



FEATHER RIVER RECREATION & PARK DISTRICT

Special Board Meeting
February 10, 2025

OROVILLE CONVENTION CENTER

1200 Myers Street
Oroville, CA 95965

OUR MISSION: We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

AGENDA

Open Session at 2:00 PM

Written comments must be sent to KendyleA@frprd.com 1-hour prior to the meeting to be presented to the Board. If you need special accommodations to participate in this meeting, please contact (530) 533-2011.

CALL MEETING TO ORDER

ROLL CALL

Chairperson Greg Passmore
Vice-Chairperson Shannon DeLong
Director Devin Thomas
Director Michelle Huffman
Director Scott “Kent” Fowler

MISSION STATEMENT

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

Review and Approve:

1. **December 2024 Financials** (Appendix A)

UNFINISHED BUSINESS

1. **Palermo Pool Project- Bid Award** (Appendix B)

The Board may consider acceptance, in whole or part, or reject, any or all proposals, for RFP’s submitted for the Palermo Pool Repair and Renovation Project.

Motion:

Vote:

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

BOARD ITEMS FOR UPCOMING AGENDA(S)

1. Committee Appointments

ADJOURNMENT

FEATHER RIVER RECREATION & PARK DISTRICT

BALANCE SHEET PRIOR YEAR COMPARISON

	Dec 31, 24	Dec 31, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000000 · COUNTY TREASURY				
1000101 · COUNTY TREASURY FUND 2600	1,745,569.09	1,716,861.14	28,707.95	1.67%
1001000 · COUNTY TREASURY FUND 2610	242,777.42	222,943.22	19,834.20	8.9%
1001010 · GENERAL RESERVES FUND	292,029.69	292,029.69		
Total 1000000 · COUNTY TREASURY	2,280,376.20	2,231,834.05	48,542.15	2.18%
1002000 · COUNTY TREASURY FUND 2620				
1002100 · COUNTY IMPACT PARKLAND FUND	797,868.10	760,947.98	36,920.12	4.85%
1002200 · CITY IMPACT PARKLAND FUND	109,138.16	101,836.53	7,301.63	7.17%
Total 1002000 · COUNTY TREASURY FUND 2620	907,006.26	862,784.51	44,221.75	5.13%
1003000 · COUNTY TREASURY FUND 2630				
1003100 · COUNTY IMPACT PUBLIC USE FUND	139,529.82	136,951.57	2,578.25	1.88%
1003200 · CITY IMPACT PUBLIC USE FUND	14,557.51	14,172.73		
Total 1003000 · COUNTY TREASURY FUND 2630	154,087.33	151,124.30	2,963.03	1.96%
1004000 · COUNTY TREASURY FUND 2640				
1004100 · COUNTY IMPACT AQUATICS FUND	10,195.86	8,735.62	1,460.24	16.72%
1004200 · CITY IMPACT AQUATICS FUND	13,344.70	12,994.90		
Total 1004000 · COUNTY TREASURY FUND 2640	23,540.56	21,730.52	1,810.04	8.33%
1005000 · FIVE STAR BANK				
1005100 · FSB MERCHANT DEPOSIT	25,910.39	42,816.24	(16,905.85)	(39.49%)
1005200 · FSB PAYROLL CLEARING	7,563.38	19,177.57	(11,614.19)	(60.56%)
1005300 · FSB RESTRICTED	1,688,935.54		1,688,935.54	100.0%
1005400 · FSB RB '17 FLOOD INS.	163,742.20	247,432.84	(83,690.64)	(33.82%)
Total 1005000 · FIVE STAR BANK	1,886,151.51	309,426.65	1,576,724.86	509.56%
1006000 · IMPREST CASH				
	1,203.32	1,000.00		
1007000 · REFINANCE 2015 PREPAID LOAN				
		19,435.14	(19,435.14)	(100.0%)
Total Checking/Savings	5,252,365.18	3,597,335.17	1,655,030.01	46.01%
Accounts Receivable				
1103000 · ACCOUNTS RECEIVABLE				
	(28,497.20)	(400.00)		
Total Accounts Receivable	(28,497.20)	(400.00)		
Other Current Assets				
1200000 · REFINANCE 2015 PREPAID INTEREST				
		17,478.93	(17,478.93)	(100.0%)
Total Other Current Assets		17,478.93	(17,478.93)	(100.0%)
Total Current Assets	5,223,867.98	3,614,414.10	1,609,453.88	44.53%
Fixed Assets				
1400000 · LAND				
	627,494.00	627,494.00		
1401000 · BUILDINGS & IMPROVEMENTS				
	13,789,963.46	16,987,344.91	(3,197,381.45)	(18.82%)
1402000 · EQUIPMENT & VEHICLES				
	3,443,891.12	3,443,891.12		
1403000 · ACCUMULATED DEPRECIATION				
	(7,704,233.00)	(7,704,233.00)		
1404000 · CONSTRUCTION IN PROGRESS				
1404100 · CIP FEATHER RIVER TRAIL FRT99	23,460.41	23,460.41		
1404130 · CIP SCOREBOARDS		57,739.85	(57,739.85)	(100.0%)
1404140 · CIP LIGHTING IMPROVEMENT		63,250.30	(63,250.30)	(100.0%)
Total 1404000 · CONSTRUCTION IN PROGRESS	23,460.41	144,450.56	(120,990.15)	(83.76%)
Total Fixed Assets	10,180,575.99	13,498,947.59	(3,318,371.60)	(24.58%)
Other Assets				
1510000 · GASB 68 VALUATION AUDITOR ADJ.				
	164,161.00	164,161.00		
Total Other Assets	164,161.00	164,161.00		
TOTAL ASSETS	15,568,604.97	17,277,522.69	(1,708,917.72)	(9.89%)
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000000 · ACCOUNTS PAYABLE				
	106,262.66	169,558.98	(63,296.32)	(37.33%)
Total Accounts Payable	106,262.66	169,558.98	(63,296.32)	(37.33%)
Credit Cards				
2003000 · DISTRICT CREDIT CARDS				
2003001 · FSB DISTRICT CC			0.00	0.0%
Total 2003000 · DISTRICT CREDIT CARDS	0.00	0.00	0.00	0.0%
2004000 · DISTRICT SUPPLIER ACCOUNTS				
2004001 · BETTER DEAL EXCHANGE			0.00	0.0%

	Dec 31, 24	Dec 31, 23	\$ Change	% Change
2004003 · WAL-MART			0.00	0.0%
2004004 · HOME DEPOT			0.00	0.0%
2004007 · TRACTOR SUPPLY			0.00	0.0%
Total 2004000 · DISTRICT SUPPLIER ACCOUNTS	0.00	0.00	0.00	0.0%
Total Credit Cards	0.00	0.00	0.00	0.0%
Other Current Liabilities				
2001000 · SECURITY DEPOSIT	1,170.00		1,170.00	100.0%
2005000 · PAYROLL LIABILITIES				
2005001 · WAGES PAYABLE	21,786.00	21,786.00		
2005002 · PAYROLL TAXES PAYABLE	13,260.35	(8,487.88)	21,748.23	256.23%
2005004 · UNION DUES PAYABLE	808.00		808.00	100.0%
2005006 · WORKERS COMP PAYABLE	29,323.87	(22,629.50)	51,953.37	229.58%
2005007 · RETIREMENT PAYABLE	4,353.46	(3,730.78)	8,084.24	216.69%
2005008 · HEALTH INSURANCE PAYABLE	6,411.45	1,533.67	4,877.78	318.05%
2005011 · DENTAL INSURANCE PAYABLE	(3,772.13)	(2,904.33)	(867.80)	(29.88%)
2005012 · LIFE INSURANCE PAYABLE	(254.44)	(123.89)	(130.55)	(105.38%)
2005013 · AFLAC PAYABLE	(2,121.95)	(1,883.25)	(238.70)	(12.68%)
2005014 · ACCRUED LEAVE PAYABLE	38,494.07	38,494.07		
2005000 · PAYROLL LIABILITIES - Other	206.92	134.47	72.45	53.88%
Total 2005000 · PAYROLL LIABILITIES	108,495.60	22,188.58	86,307.02	388.97%
2007000 · CURRENT DEBT INTEREST DUE		(17,478.91)	17,478.91	100.0%
2009000 · DEFERRED REVENUE				
Total Other Current Liabilities	109,665.60	4,709.67	104,955.93	2,228.52%
Total Current Liabilities	215,928.26	174,268.65	41,659.61	23.91%
Long Term Liabilities				
2017000 · FORD MOTOR VEHICLE LOAN	39,634.94	60,183.27	(20,548.33)	(34.14%)
2018000 · REFINANCE 2015 EXEMPT BOND A		1,977,278.00	(1,977,278.00)	(100.0%)
2019000 · REFINANCE 2015 TAXABLE BOND B		8,999.94	(8,999.94)	(100.0%)
2020000 · GASB 68 VALUATION LIAB AUD ADJ.				
2020001 · GASB 68 DEFERRED INFLOW PENSION	679,520.00	679,520.00		
2020002 · GASB 68 PENISON LIABILITY	657,502.00	657,502.00		
Total 2020000 · GASB 68 VALUATION LIAB AUD ADJ.	1,337,022.00	1,337,022.00		
Total Long Term Liabilities	1,376,656.94	3,383,483.21	(2,006,826.27)	(59.31%)
Total Liabilities	1,592,585.20	3,557,751.86	(1,965,166.66)	(55.24%)
Equity				
3000000 · DISTRICT EQUITY				
3001000 · PETTY CASH RESERVE	(1,203.32)	(1,000.00)	(203.32)	(20.33%)
3002000 · GENERAL RESERVE	(292,029.69)	(20,000.00)	(272,029.69)	(1,360.15%)
3003000 · INVESTMENT IN ASSETS	(10,180,575.99)	(13,498,947.59)	3,318,371.60	24.58%
3004000 · GENERAL FUND BALANCE	(1,745,569.09)	(2,036,073.78)	290,504.69	14.27%
3005000 · BENEFIT ASSESSMENT DISTRICT	(242,777.42)	(107,756.83)	(135,020.59)	(125.3%)
3006000 · IMPACT FEES	(1,084,634.15)	(1,035,639.33)	(48,994.82)	(4.73%)
Total 3000000 · DISTRICT EQUITY	(13,546,789.66)	(16,699,417.53)	3,152,627.87	18.88%
3007000 · UNDISTRIBUTED DISTRICT EQUITY	(3,685,594.71)	(4,195,203.00)	509,608.29	12.15%
Net Income	71,194.20	59,345.98	11,848.22	19.97%
Total Equity	(17,161,190.17)	(20,835,274.55)	3,674,084.38	17.63%
TOTAL LIABILITIES & EQUITY	(15,568,604.97)	(17,277,522.69)	1,708,917.72	9.89%

FEATHER RIVER RECREATION & PARK DISTRICT

4:25 PM

CHECK REGISTER

01/23/2025

MONTH ENDING 12/31/2024

Accrual Basis

DATE	CHECK NO.	VENDOR	MEMO	AMOUNT
12/12/2024	96164-96172	PAYROLL	CHECKS	4,914.60
12/12/2024	96173	CA SDU	GARNISHMENT	279.69
12/12/2024	96174	FRANCHISE TAX BOARD	GARNISHMENT	225.08
12/12/2024	96175	UPEC LOCAL	UNION DUES	353.50
12/12/2024	96176	CLARENCE SONNY BRANDT	NOV 2024 BOD STIPEND	200.00
12/12/2024	96177	DEVIN THOMAS	NOV 2024 BOD STIPEND	200.00
12/12/2024	96178	GREG PASSMORE	NOV 2024 BOD STIPEND	400.00
12/12/2024	96179	SCOTT KENT FOWLER	NOV 2024 BOD STIPEND	200.00
12/12/2024	96180	SHANNON DELONG	NOV 2024 BOD STIPEND	400.00
12/12/2024	96181	RANDY SCHMIDT'	PAID CASH AT BETTER DEAL EXCHA	13.63
12/12/2024	96182	WILLIAM HARTMAN	LIVE BAND FOR BREAKFAST WITH S	400.00
12/12/2024	96183	ALL THINGS CLEANING	NOVEMBER PARKS JANITORIAL SE	6,400.00
12/12/2024	96184	AT&T - CALNET	TELEPHONE	386.72
12/12/2024	96185	BUTTE COUNTY PUBLIC HEALTH DE	PERMIT NO. EH-COMMP-24-00000	196.00
12/12/2024	96186	BUTTE COUNTY SHERIFFS OFFICE	COUNTY OF BUTTE MOU NO. R421	2,000.00
12/12/2024	96187	CALTRONICS	ACCOUNT NO. FR64 CONTRACT N	91.32
12/12/2024	96188	CAPRI	DISTRICT INSURANCE	78,205.00
12/12/2024	96189	CARDMEMBER SERVICES	FIVESTARBANK CC	5,817.47
12/12/2024	96208	CARR CONSTRUCTION	PALERMO PARK ADA PROJECT	14,950.00
12/12/2024	96191	CITY OF OROVILLE	OROVILLE CONVENTION CENTER (C	2,500.00
12/12/2024	96192	COMCAST	SHOP INTERNET	208.13
12/12/2024	96193	CRESCO EQUIPMENT RENTALS	PARK MAINTENANCE	104.11
12/12/2024	96194	DAWSON OIL COMPANY	PARK MAINTENANCE	2,417.81
12/12/2024	96195	DEL-MAR RENTAL & LANDSCAPE S	PARK MAINTENANCE	305.45
12/12/2024	96196	FORD MOTOR CREDIT COMPANY L	PARK MAINTENANCE	1,385.07
12/12/2024	96197	MENDES SUPPLY COMPANY	PARK MAINTENANCE	1,431.55
12/12/2024	96198	NAPA AUTO PARTS	PARK MAINTENANCE	5.40
12/12/2024	96199	NORTH YUBA WATER DISTRICT	IRRIGATION	217.00
12/12/2024	96200	OROVILLE CABLE & EQUIPMENT C	PARK MAINTENANCE	28.02
12/12/2024	96201	PG&E	ELECTRIC AND GAS	10,503.20
12/12/2024	96202	RECOLOGY BUTTE COLUSA COUNT	TRASH	2,138.27
12/12/2024	96203	RENTAL GUYS	PARK MAINTENANCE	169.12
12/12/2024	96204	SAL RODRIGUEZ LANDSCAPE LLC.	LANDSCAPING	7,200.00
12/12/2024	96205	SFWPA	IRRIGATION	37.94
12/12/2024	96206	SHARP'S LOCKSMITHING	PARK MAINTENANCE	188.23

12/12/2024	96207	WELLS FARGO VENDOR FINANCIAL DISTRICT COPIER	187.23
12/12/2024	DD12122401-20	PAYROLL DIRECT DEPOSIT	18,593.76
12/24/2024	96209-96215	PAYROLL CHECKS	4,491.95
12/24/2024	96216	AFLAC SUP. INSURANCE	1,457.08
12/24/2024	96217	CA SDU GARNISHMENT	279.69
12/24/2024	96218	PRINCIPAL GROUP BENEFITS DENTAL AND VISION	1,034.98
12/24/2024	96219	ALL AMERICAN WELDING SMALL RIVERBEND GATES	4,894.75
12/24/2024	96220	APEX TECHNOLOGY MANAGEMEN DISTRICT IT	2,806.26
12/24/2024	96221	ASCAP ANNUAL MUSIC PERMIT FOR MUSI	445.00
12/24/2024	96222	BETTER DEAL EXCHANGE PARK MAINTENANCE	742.29
12/24/2024	96223	CALIFORNIA WATER SERVICE DISTRICT WATER	3,448.90
12/24/2024	96224	CINTAS PARK MAINTENANCE	970.80
12/24/2024	96225	CITY OF OROVILLE OROVILLE CONVENTION CENTER (C	2,426.40
12/24/2024	96226	COMER'S PRINT SHOP NEWLY ELECTED BOARD MEMBER	59.54
12/24/2024	96227	ENTERPRISE-RECORD MERCURY-RI ADVERTISING	125.94
12/24/2024	96228	FEATHER RIVER RECREATION & PA DIRECT DEPOSIT FUNDING FOR TW	45,000.00
12/24/2024	96229	FGL ENVIRONMENTAL DOG PARK WELL TESTING	73.00
12/24/2024	96230	FORD MOTOR CREDIT COMPANY L FORD F250 2019 AND 2022	2,143.46
12/24/2024	96231	GRAINGER PARK MAINTENANCE	140.53
12/24/2024	96232	HOME DEPOT CREDIT SERVICES PARK MAINTENANCE	1,305.84
12/24/2024	96233	INDUSTRIAL POWER PRODUCTS PARK MAINTENANCE	389.26
12/24/2024	96234	INSIDE OUT DESIGNS PARK MAINTENANCE	203.85
12/24/2024	96235	JACKSON'S GLASS FORBESTOWN MUSEUM	103.84
12/24/2024	96236	JENNA WALKER' MILEAGE DATES 11/13/24 - 12/12/	60.78
12/24/2024	96237	JOE VELASQUEZ' MILEAGE DATES 11/12/24 - 12/20/	180.78
12/24/2024	96238	LES SCHWAB TIRES TRUCK MAINTENANCE	691.95
12/24/2024	96239	MAZES CONSULTING NOVEMBER BILLING	650.00
12/24/2024	96240	NAPA AUTO PARTS PARK MAINTENANCE	422.13
12/24/2024	96241	NORMAC PARK MAINTENANCE	2,065.88
12/24/2024	96242	NORTH STATE AV, INC. OCC GYM EQUIPMENT	831.69
12/24/2024	96243	OROVILLE POWER EQUIPMENT PARK MAINTENANCE	60.71
12/24/2024	96244	PG&E ELECTRIC AND GAS	10,483.86
12/24/2024	96245	RANDY SCHMIDT' CY 2024 UNIFORM ALLOWANCE RE	78.43
12/24/2024	96246	RENTAL GUYS PARK MAINTENANCE	875.92
12/24/2024	96247	SACVALLEYLAW LLP DISTRICT LEGAL	720.00
12/24/2024	96248	SAL RODRIGUEZ LANDSCAPE LLC. PARK MAINTENANCE	1,126.13
12/24/2024	96249	STEVEN CAMPBELL PAYMENT FOR SANTA DURING BRI	100.00
12/24/2024	96250	THERMALITO WATER AND SEWER WATER AND SEWAGE	856.65
12/24/2024	96251	TRACTOR SUPPLY CREDIT PLAN PARK MAINTENANCE	38.65
12/24/2024	96252	VERIZON WIRELESS DISTRICT PHONES	30.23

12/24/2024 96253	ZARA WILLSON	END OF SEASON LIVESCAN REIMB	73.80
12/24/2024 DD12242401-19	PAYROLL	DIRECT DEPOSIT	19,612.27
			<u>274,756.52</u>

FEATHER RIVER RECREATION & PARK DISTRICT

PROFIT AND LOSS BUDGET PERFORMANCE

December 2024

Ordinary Income/Expense

	DEC. ACTUAL	DEC. BUDGET	OVER/UNDER BUDGET	% OF DEC. BUDGET	YEAR TO DATE (YTD) ACTUAL	YEAR TO DATE (YTD) BUDGET	OVER/UNDER YTD BUDGET	% OF YTD BUDGET	ANNUAL BUDGET
Income									
4010000 · PROPERTY TAX REVENUE	1,146,951.67	1,219,000.00	(72,048.33)	94.09%	1,254,124.90	1,219,000.00	35,124.90	102.88%	2,438,000.00
4011000 · PROPERTY TAX INTEREST REVENUE	5,069.43	6,000.00	(930.57)	84.49%	19,071.33	16,000.00	3,071.33	119.2%	26,000.00
4020000 · BAD TAX REVENUE	213,239.83	188,507.50	24,732.33	113.12%	213,239.83	188,507.50	24,732.33	113.12%	377,015.00
4022000 · BAD TAX INTEREST REVENUE		500.00	(500.00)			1,500.00	(1,500.00)		2,500.00
4030000 · PROGRAM REVENUE									
4031000 · RECREATION REVENUE	180.00	7,500.00	(7,320.00)	2.4%	27,114.00	40,000.00	(12,886.00)	67.79%	90,000.00
4032000 · AQUATIC REVENUE					17,909.78	23,600.00	(5,690.22)	75.89%	40,000.00
4034000 · YOUTH ACTIVITY REVENUE		1,666.67	(1,666.67)	0.0%	18,007.07	9,999.98	8,007.09	180.07%	20,000.00
4035000 · EVENT REVENUE	797.50	2,000.00	(1,202.50)	39.88%	3,336.00	7,000.00	(3,664.00)	47.66%	15,000.00
4036000 · RENTAL REVENUE	11,125.00	5,200.00	5,925.00	213.94%	38,678.50	27,700.00	10,978.50	139.63%	65,000.00
4037000 · REFUNDS	(100.00)				(3,843.00)				
4038000 · EMPLOYEE DISCOUNT									
Total Income	1,377,263.43	1,430,374.17	(53,110.74)	96.29%	1,587,638.41	1,533,307.48	54,330.93	103.54%	3,073,515.00
Gross Profit	1,377,263.43	1,430,374.17	(53,110.74)	96.29%	1,587,638.41	1,533,307.48	54,330.93	103.54%	3,073,515.00
Expense									
5000000 · PAYROLL EXPENSES									
5000001 · WAGES & SALARIES	65,429.02	79,514.19	(14,085.17)	82.29%	479,482.03	519,701.34	(40,219.31)	92.26%	1,120,470.05
5000002 · EMPLOYER TAXES	4,632.77	7,651.25	(3,018.48)	60.55%	37,852.82	48,968.84	(11,116.02)	77.3%	106,603.79
5000003 · EMPLOYEE BENEFITS	15,967.66	17,109.30	(1,141.64)	93.33%	98,245.63	105,189.64	(6,944.01)	93.4%	215,634.16
5000004 · WORKER'S COMP.	18,323.00	18,323.00		100.0%	36,646.00	36,646.00		100.0%	73,292.00
Total 5000000 · PAYROLL EXPENSES	104,352.45	122,597.74	(18,245.29)	85.12%	652,226.48	710,505.82	(58,279.34)	91.8%	1,516,000.00
5001000 · GASB 68 BENEFIT EXPENSE	7,512.83	7,512.83		100.0%	45,076.98	45,077.02	(0.04)	100.0%	90,154.00
5002000 · GASB 68 VALUATION AUDITOR ADJ.									
5004000 · MARKETING		416.67	(416.67)		708.88	2,499.98	(1,791.10)	28.36%	5,000.00
5006000 · FEES		291.67	(291.67)		12.99	1,750.02	(1,737.03)	0.74%	3,500.00
5007000 · CHARITABLE CONTRIBUTIONS									
5008000 · COPYING & PRINTING	254.14	291.67	(37.53)	87.13%	1,647.97	1,749.98	(102.01)	94.17%	3,500.00
5009000 · DEPRECIATION									
5010000 · PRE-EMPLOYMENT	73.80	191.67	(117.87)	38.5%	2,821.48	1,149.98	1,671.50	245.35%	2,300.00
5011000 · MEMBERSHIPS & SUBSCRIPTIONS		2,000.00	(2,000.00)		13,463.14	18,000.00	(4,536.86)	74.8%	35,000.00
5012000 · EDUCATION & DEVELOPMENT		1,666.67	(1,666.67)		1,350.00	9,999.98	(8,649.98)	13.5%	20,000.00
5013000 · EQUIPMENT RENTAL	1,209.66	916.67	292.99	131.96%	3,130.42	5,499.98	(2,369.56)	56.92%	11,000.00
5014000 · EQUIPMENT, TOOLS & FURN (<\$5K)									
5014001 · OPERATING ET&F		291.67	(291.67)			1,749.98	(1,749.98)		3,500.00
5014002 · PROGRAM ET&F		625.00	(625.00)			3,750.00	(3,750.00)		7,500.00
5014003 · SITE/SHOP ET&F		1,000.00	(1,000.00)		7,050.00	20,000.00	(12,950.00)	35.25%	46,000.00
5014004 · IT COMPUTER/HARDWARETECHNOLOGY						15,000.00	(15,000.00)		15,000.00
5014005 · IT COMPUTER/SOFTWARE TECHNOLOGY	3,456.26	4,000.00	(543.74)	86.41%	30,608.80	24,000.00	6,608.80	127.54%	48,000.00
Total 5014000 · EQUIPMENT, TOOLS & FURN (<\$5K)	3,456.26	5,916.67	(2,460.41)	58.42%	37,658.80	64,499.98	(26,841.18)	58.39%	120,000.00
5015000 · GENERAL INSURANCE	59,882.00	67,500.00	(7,618.00)	88.71%	119,764.00	135,000.00	(15,236.00)	88.71%	135,000.00

December 2024

	DEC. ACTUAL	DEC. BUDGET	OVER/UNDER BUDGET	% OF DEC. BUDGET	YEAR TO DATE (YTD) ACTUAL	YEAR TO DATE (YTD) BUDGET	OVER/UNDER YTD BUDGET	% OF YTD BUDGET	ANNUAL BUDGET
5016000 · INTEREST EXPENSE - OPERATING	463.63	333.33	130.30	139.09%	2,781.78	2,000.02	781.76	139.09%	4,000.00
5018000 · POSTAGE & DELIVERY		83.33	(83.33)		740.77	500.02	240.75	148.15%	1,000.00
5019000 · PROFESSIONAL & OUTSIDE SERVICES									
5019001 · ANNUAL AUDIT					29,650.00		29,650.00	100.0%	30,000.00
5019002 · BANDS	500.00		500.00	100.0%	3,067.53	1,800.00	1,267.53	170.42%	4,425.00
5019003 · BOARD STIPENDS	1,800.00	2,000.00	(200.00)	90.0%	10,800.00	12,000.00	(1,200.00)	90.0%	24,000.00
5019004 · RECREATION INSTRUCTORS									
5019005 · LEGAL	1,950.00	2,000.00	(50.00)	97.5%	10,830.00	12,000.00	(1,170.00)	90.25%	24,000.00
5019006 · CONTRACT JANITORIAL	6,400.00	7,916.67	(1,516.67)	80.84%	38,400.00	47,499.98	(9,099.98)	80.84%	95,000.00
5019007 · OTHER OUTSIDE LABOR					15,552.97	15,000.00	552.97	103.69%	30,000.00
5019008 · OUTSIDE ADMIN.CONSULTING	68,732.24		68,732.24	100.0%	69,182.24		69,182.24	100.0%	
Total 5019000 · PROFESSIONAL & OUTSIDE SERVICES	79,382.24	11,916.67	67,465.57	666.14%	177,482.74	88,299.98	89,182.76	201.0%	207,425.00
5020002 · MILEAGE REIMBURSEMENT	241.56		241.56	100.0%	823.09		823.09	100.0%	
5021000 · RENT	2,500.00	2,500.00		100.0%	10,000.00	15,000.00	(5,000.00)	66.67%	30,000.00
5022000 · REPAIRS & MAINTENANCE									
5022001 · BUILDING R&M	27.21	916.67	(889.46)	2.97%	4,186.87	5,499.98	(1,313.11)	76.13%	11,000.00
5022002 · EQUIP REPAIRS & SMALL TOOLS	1,214.69	1,454.55	(239.86)	83.51%	15,973.94	24,272.75	(8,298.81)	65.81%	33,000.00
5022003 · GENERAL R&M	446.53				518.58				
5022004 · GROUNDS R&M	8,231.38	9,166.67	(935.29)	89.8%	49,615.67	54,999.98	(5,384.31)	90.21%	110,000.00
5022005 · JANITORIAL SUPPLIES	123.73	1,333.33	(1,209.60)	9.28%	11,207.65	8,000.02	3,207.63	140.1%	16,000.00
5022006 · VANDALISM REPAIR	200.28	1,833.33	(1,633.05)	10.92%	3,330.68	10,999.98	(7,669.30)	30.28%	22,000.00
5022007 · VEHICLE R&M	427.53	916.67	(489.14)	46.64%	5,072.61	5,500.02	(427.41)	92.23%	11,000.00
5022008 · AQUATICS POOL R&M		2,083.33	(2,083.33)		15,675.21	12,500.02	3,175.19	125.4%	25,000.00
5022009 · OUTSIDE CONTRACTOR/SERVICES R&M	16,059.75	12,500.00	3,559.75	128.48%	247,740.59	75,000.00	172,740.59	330.32%	150,000.00
Total 5022000 · REPAIRS & MAINTENANCE	26,731.10	30,204.55	(3,473.45)	88.5%	353,321.80	196,772.75	156,549.05	179.56%	378,000.00
5023000 · SECURITY	993.00	1,666.67	(673.67)	59.58%	2,769.00	9,999.98	(7,230.98)	27.69%	20,000.00
5025000 · CONSUMABLES									
5025001 · DISTRICT CLOTHING	172.19	666.67	(494.48)	25.83%	1,030.66	3,999.98	(2,969.32)	25.77%	8,000.00
5025002 · OFFICE SUPPLIES		416.67	(416.67)		11,538.44	2,499.98	9,038.46	461.54%	5,000.00
5025003 · UNION ALLOWANCE	184.49	125.00	59.49	147.59%	770.95	750.00	20.95	102.79%	1,500.00
5025004 · PROGRAM FOOD	16.85	150.00	(133.15)	11.23%	304.79	900.00	(595.21)	33.87%	1,800.00
5025005 · PROGRAM SUPPLIES	393.73	808.33	(414.60)	48.71%	9,891.66	4,849.98	5,041.68	203.95%	9,700.00
5025006 · SAFETY SUPPLIES	154.35	166.67	(12.32)	92.61%	3,901.19	999.98	2,901.21	390.13%	2,000.00
5025007 · STAFF SUPPLIES	71.60	250.00	(178.40)	28.64%	538.60	1,500.00	(961.40)	35.91%	3,000.00
5025008 · VOLUNTEER SUPPLIES		166.67	(166.67)		99.44	999.98	(900.54)	9.94%	2,000.00
Total 5025000 · CONSUMABLES	993.21	2,750.01	(1,756.80)	36.12%	28,075.73	16,499.90	11,575.83	170.16%	33,000.00
5026000 · TAXES, LIC., NOTICES & PERMITS	677.71	208.33	469.38	325.31%	27,528.37	1,249.98	26,278.39	2,202.31%	2,500.00
5027000 · INTERNET AND TELECOMMUNICATIONS	599.24	3,333.33	(2,734.09)	17.98%	10,293.59	20,000.02	(9,706.43)	51.47%	40,000.00
5028000 · FUEL, TRAVEL AND MEALS									
5028001 · AIR, LODGING, OTHER TRAVEL									
5028002 · DIESEL	362.67	580.00	(217.33)	62.53%	2,577.19	3,495.00	(917.81)	73.74%	7,000.00
5028003 · RED DIESEL	348.79	250.00	98.79	139.52%	1,827.26	1,500.00	327.26	121.82%	3,000.00
5028004 · GASOLINE	1,765.00	2,500.00	(735.00)	70.6%	11,323.58	15,000.00	(3,676.42)	75.49%	30,000.00
5028005 · MEALS									
Total 5028000 · FUEL, TRAVEL AND MEALS	2,476.46	3,330.00	(853.54)	74.37%	15,728.03	19,995.00	(4,266.97)	78.66%	40,000.00
5029000 · UTILITIES									

December 2024	DEC. ACTUAL	DEC. BUDGET	OVER/UNDER BUDGET	% OF DEC. BUDGET	YEAR TO DATE (YTD) ACTUAL	YEAR TO DATE (YTD) BUDGET	OVER/UNDER YTD BUDGET	% OF YTD BUDGET	ANNUAL BUDGET
5029001 · ELECTRIC	7,486.07	9,600.00	(2,113.93)	77.98%	87,128.53	98,600.00	(11,471.47)	88.37%	174,200.00
5029002 · GARBAGE	2,138.27	3,000.00	(861.73)	71.28%	17,332.39	18,000.00	(667.61)	96.29%	36,000.00
5029003 · GAS/PROPANE	4,528.38	1,000.00	3,528.38	452.84%	7,885.37	6,000.00	1,885.37	131.42%	12,000.00
5029004 · SEWER	414.36	300.00	114.36	138.12%	4,334.32	1,800.00	2,534.32	240.8%	3,600.00
5029005 · WATER	3,750.53	6,600.00	(2,849.47)	56.83%	83,669.81	54,600.00	29,069.81	153.24%	104,200.00
Total 5029000 · UTILITIES	18,317.61	20,500.00	(2,182.39)	89.35%	200,350.42	179,000.00	21,350.42	111.93%	330,000.00
5031000 · DEBT INTEREST					20,213.58	17,854.83	2,358.75	113.21%	17,854.83
Total Expense	309,875.34	286,128.48	23,746.86	108.3%	1,727,146.95	1,562,905.22	164,241.73	110.51%	3,045,233.83
Net Ordinary Income							(139,508.54)		
COMPLETE/PENDING PROJECT COSTS TO REIMBURSE THE GENERAL FUND									
<i>RIVERBEND INSURANCE PROCEEDS</i>					118,389.50				
<i>IMPACT FEES</i>					23,581.00				
<i>RESERVES</i>					68,732.24				
TOTAL COMPLETE/PENDING PROJECT COSTS TO REIMBURSE TO THE GENERAL FUND					210,702.74				
NET ORDINARY INCOME AFTER REIMBURSEMENT	1,067,388.09	1,144,245.69	(76,857.60)	93.28%	71,194.20	(29,597.74)	(109,910.80)	471.35%	28,281.17
Other Income/Expense									
Other Income									
8000000 · GRANT EXPENDITURES REVENUE									
8001000 · IMPACT FEE REVENUE									
8001001 · IMPACT FEE COUNTY PARKLANDS	2,621.22				6,116.18				
8001002 · IMPACT FEE COUNTY PUBLIC USE	364.98				851.62				
8001003 · IMPACT FEE COUNTY AQUATICS	331.80				774.20				
8001004 · IMPACT FEE CITY PARKLANDS	944.84				944.84				
8001005 · IMPACT FEE CITY PUBLIC USE	131.56				131.56				
8001006 · IMPACT FEE CITY AQUATICS	119.60				119.60				
8001007 · COUNTY - INTEREST APPORTIONMENT					280.66		280.66	100.0%	
8002002 · SPONSORSHIP REVENUE		833.33	(833.33)		1,000.00	4,999.98	(3,999.98)	20.0%	10,000.00
8002003 · DONATIONS REVENUE		416.67	(416.67)		250.00	2,499.98	(2,249.98)	10.0%	5,000.00
8002005 · OTHER REVENUE									
8003000 · INSURANCE PROCEEDS									
8005000 · GAIN/(LOSS) ON ASSET DISPOSAL					251,923.00		251,923.00	100.0%	
Total Other Income	4,514.00	1,250.00	3,264.00	361.12%	262,391.66	7,499.96	254,891.70	3,498.57%	15,000.00
Other Expense									
9005000 · OCC MOVING 2024					10,585.25				
9006000 · SALE OF AC CLOSING COSTS					159,600.00				
9007000 · SECURITY DEPOSITS RETURNED	2,000.00				2,525.00				
Total Other Expense	2,000.00				172,710.25				
Net Other Income	2,514.00	1,250.00	1,264.00	201.12%	160,875.61	7,499.96	153,375.65	2,145.02%	15,000.00
Net Income	1,069,902.09	1,145,495.69	(75,593.60)	93.4%	232,069.81	(22,097.78)	254,167.59	(1,050.2%)	43,281.17



STAFF REPORT

DATE: February 7, 2025

TO: FRRPD BOARD OF DIRECTORS

FROM: Brian Wilson, GENERAL MANAGER

RE: Award of Construction Contract for Palermo Pool Repair & Renovation Project

SUMMARY

The Board may consider acceptance, in whole or part, or reject, any or all proposals, for RFP's submitted for the Palermo Pool Repair & Renovation project.

BACKGROUND

The repair and renovation of the Palermo Pool has been identified on the district deferred maintenance project list for the past several years. On November 11, 2024, the Feather River Recreation and Park District announced it would be accepting proposals for repair and renovation of the Palermo Pool.

The engineer's estimate for the overall cost for this project was \$400,000.

A total of (5) five interested companies attended a mandatory project site walk on November 19, 2024.

Of the (5) five interested companies, (3) three companies submitted proposals by deadline.

On January 9, 2025, proposals were opened for the Palermo Pool Repair & Renovation project.

The lowest responsive and responsible bidder is Adams Pool Solutions, from Pleasanton, CA, with a bid of \$241,070. Staff has completed a review of Adams Pool Solutions qualifications and capability to complete the project.

FISCAL IMPACT

The proposed \$400,000 cost estimate for Palermo Pool Repair & Renovation has not been included as a line-item expense for the FY2024/25 budget. Improvements and repairs to the pool facility have been on a deferred maintenance list, postponed due to lack of resources/funding.

Demolition and disposal of the existing "kiddie" pool is not included in the project bid, and will be completed by FRRPD staff. Items required by Butte County Public Health, and/or County Building Departments are not included in the project bid and will result in additional costs to the District.

CURRENT POTENTIAL FUNDING SOURCES

Five Star Bank Account "Activity Center Proceeds"

DISCUSSION

While the cost estimate of the project is at \$400,000, it is important for the Board to consider potential "unknowns" that may arise during the repair project, including regulatory compliance, hidden damages, and/or environmental factors.

RECOMMENDATION

Award the construction contract for the Palermo Pool Repair & Renovation project to Adams Pool Solutions, in the amount of \$241,070 for the Base Bid; authorize the General Manager to sign and affirm construction and construction management change orders up to an aggregate of \$24,107; and authorize the General Manager to execute the contracts on behalf of the District.



ALTERNATIVES

The Board has the following alternatives to consider:

1. Delay award of the project and provide additional direction to staff; or
2. Reject all bids, modify the project, and re-advertise for bids as soon as possible.

ATTACHMENT(S)

1. Bid results
2. Palermo Park Pool Repair and Renovation Project – RFP



FEATHER RIVER RECREATION AND PARK DISTRICT BID OPENING RESULTS

Bid Opening Date: Thursday, January 9, 2025 @ 3:00 p.m.

Bids for: Palermo Pool Repair and Renovation project

Sealed Bids Received

No.	Company Name & Address	Total Base Bid
1	Adams Pool Solutions 3675 Old Santa Rita Road, Pleasanton, CA 94588	\$241,070.00
2	Holiday Pools Construction 2990 Hwy 32 #300, Chico, CA 95973	\$324,000.00
3	Tri-Con Construction , Inc. dba Tri-Con Aquatics 11419 Sunrise Gold Circle, Ste 6., Rancho Cordova, CA 95742	\$623,125.00
4		
5		



Request for Proposal (RFP)

Palermo Pool Repair & Renovation Project

Palermo Pool
2350 Ludlum Ave
Palermo, CA, 95968

11/04/2024

Introduction

The Feather River Recreation & Park District (hereinafter, the “district”) is accepting proposals from company’s/contractors with expertise in pool repairs, renovations, and improvements.





Project Overview

1. Project Description

The district invites qualified contractors to submit proposals which comply with all applicable local, state, and federal regulations governing construction of said outdoor aquatic facilities including all associated agencies permitting such projects. The proposal must provide but is not limited to complete shop plans/drawings and construction cost estimates for the repairs and renovations at the following location: Palermo Pool; 2350 Ludlum Ave Palermo, CA, 95968. The district is seeking a company with commercial pool repairs and renovations experience as well as experience working with public municipal agencies.

2. Objectives

The primary objective of this project is to rebuild necessary components to get the pool up and running for the 2025 summer season. The pool is in need of plaster, plumbing, chemical feeder upgrades, main pump upgrades, electrical repairs, filtration repairs, and other repairs the district may have missed.

3. Scope of Work

1. Generate plans/drawings necessary for repairs, renovations and permitting.
2. Performance and payment bonding.
3. Demo, prep, and bond coats for new plaster.
4. Repair skimmer seals at face and tile line.
5. New tile for step tiles.
6. New pool equipment, (Main pump, VFD, Chemtrol chemical controller, Pulsar chlorine feeder, acid tank and pump, auto fill water system, and flow meter).
7. Necessary project plumbing. Clean up pool plumbing with SCH 80 PVC, required valves, and strut support systems.
8. Electrical, clean up existing electrical to meet current codes and update for new equipment.
9. Plaster pool.
10. Final, start up, and balance



4. Proposal Submission

Deadline for Submission:

All proposals must be submitted in person or mailed no later than 4:00 PM on 01/03/2025.
Mail to 1200 Myers St, Oroville, Ca, 95965

Proposals must be submitted to the contact's name below by 4:00 PM Pacific Time. Submit one (1) original and one (1) copy of the proposal clearly marked as such. The outside of the box or package and the cover letter of each proposal shall be marked as follows: RFP: Palermo Pool Repair & Renovation Project. In addition, include an electronic copy of the complete proposals on a USB Flash Drive.

Late submissions will not be accepted.

For questions or clarification regarding this RFP, please contact:

Joe Velasquez
Park Supervisor
Joev@frpd.com
(530)531-4241

5. Proposal Evaluation Criteria

Proposals will be evaluated based on the following criteria:

1. Demonstrated experience in similar commercial pool repair/renovation projects.
2. Qualifications and experience of the project team.
3. Proposed approach and methodology.
4. Project timeline.
5. Cost estimate, including all relevant expenses.
6. References.
7. Warranties/guarantees



6. Proposal Requirements

A site walk is required prior to any company submitting a proposal. The site walk will be conducted by Park Supervisor, Joe Velasquez on November 19th, 2024, at 10:00 AM

Proposals should include the following information:

1. The proposal shall include a company narrative that includes, but not limited to:
 - a. The history of the company
 - b. The experience of the company's principals
 - c. A descriptive narrative of the project approach and methodology.
 - d. The number of commercial pools and municipalities the company has worked with within the past five years is similar to the scope and size of this proposal.
 - e. A list of these projects of similar size and scope with contact information for reference purposes.
 - f. Photos, video or links to videos of commercial pools that the company has completed during the last 5 years of similar size and scope.
2. Bid Bond Requirements:
 - a. All bidders must submit a bid bond in the amount of 10% of their bid amount, payable to FRRPD, with a reputable surety company
 - b. The bid bond must be submitted alongside the proposal and must be valid until project completion.
3. Project timeline and milestones.
4. Cost breakdown, including labor, materials, and any additional expenses.
5. Generate plans/drawings necessary for repairs, renovations and permitting
6. Proof of insurance, necessary licenses, DIR registration.
7. FRRPD will provide relevant permits or approvals required for the project.

7. Selection Process

FRRPD will review all submitted proposals and may conduct interviews with selected contractors. Site walk and bid bond are mandatory for the contractor's bid to be included in the selection process. The final selection will be based on the evaluation criteria mentioned in Section 5.



8. Terms and Conditions

FRRPD reserves the right to:

- Reject any or all proposals.
- Accept a proposal in whole or in part.
- Accept anything other than the lowest-cost responsible offer.
- Waive any informalities or irregularities in the proposals received.
- Negotiate terms and conditions with the selected contractor.

This RFP does not obligate the district to pay any costs incurred by respondents in the preparation and submission of this Request for Proposal.

9. Timeline

- RFP Release Date: 11/04/2024
- Mandatory Site Walk: 11/19/2024
- RFI (Request for Information) Period: 11/19/24 – 12/30/24
- Submission Deadline: 4:00 PM on 01/03/2025
- Proposal Evaluation Period: 01/03/2025 – 01/28/2025
- Contract Award Date: 01/29/2025

(FRRPD office will be closed 12/23/24 – 01/02/2025 in observance of Christmas and New Years.)

10. Confidentiality

All information provided in response to this RFP shall be treated as confidential by FRRPD.

FRRPD looks forward to receiving your proposal and potentially working with a qualified contractor on this project. Thank you for your interest.

Sincerely,

Joe Velasquez
Park Supervisor
Feather River Recreation & Park District
(530) 533-2011
Joev@frpd.com