



## TRUNK OR TREAT – OCTOBER 27, 2024

Thank you for your interest in participating in the 2024 Trunk or Treat. FRRPD is looking for community organizations, businesses, or groups to decorate their vehicle and give away candy, toys, or host games.

Group/Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Booth Description: \_\_\_\_\_

\_\_\_\_\_

Special Request(s): \_\_\_\_\_

**Date:** Sunday, October 27<sup>th</sup>

**Time:** 2:00 pm-4:00 pm. Set-up will begin at 12:00 pm.

**Location:** Riverbend Park, 50 Montgomery St., Oroville, CA

**No fees as this is a free community event.**

### **COURTESY:**

Smoking or alcoholic beverages are not allowed in District parks unless otherwise permitted. Please keep your booth a family-friendly theme.

### **EVENT ORGANIZER:**

Joelle Wood, Marketing Specialist

[JoelleW@frrpd.com](mailto:JoelleW@frrpd.com)

1875 Feather River Blvd.

Oroville, CA 95965

(530) 533-2011

## **ADDITIONAL EVENT INFORMATION**

**TIMES.** Set up begins no earlier than 12:00 pm. Vending hours are 2:00 PM – 4:00 PM. Breakdown before 4 PM is prohibited and may result in vendor suspension from future events.

**CANDY.** Any candy, treat, snack, or edible item provided must remain in its original packaging. Homemade candy, treats, snacks, or edible items are prohibited. If a food vendor is providing packaged samples, a copy of your Business License and Butte County Health Permit must be included in your application documents.

**RAIN OR SHINE EVENT.** Please prepare for all weather conditions. If unforeseen circumstances require you to cancel, please inform FRRPD staff at least 7 days before the event.

**VENDOR SPACE.** Booth spaces standard parking spaces. If additional space is needed, please inform FRRPD staff. Vendors are responsible for furnishing their trunk including a canopy, tables, and chairs. Vendors may request the change of their vendor location prior to the day of the event but may not move location day of the event if request is denied. It is prohibited to move vendor locations without prior approval from the event host.

**PARKING.** Please ensure you are parked in your designated vendor location. Additional vehicles will need to park in designated vendor parking areas.

**APPROVAL PROCESS.** All vendor applications are subject to an approval process. Vendors will receive a welcome email once their application is approved.

**SPECIAL REQUESTS.** Requests for electricity and water must be made on this form to be considered.

**VENDOR USE AGREEMENT. *Please read carefully before signing.*** By signing my name hereto, I agree to be solely responsible for any and all liability, claims, loss, damages, costs, and expenses, including attorneys' fees, arising out of, or resulting from any injury to persons or damage to property which arise out of my use of District facilities. I agree to defend, indemnify, and hold harmless the District, its officers, agents, employees, and volunteers against any and all such claims, demands, causes of action, suits, and expenses, arising out of or resulting from my use of the District's facilities.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_