



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Regular Board Meeting  
November 19, 2024

**OROVILLE CONVENTION CENTER**  
1200 Myers Street  
Oroville, CA 95965

**OUR MISSION:** We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

**APPROVED MINUTES**

**Open Session at 5:30pm**

*Written comments must be sent to [KendyleA@frprd.com](mailto:KendyleA@frprd.com) 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530) 533-2011.*

**MEETING CALLED TO ORDER AT 5:39 PM**

**ROLL CALL**

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice-Chairperson Greg Passmore	<u>Present</u>
Director Devin Thomas	<u>Absent</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Shannon DeLong	<u>Present</u>

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

**PUBLIC COMMENT**

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

**CONSENT AGENDA**

*Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.*

- 1. October 22, 2024 Regular Board Meeting Minutes**
- 2. October 2024 Financials**
- 3. November 13, 2024 Parks and Facilities Committee Minutes**

Director DeLong made a motion to approve the consent agenda.

Director Brandt seconded the motion.

Ayes: Director Passmore, Director Brandt, Director DeLong

Absent: Director Fowler, Director Thomas

\*The motion passed with a majority vote.

**PRESENTATION**

- 1. Final Audit: Fiscal Year 2022-2023**

Staff report provided by General Manager Brian Wilson. Presentation by Holly B. Pladson, CPA.

## **ACTION ITEMS**

### **1. Resolution 2043-24: Resolution of the Board of Directors of the Feather River Recreation and Park District Approving the 2022-2023 District Audit by Holly B. Pladson CPA**

The Board may consider approving Resolution 2043-24 to accept the Audit Report for FY 2022-23 as prepared by Holly B. Pladson, CPA.

Director DeLong made a motion to approve Resolution 2043-24.

Director Passmore seconded the motion.

\*The motion passed with a unanimous vote.

### **2. Migration from On-Premises File and Folder Server Shares to Cloud based Servers**

Feather River Recreation and Parks District has primarily been utilizing on-premises file and folder server shares for document management. The District has received a proposal from Apex Technology Management, Inc. to migrate file and folder server shares to SharePoint and OneDrive.

Director Brandt made a motion to approve the mitigation of files to a cloud based server.

Director DeLong seconded the motion.

\*The motion passed with a unanimous vote.

### **3. Recreation Coordinator Job Description – REVISION**

The Board may consider approving the revised job description and wage range for the Recreation Coordinator position

Director Passmore made a motion to approve the Recreation Coordinator job description revision.

Director Brandt seconded the motion.

\*The motion passed with a unanimous vote.

## **DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS**

## **UNFINISHED BUSINESS**

## **BOARD ITEMS FOR UPCOMING AGENDA(S)**

**MEETING ADJOURNED AT 6:14 PM**