



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Regular Board Meeting  
December 17, 2024

**OROVILLE CONVENTION CENTER**  
1200 Myers Street  
Oroville, CA 95965

**OUR MISSION:** We will provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

**APPROVED MINUTES**

**Open Session 5:30 PM**

*Written comments must be sent to [KendyleA@frprd.com](mailto:KendyleA@frprd.com) 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530) 533-2011.*

**MEETING CALLED TO ORDER AT 5:30 PM**

**PLEDGE OF ALLEGIANCE**

**GENERAL MANAGER WILL CONFIRM RECEIPT OF THE CERTIFICATE OF ELECTION AND OATH OF OFFICE FOR THE ELECTED DIRECTORS**

General Manager Brian Wilson confirmed receipt of Certificate of Election and Oath of Office for elected officials:  
Shannon DeLong  
Devin Thomas  
Michelle Huffman

**ROLL CALL**

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice-Chairperson Greg Passmore	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Michelle Huffman	<u>Present</u>
Director Shannon DeLong	<u>Present</u>

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

**PUBLIC COMMENT**

Comment from a member of the community expressing a desire to see youth drop-in program opportunities at the Oroville Convention Center.

**CONSENT AGENDA**

*Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.*

- 1. November 19, 2024 Regular Board Meeting Minutes**
- 2. November 2024 Financials**
- 3. Authorize 2025-2026 Butte County Sherriff Work Crew MOU**
- 4. Authorize OTown Flag Football Facility Use Agreement**
- 5. Authorize Just Send It Cornhole Facility Use Agreement**
- 6. Authorize Oroville Promenaders Facility Use Agreement**

Director DeLong made a motion to approve the consent agenda.

Director Thomas seconded the motion.

\*The motion passed with a unanimous vote.

## **ACTION ITEMS**

### **1. Nominate Chairperson and Vice-Chairperson for 2025**

Director DeLong nominated Director Passmore for Chairperson.

Ayes: Director DeLong, Director Thomas, Director Huffman, Director Fowler

Abstain: Director Passmore

\*Director Passmore was appointed with a majority vote.

Director Passmore nominated Director DeLong for Vice Chairperson.

Ayes: Director Passmore, Director Thomas, Director Huffman, Director Fowler

Abstain: Director DeLong

\*Director DeLong was appointed with a majority vote.

### **2. Board Member Compensation**

The board may consider revision to current board member compensation for attendance at meetings, trainings and other approved events.

Director Huffman made a motion to revise the FRRPD Policy and Procedures Handbook, Section 7, Process, to read "in accordance with California Public Resources Code Section 5784.15, Directors shall receive remuneration in the amount of \$100 (one hundred dollars) for attendance at each meeting of the board. Board members shall not receive compensation for more than six meetings of the board in a calendar month."

Director DeLong seconded the motion.

\*The motion passed with a unanimous vote.

### **3. Resolution No. 2044-24- A Resolution of the Board of Directors of the Feather River Recreation and Park District Acknowledging the completion of the Palermo ADA Upgrade Project Fixed Asset Number 24502**

Director DeLong made a motion to approve Resolution No. 2044-24.

Director Thomas seconded the motion.

\*The motion passed with a unanimous vote.

### **4. Resolution No. 2045-24 The Transfer Of Funds From Five Star Account: Riverbend '17 Insurance Depository To The County Account: General Fund Account 2600 for Riverbend North and South Gate Improvements**

Director DeLong made a motion to approve Resolution No. 2045-24

Director Passmore seconded the motion.

\*The motion passed with a unanimous vote.

### **5. Resolution No. 2046-24 A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Authorizing All Board Members To Sign All District Checks, ACH Transfers, And Check Registers**

Director Passmore made a motion to approve Resolution No. 2046-24.

Director DeLong seconded the motion.

\*The motion passed with a unanimous vote.

### **6. Allocations of funds to replace the Thermalito Family Center Pool Covers**

Proposes the replacement of pool covers for the Thermalito Family Center Pool, which has experienced significant wear and deterioration over time to regular use and aging.

Director Thomas made a motion to authorize staff to purchase pool covers not to exceed \$8000.00.

Director Huffman seconded the motion.

\*The motion passed with a unanimous vote.

#### **DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS**

Verbal Staff Report provided by GM Wilson

Verbal Staff Report provided by Supervisor Velasquez

Verbal Staff Report provided by Business Manager Singleterry

Director Fowler acknowledged appreciation for staff and fellow Board members for a successful, all be it challenging, 2024, stating that he looks forward to a more successful 2025.

Director DeLong expressed appreciation for staff efforts throughout the year.

#### **UNFINISHED BUSINESS**

#### **BOARD ITEMS FOR UPCOMING AGENDA(S)**

1. January- Committee Appointments
2. January- Budget Calendar Presented
3. January 28, 2025 Regular Board Meeting will be held at the Palermo Grange located at 7600 Irwin Ave, Oroville, Ca. Open session is scheduled for 5:30pm.
4. Director Fowler asked that discussion of the Nelson Park Hwy 70 Bulletin Board be added to discussion.

#### **MEETING ADJOURNED AT 6:19 PM**