

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

DISTRICT BOARD MEETING

Regular Board Meeting

August 27, 2019

Location: FRRPD Board Room

Open Session 5:30PM

AGENDA

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. CALL MEETING TO ORDER

Time: _____

2. ROLL CALL

Chairperson Kent Fowler	_____
Vice Chairperson Steven Rocchi	_____
Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Devin Thomas	_____

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from acting on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

5. CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

A. Approve July 23, 2019 Regular Board Meeting Minutes (Appendix A)

B. Review July 2019 Financials (Appendix B)

- C. Host September 24, 2019 Regular Board Meeting at Palermo Community Building**
Address: Palermo Community Council Hall, 2094 Palermo Road, Palermo, CA
Approved by Palermo Community Council President, Zane Libert
- D. Host October 22, 2019 Regular Board Meeting at Forbestown Hall**
Address: 19100 New York Flat Road, Forbestown, CA
Approved by Forbestown Advisory Council President, Greg Winter
- E. Reschedule November regular Board meeting to Tuesday, November 19, 2019**
- F. Reschedule December regular Board meeting to Tuesday, December 17, 2019**

7. ITEMS PULLED FROM THE CONSENT AGENDA

8. NON-ACTION ITEMS (No Vote/Discussion Only)

- A. Review letter requesting impact fee waiver for Camp Fire survivors (Appendix C)**

9. ACTION ITEMS (Require Vote)

A. RESOLUTION NO. 1920-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROM PROP 68: CALIFORNIA DROUGHT, WATER, PARKS, CLIMATE, COASTAL PROTECTION, AND OUTDOOR ACCESS FOR ALL ACT OF 2018 PER CAPITA PROGRAM TO SUPPLEMENT FUNDING FOR IMPROVEMENTS AT THE FRRPD ACTIVITY CENTER (Appendix D)

Requested Action: Adopt the Resolution

VOTE

Director Kent Fowler	_____
Director Steven Rocchi	_____
Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Devin Thomas	_____

B. Review bid proposal: Riverbend Park Restoration Phase II – Boat Ramp (Appendix E)

Requested Action: Award bid

VOTE

Director Kent Fowler	_____
Director Steven Rocchi	_____
Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Devin Thomas	_____

10. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix E)

The following committees met: Finance

11. CORRESPONDENCE

None

12. UNFINISHED BUSINESS

None

13. BOARD ITEMS FOR UPCOMING AGENDAS

14. ADJOURNMENT

Time: _____

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

DISTRICT BOARD MEETING

Regular Board Meeting

July 23, 2019

Location: FRRPD Board Room

Open Session 5:30 PM

DRAFT Minutes

1. Chairperson Fowler called the meeting to order at 5:02 PM.

2. ROLL CALL

Director Sonny Brandt	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Steven Rocchi	<u>Present</u>
Director Devin Thomas	<u>Absent</u>
Chairperson Kent Fowler	<u>Present</u>

3. PLEDGE OF ALLEGIANCE WAS PERFORMED

4. PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from acting on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

5. ACKNOWLEDGEMENTS

A. Thank you Northwest Lineman College volunteers for your assistance at the 2019 4th of July event at Nelson Sports Complex.

6. CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

**A. Chairperson appointed Directors to the following committees:
Finance (2 Directors)**

Sonny Brandt
Devin Thomas

Parks & Facilities (2 Directors)

Scott "Kent" Fowler
Sonny Brandt

Recreation (2 Directors)

Marcia Carter
Devin Thomas

Personnel Policies & Procedures (2 Directors)

Scott "Kent" Fowler
Steve Rocchi

Supplemental Benefit Fund (2 Directors plus alternate)

Scott "Kent" Fowler
Sonny Brandt
All Board Members (Alternate)

RDA Oversight (1 Director plus alternate)

Marcia Carter
Sonny Brandt (Alternate)

~~B. Approve June 25, 2019 Regular Board Meeting Minutes~~

C. Review June 2019 Financials

D. RESOLUTION NO. 1914-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING ALL BOARD MEMBERS AND GENERAL MANAGER TO SIGN ALL DISTRICT CHECKS AND BANK DOCUMENTS ASSOCIATED WITH BANK OF THE WEST CHECKING ACCOUNTS

E. RESOLUTION NO. 1915-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING ALL BOARD MEMBERS AND GENERAL MANAGER TO SIGN ALL DISTRICT CHECKS, ACH TRANSFERS, AND CHECK REGISTERS ASSOCIATED WITH BUTTE COUNTY TREASURY

Director Brandt made the motion to approve the Consent Agenda.

Director Rocchi seconded the motion.

*The motion to approve the Consent Agenda passed with a unanimous vote.

7. ITEMS PULLED FROM THE CONSENT AGENDA

Director Brandt pulled item B from the consent agenda

B. Approve June 25, 2019 Regular Board Meeting Minutes

Discussion took place regarding direction to staff being included in meeting minutes.

Consensus was to not include Board direction to staff in meeting minutes and continue recording action minutes only.

Director Rocchi made the motion to approve the June 25, 2019 regular Board meeting minutes.

Director Carter seconded the motion.

*The motion to approve the June 25, 2019 regular Board meeting minutes passed with a unanimous vote.

8. NON-ACTION ITEMS

None

9. ACTION ITEMS**A. RESOLUTION NO. 1916-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE FINAL BUDGET FOR FISCAL YEAR 2019–20**

Director Rocchi made the motion to adopt Resolution 1916-19.

Director Carter seconded the motion.

*The motion to adopt Resolution 1916-19 passed with a unanimous vote.

B. Review Benefit Assessment District Oversight Committee application

Director Rocchi made the motion to appoint Carol Anderson to the Benefit Assessment District Oversight Committee.

Director Carter seconded the motion.

*The motion to appoint Carol Anderson to the Benefit Assessment District Oversight Committee passed with a unanimous vote.

C. Review Revised Hylton Security Service Agreement for Riverbend Park

Director Rocchi made the motion to approve revised security service agreement with Hylton Security.

Director Carter seconded the motion.

*The motion to approve revised security service agreement with Hylton Security passed with a unanimous vote.

D. RESOLUTION NO. 1917-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE ALLOCATION OF UP TO \$55,000 FROM THE GENERAL FUND FOR PURCHASE OF COMPACT LOADER AND ATTACHMENTS

Director Brandt made the motion to adopt Resolution 1917-19.

Director Rocchi seconded the motion.

*The motion to adopt Resolution 1917-19 passed with a unanimous vote.

E. Review Special District Risk Management Authority Election Ballot

No action was taken.

F. Request to allocate additional funds to complete the Berry Creek restroom project

Director Rocchi made the motion to allocate additional funds to complete the Berry Creek restroom project.

Director Brandt seconded the motion.

*The motion to allocate additional funds to complete the Berry Creek restroom project passed with a unanimous vote.

G. RESOLUTION 1918-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF PUBLIC USE IMPACT FEE FUNDS TO THE GENERAL FUND IN THE AMOUNT OF \$10,127 FOR APPROVED BERRY CREEK BATHROOM PROJECT

Director Carter made the motion to adopt Resolution 1918-19.

Director Rocchi seconded the motion.

*The motion to adopt Resolution 1918-19 passed with a unanimous vote.

H. RESOLUTION 1919-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ACKNOWLEDGING THE COMPLETION OF THE BERRY CREEK PARK BATHROOM PROJECT

Fixed Asset number 181901

Director Brandt made the motion to adopt Resolution 1919-19.

Director Rocchi seconded the motion.

*The motion to adopt Resolution 1919-19 passed with a unanimous vote.

10. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

Park Watch Orientation: Saturday, July 28th 8:30 AM at Riverbend Park

11. CORRESPONDENCE

None

12. UNFINISHED BUSINESS

None

13. BOARD ITEMS FOR UPCOMING AGENDAS

A. Letter discussion: Second exit at the Activity Center

14. Chairperson Fowler adjourned the meeting at 6:30 PM.

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses			2 out of 26 payrolls paid out				MONTHLY ACTUAL VS. MONTHLY BUDGET					
Year to Date Income Statement and Staff Report			PAYROLL USE		8%		Annual Budget divided by "X" amount of months					
	Jul-19	YTD	YTD Annual	YTD Over	YTD BUDGET 8%		Jul-19	Jul-19	MONTHLY	YTD		
							ACTUAL	BUDGET	Over	100%		
<p>NOT FINAL: WAITING ON COUNTY, BANK AND MONTHLY RECONCILIATION. The prior fiscal year 2018-19 is not closed.</p>												
	STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison	Jul-19	TOTAL	Budget	(Under)	% used	Staff Comments	TOTAL	1	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS
Ordinary Income/Expense								MONTHS				
Income												
	4100 - Tax Revenue	0	1,700,000	(1,700,000)	0%		0	141,667	(141,667)	0%	Tax Payments are received December and April	
	4150 - Tax Revenue (BAD)	0	288,750	(288,750)	0%		0	24,063	(24,063)	0%	Tax Payments are received December and April	
- Program Income												
	4350 - Discounts & Credits	(976)	(976)	(7,440)	6,464	13%		(976)	(620)	(356)	157%	
	4300 - Program Income	132,044	132,044	1,126,595	(994,551)	12%	Classes \$3.5k, Rentals \$4.6k, Camp \$43.6k, Preschool \$29k, Gym Annual Comp Dues \$20k, Gym Team Camp \$2.8k, Gymnastics \$16k, Aquatics \$12k,	132,044	93,883	38,161	141%	
	Total - Program Income	131,068	131,068	1,119,155	(988,087)	12%		131,068	93,263	37,805	141%	
	4400 - Donation & Fundraising Income	54	54	20,000	(19,946)	0%		54	1,667	(1,613)	3%	
	4500 - Grant/Reimbursed Expense Income	0	0	30,000	(30,000)	0%		0	2,500	(2,500)	0%	
	4600 - Other Income	0	0	200	(200)	0%		0	17	(17)	0%	
	4900 - Interest Income	0	0	9,000	(9,000)	0%		0	750	(750)	0%	
	4905 - Interest Income - BAD	0	0	1,000	(1,000)	0%		0	83	(83)	0%	
	Total Income	131,122	131,122	3,168,105	(3,036,983)	4%		131,122	264,009	(132,887)	50%	
Gross Profit												
		131,122	131,122	3,168,105	(3,036,983)	4%		131,122	264,009	(132,887)	50%	
Expense												
- Payroll Expenses												
	5010 - Wages & Salaries	121,256	121,256	1,497,693	(1,376,437)	8%	July: total 89 employees	121,256	124,808	(3,552)	105%	
	5020 - Employer Taxes	12,383	12,383	144,764	(132,381)	9%	including seasonal Camp and Lifeguards	12,383	12,064	319	111%	
	5030 - Employee Benefits	12,364	12,364	188,151	(175,787)	7%		12,364	15,679	(3,315)	85%	
	5040 - Workers Comp	5,214	5,214	66,942	(61,728)	8%		5,214	5,579	(365)	101%	
	Total - Payroll Expenses	151,217	151,217	1,897,550	(1,746,333)	8%		151,217	158,129	(6,912)	104%	
	5031 GASB 68 Benefit Expense	48,071	48,071	54,000	(5,929)	89%		48,071	4,500	43,571	1068%	Paid annual CalPERs unfunded liability in full
	5100 - Advertising & Promotion	576	576	10,000	(9,424)	6%		576	833	(257)	69%	
	5120 - Bank Fees	1,480	1,480	14,000	(12,520)	11%	Higer revenue = higher bank fees related to credit card payments	1,480	1,167	313	127%	Summer months, more revenue activity results in higher bank fees (credit card payments).
	5130 - Charitable Contributions	0	0	2,500	(2,500)	0%		0	208	(208)	0%	
	5140 - Copying & Printing	1,009	1,009	11,000	(9,991)	9%		1,009	917	92	110%	
	5155 - Employment New Hire Screen	303	303	2,464	(2,161)	12%		303	205	98	148%	
	5160 - Dues, Mbrshps, Publications, Subscripti	108	108	9,000	(8,892)	1%		108	750	(642)	14%	
	5170 - Education & Development	0	0	6,250	(6,250)	0%		0	521	(521)	0%	
	5175 - Equipment Rental	8,990	8,990	4,000	4,990	225%	Nelson/Playtown bathroom fire portable toilets rental \$9k month, reimbursed by Ins Company	8,990	333	8,657	2697%	insurance to reimburse portable toilets at Playtown \$8.9 per month. Unbudgeted
- Equipment, Tools & Furn (<\$5k)												
	5182 - Operating ET&F	0	0	2,900	(2,900)	0%		0	242	(242)	0%	
	5184 - Program ET&F	0	0	11,100	(11,100)	0%		0	925	(925)	0%	
	5186 - Site/Shop ET&F	0	0	20,000	(20,000)	0%		0	1,667	(1,667)	0%	
	5187 - IT Computers/Hardware ET&F	990	990	20,000	(19,010)	5%		990	1,667	(677)	59%	
	5188- Computers/Software ET&F	4,940	4,940	13,000	(8,060)	38%	Website update annual \$2.2k, Accounting software update \$650, Subscriptions annual/monthly \$2k	4,940	1,083	3,857	456%	
	Total - Equipment, Tools & Furn (<\$5k)	5,930	5,930	67,000	(61,070)	9%		5,930	5,583	347	106%	
	5200 - Insurance	78,533	78,533	60,000	18,533	131%		78,533	5,000	73,533	1571%	Paid in full annual Property/Liability Insurane premiums. Premiums higher than budgeted.
	5210 - Interest Expense - Operating	99	99	3,300	(3,201)			99	275	(176)	36%	
	5225 - Postage & Delivery	207	207	1,200	(993)	17%		207	100	107	207%	
- Professional & Outside Svcs												
	5232 - Accounting	0	0	26,000	(26,000)	0%		0	2,167	(2,167)	0%	
	5233 - Bands/Recreation	500	500	2,150	(1,650)	23%		500	179	321	279%	
	5234 - Board Stipends	600	600	12,000	(11,400)	5%		600	1,000	(400)	60%	

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses			2 out of 26 payrolls paid out					MONTHLY ACTUAL VS. MONTHLY BUDGET			
Year to Date Income Statement and Staff Report			PAYROLL USE		Payroll %			Annual Budget divided by "X" amount of months			
Jul-19	YTD	YTD	YTD	YTD BUDGET	8%		Jul-19	Jul-19	MONTHLY	YTD	
		Annual	Over	8%			ACTUAL YTD	BUDGET	Over	100%	
NOT FINAL: WAITING ON COUNTY, BANK AND MONTHLY RECONCILIATION. The prior fiscal year 2018-19 is not closed.											
STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison	Jul-19	TOTAL	Budget	(Under)	% used	Staff Comments	TOTAL	1	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS
5235 · Recreation Instructors	8,130	8,130	52,150	(44,020)	16%	Recreation Classes \$2k, Gymnastics Team Camp \$6k	8,130	4,346	3,784	187%	
5236 · Legal	0	0	18,000	(18,000)	0%		0	1,500	(1,500)	0%	
5237 · Contract Janitorial	5,109	5,109	76,625	(71,516)	7%		5,109	6,385	(1,276)	80%	
5239 · Outside Service Admin/Consult	1,643	1,643	57,000	(55,357)	3%	IT support	1,643	4,750	(3,107)	35%	
Total · Professional & Outside Svcs	15,982	15,982	243,925	(227,943)	7%		15,982	20,327	(4,345)	79%	
5250 · Rent	0	0	0	0			0	0	0		
· Repairs & Maintenance											
5261 · Building R&M	2,949	2,949	40,000	(37,051)	7%	Nelson restrooms sink/faucets replace \$1.7k	2,949	3,333	(384)	88%	
5262 · Equipment R&M	950	950	17,500	(16,550)	5%		950	1,458	(508)	65%	
5263 · General R&M	663	663	20,000	(19,337)	3%		663	1,667	(1,004)	40%	
5264 · Grounds R&M	1,380	1,380	40,000	(38,620)	3%		1,380	3,333	(1,953)	41%	
5265 · Janitorial Supplies	1,570	1,570	29,500	(27,930)	5%		1,570	2,458	(888)	64%	
5266 · Vandalism Repair	114	114	8,000	(7,886)	1%		114	667	(553)	17%	
5267 · Vehicle R&M	189	189	4,000	(3,811)	5%		189	333	(144)	57%	
5268 · Aquatics Pool R&M	6,346	6,346	40,000	(33,654)	16%		6,346	3,333	3,013	190%	
5269 · Outside Contractor/Services R&M	2	2	15,000	(14,998)	0%		2	1,250	(1,248)	0%	
Total · Repairs & Maintenance	14,163	14,163	214,000	(199,837)	7%		14,163	17,833	(3,670)	79%	
5270 · Security	6,094	6,094	25,000	(18,906)	24%	\$5k additional security patrol at Riverbend	6,094	2,083	4,011	293%	Not budgeted: Board approved \$5k/mo additional security patrol at Riverbend.
· Supplies - Consumable											
5281 · Misc Staff & Uniform Supplies	161	161	9,000	(8,839)	2%		161	750	(589)	21%	
5282 · Office Supplies	1,399	1,399	6,000	(4,601)	23%	Custom order Gen Fund checks \$650	1,399	500	899	280%	
5284 · Program Food	1,241	1,241	13,625	(12,384)	9%		1,241	1,135	106	109%	
5286 · Program Supplies	2,927	2,927	79,800	(76,873)	4%	\$1.7k Gymnastics Team Camp, \$650 Gymnastics annual membership dues	2,927	6,650	(3,723)	44%	
5287 · Safety Supplies	208	208	5,075	(4,867)	4%		208	423	(215)	49%	
5289 · Site Supplies	0	0	1,000	(1,000)	0%		0	83	(83)	0%	
Total · Supplies - Consumable	5,936	5,936	114,500	(108,564)	5%		5,936	9,542	(3,606)	62%	
5290 · Taxes, Lic., Notices & Permits	4,344	4,344	5,125	(781)	85%	Annual LAFCO \$3.4k, Annual Preschool Comm License \$750	4,344	427	3,917	1017%	Misc Annual fees due July, few agencies have been paid in full for the year
5300 · Telephone/Internet	1,010	1,010	14,000	(12,990)	7%		1,010	1,167	(157)	87%	
· Transportation, Meals & Travel											
5312 · Air, Lodging, Other Travel	653	653	7,000	(6,347)	9%	Hotel Leadership Conf Board member \$650	653	583	70	112%	
5314 · Fuel	3,414	3,414	29,000	(25,586)	12%		3,414	2,417	997	141%	Summer months higher fuel expense: mow/weeds
5316 · Meals	0	0	500	(500)	0%		0	42	(42)	0%	
5318 · Mileage	80	80	2,000	(1,920)	4%		80	167	(87)	48%	
Total · Transportation, Meals & Travel	4,147	4,147	38,500	(34,353)	11%		4,147	3,208	939	129%	
· Utilities											
5322 · Electric	15,017	15,017	115,000	(99,983)	13%		15,017	9,583	5,434	157%	All utilities are higher in the summer months, will balance to budgeted amount through our the year
5324 · Garbage	2,041	2,041	25,000	(22,959)	8%		2,041	2,083	(42)	98%	
5326 · Gas/Propane	115	115	7,000	(6,885)	2%		115	583	(468)	20%	
5328 · Sewer	156	156	5,500	(5,344)	3%		156	458	(302)	34%	
5329 · Water	13,842	13,842	108,000	(94,158)	13%		13,842	9,000	4,842	154%	
Total · Utilities	31,171	31,171	260,500	(229,329)	12%		31,171	21,708	9,463	144%	
Total Expense	379,370	379,370	3,057,814	(2,678,444)	12%		379,370	254,818	124,552	149%	
Total Profit (Loss)	(248,248)	(248,248)	110,291	(358,539)			(248,248)	9,191	(257,439)		
Other Income/Expense											
Other Income											
4200 · Impact Fee Income	6,636	6,636					6,636	0			
4910 · Interest Income - Impact Fees	0	0					0	0			
4910 Insurance Proceeds NOT RIVERBEND	0	0					0	0			
Total Other Income	6,636	6,636					6,636	0			
Other Expense											
7000 Year End Adj Fair Value Adjustment	0	0					0				

Feather River Recreation & Park District
Balance Sheet
As of July 31, 2019

	Jul 31, 19	Jul 31, 18	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	1,010,044.50	836,424.82	173,619.68	20.76%
1010.2 - Treasury Cash - Reserve	332,494.00	373,594.00	-41,100.00	-11.0%
Total 1010 - Treasury Cash	1,342,538.50	1,210,018.82	132,519.68	10.95%
1020 - Imprest Cash	1,000.00	907.36	92.64	10.21%
1030 - BofW - Merchant Acct.	140,811.77	100,403.15	40,408.62	40.25%
1031 - BofW Project INS PROCEEDS	1,682,019.62	1,506,045.15	175,974.47	11.69%
1040 - Fund 2610 - BAD	20,699.53	42,695.91	-21,996.38	-51.52%
1050 - Impact Fees				
1051 - Impact - Parklands	366,427.33	209,058.53	157,368.80	75.28%
1052 - Impact - Public Use	18,441.86	7,053.57	11,388.29	161.45%
1053 - Impact - Aquatics	52,603.42	32,553.84	20,049.58	61.59%
Total 1050 - Impact Fees	437,472.61	248,665.94	188,806.67	75.93%
Total Checking/Savings	3,624,542.03	3,108,736.33	515,805.70	16.59%
Accounts Receivable				
1210 - Accounts Receivable	-6,539.37	25,931.39	-32,470.76	-125.22%
Total Accounts Receivable	-6,539.37	25,931.39	-32,470.76	-125.22%
Other Current Assets				
1302 - FEMA Riverbend Claim A/R	2,839.00	226,347.00	-223,508.00	-98.75%
1310 - Miscellaneous Receivables	36.72	549.60	-512.88	-93.32%
1320 - Umpqua Bank Project Fund	188,856.12	188,856.12	0.00	0.0%
Total Other Current Assets	191,731.84	415,752.72	-224,020.88	-53.88%
Total Current Assets	3,809,734.50	3,550,420.44	259,314.06	7.3%
Fixed Assets				
1410 - Land	627,494.00	627,494.00	0.00	0.0%
1420 - Buildings & Improvements	10,314,889.08	10,314,889.08	0.00	0.0%
1430 - Equipment & Vehicles	834,044.09	826,723.21	7,320.88	0.89%
1440 - Construction in Progress				
1443 - CIP Riverbend Restoration RB99	4,688,667.65	1,625,740.07	3,062,927.58	188.4%
1447 - CIP Berry Creek Bathroom BC99	36,127.43	30,419.35	5,708.08	18.77%
1449 - CIP Palermo Park	39,971.31	3,333.74	36,637.57	1,098.99%
1450 - CIP Feather River Trail FRT99	1,920.00	0.00	1,920.00	100.0%
Total 1440 - Construction in Progress	4,766,686.39	1,659,493.16	3,107,193.23	187.24%
1499 - Accumulated Depreciation	-4,283,320.47	-4,283,320.47	0.00	0.0%
Total Fixed Assets	12,259,793.09	9,145,278.98	3,114,514.11	34.06%
Other Assets				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pencie	232,623.00	232,623.00	0.00	0.0%
Total 1550 - GASB 68 CalPERS Valuation	232,623.00	232,623.00	0.00	0.0%
Total Other Assets	232,623.00	232,623.00	0.00	0.0%
TOTAL ASSETS	16,302,150.59	12,928,322.42	3,373,828.17	26.1%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 - Accounts Payable	111,889.40	306,578.08	-194,688.68	-63.5%
Total Accounts Payable	111,889.40	306,578.08	-194,688.68	-63.5%

Feather River Recreation & Park District
Balance Sheet
As of July 31, 2019

	Jul 31, 19	Jul 31, 18	\$ Change	% Change
Credit Cards				
2300 · Credit Cards Payable	929.24	3,262.66	-2,333.42	-71.52%
2350 · Supplier Accounts	568.96	3,471.82	-2,902.86	-83.61%
Total Credit Cards	1,498.20	6,734.48	-5,236.28	-77.75%
Other Current Liabilities				
2100 · Payroll Liabilities				
2120 · Payroll Taxes payable	2.72	0.00	2.72	100.0%
2140 · Union Dues Payable	117.35	0.00	117.35	100.0%
2160 · Workers Comp Payable	-79,485.12	-57,343.76	-22,141.36	-38.61%
2170 · Retirement Payable	3,134.93	0.00	3,134.93	100.0%
2180 · Health Insurance Payable	8,698.04	8,802.78	-104.74	-1.19%
2185 · Dental Insurance Payable	932.95	1,026.06	-93.11	-9.08%
2186 · Life Insurance Payable	73.60	81.00	-7.40	-9.14%
2187 · Aflac Payable	1,192.20	744.18	448.02	60.2%
2199 · Accrued Leave Payable	24,201.12	24,201.12	0.00	0.0%
Total 2100 · Payroll Liabilities	-41,132.21	-22,488.62	-18,643.59	-82.9%
2210 · Accrued Debt Interest	8,751.06	9,394.84	-643.78	-6.85%
2400 · Deposits/Refunds to Customers	100.00	0.00	100.00	100.0%
Total Other Current Liabilities	-32,281.15	-13,093.78	-19,187.37	-146.54%
Total Current Liabilities	81,106.45	300,218.78	-219,112.33	-72.98%
Long Term Liabilities				
2954 · Ford Motor Vehicle Loan	20,182.86	29,417.88	-9,235.02	-31.39%
2955 · Umpqua Bank Tax Exempt Bond	3,043,775.00	3,248,015.00	-204,240.00	-6.29%
2960 · Umpqua Bank Taxable Bond B	139,999.97	165,000.00	-25,000.03	-15.15%
2975 · GASB 68 CalPERS Liab Valuation				
2976 · GASB 68 Deferred Inflow Pensi	149,733.00	149,733.00	0.00	0.0%
2977 · GASB 68 Net Penison Liability	844,607.00	844,607.00	0.00	0.0%
Total 2975 · GASB 68 CalPERS Liab Val	994,340.00	994,340.00	0.00	0.0%
Total Long Term Liabilities	4,198,297.83	4,436,772.88	-238,475.05	-5.38%
Total Liabilities	4,279,404.28	4,736,991.66	-457,587.38	-9.66%
Equity				
3010 · Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 · General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 · Investment in Assets	6,439,516.82	6,439,516.82	0.00	0.0%
3040 · General Fund Balance	-1,461,551.34	-1,461,551.34	0.00	0.0%
3050 · Benefit Assessment District	42,695.91	42,695.91	0.00	0.0%
3060 · Impact Fees (general)	246,363.94	246,363.94	0.00	0.0%
3099 · Undistributed Retained Earnings	6,985,082.77	3,124,867.59	3,860,215.18	123.53%
Net Income	-250,361.79	-221,562.16	-28,799.63	-13.0%
Total Equity	12,022,746.31	8,191,330.76	3,831,415.55	46.77%
TOTAL LIABILITIES & EQUITY	16,302,150.59	12,928,322.42	3,373,828.17	26.1%

Feather River Recreation & Park District
 Check Register
 July 2019

Date	Num	Name	Memo	Credit
1010 - Treasury Cash				
07/03/2019	85431	BANKCARD CENTER	STATEMENT 4607	1,709.99
07/03/2019	85432	BANKCARD CENTER	STATEMENT 9693	104.53
07/03/2019	85433	Brower's Tow Service	TRUCK TOW	65.00
07/03/2019	85434	P.G. & E.	PGE ALL LOCAITONS 5/23/19-6/23/19	15,986.32
07/03/2019	85435	Slakey Bros. - Chico	PARTS FOR TOILETS	654.12
07/03/2019	85436	SURPLUS CITY	CONEX RENTAL	415.00
07/03/2019	85437	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	5,109.00
07/03/2019	85438	MILAND, THEODORE	CONCERT 7/11/19	100.00
07/03/2019	85439	Thompson, Traci	CONCERT 7/12/19	100.00
07/03/2019	85440	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
07/03/2019	85441	CARTER, MARCIA	BOD STIPEND	200.00
07/03/2019	85442	FOWLER, SCOTT KENT	BOD STIPEND	200.00
07/03/2019	85443	ROCCHI, STEVE	BOD STIPEND	200.00
07/03/2019	85444	THOMAS, DEVIN	BOD STIPEND	200.00
07/03/2019	85445	BURLESON, HARRY	INSTRUCTOR FITNESS	87.75
07/03/2019	85446	VINCENT, KELLY	INSTRUCTOR DANCE	245.05
07/03/2019	85447-85535	PAYROLL	PAYROLL ITEMS	43,048.79
07/18/2019	85536	SDRMA	7699 ANNUAL WORKERS COMP	76,728.10
07/18/2019	85537	ACCULARM SECURITY SYSTEMS	Security Monitoring - 7/1/19-9/30/19	798.00
07/18/2019	85538	BANKCARD CENTER	STATMENT 9561	1,867.01
07/18/2019	85539	BETTER DEAL EXCHANGE	Acct#701960	336.15
07/18/2019	85540	Butte County Auditor-Controller's Office	LAFCO 79700000	3,348.86
07/18/2019	85541	CARTER LAW OFFICE	LEGAL	4,484.70
07/18/2019	85542	CHICO RENT-A-FENCE	FENCE RENTAL	175.50
07/18/2019	85543	CORONA, MARIA	RENTAL REFUND	205.00
07/18/2019	85544	DAWSON OIL COMPANY	62765 FUEL	2,433.10
07/18/2019	85545	EAGLE SECURITY SYSTEMS INC.	Acct# 7203237 - Qtrly Monitoring	302.25
07/18/2019	85546	FORD MOTOR CREDIT COMPANY LLC	LEASE 9423800 F250	887.55
07/18/2019	85547	Hancock Automotive	TRUCK REPAIR	367.70
07/18/2019	85548	HOME DEPOT	HOME DEPOT STATEMENT	1,329.26
07/18/2019	85549	LAKE OROVILLE AREA PUBLIC UTILITY DIST.	SEWAR MLK	99.90
07/18/2019	85550	Lincoln Aquatics	POOL CHEMICALS	2,688.12
07/18/2019	85551	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	3,525.07
07/18/2019	85552	Norcal Gymnastics	ANNUAL CLUB/ATHLETE MEMBERSHIOP	412.00
07/18/2019	85553	NORTH STATE PARENT	ANNUAL CHILD CARE AD	576.00
07/18/2019	85554	RECOLOGY BUTTE COLUSA COUNTIES	TRASH	1,893.86
07/18/2019	85555	Recreation Project Services Inc.	CONTRUCTION SET UP PLAYSTRUCTURES	19,530.00
07/18/2019	85556	SDRMA	ANNUAL PROP/LIABL INSURANCE	78,485.07
07/18/2019	85557	STREAMLINE	WEBSITE UPDATES ANNUAL	2,200.00
07/18/2019	85558	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	41.10
07/18/2019	85559	TWSD	4-112.01 WATER NELSON	1,666.90
07/18/2019	85560	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE/USAGE	702.22
07/18/2019	85561	BURTENSHAW, BRIAN	CONCERT 6/27/19 CRAWLERS	100.00
07/18/2019	85562	Garrahy, Mary	CONCERT IN PARK 7/25/19	100.00
07/18/2019	85563	Hartman, Forest	CONCERT IN PARK 7/18/19	100.00
07/18/2019	85564	JOHNSON, BRETT	CONCERT IN PARK 7/19/19	100.00
07/18/2019	85565	Anton, Victoria	MONTHLY CELL REIMBR	30.00
07/18/2019	85566	DANNER, ERIC	CELL PHONE REIMBR	30.00
07/18/2019	85567	English, Brittany	BANK FEE REIMBR	25.00
07/18/2019	85568	GORMAN, THOMAS.	CELL PHONE REIMBR	30.00
07/18/2019	85569	HUFFMAN, MICHELLE.	CELL/EXPENSE REIMBR	45.12
07/18/2019	85570	GRAY, JASON.	MONTHLY CELL REIMBR	30.00
07/18/2019	85571	PELTZER, DEBORAH.	CELL PHONE REIMBR	30.00
07/18/2019	85572	RAMIREZ, ZERIMAR.	CELL/MILAGE REIMBR	66.50
07/18/2019	85573	TAYLOR M. HAURY ,	BANK FEE REIMBR	15.00
07/18/2019	85574	THOMPSON, SCOTT.	MONTHLY CELL REIMBR	30.00
07/18/2019	85575	Thomson, Elizabeth	BANK FEE REIMBR	25.00
07/18/2019	85576	TORRES, MONICA.	MONTHLY CELL PHONE REIMBR	30.00
07/18/2019	85577	VALENCIA, ESTELA.	CELL REIMBR	30.00
07/18/2019	85578	VALENCIA, JUSTIN.	CELL PHONE REIMBR	30.00
07/18/2019	85579	VANG, HUE.	CELL PHONE REIMBR	30.00
07/18/2019	85580	Wilson, Bill	CELL REIMBR	30.00

Feather River Recreation & Park District
Check Register
July 2019

Date	Num	Name	Memo	Credit
07/18/2019	85581	WILSON, ROBERT BRIAN	CELL PHONE REIMBR	30.00
07/18/2019	85582	RAMIREZ, ZERIMAR.	MILEAGE CAMP	31.67
07/18/2019	85583	VALENCIA, ESTELA.	MILEAGE CAMP	37.12
07/18/2019	85584	CAPUT, LYNNDEE	INSTRUCTOR FITNESS	156.00
07/18/2019	85585	RONNIE SMITH ENTERPRISES	INSTRUCTOR FITNESS	1,504.75
07/18/2019	85586	VINCENT, KELLY	INSTRUCTOR DANCE	76.70
07/18/2019	85587-85674	PAYROLL	PAYROLL ITEMS	47,693.98
				<u>324,145.81</u>
				<u>324,145.81</u>
				<u>324,145.81</u>

Total 1010 - Treasury Cash

TOTAL

Feather River Recreation & Park District
Detail Fixed Asset & Bonds
As of July 31, 2019

	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
1031 - BofW Project INS PROCEEDS					1,688,249.62
	07/18/2019	HYLTON SECURITY, INC.	SECURITY RIVERBEND	-6,230.00	1,682,019.62
Total 1031 - BofW Project INS PROCEEDS				-6,230.00	1,682,019.62
1302 - FEMA Riverbend Claim A/R					2,839.00
Total 1302 - FEMA Riverbend Claim A/R					2,839.00
1320 - Umpqua Bank Project Fund					188,856.12
Total 1320 - Umpqua Bank Project Fund					188,856.12
1410 - Land					627,494.00
Total 1410 - Land					627,494.00
1420 - Buildings & Improvements					10,314,889.08
Total 1420 - Buildings & Improvements					10,314,889.08
1430 - Equipment & Vehicles					834,044.09
Total 1430 - Equipment & Vehicles					834,044.09
1440 - Construction in Progress					4,742,146.39
1443 - CIP Riverbend Restoration RB99					4,688,667.65
Total 1443 - CIP Riverbend Restoration RB99					4,688,667.65
1447 - CIP Berry Creek Bathroom BC99					36,127.43
Total 1447 - CIP Berry Creek Bathroom BC99					36,127.43
1449 - CIP Palermo Park					17,351.31
			CONSTRUCTION INSTALL PLAY		
	07/01/2019	Recreation Project Services Inc.	STRUCTURES PALERMO	19,530.00	36,881.31
	07/03/2019	Recreation Project Services Inc.	INSTALL PALERMO PLAYGROUND	3,090.00	39,971.31
Total 1449 - CIP Palermo Park				22,620.00	39,971.31
Total 1440 - Construction in Progress				22,620.00	4,764,766.39
2955 - Umpqua Bank Tax Exempt Bond A					-3,043,775.00
Total 2955 - Umpqua Bank Tax Exempt Bond A					-3,043,775.00
2960 - Umpqua Bank Taxable Bond B					-139,999.97
Total 2960 - Umpqua Bank Taxable Bond B					-139,999.97

August 16,, 2019

RE: Julio Santiago - Camp Fire Victims - FEE WAIVER PROPOSAL

To the Feather River Park and Recreation Board

Over the past several months, I have been working with several county agencies in efforts to relocate to Oroville due losing my home in the Paradise Camp Fire. As of this date, I have nothing but praise for the response and support from city and county officials. Recently, I asked Oroville and Thermalito USD to consider a development fee waiver for me and my daughter. Not only did they approve our request but extended it to all Camp Fire victims. They are also issuing refunds to victims which had already paid the fee prior to the approval. In my initial request I mentioned we were not eligible for any support from FEMA, we were also not eligible for the county grant which only applied to victims rebuilding in Paradise. And as recent as yesterday, Aug. 15, I learned PG&E has also limited waivers to families rebuilding in Paradise. That's approximately \$3,100 added to our cost to rebuild.

I am reaching out to you in hopes Feather River Parks and Recreation could be a part of Oroville's support for Camp Fire victims by also offering relief of Impact Fees.

I am including copies of my initial request to Oroville USD which provides full details of our situation for your review.

I'd like to thank you for your time and consideration of this request.

Julio and Isabella Santiago
601 Table Mountain Blvd.
Oroville, CA 95965
530-228-9269



RESOLUTION NO. 1920-19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROM PROP 68: CALIFORNIA DROUGHT, WATER, PARKS, CLIMATE, COASTAL PROTECTION, AND OUTDOOR ACCESS FOR ALL ACT OF 2018 PER CAPITA PROGRAM TO SUPPLEMENT FUNDING FOR IMPROVEMENTS AT THE FRRPD ACTIVITY CENTER

WHEREAS, Proposition 68 (“Prop 68”), the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018, was approved by California voters in June 2018.

WHEREAS, The Per Capita Program authorized \$185,000 for local park rehabilitation, creation, and improvement grants to local governments on a per capita basis. Grant recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors.

WHEREAS, Sixty percent (60%) of the General Per Capita funds are allocated to the following entities based on population. The minimum allocation is \$200,000.

- Cities
- Eligible Districts, other than a regional park district, regional park and open-space districts, and regional open-space districts¹

Forty percent (40%) of the General Per Capita funds are allocated to the following entities based on population. The minimum allocation is \$400,000.

- Counties
- Regional park districts, regional park and open space districts, and regional open space districts

WHEREAS, Projects not serving a “severely disadvantaged community” (median household income less than 60% of the statewide) require a 20% match. The Activity Center Improvement Project will not require a match.

WHEREAS, Grantees must use Per Capita grant funds to supplement existing expenditures, rather than replace them.

WHEREAS, after further research, staff would like to complete a grant application to supplement the budget for Activity Center Improvements; computer network, roof repairs, painting, HVAC and solar power.

WHEREAS, The Grantee shall pass one resolution approving the filing of all applications associated with the contract and forward a copy to OGALS no later than November 1, 2019.



NOW THEREFORE, IT BE RESOLVED, that the Feather River Recreation and Park District Board of Directors supports Proposition 68 Per Capita Program and approves the General Manager to apply for related grants and act as signer on all grant documents.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 27th day of August 2019 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____

Scott "Kent" Fowler, Chairperson

Shawn Rohrbacker, General Manager

FEATHER RIVER RECREATION AND PARK DISTRICT
OROVILLE, CALIFORNIA

BID PROPOSAL

RIVERBEND PARK RENOVATION PHASE 2 – BOAT RAMP

TO THE FEATHER RIVER RECREATION AND PARK DISTRICT

The undersigned declares to have carefully examined the location of the proposed work, the contract plans and specifications, and read the accompanying General and Special Provisions, and hereby proposes to furnish all materials and do all the work required to complete the said work in accordance with said contract plans, if any, and specifications, and General and Special Provisions, for the unit prices or lump sum set forth in the following attached schedules.

The undersigned further agrees that in case of default in executing the required contract, with necessary bonds within ten (10) days, not including Sunday, after having received notice that the contract is ready for signature, the proceeds of the Bidder's guaranty accompanying the undersigned's bid shall become the property of the FEATHER RIVER RECREATION AND PARK DISTRICT.

In case of discrepancy between the unit price and the total set forth for a unit basis item, the unit price shall prevail, except as provided in (a) or (b), as follows:

(a) If the amount set forth as a unit price is unreadable or otherwise unclear, or is omitted, or is the same as the amount as the entry in the item total column, then the amount set forth in the item total column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price:

(b) (Decimal Errors) If the product of the entered unit price and the estimated quantity is exactly off by a factor of ten, one hundred, etc., or one-tenth, or one-hundredth, etc. from the entered total, the discrepancy will be resolved by using the entered unit price or item total, whichever most closely approximates percentagewise the unit price or item total in the District's Final Estimate of cost.

If both the unit price and the item total are unreadable or otherwise unclear, or are omitted, the bid may be deemed irregular. Likewise if the item total for a lump sum item is unreadable or otherwise unclear, or is omitted, the bid may be deemed irregular unless the project being bid has only a single item and a clear, readable total bid is provided.

Symbols such as commas and dollar signs will be ignored and have no mathematical significance in establishing any unit price or item total or lump sums. Written unit prices, item totals and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all such figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only; if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.

The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of the District, and such discretion will be exercised in the manner deemed by the District to best protect the public interest in the prompt and economical completion of the work. The decision of the District respecting the amount of a bid, or the existence or treatment of an irregularity in a bid shall be final.

City of Oroville Business License No. _____

Taxpayer Identification No. 68-024 7718

Licensed in accordance with an act providing for the registration of contractors:

License No. 619445

Signature of Bidder: Lewell

(If an individual, so state. If a firm or co-partnership, state the firm name and give names of all individual co-partners composing the firm. If a corporation, state legal name of corporation, also names of president, secretary, treasurer, and manager thereof.)

Louis Uhl
Mike Parlee

Date: 8/16/19 2019

Business Address
3505 S. RIVER Rd
W. Sacramento, CA 95691
Phone No. 916 372 9600

RIVERBEND PARK RENOVATION PHASE 2 – BOAT RAMP**PRE-AWARD QUALIFICATIONS AND QUESTIONNAIRE**

The District has established that prospective bidders shall submit information regarding their qualifications for performing park construction contracts and irrigation sub-contracts for park renovations of equivalent complexity. Please provide at least three references for both the contractor and irrigation contractor on the following page. Bidders shall submit responses to the Pre-Award Qualification Questionnaire included in this Proposal. Deficiencies noted by the District prior to Award may be cause for determination that the bidder is not capable of meeting the contract requirements. Deficiencies will be considered negative references and/or 'Yes' answers to any of the questions on the Pre-Award Questionnaire.

If the District determines it necessary, a pre-award qualification review meeting will be conducted. The apparent low bidder shall participate in a pre-award qualification review meeting conducted by one or more agents of the District and the Engineer. Notification by the District will be within 7 days after the bid opening and will be provided at least 48 hours prior to the qualifications review meeting. Non-attendance to the qualification review meeting by the apparent low bidder shall be just cause for rejection of the bid. At the qualifications review meeting, the low bidder shall be prepared to discuss and answer questions relative to the Pre-Award Qualifications and Questionnaire submitted with the bid. The District's determination on the bidder's qualifications for performing referenced construction work in a manner that is safe for the workers and the public and of the highest possible quality, will be based on the following:

1. Bidder's and sub-contractor experience in construction work of this nature.
2. Qualifications of on-site supervisory personnel capable of completing the work in a safe and timely manner.
3. Safety history of the bidder and its supervisory personnel.

Successful completion of the pre-award qualifications process does not relieve the Contractor of the responsibility for furnishing materials or producing finished work of the quality specified in project plans and specifications.

The second and third apparent low bidders shall participate in pre-award qualifications review meetings if requested to do so by the District. Non-attendance by the second or third apparent low bidder at any such requested meeting shall be just cause for rejection of bid. The contract provisions described herein shall be considered part of the cost of preparing bids and no separate payment will be made therefor.

STATEMENT OF QUALIFICATIONS

Previous projects completed in the last ten years of equivalent complexity with references.

PRIME CONTRACTOR: Name, Address and Telephone Number

Calif Custom Docks Corp
3505 S. River Rd W. Sacramento, CA 95691
916372 9600

CONTRACTOR REFERENCES (Three Minimum - Name, Address and Telephone Number)

See attached

PRE-AWARD QUALIFICATION QUESTIONNAIRE

1. Has your contractor's license been revoked at any time in the last 5 years?
2. Has any Contractor's State License Board license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended with in the last 5 years?

If yes, please explain on a separate signed sheet...

3. At any time during the last 5 years, has your firm or any of its owners or officers, been convicted of a crime involving the awarding of a contract of a government construction project, or the bidding or performance of a government contract?
4. In the last 5 years has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?
5. At any time during the last 5 years, has any surety company made any payments on your firm's behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm behalf, in connection with a construction project, either public or private?

If yes, explain on a separate signed sheet the amount of each claim, the name and telephone number of the claimant, the date of the claim, the grounds for the claim, the present status of the claim, the date of resolution of such claim if resolved, the method by which such claim was resolved, the nature of the resolution and the amount, if any, at which the claim was resolved.

6. Has your firm or any of its owners, officers or partners ever been convicted of a crime involving any federal, state or local law related to construction?

If yes, explain on a separate signed sheet, including who was involved, the name of the public agency, the date of the conviction and the grounds for conviction.

7. Has the Federal Occupation Safety and Health Administration cited and assessed penalties against your firm in the past 5 years?

If yes, attach a separate signed sheet describing.



Signature of Prospective Bidder

In signing this Questionnaire, the prospective bidder certifies that the information and answers on the "Pre-Award Qualification Questionnaire" are complete and accurate.

CONTRACTOR'S PROPOSAL FORM**FOR****RIVERBEND PARK RENOVATION PHASE 2 – BOAT RAMP**

Pursuant to INVITATION TO BID, and INFORMATION TO BIDDERS, the undersigned hereby proposes and agrees that on award by the District in accordance with the provisions of the Contract Documents, to execute the Agreement, with necessary bonds, to furnish and install any and all transportation, materials, equipment, tools, excavation, utilities, sheeting, shoring, bracing and supports, plant and other facilities, and all management, superintendence, permits, labor and services for the RIVERBEND PARK RENOVATION PHASE 2 – BOAT RAMP, in accordance with the Contract Documents therefor adopted and on file with Feather River Recreation and Park District, within the time hereinafter set forth and at the price or prices set forth in this Bid as follows:

Schedule A -Bidder's Breakdown of Lump Sum Bid

The following breakdown of the Total Lump Sum Bid shall be given with the Bid solely for the purpose of reviewing the Bid balance. The price breakdown shall be fairly apportioned to the various parts of the Work and shall meet with the DISTRICT's approval. If so requested by the DISTRICT, the Bidder shall substantiate any price or prices with additional detail breakdown. (Schedule A: see PF-8).

Schedule B -Bidder's Unit Prices for Additions, Changes, or Deletions

No bid forms for Schedule B are provided.

Schedule C -Wage and Equipment Rates

No bid forms for Schedule C are provided.

SCHEDULE A - LUMP SUM BID FORM

FOR

RIVERBEND PARK RENOVATION PHASE 2 – BOAT RAMP

Pursuant to INVITATION TO BID, and INFORMATION TO BIDDERS, the undersigned hereby proposes and agrees that on award by the Feather River Recreation and Park District in accordance with the provisions of the Contract Documents, to execute the Agreement, with necessary bonds, to furnish and install any and all transportation, materials, equipment, tools, excavation, utilities, sheeting, shoring, bracing and supports, plant and other facilities, and all management, superintendence, permits, labor and services for the RIVERBEND PARK RENOVATION PHASE 2 – BOAT RAMP, in accordance with the Contract Documents therefor adopted and on file with the Feather River Recreation and Park District, within the time hereinafter set forth and at the price or prices set forth in this Bid as follows:

BASE BID ITEMS

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT (IN FIGURES)
1	Mobilization	1	LS	\$	\$ 1000
2	Concrete	1	LS	\$	\$ 10234
3	Boarding Floats (8'x20')	2	LS	\$	\$ 58979

Notes:

- Contractors must use this form to provide bids (no exceptions or alterations are permitted).
- Bid item totals must include all materials and labor required for a complete installation.

Total Bid: \$ 70,213⁰⁰/₁₀₀ (In Figures)

\$ seventy Thousand Two Hundred (In Words)

BID AMOUNT FOR THE ABOVE BID ITEMS MUST BE FILLED IN AND COMPLETED IN INK.

*Signature of Bidder: L. Cull & M. Pardee

Company Name (printed): Calif Custom Docks Corp

*If Corporation, two officer signatures are required.

Print date: February 28, 2018

California Custom Docks has successfully completed a number of marine projects, boarding floats, courtesy docks, both floating and on piling over water. Some of these projects are listed below:

- **Oak Bottom Marina Expansion**, for the National Park Service. Contracting Officer Representative, Mr. Dave Larrabee, Cell (530) 604-5710. \$168,000. Completed August, 2016.
- **Mayflower Boat Launch and Boarding Boat Docks**, for Riverside County, near Blythe, CA. Mr. Mark Brewer, (951) 955-4316. Job in progress, due for delivery September, 2016.
- **Two jobs at Skinner Lake**, County of Riverside, for Bill Broderick, (951) 955-4310.
- **Millerton/Bidwell Boarding Floats and Aluminum Gangways**, for Department of Parks and Recreation, State of California. \$268,000. Mr. Akber Ali, (916) 327-1793 Completed February, 2016.
- **Lake Mendocino, Ukiah, CA.** 2 – 8' x 100' courtesy docks for U.S. Army Corps of Engineers, \$193,000. Mr. Steve Watanabe, California Department of Boating and Waterways, (916) 323-7983. Completed May, 2013
- **USDA Forest Service, Lake Isabella**, Porterville, California. Large courtesy dock project, \$350,000. Steve Ray, (559) 784-1500 x 1140.
- **Lake Perris Boarding Float Replacement**, near Riverside, California (Job #0304). A large courtesy boat docking system for the California Department of Boating and Waterways, \$284,000. State's engineer and Project Manager Steve Watanabe, (916) 323-7983. Completed July, 2003.
- **City of West Sacramento**, designed and constructed the Police Boat House for the City and Department of Homeland Security. \$114,000. Mr. Chris Surawski, (916) 617-4717. Completed March 2011.
- **Oak Bottom Marina, Whiskeytown Lake**, California. Marina dock system for U.S. Department of the Interior, National Park Service. \$1,030,000. National Park Service, Dave Larrabee, Cell (530) 604-5710. Completed 2009.
- **New Melones Lake Marina.** Major repairs and replacement of storm-damaged floating docks and covered boat sheds, \$400,000. Garrett Callum, Manager (209) 785-3300. Completed May, 2005.
- **State of California, boarding float projects.** Several per year, worth approximately \$150,000 each. Mr. Akber Ali, (916) 327-1793.

Page 2

- **Private boat docking facility, Sacramento, California (Job #0212).** Constructed a floating dock system, \$112,000. Mr. Steve Kuhn, owner, (916) 929-5662. Completed April, 2002
- **Delta Boat Storage, near Rio Vista, California.** Constructed an eleven-building complex for dry boat storage and floating boat dock system, \$1.4 million. Joe Deak, owner, (209) 810-2431. Completed 1997
- **Angel Island State Park.** Replacement of dock system and extensive handicap access system for California Department of Boating and Waterways, \$289,860. Mr. Steve Watanabe, Project Engineer, (916) 323-7983. Completed June, 1996.

DEPARTMENT UPDATES – JULY 2019

Preschool

By Estela Valencia – Director of Preschool

Enrollment:

Toddler Program - 10

Preschool – 45

Summer Camp – 92 (Daily Average 65)

Recently completed events/projects:

For the month of July Summer Camp Children participated in a field trip to the Aquatic Center, the movie theatre, a visit from CHP Officer Lambert, a visit from Ampla Health Dentistry, a field trip to the Activity center, also daily pool time Monday thru Thursday. Children continued to participate in the free summer meals program that included breakfast, lunch and supper.

Preschool program continues to work on enrolling new families to the program

Current events/projects:

Splash into Fun Summer camp's last day at Nelson School will be on Aug 2. Camp will be moving the Activity Center, until August 13.

Upcoming events/projects:

Preschool will be closed on Aug 9 for deep cleaning to get ready for the new school year. Preschool is looking to hire two new preschool teachers as three previous employees moved on to other jobs.

Gymnastics

By Michelle Huffman – Recreation Supervisor Gymnastics

Enrollment:

Rec Under 7	73	Boys Team	14		Total	221
Rec 7 and up	102	Girls Team	32			
	175		46		Change (1)	

Updates:

We have lost some of our summer enrollment due to returning to school, but we are adding new clients daily. We also have many returning home school kids returning and hope to get new morning school-age classes opened this month specifically for those families.

We have hired and are in the process of training several new recreational coaches. Our new testing program and calendar starts in September.

DEPARTMENT UPDATES – JULY 2019

In September, we will be starting new programming for recreational cheer classes and look forward to seeing how the new program is received and grows.

Events:

- September Last year we did a cartwheel-a-thon for National Gymnastic Day. This year our staff is away at a competition, so we are looking at other options to participate.
- October Halloween Jamboree will be on October 26-27 and we currently have 370 athletes registered.

Projects:

Still working on developing our ninja room, preparing the gym for upcoming competitions and expanding stations for all classes.

Recreation

By Brian Wilson – Recreation Supervisor

Current Programs Offered: Recreation Classes saw significant decreases in enrollment/participation during summer months. Expecting to see increases in enrollment as we move back into the school year schedule. Actively promoting existing programming and working to develop introduce new programs for the community.

- **Dance Classes**
 - Mrs. Gabby, Ms. Peggy and Miss Noelle Dance Classes
 - In Step School of Dance
- **Martial Arts Classes**
 - Youth & Adult Karate
 - Youth Judo
- **Health/Wellness/Fitness Classes**
 - Whole Body Fitness
 - World of Dance U-JAM
 - Zumba
 - Yoga
- **Special Interest Classes**
 - Line Dancing
 - Dog Obedience
 - Driver’s Safety Courses
- **Adult Sports**
 - Summer League Softball 14 teams/approximately 260 participants

Recently Completed Events/Projects/Programs

- Aquatics Programming Summer 2019
- Jr. Giants Summer Baseball 2019
- Activity Guide Fall/Winter 2019 Printed and available to public
4200 copies set to be distributed in schools

DEPARTMENT UPDATES – JULY 2019

- Website Re-design and relaunch completed
Working to update w/most current info

Current events/projects

- After-School Youth Sports Programs Flag Football/Volleyball/Cross Country
 - Invitations distributed to schools / sites
 - Registration open through
 - Officials recruitment/training scheduled for 8.28.19
 - Seasons scheduled to begin week of 9.02.19

Upcoming events/projects

- Fall Adult Softball Leagues
- Annual Turkey Trot Fun Run/Walk 11.16.19 Riverbend Park

Maintenance

*Scott Thompson – Park Supervisor
Out on Leave*

Administration, Events & Marketing

By Victoria Anton – Executive Administrator

Recently Completed Events/Projects

- Met with local groups/organizations to complete reservation contracts for fall season sports
- Attended Palermo Community Council meeting on July 9th as a District Representative to strengthen our relationships with the outlining communities we serve and provide better visibility of site needs
- Daily operations were successful. Customer Relations Specialist staff are providing excellent customer service throughout the busy summer months.

Current Events/Projects:

- Concerts in the Park June 13th-August 15th 6:30 PM- 8 PM
 - The 2019 Concerts in Park series is in full swing and the parks have been very busy!
- Feather River Cleanup September 21, 2019 8 AM – 12 PM
 - Working on agency partnerships, supply donations and logistics planning
- Continuing to recruit candidates and conduct interviews to fill the final vacancy in the Customer Relations Specialist team

Upcoming Events/Projects:

- Halloween Trick-or-Treat Event October 31, 2019 3:30 PM-5:30 PM