total Time 35m 0s Total Costs \$10.93	✓ Done Completed by Dommie on 06/08/2024
#6986	Rentals	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Rental</div>	Dommie		Total Time Costs \$26.55 Total Time 1h 25m 0s Total Costs \$26.55	✓ Done Completed by Dommie on 06/09/2024
#6988	watering new tree from drying	All Parks	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Damage</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Preventive</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Project</div>	Paul Vang		Total Time Costs \$37.33 Total Time 2h 20m 0s Total Costs \$37.33	✓ Done Completed by Paul Vang on 06/09/2024
#6964	Connect power outlet on a old junction box (scorekeeper shed) <small>[OBJ][OBJ][OBJ]</small>	Nelson Sports Complex	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Request</div>	<div style="background-color: #007bff; color: white; padding: 2px; border-radius: 4px; display: inline-block; margin-bottom: 2px;">T</div> Maintenance Team Hue Vang Jesus Aispuro Dommie		Total Time Costs \$136.86 Total Time 6h 0m 0s Total Costs \$136.86	✓ Done Completed by Dommie on 06/10/2024
#6997	Weed eater riverbend perimeter <small>[OBJ]</small>	Riverbend Park	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Weed Control</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Sheriff Work Crew</div>	<div style="background-color: #007bff; color: white; padding: 2px; border-radius: 4px; display: inline-block; margin-bottom: 2px;">T</div> Maintenance Team Jesus Aispuro		Total Time Costs \$167.52 Total Time 8h 0m 0s Total Costs \$167.52	✓ Done Completed by Jesus Aispuro on 06/10/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#7020	Paint over graffiti.	Palermo Park	Graffiti Removal	Randy Schmidt		Total Time Costs Total Time Total Costs	\$12.00 45m 0s \$12.00 ✓ Done Completed by Randy Schmidt on 06/12/2024
#7028	Fix water leak	Martin Luther King Jr Park	High Irrigation Repair	T Maintenance Team Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$99.38 4h 0m 0s \$99.38 ✓ Done Completed by Hue Vang on 06/13/2024
#6603	Dog park well testing.	Dog Park Parent: Riverbend Park	High Safety	T Maintenance Team joseph velasquez Paul Vang	06/01/2024	Total Time Costs Total Time Total Costs	\$32.00 2h 0m 0s \$32.00 ✓ Done Completed by joseph velasquez on 06/14/2024
#7047	Replace irrigation controller at MLK park old one no longer working	Martin Luther King Jr Park	Irrigation Repair	Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$49.69 2h 0m 0s \$49.69 ✓ Done Completed by Hue Vang on 06/14/2024
#7045	Repair broken drinking fountain and add new facet	Nelson Sports Complex	Irrigation Repair	Hue Vang Jesus Aispuro		Total Time Costs Total Time Total Costs	\$49.69 2h 0m 0s \$49.69 ✓ Done Completed by Hue Vang on 06/14/2024
#6989	Weed eating on disc golf trail	Riverbend Park	Low Weed Control	T Maintenance Team Paul Vang		Total Time Costs Total Time Total Costs	\$40.00 2h 30m 0s \$40.00 ✓ Done Completed by Paul Vang on 06/14/2024
#7057	Skatepark	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	Medium Mow Schedule Graffiti Removal	T Weekend Crew Dommie		Total Time Costs Total Time Total Costs	\$28.11 1h 30m 0s \$28.11 ✓ Done Completed by Dommie on 06/15/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#7067	pressure wash tennis court bathroom	Bedrock Tennis Court	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Restroom Opening Check</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Clean up</div>	Paul Vang		Total Time Costs \$16.50 Total Time 1h 0m 0s Total Costs \$16.50	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Paul Vang on 06/16/2024
#7068	pressure wash bear rock	Bear rock pavilion <small>Parent: Riverbend Park</small>	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Rental</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Clean up</div>	Paul Vang	06/16/2024	Total Time Costs \$19.25 Total Time 1h 10m 0s Total Costs \$19.25	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Paul Vang on 06/16/2024
#7081	Replace brake switch	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Mechanical</div>	joseph velasquez Dommie			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 06/17/2024
#7046	Raise up sprinkler head and replace broken sprinkler head	Martin Luther King Jr Park	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Irrigation Repair</div>	Hue Vang Jesus Aispuro		Total Time Costs \$392.20 Total Time 15h 0m 0s Total Costs \$392.20	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hue Vang on 06/17/2024
#7078	Weed eating the park perimeter <small>📍</small>	Riverbend Park	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Weed Control</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Sheriff Work Crew</div>	Jesus Aispuro		Total Time Costs \$136.11 Total Time 6h 30m 0s Total Costs \$136.11	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Jesus Aispuro on 06/17/2024
#7082	Clean snack bar on Damon field	Nelson Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 5px;">Request</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block; font-weight: bold;">T</div> Maintenance Team joseph velasquez Eric Danner	06/21/2024	Total Time Costs \$72.75 Total Time 3h 0m 0s Total Costs \$72.75	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 06/18/2024

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#6962	Replace basketball nets at Palermo park.	Palermo Park	<div style="background-color: #28a745; color: white; padding: 2px 5px; border-radius: 3px;">Low</div> <div style="border: 1px solid #007bff; padding: 2px 5px; border-radius: 3px; margin-top: 2px;">Repair</div>	<div style="background-color: #28a745; color: white; padding: 2px 5px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team joseph velasquez Hue Vang Dommie Marek Nielsen		Total Time Costs \$94.98 Total Time 4h 0m 0s <div style="background-color: #e9ecef; padding: 2px 5px; border-radius: 3px; display: inline-block;">Total Costs</div> \$94.98	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 06/18/2024